

**MOLD TOWN COUNCIL  
CYNGOR TREF YR WYDDGRUG**

Town Hall  
Earl Road  
Mold  
Flintshire  
CH7 1AB

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Neuadd y Dref  
Ffordd yr Iarll  
Yr Wyddgrug  
Sir y Fflint  
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**Members of Mold Town Council**

19<sup>th</sup> April 2024

Members of the Council

Dear Councillor

You are hereby summoned to attend the meeting of Mold Town Council to be held at **6.00pm on Wednesday 24<sup>th</sup> April 2024** in St David's Church Hall, St David's Lane. Also available by Video Conferencing as a hybrid meeting see link below.

Yours sincerely,

Town Clerk and Finance Officer

**AGENDA**

**PUBLIC PARTICIPATION**

Mold Town Council is committed to community engagement and therefore warmly welcomes members of the public to attend this meeting. Mold Town Council Standing Orders allow for 15 minutes to be allocated under the 'Public Participation' item on the agenda with up to 5 minutes allocated per subject.

Those wishing to address the meeting under Public Participation must:

- Have notified the Town Clerk of their interest to speak by 4.30pm the day before the Town Council Meeting.
- Direct all comments/ questions to the chairman of the meeting.

Members of the public should note that the council will only discuss and is only allowed to take decisions on topics that are publicised on the agenda. In the event of no issues being raised, the Town Council meeting to commence at 6pm.

## **1. APOLOGIES FOR ABSENCE**

## **2. DECLARATIONS OF INTEREST**

To receive any known declarations of interest in items on the agenda.

## **3. MAYOR'S ANNOUNCEMENTS**

To receive the Mayor's Announcements

## **4. MINUTES**

4.1 To receive and approve as a correct record the Minutes of the Cemetery Committee Meeting held on 27<sup>th</sup> March 2024 (attached).

4.2 To receive and approve as a correct record the Minutes of the Town Council Meeting held on the 27<sup>th</sup> March 2024 (attached).

4.3 To receive and approve as a correct record the Minutes of the Planning Committee Meeting held on 8<sup>th</sup> April 2024 (attached).

4.4 To receive and approve as a correct record the Minutes of the Extra Ordinary Town Council Meeting held on 8<sup>th</sup> April 2024 (attached).

4.5 To receive and approve as a correct record the Minutes of the Personnel Committee Meeting held on 17<sup>th</sup> April 2024 (attached).

## **5. ARRANGEMENTS FOR THE ANNUAL MEETING 2024 AND NOMINATION OF MAYOR 2024/25**

To formally agree that the Annual Meeting will take place at 6pm on Wednesday, 8<sup>th</sup> May 2024.

To consider the nomination of Mayor at the Annual Meeting, to be held on 8<sup>th</sup> May 2024, for the forthcoming Municipal Year.

To note that the first meeting of the new Municipal year will be held on the 22<sup>nd</sup> May 2024 and not the 29<sup>th</sup> May 2024.

## **6. CORRESPONDENCE**

To note the following correspondence received and agree where necessary on actions needed:

- (i) Letter received from Kids Cancer Charity.
- (ii) Email received from One Voice Wales – Save the Date.

## **7. OFFICER REPORTS**

To receive a report from the Events and Community Engagement Officer (attached).

## **8. ACTION LIST**

To **review** the ongoing Action List from Town Council Meetings. **Agree** to remove any actions outstanding no longer required and to remove actions that have been completed for the new Municipal Year.

## **9. VAT TRAINING FOR STAFF AND CONCILLORS**

To **consider** the information received regarding VAT Training and the cost associated with the training (attached).

## **10. MOTION RECEIVED FROM COUNCILLOR HAYDN JONES**

Councillor Haydn Jones would like to propose a MOTION to allow Mold Town Council to be able to refuse without prejudice any persons who are actively standing for any political party in forthcoming elections to be able to participate as a volunteer in Mold Town Council events.

To **note** the interim audit report completed February 2024. (attached).

## **11. MOTION RECEIVED FROM COUNCILLOR SARAH TAYLOR**

Councillor Sarah Taylor proposes that the Budget Committee is disbanded and a new committee called Finance Committee is formulated.

I proposed that the financial assistance committee is disbanded and that the work of this panel is incorporated into the newly formed Finance committee.

I Proposed that the newly formed Finance committee meets on a quarterly basis.

Reasons for this proposal are as follows; -

The current budget committee only meets once a year at budget setting time, this is not ideal as there is a whole year between meetings and the budget should be monitored on a regular basis, to monitor expenditure in year, against budget.

The Financial assistance panel only meets twice a year and incorporating its work into the newly formed finance committee will enable community groups to have their applications considered four times a year instead of the current 2.

The increase in frequency of the Finance committee meetings will be offset to a large extent by no longer needing to hold financial assistance panel meetings. This is important when considering the number of evening meetings that occur and workload for our employees.



## **12. CCTV CAMERA LOCATION**

It was agreed in the October 2023 Town Council Meeting to purchase a new CCTV Camera; the camera has been purchased. To **discuss** and **agree** on a location for the new CCTV Camera.

## **13. KENDRICKS FIELD – NEW BENCH COSTINGS**

To **discuss** the costings received from Flintshire County Council regarding the placement of two new benches in Kendrick's Field.

## **14. NEW TRAINING POLICY AND TRAINING PLAN**

To **note** the draft Training Policy and Training Plan for Mold Town Council and **agree** to adopt.

## **15. NOTIFICATION OF PLANNING DECISIONS**

To **note** the attached report.

## **16. ACCOUNTS/ PAYMENTS**

To **approve** the attached schedules showing all accounts – Month 10, noting that payments are made in accordance with the powers of local councils.

## **17. VACANCIES**

To **note** the situation regarding representatives on outside bodies, Council Committees and Panels.

CDR – 2 vacancies.

Planning – 1 vacancy.

## **18. EXCLUSION OF PUBLIC AND PRESS**

To **consider** the exclusion of the public and the press from the meeting in order to allow discussion on confidential matters.

## **19. PART 2 – STAFFING MATTERS**

To **consider** the recommendation received from the Personnel Committee.



**NOTE:**

Members of the press and public may attend this meeting (but not speak unless by prior arrangement with the Town Clerk and Finance Officer).

**ZOOM INSTRUCTIONS**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/81441626690?pwd=bWk4ODRBb0F3c1JyR25UMldCaUdTZz09>

**Meeting ID: 814 4162 6690**

**Passcode: 801316**

## Agenda Item: 3



### MOLD TOWN COUNCIL / CYNGOR TREF YR WYDDGRUG

Mayor engagements since 29<sup>th</sup> March – 24<sup>th</sup> April 2024

<b>Date</b>	<b>Event</b>
02-Apr	Visiting new AirB&B
12-Apr	Violin lesson with student from St Davids school
19-Apr	Opening of new social group at the Daniel Owen Centre
20-Apr	Bowel Cancer Support Group coffee morning
24-Apr	First Experiences Musical Extravaganza with BBC National Orchestra or Wales
27-Apr	Mayors charity concert

# Agenda Item: 4.1.

## MOLD TOWN COUNCIL

Minutes of the Meeting of Cemetery Committee held on the 27th March 2024 via Zoom.

**PRESENT:** Councillors Paul Beacher (Chairman), Haydn Jones, Chris Bithell, Pete Dando, Sarah Taylor and Teresa Carberry.

**VIA ZOOM:** Councillor Joanne Edwards

Officers: Jo Lane, Town Clerk and Finance Officer

### 36. APOLOGIES

Apologies received from Councillor Joanne Edwards

### 37. DECLARATIONS OF INTEREST

None

### 38. MINUTES

It was **resolved** that the minutes from the previous meeting held on 6<sup>th</sup> March 2024 were approved.

### 39. TREE WORKS IN THE CEMETERY

The additional information provided by the contractor (Woodworks) and Flintshire County Council Tree Officer were discussed.

The recommendation received was to fell some of the trees on the tree line and trim back the remainder trees. The increase in cost due to the more intricate work from the original quote for the tree works was **agreed** and it was **resolved** for the works to take place as soon as possible.

The committee **resolved** to transfer the 2023/24 budget for Cemetery Tree Works in to Ear Marked Reserves to ensure the funds are available for the work agreed.

A question was raised regarding the wood from the felled trees.

Action: Town Clerk to speak with the contractor.

**Meeting ended at 14.16pm**



**SUMMARY OF DECLARATIONS MADE BY MEMBERS  
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S  
CODE OF CONDUCT**

<b>CEMETERY COMMITTEE</b>	<b>DATE: 27.03.24</b>
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<b>MEMBER</b>	<b>ITEM</b>	<b>MINUTE NO. REFERS</b>

WORD/MINUTES/CEMETERY/CEMETERY

Chairman's signature: ..... Date: .....

# Agenda Item: 4.2.

## **MOLD TOWN COUNCIL**

**Minutes of the Mold Town Council Meeting held at St David's Church Hall, St David's Lane at 6pm on Wednesday 27<sup>th</sup> March 2024 (also, by Video conferencing).**

### **PRESENT:**

**Councillors:** Cllrs. Teresa Carberry (Mayor and Chairman), Sarah Taylor (Deputy Mayor), Haydn Jones, Robin Guest, Paul Beacher, Geoff Collett, Brian Lloyd, Pete Dando and Chris Bithell

Via Zoom: Cllrs. Bryan Grew, Joanne Edwards and Megan Lloyd Hughes.

**Officers:** Jo Lane, Town Clerk & Finance Officer and Jane Evans, Events & Community Officer

**Guests:** Kate Glover-Jones, Flintshire Youth Service

**PUBLIC PARTICIPATION:** No members of the public present.

**210. APOLOGIES:** Cllrs Haydn Bateman, Catherine F Hill, Tina Claydon

**ABSENT:** Cllr Tim Maunders

### **211. DECLARATIONS OF INTEREST**

Councillors Teresa Carberry, Sarah Taylor and Jo Edwards declared an interested in agenda item 11 Financial Assistance (Daniel Owen Community Centre Association).

### **212. PRESENTATION FROM KATE GLOVER-JONES FLINTSHIRE YOUTH SERVICE**

Councillor Teresa Carberry welcomed Kate Glover-Jones to the meeting.

A presentation had previously been circulated to members regarding Flintshire Youth Service and Kate went through the presentation which explained the services they provide, who they work with and the assistance they can offer.

Kate referred to several key points within the presentation:-

- Flintshire Youth Service are part of Flintshire County Councils Education and Youth portfolio and work with 11 – 25 year olds across Flintshire.
- Their service is delivered remotely across Flintshire as well as within groups face to face.
- The team currently has 3 full time and one part time worker and in the process of running a recruitment drive to increase their numbers.
- The current team work in 5 high schools and 3 other schools under Involvement Workers Role, this includes Mold Alun and Bryn Gwalia schools in Mold, as well as being involved in a number of community projects.
- Youth Workers have worked on a number of sessions during the Summer holidays supporting Aura on the Fit, Fed and Red sessions and also work closely with Theatr Clwyd Community Engagement Team.

- They have also worked with a number of Ukraine children who have come over to the UK

Further information regarding Flintshire Youth Services can be requested via [kate.glover-jones@flintshire.gov.uk](mailto:kate.glover-jones@flintshire.gov.uk)

Cllr Teresa Carberry thanked the visitors for their time.

*6.30pm Kate Glover-Jones left the meeting .*

### **213. MAYORS ANNOUNCEMENTS**

Members considered the pre circulated report regarding the Mayor's engagements. Cllr Carberry informed members of her forthcoming fundraising concert on 27<sup>th</sup> April and asked members to consider supporting the event as this was her final event before the end of her Mayoral term.

### **214. MINUTES**

**RESOLVED:** that;

- (a) The Minutes of the Town Council Meeting held on the 28<sup>th</sup> February 2024 be received and formally approved as a correct record;
- (b) The Minutes of the Cemetery Meeting held on the 6<sup>th</sup> March 2024 be received and formally approved as a correct record;
- (c) The Minutes of the Planning Committee held on the 11<sup>th</sup> March 2024 be received and formally approved as a correct record;
- (d) The Minutes of the Accommodation Committee held on the 11<sup>th</sup> March 2024 be received and formally approved as a correct record;
- (e) The Minutes of the Personnel Committee held on the 13<sup>th</sup> March 2024 be received and formally approved as a correct record;
- (f) The Minutes of the Youth and Children's Committee Meeting held on the 19<sup>th</sup> March 2024 be received and formally approved as a correct record.

### **215. CORRESPONDENCE**

- (i) Letter received from Menter Iaith regarding the St David's Day window competition.  
It was **RESOLVED** to note the information.
- (ii) Email received regarding NotMyShame Campaign

It was **RESOLVED** for the information to be shared on the Mold Town Centre facebook page.



## **216. OFFICER REPORTS**

The Events and Community Engagement Officer report was **noted**.

Cllr. Taylor requested that a card of congratulations be sent on behalf of members to Mrs Dalton and Ms Wyatt at Ysgol Bryn Gwalia following their recent accolades at the Leader Education Awards and to Mold Tennis Club Men's A Team following their achievements in the National Tennis Wales Awards.

It was **RESOLVED** for the Mayor to send congratulations cards on members behalf.

## **217. INTERIM AUDIT REPORT**

To **note** the Interim Audit Report completed February 2024.

The Mayor thanked the Clerk for her work on the audit report and the actions that had already been carried out.

It was **resolved** to note the Interim Audit Report.

## **218. FINANCIAL RISK REGISTER**

Members considered the previously circulated Financial Risk Assessment which the Clerk had updated in preparation for the annual audit and were asked to approve the updated report presented.

It was **resolved** to approve the Financial Risk Assessment.

## **219. SUBSCRIPTIONS**

Members were asked to approve the following annual subscriptions due to expiry dates prior to the annual meeting: -

- i) SLCC subscription expires 30.04.24, £75
- ii) One Voice Wales subscription expires 31.03.24, £2020.00

It was **resolved** to approve the subscriptions

## **220. ANNUAL FINANCIAL ASSISTANCE**

**A)** To note emails received and agree where necessary on actions needed: -

- i) Email from the Daniel Owen Community Centre Association (DOCA)
- ii) Email from Eisteddfod Rhondda Cynon Taf 2024

Following discussion it was **resolved** to defer replying to the DOCA email regarding the public toilet facilities until further discussions were held in regards to current financial donation and what it was used for.

Members **approved** £150 from the allocated financial assistance budget to be paid to Eisteddfod Rhondda Cynon Taf 2024

B) Members are also asked to note the following annual financial assistance payments from the Town Council:-

Blues and Soul Festival £2000 – event did not take place  
Flintshire Foodbank £1000 – has not been claimed this year  
Town Band Contribution £1000 – has been paid  
Daniel Owen Community Centre Association £5000 – has been paid  
Fire Service Bonfire £400- has been paid  
Eisteddfod Grants £350 - has not been claimed this year  
Daniel Owen Festival £450 - has been paid  
Mold Food and Drink Festival £1000 - has been paid

The Clerk recommended that the annual financial assistance payments are discussed and agreed at the Annual Meeting along with the Annual Subscription and minuted for auditing purposes.

Following discussion it was **resolved** to approve the annual financial assistance payments at the Annual Meeting. Members also **approved** for the Clerk make the £1000 payment to the Food Bank and a receipt to be requested for audit purposes.

## **221. CIVILITY AND RESPECT PLEDGE**

Members considered the previously circulated pledge from SLCC and the National Association of Local Council (NALC) which is urging Councils to sign the pledge.

It was **approved** that Council would sign the pledge

*7.00pm Councillor H Jones left the meeting*

## **222. NEW STREET LIGHTING POLICY**

Members were asked to note the previously circulated Street Lighting Policy from Flintshire County Council.

It was **resolved** to note the information.

## **223. ELECTRICITY CONTRACT – BAILEY HILL CENTRE**

Members considered the previously circulated quotes received regarding the electricity contract for the Bailey Hill Centre as the current contract comes to an end 22<sup>nd</sup> April 2024.

It was **resolved** to enter into contract with EDF.

## **224. LOCATION OF NEW CCTV CAMERA**

Following agreement at October 2023 meeting an additional re-deployable CCTV camera has been purchased and location is to be agreed. A discussion has taken



place with Sgt. Nash from North Wales Police who suggested that the hospital lane next to Parkfields should be considered as this lane is an area of concern.

Members raised concern that the poor lighting along this lane may not be suitable for CCTV and asked the Events Officer to liaise with Flintshire CCTV suite and NWP regarding the suitability and also if there were any other areas to be considered.

Councillor Carberry suggested the camera should be installed within Gas Lane play area.

It was **resolved** to defer a decision to April's meeting to allow the Events Officer to have further discussions with NWP and CCTV.

## **225. ACCOMODATION COMMITTEE RECOMMENDATION**

The Accommodation Committee had requested the Clerk to arrange a 'round the table' discussion with Flintshire County Council's Chief Officer, Head of Assets and Team Leader of Evaluation and Estates to discuss the purchase price of the Town Hall. The Clerk advised that she has been informed by FCC that the first protocol is to hold discussion with FCC Assets Manager as FCC don't have resource for further officers to join the discussions.

It was **resolved** to note the information

## **226. PERSONNEL COMMITTEE RECOMENDATION**

Following the Personnel Committee meeting the Clerk had been asked to prepare a report on the Bailey Hill Project and Tripartite Agreement and for it to be discussed at an Extra Ordinary Town Council Meeting.

It was **approved** to hold an Extra Ordinary Town Council Meeting following the Clerks report.

## **227. CEMETERY COMMITTEE RECOMMENDATION**

Two estimated quotes have been received to carve the tree stump in the Cemetery car park. The estimated quotes range from £250 - £450 depending on the carving required. The Cemetery committee would like to seek support from the Council to use some of the Cittaslow Funds for the tree carving to take place based on cost not exceeding £450.

It was **approved** to use Cittaslow funds up to £450 for the tree carving.

## **228. PLANNING**

**Resolved** to note the information



**229. ACCOUNTS/PAYMENTS**

The Council considered the schedules previously circulated.

- Month 11 Community Bank account CB1 £39,198.66 (excl. VAT)
- Month 11 Events Bank account £1,001.95
- Month 11 Prepaid Mastercard £320.72
- Month 11 Mayors Charity Account £8.00
- Month 11 Business Money Manager Account £0,000

It was **resolved** that that the schedules of payments be approved.

**230. VACANCIES**

The Committee vacancies were **noted**.

**Meeting closed at 7.25pm**

Mayor's signature: ..... Date: .....

**SUMMARY OF DECLARATIONS MADE BY MEMBERS  
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S  
CODE OF CONDUCT**

<b>MOLD TOWN COUNCIL</b>		<b>DATE: 27<sup>th</sup> March 2024</b>
<b>MEMBER</b> Councillors: S Taylor, C Carberry, J Edwards	<b>ITEM</b> 11	<b>MINUTE NO. REFERS</b> 220

WORD/MINUTES/MTC/MIN/ JE10/04/24

## **MOLD TOWN COUNCIL**

Minutes of the Planning Committee Meeting held by Video Conferencing on 8<sup>th</sup> April 2024

**PRESENT:** Councillors Teresa Carberry (Mayor), Sarah Taylor (Deputy Mayor and Chairman), Brian Lloyd, Pete Dando, Joanne Edwards and Bryan Grew.

**APOLOGIES:** Cllrs Tina Claydon and Megan Lloyd Hughes

### **53. APOLOGIES**

Cllrs Tina Claydon and Megan Lloyd Hughes

### **54. DECLARATIONS OF INTEREST**

None.

### **55. MINUTES**

**RESOLVED:** That the Minutes of the meeting held on 11<sup>th</sup> March 2024 be approved as a correct record.

### **56. PLANNING APPLICATIONS**

#### **(a) PLANNING APPLICATION CONSULTATION - FUL/000112/24**

**PROPOSAL:** Demolition of dilapidated existing outbuilding and erection of a new outbuilding

**LOCATION:** 17, The Fat Boar, Chester Street, Mold, CH7 1EG

**TARGET DETERMINATION DATE:** 15 May 2024

No comments were made.

#### **(b) PLANNING APPLICATION CONSULTATION - FUL/000191/24**

**PROPOSAL:** - Application for Variation of Condition 10 (opening hours) following Grant of Planning Permission Ref: FUL/000498/22

**LOCATION:** KFC, Chester Road, Mold, CH7 1UF

**TARGET DETERMINATION DATE:** 01 May 2024

The Planning Committee discussed the likely effect increasing the opening hours of KFC would have on the residents and surrounding area. Issues have already been raised with regards to increased litter, the impact of the bright lights, noise, smell and increased traffic in the area. On the original planning application Mold Town Council objected to the late opening hours due to the likely impact on local residents. The Planning Committee

resolved to object to this application for variation of condition 10 as opening hours of 8am to 10pm is sufficient.

**(c) PLANNING APPLICATION CONSULTATION - FUL/000163/24**

**PROPOSAL:** Application for Removal or Variation of Condition No. 2 following Grant of Planning Permission 064016

**LOCATION:** 9, DODDS, Chester Street, Mold, CH7 1EG

**TARGET DETERMINATION DATE:** 01 May 2024

No comments were made.

**57. CORRESPONDENCE RECEIVED**

Correspondence received on the following applications, which can be viewed on the portal - <https://planning.agileapplications.co.uk/flintshire>

- (i) **Correspondence Case - FUL/000112/24** agenda item 4 (a)
- (ii) **Correspondence Case - FUL/000191/24** agenda item 4 (b)
- (iii) **Correspondence Case - FUL/000163/24** agenda item 4 (c)

The above items were discussed under the original agenda items.

18.08pm Meeting was closed.

**SUMMARY OF DECLARATIONS MADE BY MEMBERS  
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S  
CODE OF CONDUCT**

<b>PLANNING COMMITTEE</b>	<b>DATE: 08.04.24</b>
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<b>MEMBER</b>	<b>ITEM</b>	<b>MINUTE NO. REFERS</b>

Chair's signature: ..... Date: .....



Agenda Item: 4.4.

## **MOLD TOWN COUNCIL**

**Minutes of the Extra Ordinary Mold Town Council Meeting via zoom on Monday 8<sup>th</sup> April 2024, 7pm.**

### **PRESENT:**

**Councillors:** Cllrs. Teresa Carberry (Mayor and Chairman), Sarah Taylor (Deputy Mayor), Haydn Jones, Robin Guest, Paul Beacher, Brian Lloyd, Bryan Grew, Pete Dando, Joanne Edwards and Chris Bithell.

**Officers:** Jo Lane, Town Clerk and Finance Officer

**Absent:** Cllrs. Catherine Francis Hill, Geoff Collett and Haydn Bateman

**231. APOLOGIES:** Cllrs Pete Dando, Tim Maunders and Megan Lloyd Hughes

**ABSENT:** Cllrs Tim Maunders, Megan Lloyd Hughes and Tina Claydon.

### **232. DECLARATIONS OF INTEREST**

None.

### **233. TERMS AND CONDITIONS OF NEW EDF CONTRACT – BAILEY HILL CENTRE**

It was **resolved** to except the Terms and Conditions of the New EDF Contract for the Bailey Hill Centre. The Town Clerk will arrange the new direct debit and organise for the smart meter to be installed.

### **234. EXCLUSION OF PRESS AND PUBLIC**

It was **resolved** for the press and public to be excluded from the meeting.

### **235. STAFFING MATTERS**

It was **resolved** to except the recommendation of the Interview Panel for the Cemetery Superintendent role and Candidate 4 will be offered the position.

**Meeting closed at 19.06pm**

Mayor's signature: ..... Date: .....

**SUMMARY OF DECLARATIONS MADE BY MEMBERS  
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S  
CODE OF CONDUCT**

<b>MOLD TOWN COUNCIL</b>		<b>DATE: 8<sup>th</sup> April 2024</b>
<b>MEMBER</b>	<b>ITEM</b>	<b>MINUTE NO. REFERS</b>

WORD/MINUTES/MTC/MIN/ JL240131

Draft

# Agenda Item: 4.5.

## MOLD TOWN COUNCIL

Minutes of the meeting of the Personnel Committee held via Video Conferencing at 7pm on 17<sup>th</sup> April 2024.

### PRESENT:

Councillors: Sarah Taylor (Deputy Mayor and Chairman), Teresa Carberry (Mayor), Haydn Jones, Geoff Collett and Tina Claydon

Officer: Jo Lane, Town Clerk and Finance Officer

### ABSENT: None

### 38. APOLOGIES

Councillor Catherine Francis Claydon-Hill

### 39. MINUTES

It was **noted** that the minutes from the previous meeting, 13<sup>th</sup> March 2024 had been approved at Town Coun

### 40. DECLARATIONS OF INTEREST

None

### 41. EXCLUSION OF PRESS AND PUBLIC

No public or press were present. This item was **resolved**.

*Town Clerk left the meeting at 19.02pm*

### 42. PART 2 – STAFFING MATTERS

Staffing matters were discussed and it was **resolved** that the Personnel Committee would make a recommendation on a way forward at the next Town Council meeting.



**SUMMARY OF DECLARATIONS MADE BY MEMBERS  
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S  
CODE OF CONDUCT**

<b>PERSONNEL COMMITTEE</b>	<b>DATE: 13.03.2024</b>
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<b>MEMBER</b>	<b>ITEM</b>	<b>MINUTE NO. REFERS</b>

Chairman's signature: ..... Date: .....



# Kids Cancer Charity

Dear Councillors

11<sup>th</sup> April 2024

We are a small charity based in Swansea, that helps children affected by cancer and their families all across the UK, and have proudly been providing a full range of our services for families for 35 years this year. We are currently helping several families that has a child affected by cancer living in Flintshire & Denbighshire and we're hoping you might very kindly help us please, we'd be thrilled if you could please.

Children and families who need our support are referred to us via hospital oncology departments, social services, schools and other charities from all over the UK, and our promise to our users is to give them complete confidentiality, as you would expect from any health authority. We help in excess of 2,000 children and their families all over the UK every year and are proud to have been doing so for 35 years this May.

Our services include: Play Therapy; Bereavement Counselling; Befriending; Support Groups; Compassionate Care Respite Breaks UK and Disneyland Paris Dream Experience & finally Disneyworld Florida Dream Experience.

The families are normally at rock bottom when they have a respite break, their world torn apart with a diagnosis of cancer in their child. The family will be split as one parent normally stay's with the child in hospital, while the other will need to return to work, and any siblings just don't understand what's going on, and why they are having to stay at grandmas, extended family, friends or even neighbours, and not forgetting the sick child will often endure months of painful treatments, but very likely years.

Our respite breaks are usually the first thing the families can look forward to in a long time, and the breaks are designed to give the families precious time together, to re-build their bonds, and just be a normal family again. we provide Respite Breaks in our four Luxury mobile homes, we have 2 in West Wales, & 2 in North Wales, plus a luxury Lodge in Burnham-On-Sea. plus we have the use of a luxury caravan in the New Forest. All are set in prime positions in Haven Parks, with onsite entertainment including a swimming pool indoor and outside, plus we source tickets to local attractions for the families.

We also send families to Disneyland Paris for a 3 day stay all-inclusive in a Disney Hotel with three day complimentary theme park passes for admission into Disneyland Park and Walt Disney Studios with additional Genie Lanyards allowing priority access to jump all the queues.

And finally a trip of a lifetime to Disneyworld Florida, where the families stay with our charity partners Give Kids The world, all-inclusive with tickets for the parks and fast track Genie Lanyard to

jump the queues, followed by a week relaxing in the charities very own luxury Villa, with it's own pool and BBQ area, situated in Kissimmee, 20 mins from the parks and close to all the restaurants and local attractions: Everglade air rides, Downtown Disney and only an hour from Kennedy Space Centre.

Due to feedback we gain from the families, these breaks are crucial to their wellbeing, as they help to re-build relationships, the sick child usually feels more confident and finds it easier to mix with other children, and more amenable to resuming treatments.

These breaks cost £500 to send one family away to the UK, £750 to Disneyland Paris or £1,200. To go to Disneyworld Florida. any amount towards this would go such a long way, we'd be delighted if you could help please.

Thank you for your very kind consideration

Rose

Rosemarie Davies: [rosemarie.davies@kidscancercharity.org](mailto:rosemarie.davies@kidscancercharity.org)

Community Engagement Officer

Charity Registration Number : 1113821



We are a heart led organisation run by a small dedicated operational team. We are committed to keeping our costs to a minimum ensuring we maximise the use of the funds we receive where they are needed most; our services to children affected by cancer and their families. We are totally dependent on voluntary income and every donation makes a difference.



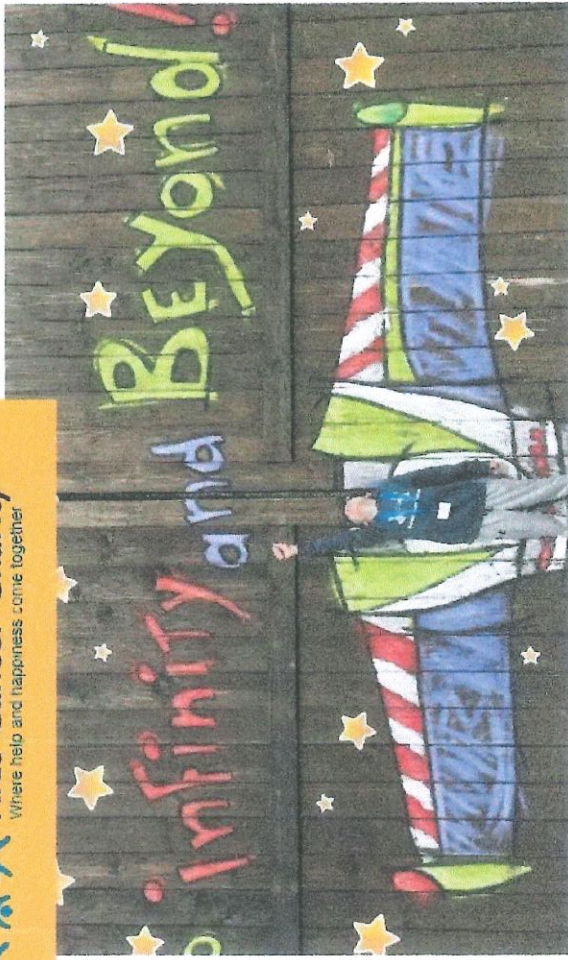
 Kids Cancer Charity  
Where help and happiness come together

**Why Kids, why Cancer? ...the million dollar question!**  
In the unimaginable situation families find themselves in, being able to keep a family together with hope and support to live as much life together as a family with hopefuller less financial burden is a worthy cause and will lift me up those mountains. Last year a family friends teenage daughter was diagnosed with leukaemia, out of the blue. I recently discovered an old colleague is surviving cancer, having been diagnosed just before her young daughter, simply heart breaking. It's compelled me to cherish health and challenge myself. So let's raise some money and keep families together  
- Sam Wood, 3 Peaks climber.

Small acts of kindness together can do great things - every donation makes a real difference in the lives of the children and families we work with; it lifts spirits, provides hope, renews adventure, restoring wonder and excitement to childhoods.



 Kids Cancer Charity  
Where help and happiness come together



Our specialist Play Therapists provide emotional support and development; through a child's natural language of play they are able to express emotions and gain understanding to make sense of their experiences, assisting them with coping. With a wide range of emotions and trauma caused by either a cancer diagnosis or loss through cancer our Play Therapists are there every step of the way, with no time limit on the support they offer.

Time away from hospitals, treatment plans, the physical demands of unrelenting clinical routine and the emotional toll, our care breaks are another form of therapy and give the precious gift of time together. Providing an opportunity to recharge and create valuable lasting memories they open a world of possibility when all around can seem hopeless.

Whether enjoying UK breaks at the seaside, lakes, mountains or forest at Lydstep, Burnham-on-Sea, Porthmadog or The New Forest, family feedback tells us how their children grow in confidence, feel less isolated and regain their childhoods again. At Disneyland Paris and Disney World Florida all things whimsical meet with happy smiles and magical moments, creating lasting memories to cherish. Think castles, safaris, talking trees, trains, rooms full of stars, horses, Disney characters, there's even ice-cream morning, noon and night.

**It is my privilege to lead a dedicated team and be able to make a difference to families experiencing the most difficult times. Sometimes it's the end of a nightmare journey 'ringing the bell' and moving forward, other times it's being able to facilitate the making of memories. When you support a small organisation like ours it helps us to do amazing things**  
- Victoria, General Manager



# Agenda Item: 6(ii)

Jo Lane

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**From:** Tracy Gilmartin <tgilmartin@onevoicewales.wales>  
**Sent:** 15 April 2024 16:39  
**To:** Tracy Gilmartin  
**Subject:** Save the Date - Innovative Practice Conference - 3/7/24 - Cadw'r Dyddiad - Cynhadledd Arfer Arloesol - 3/7/24

Dear Councils,

Please would be so kind as to note the 'Save the Date' below for this year's One Voice Wales **Innovative Practice Conference**. The conference will be held during the day on **Wednesday 3 July 2024 at Hafod a Hendre, Royal Welsh Showground, Llanelwedd**. This annual conference is always an extremely popular event with councils across Wales, so early booking will be advisable when the time comes.

The Conference will be open to all Community, Town and City Councils in Wales, as well as to partner organisations and stakeholders. We hope all councils will discuss this event at your next available council meeting and to save this important date in your diaries; we will look forward to registering as many councillors, clerks and council staff as possible onto the conference when we send out further information in due course.

If you have any questions regarding the above event in the meantime, please do not hesitate to get in touch with us.

\*\*\*\*\*

Annwyl Gynghorau,

A fyddech mor garedig â nodi'r 'Cadw'r Dyddiad' isod ar gyfer **Cynhadledd Arfer Arloesol** Un Llais Cymru eleni. Cynhelir y gynhadledd yn ystod y dydd ar ddydd **Mercher 3 Gorffennaf 2024 yn Hafod a Hendre, Maes Sioe Frenhinol Cymru, Llanelwedd**. Mae'r gynhadledd flynyddol hon bob amser yn ddigwyddiad hynod boblogaidd gyda chynghorau ledled Cymru, felly fe'ch cynghorir i archebu lle'n gynnar pan ddaw'r amser.

Bydd y Gynhadledd yn agored i bob Cyngor Cymuned, Tref a Dinas yng Nghymru, yn ogystal a phartneriaid a rhanddeiliaid. Gobeithiwn y bydd pob cyngor yn trafod y digwyddiad hwn yn eich cyfarfod cyngor nesaf sydd ar gael ac i gadw'r dyddiad pwysig hwn yn eich dyddiaduron; edrychwn ymlaen at gofrestru cymaint o gynghorwyr, clerod a staff y cyngor ar y gynhadledd pan fyddwn yn anfon rhagor o wybodaeth maes o law.

Os oes gennych unrhyw gwestiynau am y digwyddiad uchod yn y cyfamser, mae croeso i chi gysylltu â ni.

Regards/Cofion

Tracy Gilmartin

Office Manager / Rheolwr Swyddfa



# Officer Update Report – April 2024

## Item 7

### Report from the Events and Community Engagement Officer

#### Town Trading:

Mati & Meg have announced their closure. Mati and Meg are one of the businesses who have been working with Save the High Street.

Swayne Johnson Solicitors have opened on New Street (in the former estate agents)

St Mary's Chambers Airb&b – a quirky Victorian styled B&B has now officially opened and has been listed as one of Theatr Clwyd's Premier Listings for the actor's accommodation.

#### Daniel Owen Precinct –

'Polly's Social' has been confirmed as opening in the former Kitchen Showroom units. This will be the first bar/restaurant/café being opened by Polly's Brew Company, who's brewery is based in Mold

Happy Spud has now officially opened as a jacket potato takeaway and is a part of the Hungry Cow group.

#### Indoor Market:

Currently two empty units available for rent

#### Update on Vacant Units and Business for Sale

Marketed By	Address of Unit	Tenant	Sale/ Rent	Status	Additional Information
Legat Owen	New Street	Eddy's Barbers	For Sale	Available	Retail unit and upstairs flat
BA Commercial	8-10 Chester Street	Conservative Party & HB Baines	For Sale	UNDER OFFER	Freehold – purchase of building with tenants. Professional Offices
BA Commercial	Bus Station	Former Brewbox	To Let	UNDER OFFER	empty
BA Commercial	5 Earl Buildings, Earl Road,	Former Bliss	To Let / For Sale	Available	Empty
Unknown	Chester Street	Former Hallows Solicitors	Unknown	Unknown, no to let or for sale sign	Unit empty
Bolton Birch	38-42 High Street	Former Barclays Bank	For Sale	Under Offer	Unit has been emptied



Reid & Roberts	Wrexham Street	Hawkeye Entertainment	For Sale	Business still trading	Business only for sale (not building)
Reid & Roberts	King Street	Truly Scrumptious	For Sale	Business still trading	Business only for sale (not building)
Reid & Roberts	Daniel Owen Precinct	Tasters Delicatessen	For Sale	Business still trading	Business only for sale (not building)
SDL Property Auctions	New Street	Former Primo Amore	Auction	SOLD	SOLD at Auction on 27 <sup>th</sup> March
Private owner	51 High Street	Former Tails a Waggin	Unknown	Landlord is potentially looking at selling the property with long term tenants on the 1st & 2nd floor	Current tenants: Sbarckles dog grooming and an accountancy firm.  The ground floor shop unit is empty

#### **Meetings attended:**

Flintshire Markets to discuss Christmas market and I have proposed that they look at closing Earl Road to allow more 'craft' type stalls attend.

#### **MTC Forth Coming MTC Events**

**Mayors Concert Saturday 27<sup>th</sup> April** with Richard and Adam Johnson and Cor Y Pentan. Tickets are still available.

**Community Awards evening 1<sup>st</sup> May** – the finalists and their guests have been invited to the evening. Due to limited capacity within the room, we will have to wait until all RSVP's have been received before invitation for the evening is extended to all members to attend. Further information to follow.

**Live on the Square Sunday 5<sup>th</sup> May** - Volunteers are needed for this event.

Following last year's issues with youths causing disruption and following my discussions with Sgt. Nash, I have made a few amendments to the plan for this year including closing off the walk way in front of the shops (permission granted from landlord), with exception of the access to the Beer Lab. The area by the DOC will also have black mesh across to stop youths gathering and looking in. This will ensure any areas that the youths may gather in are covered by CCTV. SIA Officers numbers have been increased. Two members of Theatr Clwyd Community Engagement Team will also be with us on the day so they can speak and engage with the youths. CCTV will be requested to be stationary and fixed over the sites (as suggested by Sgt. Nash).

**Mold Spring Clean – Saturday 18<sup>th</sup> May.** The Spring Clean this year is being led by Keep Wales Tidy , FCC Streetscene and Mold Plastic Reduction Group with support from MTC Events Officer. The Daniel Owen Centre will be used waste collection point and the rubbish collected will be sorted into categories and recycling will be washed in machine (from KWT).

**9<sup>th</sup> June – Medieval Day** at the Bailey Hill, Volunteers are needed for this event.

## Past MTC Events

**Historic Walk** took place on Sunday 14<sup>th</sup> April led by David Rowe. This was a one off tour from David, however in the near future David will be hosting workshops to recruit volunteer town guides. Further information to come regarding this.

**Easter Fun Day** held on 30<sup>th</sup> March was once again an astounding success with over 1300 people throughout the day. We provided Easter Eggs to all the children at the end of the event, handed out by the Easter Bunny, Peter Rabbit and Bugs Bunny (and our volunteers), plus attendees enjoyed the free entertainment throughout; our fabulous children's entertainer DJ Cookie, Full of Character brought the children's favourites Peppa Pig and Angel (and the cast of Rabbits), our volunteers carried out Easter crafts with hundreds of children and families enjoyed doing the Easter trail. We also received lots of donations for our tombola, which ensured this was a big hit throughout the day, and finally our wonderful volunteers carried out a total of 129.5 hours to ensure the success of the event.

Looking through the Easter Trail forms as well as many local families, we also had attendees from across Flintshire, Wrexham, Cheshire as well as further afield such as St Helens and Conwy

### Easter Family Fun Day 30th March 2024 on the Bailey Hill Income & Expenditure

Name	Exp £	VAT	Exp incl VAT	Income
Donations from businesses		-		495.00
Tombola				830.14
Craft stall donations				7.80
DJ Cookie - Kids Entertainment	0.00	-	-	
Full of Character	120.00	-	120.00	
Sweets for DJ Cookie giveaway	117.28	23.47	140.75	
Poster My Wall 1 x £1.99 (Eng)	1.99	-	1.99	
Poster My Wall 1 x £1.99 (Cym)	1.99	-	1.99	
Hello Pring flyers x 1000	41.98	7.80	49.78	
Shadow Response Medical - First Aid	85.50	-	85.50	
Tesco - Eggs	312.50	62.50	375.00	
B&M - Eggs	227.73	45.55	273.28	
<b>Totals</b>	<b>908.97</b>		<b>1,048.29</b>	<b>1332.94</b>

<b>Including Tombola Surplus to MTC (excl vat)</b>	<b>423.97</b>
<b>Excluding Tombola - cost to MTC (excl vat)</b>	<b>-406.17</b>

## **Other Events**

**Rally Revival 18<sup>th</sup> May** – classic rally cars to group on the High Street (after market close) as they did last year, event was well attended in 2023

**VE Day celebrations - 8<sup>th</sup> June** – organised by FCC Markets and will be held on the square along with the market and inside the Daniel Owen Centre

**Gwyddgig 15<sup>th</sup> June** – Organised by Menter Iaith, Welsh language event held during the Saturday market.



Agenda Item: 8.

MOLD TOWN COUNCIL ADDENDUM TO MINUTES

CURRENT ACTION LIST

MINUTE NO.	DATE	ITEM	ACTION TAKEN	RESULT (IF ANY)	SIGN OFF DATE
83	26/10/2022	TRAINING PLAN	That the Town Clerk would have a document ready soon	In the process of speaking to MTC staff before document published	1/4/23
84	26/10/2022	LEASE OF TOWN HALL	That the Town Clerk would request more detailed information from FCC.	Meeting arranged for 30 <sup>th</sup> January, 10am	Ongoing
105	30/11/22	FLOORING IN TOWN HALL	That Gregory's would be informed and a date set to fit	Gregory's informed. Staff need to decide when is the best time for new carpet.	Onhold.
145	March 2023	EVENTS	Invite NWP Cyber Crime		
153	March 2023	INTERNAL AUDIT REPORT	Add to website	Still awaiting on.	
168	April 2023	CITTASLOW	Clr Hill would contact OVW and SLCC to try to encourage councils to join. Interpretation boards could be re-done.	In hand.	
21	May 2023	MEMBERS ATTENDANCES	Clerk would publish the attendances on website at year end.	Would be worked on. In progress	
40	June 2023	MAYORAL CHAIN	During financial year 23/24, a new chain for the consort would be purchased incorporating the medal	Add to budget in November	Completed
42	June 2023	SECURITY AT CEMETERY	A meeting to be arranged with Inspector and PCSOs		
57	July 2023	OFFICER REPORTS	Clerk to request information from Inspector about PCSO Freel's replacement	Completed 04.10.23	04.10.23
58	July 2023	CHRISTMAS LIGHTS	Clerk to request update on catenary maintenance.	Requested updated report from MEGA.	

## MOLD TOWN COUNCIL ADDENDUM TO MINUTES

### CURRENT ACTION LIST

60	July 2023	ACCOMMODATION COMMITTEE	Send original report to councillors. Investigate funding.		To be scanned and sent out ***	Completed – Nov 23		
61	July 2023	RUTHIN CASTLE PUB	Clerk to ask Sergeant to 'up the profile'. Situation to be monitored.		To be done if it reopens ***			
77	August 2023	CHRISTMAS LIGHTS	Order the lights from Mega. Invoice John Havard.		Done Invoice to be arranged.	Completed		
78	August 2023	DO Memorial Stone	Clerk to get quote for mending the base		Asked Steve Blackwell. Done	Completed		
80	August 2023	Audit report	Add TM Vouchers to the September agenda		Done	Completed		
97	September 2023	OFFICER REPORTS	Clerk to request information from Inspector about PCSO Freel's replacement			Completed 04.10.23		
98	September 2023	Welsh Translation	Clerk to obtain quotes from additional translators.  Clerk to contact One Voice Wales to obtain confirmation of the min requirement re: bilingual info produced by the Council		Completed and attached to Octobers Agenda for discussion.	Completed		
106	September 2023	Publication of attendance records at meetings	Clerk to develop a system of recording attendance at all meetings and publish on TC website.		System developed. To be added to website annually	Completed		
122	October 2023	Welsh Language Scheme Review	For the Policy and Audit Committee to review Mold Town Council's Welsh Language Scheme at the next Committee Meeting.					
124.	October 2023	Police and Crime Commissioner	The Police and Crime Commissioner to be invited to a future Town Council Meeting		PCC Andy Dunbobbins confirmed attendance at November 2023 meeting.	Completed		



**MOLD TOWN COUNCIL ADDENDUM TO MINUTES**

**CURRENT ACTION LIST**

124.	October 2023	Purchase of a new CCTV Camera for Bryn Gwallia Estate	Total Cost of CCTV camera is £3470.00 + VAT, current availability in budget £2,080.  CCTV to be purchased and location agreed with Ward Councillors and Police.	CCTV purchased.  Agreement on location needed.	
125.	October 2023	Possibility for purchasing 2 benches for Kendrick's Field.	To be discussed as part of Cittaslow discussion at CDR Meeting on the 21 <sup>st</sup> November.	Discussion need with Streetscene	
128.	October 2023	Request for all feeder roads in Mold be considered for 20mph exemption	Email relevant FCC officer to make proposal from Town Council	Response received. Public Consultation due to take place. Awaiting on link to consultation once live. Link sent to Councillors 22 <sup>nd</sup> Nov.	Completed
129.	October 2023	New Polling Station for Broncoed Ward	Email sent to FCC suggesting Ebenezer Church as new polling station for Broncoed Ward.		Completed
131.	October 2023	Winter Preparations 2023/24	Document completed with agreed areas for new salt bins and sent to FCC.		Completed.
133.	October 2023	Community Review Pre-Questionnaire	To be completed and returned to FCC		Completed.
150. (ii)	November 2023	Letter from Ysceifiog Community Council	Cllr Carberry to send a response to the letter.  Clerk to contact Flintshire County Council requesting update with regards to 'Active Travel'		Completed  Ongoing
150 (iii)	November 2023	Email Received from resident regarding flooding	Cllr Carberry to respond		Completed.



## MOLD TOWN COUNCIL ADDENDUM TO MINUTES

### CURRENT ACTION LIST

152.	November 2023	HSBC Bank Mandate	New councillors to be added to the Bank Mandate and Ex Councillors to be removed.	A few Councillors signatures are still required.	Completed
153.	November 2023	Flintshire Play Development Summer Scheme	Clerk to complete the form and return to Darren Morris, FCC.  Clerk to contact Ysgol Bryn Gwalia and find out more information regarding the SHEP Programme.	Darren Morris is linked in with Ysgol Bryn Gwalia to make relevant arrangements so SHEP Programme does not impact Summer Playscheme.	Completed  Completed
154.	November 2023	Fit, Fed and Read	Clerk to invite Darren Morris to Town Council Meeting		Completed
155.	November 2023	Donation to British Legion	Clerk to contact Aura with questions posed by Town Council.  Clerk to make £200 donation to British Legion	Email sent requesting payment details. Cheque signed notified ready to collect.	Completed
156.	November 2023	Daniel Owen Festival	Councillor Carberry to send thank you letter to the Daniel Owen Festival Committee		Completed
162.	November 2023	20mph	Clerk to send link to councillors to complete for road exemptions.	Email sent to FCC requesting feeder roads to be excluded.  List of agreed feeder roads needed from Town Council	Completed  Ongoing
177. (ii)	January 2024	Invite Representatives from WSP to give 15 min presentation	Clerk to invite representatives to the next Town Council Meeting.		Completed.

MOLD TOWN COUNCIL ADDENDUM TO MINUTES

CURRENT ACTION LIST

183.	January 2024	Provide £1000 financial support to the Fit, Fed and Read Community Project	Clerk to email Aura Wales and request payment details.	Email sent awaiting payment details.	Completed
186.	January 2024	Share copy of Fire Risk Assessment with FCC.	Clerk to email a copy to Paul Brockley, Lisa McClellan and Glyn Garbett	Sent.	08.02.24
197.	February 2024	Donate remaining Tiffin Tins to local businesses	Events and Community Officer to contact local businesses and offer the Tiffin Tins for free		Ongoing
197.	February 2024	Rialtas Training for Town Clerk	Clerk to arrange additional Rialtas Training	Schedule for 25 <sup>th</sup> /26 <sup>th</sup> March	Completed
198.	February 2024	Set up a Working Group for Cittaslow.	Clerk to email all Councillors requesting volunteers for the Cittaslow Working Group	Email sent on 11.03.24 – no responses received.	Ongoing
202.	February 2024	Organise Sim Card for spare Mobile for Clerk	To arrange for another Sim Card for use by Town Clerk.		Completed
202.	February 2024	Creation of rota for monthly reconciliation	To create a rota for Councillors to undertake monthly reconciliation with Town Clerk	To be arranged after financial year end.	Ongoing.
206.	February 2024	Nominees for FCC Standards Committee	Clerk to email FCC and advise of nominations from MTC		Completed.
215 (ii)	March 2024	Not my Shame Campaign	Events and Community Officer to promote on Social Media networks on May 1st		
216	March 2024	Congratulation Cards	Mayor to send Congratulations Cards to: Mrs Dalton and Mrs Wyatt – Bryn Gwallia Mold Tennis Club, A Team		
220.	March 2024	Eisteddfod 2024	Town Clerk to arrange £150 donation to Eisteddfod 2024.	Email sent requesting an invoice.	
220.	March 2024	Food Bank Donation	It was agreed to make donation of £1000 to Mold Food Bank.	Email sent requesting an invoice.	

MOLD TOWN COUNCIL ADDENDUM TO MINUTES

CURRENT ACTION LIST

221.	March 2024	Civility and Respect Pledge	MTC to sign the Civility and Respect pledge.	Completed
227.	March 2024	Tree Carving Cemetery	To progress with obtaining quotes for Tree Carving in the Cemetery and proceed using Cittaslow Funds.	



## Item 9 – VAT Training

Hi Jo - thanks for your email, and apologies for the delay in replying.

Although we don't currently have a specific course for Town Councils, we would be happy to put one together for you, based upon relevant parts of the first two Introduction to VAT courses that we normally offer, plus the event ticketing issue raised. I would estimate that the course duration would be around 2 to 2.5 hours. Our charge to produce this course, deliver it via Teams and provide a pdf copy of training material would be £1,125 plus VAT. Given that the number of attendees would be quite low, we would be happy for you to invite attendees from other local Councils if you would like. However, in order to help keep the training interactive and maximise the benefit to attendees we would suggest no more than around 12 attendees, with all attendees being from VAT registered Councils (as the issues for unregistered Councils differ). We would raise our full charge to your Council - with you then being free to agree and arrange recharges to the other Councils if you wanted.

As an alternative, we would be happy to offer a Teams discussion, where we could just talk through the various VAT issues faced by the Council, at whatever pace suited you all. Following the discussion, we would provide an email summary of the issues covered. Our charge for this would be £225 plus VAT per hour for the duration of the Teams discussion, plus another £225 plus VAT to cover production of the email summary. In order to keep the discussion more focused, I would suggest that it is limited to attendees from your Council only.

Please let me know if either of these options would be of interest - and, if they would, whether you have any dates in mind.

Regards  
Trevor  
020 7060 9265  
[helpline@pstax.co.uk](mailto:helpline@pstax.co.uk)

## Re-deployable CCTV Camera

**1. Background** - Following agreement at October 2023 meeting an additional re-deployable CCTV camera has been purchased and location is now to be agreed.

A recommendation for a further camera has been agreed in the 2024/2025 budget.

A discussion has taken place with Sgt. Nash from North Wales Police who suggested that the hospital lane next to Parkfields should be considered as this lane is an area of concern for NWP.

At March 2024 meeting, members raised concern that the poor lighting along the hospital lane may not be suitable for CCTV and asked the Events Officer to liaise with Flintshire CCTV suite and NWP regarding the suitability and also ask if there were any other areas to be considered.

Councillor Carberry suggested the camera should be installed within Gas Lane play area as there was concern from residents regarding ASB in this area.

### 2. Update

A discussion has taken place with Flintshire CCTV Manager, who has advised that the hospital lane is poorly lit in the majority of the areas and therefore not suitable for CCTV. The CCTV Manager has confirmed that Gas Lane would be the recommendation from the CCTV Suite and that there is an electrical source on Gas Lane for it to be installed over looking the play area, a CCTV Engineer will carry out an assessment to confirm the suitability.

### 3. Recommendation

Based on the CCTV Engineer confirming Gas Lane as suitable location (after inspection), recommendation would be for the CCTV re-deployable camera to be installed on Gas Lane, to over look the play area.

Further discussions will be held with NWP and CCTV as to a suitable area for the additional camera to be purchased from 2024/2025 budget and recommendations brought to council at a later date.

### 4. Decision required

Members are asked to consider the recommendations and confirm decision regarding Gas Lane as approved location for the current CCTV re-deployable camera.

# Agenda Item: 13.

**FLINTSHIRE STREETSCENE SERVICES  
FINAL MEASURE AND CHARGE**



Client:  
Scheme :

Andrew Lightfoot  
Mold town council Kendricks field

Cost Code: TGU112

Debit Code:

Description	Quantity	Unit	Rate	Total
Supply composite bench x 2	2.00	no	£1,000.00	£2,000.00
Composite Bench based on market prices				
Install composite bench x 2				£1,850.48
Concrete			£210.00	
MOT Type 1			£23.10	
Installation including plant/pick up/labour			£1,617.38	
			<b>TOTAL</b>	<b>£3,850.48</b>
Signed for F.C.C.				
Signed for Client				



Agenda Item: 14.

**Training Policy and  
Training Plan  
Mold Town Council  
DRAFT**

**Adopted by Mold Town Council on**

## **Mold Town Council Training Policy**

### Introduction

The Council has a statutory duty under section 67 of the Local Government and Elections (Wales) Act 2021 to set out the process to address the training needs of its Councillors, Staff and Volunteers.

A training plan has been designed to ensure that collectively, Councillors, Staff and Volunteers possess the knowledge and skills needed for the Council to operate its roles and duties effectively.

The training plan will be reviewed on an annual basis to ensure that it remains for Purpose and accounts for the changing needs of councillors and employees as well as any turnover of councillors or employees.

A record of all training will be maintained by the Town Clerk.

### Training Policy

Mold Town Council aims to create an effective and efficient high standard of services to residents, visitors and businesses within the town. To achieve this the Council recognises the importance of training and development for both councillors and staff, based on equal opportunity to all.

Mold Town Council recognises that its most important resource is its employees and councillors are committed to encouraging both to enhance knowledge, qualifications and skills through further training and personal development.

Councillors will be provided with the opportunity to attend training at induction and throughout their term as councillors to increase understanding with changes to legislation, their roles as councillors and to develop themselves in order to better support the community of Mold.

Employee training may be identified through formal and informal discussions, when reviewing job descriptions, at supervisions and appraisals and agreed via the Town Clerk as line manager.

### Training Budget

The Staff training budget is agreed annually by the Full Council. The Town Clerk who manages the staff training budget as agreed and delegated by Full Council. Requests to increase the training budget must be made to the Personnel Committee. Requests made by the Town Clerk for training must go to the Personnel Committee who will make recommendations to the Full Council for agreement.

The Councillor training budget will be set on an annual basis and agreed by Full Council. Throughout the years, requests to increase the councillor training budget may be made to the Personnel Committee, or Full Council.

The Council will meet the cost of reasonable expenses for: -  
Staff salary and other contractual benefits.

Course and examination fees (noting that failure to attend a pre-booked course may result in the employee paying towards the cost of the course).  
Travel costs, either by public transport or use of own transport in line with the terms and conditions set out in the National Joint Council Local Government Service Pay and Conditions of Service. It is expected that if possible, all employees and councillors will use the cheapest form of transport available.

### Requesting Training

All staff have the right to request training and each case will be considered on its own merit.

- The Town Clerk is responsible for ensuring that all staff receive statutory training and attend all the appropriate refresher courses.
- All request must be made in writing to the Town Clerk for consideration.
- Requests for training from the Town Clerk must be approved by the Personnel Committee or the Full Council.

### Appeals

If a request for training is refused an appeal in writing should be made to the Town Clerk within 5 working days of the refusal giving reasons why the training is required. If this is not successful an appeal may be made again within 5 working days of the refusal by the Town Clerk to the Personnel Committee whose decision is final.

### Repayment of training costs

If an employee leaves the employment of the Council, except for redundancy or dismissal within one year of receiving training paid for by the Council they will be required to repay a reasonable sum towards the cost of the training and any other costs involved i.e. travel costs.

### Records

Records of all training undertaken by employees and councillors will be kept centrally on a training database and hard copies of certificates will be kept in personnel files. Staff and Councillors will be asked to provide feedback to the Town Clerk on the quality of the training they undertake, if they have any best practice or learning to highlight and the overall value and effectiveness of the training.

The Town Clerk will report annually to the Personnel Committee on progress detailing employee and councillor training attended throughout the year.

### Review

Under section 67(4) of the 2021 Act there is a duty on Councils to review their training plan. Where the council revises or replaces its training plan, under section 67(5) of the 2021 Act, the Council must publish the revised new plan.



### Estimated Training Costs

The Council is committed to investing in the training and development of its employees and councillors.

Budgeted costs for 5 staff and 16 councillors include:

<b>Financial Year</b>	<b>Staff Training Budget</b>	<b>Staff Training Budget Spent</b>	<b>Councillor Training budget</b>	<b>Councillor Training Budget Spent</b>	<b>Comments</b>
2023/24	£1,000	£1,675	£1,500	£0	Overspend on staff training due to new Town Clerk.
2024/25	£1,500		£1,500		
2025/26	£1,500		£1,500		



## Your application search results

You can see below the application search results based on your search criteria.

Reference	Proposal	Location	Registration date	Decision	Decision date	Ward	Grid reference
FUL/000139/24	2 storey side and rear single storey extension	59, Lon Cae Del, Mold, CH7 1QX	21 Feb 2024	A01 Approved	05 Apr 2024	Flintshire Ward Mold South	322679, 363551
DET/000137/24	Application for Approval of Details Reserved by Condition No. 4 & 5, Planning Re	Car Park, King Street, Mold, Flintshire, CH7 1LA	20 Feb 2024	A01 Approved	11 Apr 2024	Flintshire Ward Mold East	323819, 364050
FUL/000121/24	Removal or variation of a condition 1. following planning 064428	TYN LLWYN, Raikes Lane, Mold, CH7 6LR	19 Feb 2024	A01 Approved	16 Apr 2024	Flintshire Ward Mold East	323977, 365547
ADV/000063/24	- Replace 1no. Projecting signage with new 500mm White Heritage signage. Retain	26, NATIONWIDE BUILDING SOCIETY, High Street, Mold, CH7 1AZ	24 Jan 2024	A01 Approved	05 Apr 2024	Flintshire Ward Mold Broncoed	323723.16, 363997.64
FUL/000913/23	Full planning permission including change of use from A1 to A3 to form bar	32, High Street, Mold, CH7 1BH	11 Oct 2023	A01 Approved	10 Apr 2024	Flintshire Ward Mold Broncoed	323707.44, 364028.4
LBC/000914/23	Listed Building Consent for change of use from A1 to A3 to form bar	32, High Street, Mold, CH7 1BH	11 Oct 2023	A01 Approved	10 Apr 2024	Flintshire Ward Mold Broncoed	323707.44, 364028.4
FUL/000675/22	Timber Cladded Structure with Standing Seam Metal roof to house swimming pool	Mont AltoPwll Glas Mold Flintshire CH7 1RA	28 Mar 2023	A01 Approved	04 Apr 2024	Flintshire Ward Mold West	323439.11, 364308.15

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# Agenda Item: 16.

Date: 09/04/2024

Mold Town Council Current Year

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Time: 15:30

Cashbook 2

User: JL

Business Money Manager Account

For Month No: 12

## Payments for Month 12

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
04/03/2024	Community Bank Account	TFR	10,000.00			200		10,000.00	To top up community account
06/03/2024	Community Bank Account	TFR	10,000.00			200		10,000.00	To top up Community Account
27/03/2024	Community Bank Account	TFR	10,000.00			200		10,000.00	To top up Community Account
<b>Total Payments for Month</b>			30,000.00	0.00	0.00			30,000.00	
<b>Balance Carried Fwd</b>			366,564.27						
<b>Cashbook Totals</b>			<u>396,564.27</u>	0.00	0.00			<u>396,564.27</u>	

## Receipts for Month 12

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		394,853.69					394,853.69	
	Banked: 01/03/2024	1,710.58						
	HSBC	1,710.58			1090	101	1,710.58	Gross Interest
<b>Total Receipts for Month</b>		1,710.58	0.00	0.00			1,710.58	
<b>Cashbook Totals</b>		<u>396,564.27</u>	<u>0.00</u>	<u>0.00</u>			<u>396,564.27</u>	

## Payments for Month 12

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
27/03/2024	AWC1	BACS	454.07			4000	104	454.07	Salaries
28/03/2024	IData Com Ltd	DD	84.68		14.11	4105	110	70.57	Idata BH Centre
28/03/2024	IData Com Ltd	DD	264.62		44.10	4105	101	165.39	Idata Town Hall
						4105	104	55.13	Idata Cemetery
28/03/2024	Your Repair gas	DD	23.00			4126	104	23.00	You Repair Gas - Cemetery
28/03/2024	ICO	DD	35.00			4149	101	35.00	ICO Renewal
31/03/2024	Cittaslow UK	BACS	1,500.00			4108	101	1,500.00	Annual Subscription
31/03/2024	Jackson Fire & Security	BACS	150.00		25.00	4113	101	125.00	PAAt Testing
31/03/2024	Jackson Fire & Security	BACS	81.60		13.60	4113	101	68.00	Fire Extinguisher Maint
31/03/2024	Jackson Fire & Security	BACS	81.60		13.60	4102	110	68.00	Fire Extinguisher Maintenance
31/03/2024	J T Williams Garden Machinery	BACS	137.56		22.93	4133	104	114.63	Machinery Maintenance - 52774
31/03/2024	RBS Solutions	BACS	600.00		100.00	4004	101	500.00	Taining for TC
<b>Total Payments for Month</b>			35,975.50	0.00	1,283.47			34,692.03	
<b>Balance Carried Fwd</b>			23,075.93						
<b>Cashbook Totals</b>			59,051.43	0.00	1,283.47			57,767.96	



## Payments for Month 12

## Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
04/03/2024	Dafydd Timothy	BACS	7.50			4117	101	7.50	Translation - 21727
04/03/2024	Lyreco UK Ltd	BACS	155.27		25.88	4107	101	129.39	INV 6250201241
04/03/2024	Flintshire County Council	BACS	3,974.07			4137	109	3,974.07	CCTV Maintenance
04/03/2024	Thomas Samuel Translation	BACS	54.00			4117	101	54.00	INV 2024001 - Translation
04/03/2024	Thornccliffe Building Supplies	BACS	240.00		40.00	4129	104	200.00	Skip Hire Cemetery - 1106122
04/03/2024	PJT/B	BACS	17.60		2.93	4103	103	14.67	Cleaning Supplies Reimburse
04/03/2024	Prepaid Mastercard	TRF	3,000.00			208		3,000.00	Top up pre-paid mastercard
06/03/2024	AWC1	BACS	454.07			4000	104	454.07	Salaries
06/03/2024	iViD Digital Security	BACS	4,884.00		814.00	105		4,070.00	New CCTV Camera
06/03/2024	Thornccliffe Building Supplies	BACS	91.80		15.30	4129	104	76.50	Skip Hire Cemetery
06/03/2024	JDH Business Services Ltd	BACS	534.00		89.00	4111	101	445.00	Interim Audit
06/03/2024	Sian Jones Translation	BACS	100.80			4117	101	100.80	Translation Costs
06/03/2024	HMRC	BACS	511.40			4169	105	511.40	Outstanding VAT Events
08/03/2024	ASH Waste Services Ltd	BACS	120.37		20.06	4153	110	100.31	BH Centre Waste - 1537848
08/03/2024	Mold ABC Boxing	BACS	500.00			4119	102	500.00	Financial Assistance
08/03/2024	Microshade Business Consultant	BACS	149.64		24.94	4105	101	124.70	Microshade 19051
11/03/2024	Outside Lives Ltd	BACS	750.00			4119	102	750.00	Financial Assistance
12/03/2024	HSBC Bank	CHG	15.50			1090	101	15.50	HSBC Bank Interest Charge
12/03/2024	Clwyd Pension Fund	BACS	412.16			4002	101	412.16	Clwyd Pension Fund
12/03/2024	JEA2	BACS	53.28			4154	105	53.28	Re-imbure for Easter Event
13/03/2024	AWC1	BACS	454.27			4000	104	454.27	Salaries
17/03/2024	JEA2	BACS	2,186.72			4000	101	2,186.72	Salaries
18/03/2024	JLB	BACS	2,406.00			4000	101	2,406.00	Salaries
18/03/2024	PJT/B	BACS	805.66			4000	103	483.40	Salaries
						4000	110	322.26	Salaries
18/03/2024	MXG2	BACS	1,875.38			4000	104	1,875.38	Salaries
18/03/2024	Marcus Roberts	BACS	100.00			530		100.00	Mayors Charity Dinner
19/03/2024	HMRC	BACS	3,232.21			4000	101	1,335.87	Tax/NI Payment
						4001	101	665.81	Tax/NI Payment
						4000	103	120.96	Tax/NI Payment
						4001	103	20.62	Tax/NI Payment
						4000	104	603.00	Tax/NI Payment
						4001	104	391.56	Tax/NI Payment
						4000	110	80.64	Tax/NI Payment
						4001	110	13.75	Tax/NI Payment
20/03/2024	AWC1	BACS	454.27			4000	104	454.27	Salaries
22/03/2024	Adam Leech Landscapes	BACS	224.00			4003	104	224.00	Ground Maintenance 18-19 March
22/03/2024	Snowdonia Fire & Security	BACS	108.12		18.02	4102	110	90.10	Intruder Alarm Maintenance
22/03/2024	Aura Leisure and Libraries	BACS	1,000.00			4155	107	1,000.00	Financial Support
25/03/2024	Huw Davies	BACS	1,500.00			4909	110	1,500.00	Men's Shed March 24
						333	0	-1,500.00	Men's Shed March 24
						6000	110	1,500.00	Men's Shed March 24
25/03/2024	Thomas Samuel Translation	BACS	61.38			4117	101	61.38	Translation 2024002
25/03/2024	Gwyl Cerdd Dant	BACS	2,000.00			4144	107	2,000.00	Gwyl Cerdd Dant 2024
25/03/2024	Zoom VC	VISA	129.90			4148	101	129.90	Zoom Subscription

## Receipts for Month 12

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: <b>28/03/2024</b>	<b>144.00</b>						
	Action for Children	144.00			1013	110	144.00	Hire of BH Centre
	Banked: <b>28/03/2024</b>	<b>30.00</b>						
	Towyn & KB TC	30.00			530		30.00	Mayors Charity Concert
	Banked: <b>28/03/2024</b>	<b>400.00</b>						
	The Health Centre	400.00			1000	104	400.00	Burial Fees
	Banked: <b>29/03/2024</b>	<b>72.00</b>						
	Boys and Girls Club	72.00			1013	110	72.00	BHHire076
	Banked: <b>31/03/2024</b>	<b>15.00</b>						
	KM Jones	15.00			1013	110	15.00	BHHIRE 075
<b>Total Receipts for Month</b>		39,360.00	0.00	0.00			39,360.00	
<b>Cashbook Totals</b>		<u>59,051.43</u>	<u>0.00</u>	<u>0.00</u>			<u>59,051.43</u>	

## Receipts for Month 12

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	<b>Balance Brought Fwd :</b>	<b>19,691.43</b>					<b>19,691.43</b>	
	Banked: 01/03/2024	20.00						
	KMA Tool Hire	20.00			1071	105	20.00	Donation - Easter Event
	Banked: 03/03/2024	30.00						
	KM Jones	30.00			1013	110	30.00	BHHIRE 073
	Banked: 04/03/2024	10,000.00						
TFR	Business Money Manager Account	10,000.00			201		10,000.00	To top up community account
	Banked: 04/03/2024	725.00						
	Peter Morris Funeral Directors	725.00			1000	104	725.00	Burial Fees
	Banked: 06/03/2024	10,000.00						
TFR	Business Money Manager Account	10,000.00			201		10,000.00	To top up Community Account
	Banked: 06/03/2024	24.00						
	Unison Flintshire	24.00			1013	110	24.00	BHHIRE 074
	Banked: 12/03/2024	2,000.00						
	Peter Morris Funeral Directors	2,000.00			1000	104	2,000.00	Peter Morris Funeral Directors
	Banked: 12/03/2024	2,690.00						
	Cash Deposit	2,690.00			530		92.10	Xmas Lights Grotto Donations
					530		40.00	Mayor Concert Ticket Donations
					530		360.34	Festive Market Globe Donations
					530		2,197.56	Mayors Charity Dinner
	Banked: 13/03/2024	840.00						
	Cash Deposit	840.00			530		840.00	Mayors Charity Dinner
	Banked: 14/03/2024	185.00						
	Cheques	185.00			530		185.00	Mayors Charity Dinner
	Banked: 15/03/2024	100.00						
	Mega Electrical	100.00			1071	105	100.00	Easter Event Donation
	Banked: 18/03/2024	682.00						
	Town and Country lettings	682.00			1011	110	682.00	Rent for Bailey Lodge
	Banked: 19/03/2024	96.00						
	Boys and Girls Club	96.00			1013	110	96.00	BHHIRE 072
	Banked: 25/03/2024	537.00						
	Cheque	537.00			1000	104	537.00	Burial Fees
	Banked: 25/03/2024	725.00						
	Peter Morris Funeral Directors	725.00			1000	104	725.00	Burial Fees
	Banked: 27/03/2024	10,000.00						
TFR	Business Money Manager Account	10,000.00			201		10,000.00	To top up Community Account
	Banked: 27/03/2024	45.00						
	L&DA Shepherd	45.00			530		45.00	Mayors Charity Concert



## Payments for Month 12

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
12/03/2024	HSBC Bank	CHG	8.00			4200	101	8.00	Bank Charges
13/03/2024	CAMRA Vale of Clwyd Branch	BACS	500.00			4145	105	500.00	Attendance at NFest
18/03/2024	P Dando	BACS	118.10		19.68	4146	105	98.42	Live on the Square Tickets 24
19/03/2024	Tents & Events Ltd	BACS	208.80		34.80	4176	105	174.00	Deposit Equipment Carnival
19/03/2024	Tents & Events Ltd	BACS	-208.80		-34.80	4176	105	-174.00	Deposit Carnival Equipment
19/03/2024	Event Equipment Ltd	BACS	208.80		34.80	4176	105	174.00	Carnival Equipment Deposit
25/03/2024	Mrs H L Arnold	BACS	190.00			4176	105	190.00	Deposit Abba Tribute Carnival
25/03/2024	Tents & Events Ltd	BACS	553.50		92.25	4176	105	461.25	Equipment for Carnival
<b>Total Payments for Month</b>			1,578.40	0.00	146.73			1,431.67	
<b>Balance Carried Fwd</b>			23,550.97						
<b>Cashbook Totals</b>			25,129.37	0.00	146.73			24,982.64	

## Receipts for Month 12

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 27/03/2024	75.00						
	D Lovell	75.00			1080	105	75.00	Carnival
	Banked: 27/03/2024	50.00						
	Crystal Plan Ltd	50.00			1071	105	50.00	Easter Donation
	Banked: 28/03/2024	35.00						
	Theatr Clwyd	35.00			1080	105	35.00	Carnival
	Banked: 30/03/2024	40.00						
	S Ratcliffe	40.00			1080	105	40.00	Carnival
<b>Total Receipts for Month</b>		1,265.00	0.00	0.00			1,265.00	
<b>Cashbook Totals</b>		<u>25,129.37</u>	<u>0.00</u>	<u>0.00</u>			<u>25,129.37</u>	

## Receipts for Month 12

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
<b>Balance Brought Fwd :</b>		<b>23,864.37</b>					<b>23,864.37</b>	
	Banked: 05/03/2024	20.00						
	Kathleen Agnew	20.00			1071	105	20.00	Easter Event Donation
	Banked: 10/03/2024	50.00						
	House of Beauty	50.00			1071	105	50.00	Easter Event Donation
	Banked: 13/03/2024	25.00						
	M Waters	25.00			1071	105	25.00	Easter Event Donation
	Banked: 13/03/2024	115.00						
	Lambe S and Sling R	115.00			1080	105	115.00	Carnival
	Banked: 14/03/2024	40.00						
	K Walker-Turner	40.00			1080	105	40.00	Carnival
	Banked: 15/03/2024	40.00						
	C&L Lyon	40.00			1080	105	40.00	Carnival
	Banked: 15/03/2024	40.00						
	Kelly Morgan	40.00			1080	105	40.00	Carnival
	Banked: 15/03/2024	40.00						
	Emma Claire	40.00			1080	105	40.00	Carnival
	Banked: 15/03/2024	40.00						
	E Rogers	40.00			1080	105	40.00	Carnival
	Banked: 15/03/2024	40.00						
	Louise Griffiths	40.00			1080	105	40.00	Carnival
	Banked: 15/03/2024	40.00						
	ASMM Jewellery	40.00			1080	105	40.00	Carnival
	Banked: 18/03/2024	30.00						
	Jackson S Animal	30.00			1080	105	30.00	Carnival
	Banked: 19/03/2024	75.00						
	J Holt	75.00			1080	105	75.00	Carnival
	Banked: 19/03/2024	250.00						
	T Roberts	250.00			1080	105	250.00	Carnival
	Banked: 22/03/2024	75.00						
	Fair Event Management	75.00			1080	105	75.00	Carnival
	Banked: 22/03/2024	30.00						
	Williams Estates	30.00			1071	105	30.00	Easter Donation
	Banked: 23/03/2024	40.00						
	Angela Robinson	40.00			1080	105	40.00	Carnival
	Banked: 24/03/2024	75.00						
	Carol Bradley	75.00			1080	105	75.00	Carnival



## Payments for Month 12

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
12/03/2024	HSBC Bank	CHG	8.00			4200	101	8.00	Interest Charges
<b>Total Payments for Month</b>			8.00	0.00	0.00			8.00	
<b>Balance Carried Fwd</b>			68.92						
<b>Cashbook Totals</b>			<u>76.92</u>	0.00	0.00			<u>76.92</u>	

**Receipts for Month 12**

**Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		76.92					76.92	
	Banked:	0.00						
			0.00					0.00
<b>Total Receipts for Month</b>		0.00	0.00	0.00			0.00	
<b>Cashbook Totals</b>		<u>76.92</u>	<u>0.00</u>	<u>0.00</u>			<u>76.92</u>	

## Payments for Month 12

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/03/2024	B&M Retail Ltd	MCD	220.00			4154	105	220.00	Easter Eggs for Event
01/03/2024	B&M Retail Ltd	MCD	-220.00			4154	105	-220.00	Easter Eggs for Event
01/03/2024	B&M Retail Ltd	MCD	220.00		36.67	4154	105	183.33	Easter Eggs for Event
01/03/2024	Tesco	MCD	375.00		62.50	4154	105	312.50	Easter Eggs for Event
12/03/2024	EDF Energy	MCD	35.12		1.67	4907	110	33.45	Electricity BH Centre
13/03/2024	Amazon EU	MCD	85.95		14.32	4139	105	71.63	General Event Purchases
13/03/2024	Moneysoft - payroll	MCD	98.40		16.40	4148	101	82.00	Payroll Software
15/03/2024	Hello Print	MCD	54.39		2.00	4176	105	52.39	Leaflets for Carnival
15/03/2024	World of Sweets (Hancocks) Ltd	MCD	140.75		23.47	4139	105	117.28	Sweets for Events
15/03/2024	postermywall	MCD	1.99			4176	105	1.99	Time 2 Shine Poster
15/03/2024	KMA Tool Hire & Sales	MCD	23.76		3.96	4007	104	19.80	PPE Workwear Cemetery
15/03/2024	KMA Tool Hire & Sales	MCD	66.96		11.16	4133	104	55.80	Wheelbarrow
15/03/2024	Euro Garages	MCD	82.88		13.81	4132	104	69.07	Fuel
20/03/2024	Poundland	MCD	64.50		10.75	4139	105	53.75	Storage for Events
22/03/2024	Toolstation	MCD	184.98		30.83	4139	105	154.15	Trolley for Events
22/03/2024	Print My Tickets	MCD	26.49		4.42	530		22.07	Tickets for Charity Concert
23/03/2024	postermywall	MCD	1.99			530		1.99	Mayors Concert
25/03/2024	Hello Print	MCD	62.87		10.48	4146	105	52.39	Live on the Square
25/03/2024	Hello Print	MCD	48.33		8.06	530		40.27	Mayors Charity Concert
26/03/2024	Hello Print	MCD	27.33		4.56	530		22.77	Mayors Charity Concert
26/03/2024	postermywall	MCD	1.99			4139	105	1.99	Mayors Charity Concert
26/03/2024	postermywall	MCD	1.99			530		1.99	Mayors Charity Concert
26/03/2024	Amazon EU	MCD	17.07		2.85	4139	105	14.22	General Events
26/03/2024	Amazon EU	MCD	16.58		2.76	4139	105	13.82	General Events
30/03/2024	Farmfoods	MCD	14.75		2.46	4139	105	12.29	General Events
30/03/2024	B&M Retail Ltd	MCD	44.61		7.44	4139	105	37.17	General Events
<b>Total Payments for Month</b>			1,698.68	0.00	270.57			1,428.11	
<b>Balance Carried Fwd</b>			1,904.52						
<b>Cashbook Totals</b>			<u>3,603.20</u>	<u>0.00</u>	<u>270.57</u>			<u>3,332.63</u>	



**Receipts for Month 12**

**Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>603.20</b>					<b>603.20</b>	
	Banked: 04/03/2024	<b>3,000.00</b>						
TRF	Community Bank Account	3,000.00			200		3,000.00	Top up pre-paid mastercard
<b>Total Receipts for Month</b>		<b>3,000.00</b>	<b>0.00</b>	<b>0.00</b>			<b>3,000.00</b>	
<b>Cashbook Totals</b>		<b>3,603.20</b>	<b>0.00</b>	<b>0.00</b>			<b>3,603.20</b>	