

# Agenda Item: 3.



## MOLD TOWN COUNCIL / CYNGOR TREF YR WYDDGRUG

Mayor engagements since 27<sup>th</sup> June – 31<sup>st</sup> July 2024

Date	Event
29-Jun	Daniel Owen Centre information day
03-Jul	Guest Night Theatr Clwyd Rope
05-Jul	Ace of Sports night with Luke Humphries World Darts Champion
07-Jul	Mold Carnival
13-Jul	Award Ceremony - Rainbow International School
19-Jul	Cottage Nursing Home open day
20-Jul	Mold Alex fundraising stall
21-Jul	Mayor of Flint Civic Service, Cllr. Melly Buckley
25-Jul	40th Anniversary of Mold Hospital with Strawberry Tea
23-Jul	How To Feed a Town - Theatre Project in Mold - Haywire Theatre
30-Jul	Welsh Water Environment Day



# Agenda Item: 4.1.

## MOLD TOWN COUNCIL

Minutes of the Mold Town Council Meeting held at St David's Church Hall, St David's Lane at 6pm on Wednesday 6<sup>th</sup> June 2024 (also, by Video conferencing).

### PRESENT:

**Councillors:** Cllrs. Brian Lloyd (Mayor and Chairman), Paul Beacher (Deputy Mayor), Haydn Jones, Robin Guest, Chris Bithell, Catherine Frances Claydon-Hill, Tina Claydon, Sarah Taylor and Joanne Edwards.

**Via Zoom:** Councillors. Bryan Grew and Teresa Carberry

**Officers:** Jo Lane, Town Clerk & Finance Officer; Jane Evans, Events & Community Officer (via Zoom) and Lynette Buntain, Support Officer

**Absent:** Councillors Tim Maunders, Haydn Bateman and Geoff Collett

**PUBLIC PARTICIPATION:** No members of the public present.

**34. APOLOGIES FOR ABSENCE:** Cllr Pete Dando.

### 35. DECLARATIONS OF INTEREST

None.

### 36. NORTH WALES LOCAL POLICING TEAM

Local policing team was unable to attend.

- i. It was **resolved** to write to the police requesting support with tackling the issue of vandalism to play areas in Mold.  
It was **resolved** that the topic of vandalism be discussed at the next Mold Town Youth Council meetings.  
It was **resolved** to appeal to the public via a press release, to report incidents of vandalism.
- ii. It was **resolved** to write to the police regarding the use of bikes and scooters (including electric) on pavements and roads.

### 37. MAYORS ANNOUNCEMENTS

Mayors appointments since the last meeting were **noted**.

### 38. MINUTES

**RESOLVED:** that;

- (a) The Minutes of the Town Council Meeting held on 22<sup>nd</sup> May 2024 be received and **approved** as a correct record;

- (b) The Minutes of the Planning Committee Meeting held on the 3<sup>rd</sup> June 2024 be received and **approved** as a correct record.
- (c) The Minutes of the Finance Committee Meeting held on 4<sup>th</sup> June 2024 be received and **approved** as a correct record.
- (d) The Minutes of the Youth and Children's Council Committee Meeting on 17<sup>th</sup> June 2024 to be received and **approved** as a correct record.

### 39. CORRESPONDENCE

- I. Information received for the Independent Renumeration Panel for Wales was **noted**. Jo to send out letter of confirmation.
- II. Information received from Darren Morris regarding Summer Playschemes was **noted**. It was **resolved** that banners would not be purchased as the Playschemes are a well-known activity every summer. It was discussed that, as per previous meetings, it has been agreed that the scheme runs for 3 weeks in each area due to poor attendance caused by overlapping activities.
- III. Email received from Aura Leisure and Libraries regarding Fit, Fed and Read was **noted**.

### 40. EVENTS AND COMMUNITY OFFICER REPORT

The Events and Communities Officer Report was **noted**. It was mentioned that the Round Table has volunteered to clean, replant, and woodchip planters in the Daniel Owen Square. Mold Town Council to contribute £500 towards plants, etc as agreed at recent CDR Committee Meeting.

Save the High Street meeting was poorly attended. Jane waiting on a response regarding how the credit system works.

It was **agreed** that Jim Evans and Rick Lee to be sent thank you letters from the Mayor for all their help with the plants and around town.

### 41. ACTION LIST

New actions to the Action List **noted**.

### 42. FLINTSHIRE COUNTY COUNCIL REFUSE COLLECTION

It was **resolved** that the Town Clerk will write to Flintshire County Councils Streetscene to raise concerns discussed.

#### 43. CITTASLOW BEST PRACTICES AND CONFERENCES UPDATE

Cllr. Catherine Frances Claydon-Hill attended the Cittaslow International Conference in Italy on 20<sup>th</sup> – 23<sup>rd</sup> June 2024. Although Cllr. Claydon-Hill was the only representative from the UK, the event was a good opportunity to network. ACTION: Brochure to be scanned and distributed to all members.

#### 44. ANNIVERSARY OF MOLD TOWN COUNCIL

It was discussed that there is no allowance in the budget for an event. It was proposed by Cllr. Robin Guest to tie this in with another event such as the Thank You to Volunteers. It was **resolved** to celebrate 50 years of Mold Town Council at the annual Volunteers Event in December.

#### 45. FINANCE COMMITTEE

- I. It was **resolved** that the Finance Committee be given delegated authority to approve Community Grants up to £1,000 and within budget and also to undertake Virements agreed at the Finance Committee with regards to the Town Council budget.
- II. Finance Report discussed at the Finance Committee Meeting **noted**.
- III. It was **resolved** that the Bank Account for the Mayor's Charity Fund be closed.

#### 46. POLICY AND AUDIT COMMITTEE

**RESOLVED** that:

Tree Policy – Cemetery committee – be **accepted**

Community Grant Policy – Finance Committee – be **accepted**

Community Grant Application Form – Finance Committee – be **accepted**

#### 47. CHAIN FOR MAYORS CONSORT

It was **resolved** that a chain be purchased for the Mayor's Consort.

Quotes and ideas to be brought to the next meeting for discussion and decision.

#### 48. AUDIT 2023-2024

Members expressed their thanks to the Town Clerk for her efforts with sorting the finances and all the work involved in preparing the audit.

Members considered the recommendations from the Policy & Audit Committee held on the 18<sup>th</sup> June 2024 relating to the report of the Internal Auditor, the Annual Return and the additional governance assertions with supporting information.

Members noted that the Annual Return was supplemented by additional questions in the Annual Governance Statement to test the assertions. The complete set of papers, annual return, various requested documents and additional questions form the whole of the information to Wales Audit who are now responsible for the external audit.

The report of the Internal Auditor was considered and noted that the actions recommended had been responded to, implemented or would be attended to as soon as practicable.

**Resolved:** That

- (i) The report of the Internal Auditor for the financial year 2023/2024 be formally received and approved;
- (ii) The draft Annual Return and additional questions to test assertions be received and approved and the Mayor to sign;
- (iii) The observations of the Internal Auditor be received and approved.

Signing of the documentation was **Authorised**.

It was **noted** that the Electors rights notice has been displayed on the Town Hall Notice Board and on the Town Council Website on the 13<sup>th</sup> June 2024. The period will commence 1<sup>st</sup> – 26<sup>th</sup> July 2024.

**Resolved:** That the Financial accounts for 2021/22 be accepted and approved.

#### **49. NOTIFICATIONS OF PLANNING DECISIONS**

Planning decisions **noted**.

#### **50. ACCOUNTS / PAYMENTS**

The Council considered the schedules previously circulated.

Month 2 Community Bank account CB1 £30,903.89 (excl. VAT)  
Month 2 Events Bank account £3,628.96  
Month 2 Prepaid Mastercard £2,930.29  
Month 2 Mayors Charity Account £8.00  
Month 2 Business Money Manager Account £55,000.00  
Month 2 Deposit Bond 1 £15,000.00  
Month 2 Deposit Bond 2 £15,000.00  
Month 2 Deposit Bond 3 £15,000.00

It was **resolved** that that the schedules of payments be approved.

## 51. EXCLUSION OF PUBLIC AND PRESS

It was **resolved** to exclude the public and press.

## 52. PART 2 – HR & H&S

Verbal update received from Town Clerk and representatives on the Policy and Audit Committee.

It was **resolved** to except Policy and Audits recommendation and the quote from Worknest be accepted for a period of 36 months at a cost of £4,442 + VAT per annum.

## 53. PART 2 – PURCHASE OF TOWN HALL

It was discussed that there is still no short-term lease from FCC.  
Running costs for the Town Hall were discussed, as well as repair / maintenance costs.

It was **resolved** that the Town Clerk to contact commercial estate agents and start investigating possible alternative locations.

It was **resolved** that a separate meeting be held to discuss the findings.

**Meeting closed at 8.00pm**

Mayor's signature: ..... Date: .....

### SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH MOLD TOWN COUNCIL'S CODE OF CONDUCT

MOLD TOWN COUNCIL		DATE: 26.06.24	
MEMBER	ITEM	MINUTE NO. REFERS	



# Agenda Item: 4.2.

## MOLD TOWN COUNCIL

Minutes of the meeting of Policy and Audit Committee held at the Town Hall, Earl Road and via Video Conferencing on Tuesday, 18<sup>th</sup> June 2024.

### PRESENT:

Councillors: Cllrs Brian Lloyd (Mayor), Paul Beacher (Deputy Mayor), Tina Claydon, Pete Dando and Bryan Grew

Officers: Jo Lane, Town Clerk and Finance Officer

**Absent:** None

**Apologies:** Cllrs Sarah Taylor and Teresa Carberry

### 1. APPOINTMENT OF CHAIR

It was **resolved** that Councillor Pete Dando be elected as Policy and Audit Committee Chair for the Municipal year 2024/25.

### 2. APOLOGIES

Apologies were received from Councillors Sarah Taylor and Teresa Carberry.

### 3. DECLARATIONS OF INTEREST

None.

### 4. LIST OF POLICIES REQUIRED FOR TOWN COUNCILS

The list of policies required by Town Councils were noted. It was **resolved** that the Town Clerk update the list with a traffic light system (most urgent in red) and send to committee members for comment.

### 5. NEW POLICIES ADOPTED THIS FINANCIAL YEAR

The New Training Policy and Plan which has been agreed by the Town Council was **noted**.

### 6. TO CONSIDER THE BELOW DRAFT POLICIES

- a) Tree Policy – Cemetery Committee
- b) Grants Policy – Finance Committee
- c) Community Grant Application Form – Finance Committee

It was **resolved** to recommend accepting all above policies/ forms to the full Town Council at the next meeting.

## 7. ANNUAL RETURN AND INTERNAL AUDIT 2023/24

The Committee considered the previously circulated report detailing the arrangements for the external audit of the Town Council's accounts for the year ended 31st March 2023 and covering:

- The Report of the Internal Auditor
- The Annual Return
- The Governance Statement - Additional Questions to test Assertions.

Members noted the requirement for every local council to have its accounts audited each year. It was also noted that Mold Town Council was required to have its accounts, procedures and system of internal controls checked by an internal auditor and this work had to be undertaken by a person independent of the Council. The check by the previously appointed internal auditor, JDH Business Services Ltd, would then be fed into an Annual Return which included the Governance Statement and assurances and then onto the external audit which is undertaken by 'Audit Wales'.

The Annual Return is supplemented by additional questions in the Annual Governance Statement to test the assertions. The complete set of papers, Annual Return and additional questions form the most of the information given to Audit Wales for the external audit. Other requirements include an explanation of variances on previous year's figures.

The Committee considered in detail, the draft annual return, the comprehensive report of the internal auditor and the additional questions to test the assertions. The Committee noted that the internal auditor had made a few observations relating to reconciliation of events figures produced by the Events and Community Officer and that of the Rialtas System, the £250 petty cash for events and the changes to the asset register.

The Town Clerk explained that systems have been put in place for the new financial year for reconciliation of the events accounts to be completed as soon as possible after each event and recommended that a full look at the asset register is needed.

The Committee, having considered the report and the documentation, agreed to recommend their approval to the Council at its meeting on 26<sup>th</sup> June to allow the external audit to proceed and the Annual Return to be signed by the Mayor and the Responsible Financial Officer.

It was **resolved** that:

- a) The report of the Internal Auditor be received, noted and endorsed;
- b) The Town Council, at its meeting to be held on 26<sup>th</sup> June 2024, be recommended to approve the submitted draft Annual Return and the Governance Statement - Additional Questions to test Assertions; and

- c) The observations of the Internal Auditor be received and the actions of the Town Clerk and Finance Officer be approved.

## 8. APPOINTMENT OF INTERNAL AUDITOR

The Town Clerk advised that the service provided by JDH Business Services had been very thorough and efficient and the Committee considered the need to review the internal auditor services yearly as suggested in Audit Wales guidelines. Members felt that the service given by the current internal auditor was good and cost effective.

The Town Clerk advised that in accordance with Audit Wales 'good practice' there were terms of reference agreed between the Town Council and the internal auditor.

It was **resolved** that the current appointment of JDH Business Services continue for 2024/25.

## 9. EXCLUSION OF PRESS AND PUBLIC

It was **resolved** to exclude press and public from the meeting.

## 10. HR & HS QUOTES

The committee considered the quotes and proposals received from the four companies. The Town Clerk advised that three of the four companies had provided a reference from a Town or Community Council. The Clerk had spoken with each referee and provided a verbal overview to the committee.

It was **resolved** that the Policy and Audit Committee would recommend to the Town Council to progress with the proposal received from Worknest for a three-year period at a cost of £4,442 + VAT per annum.

The meeting was closed at 18.43pm

### SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH MOLD TOWN COUNCIL'S CODE OF CONDUCT

POLICY & AUDIT COMMITTEE	DATE: 18/06/2024
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MEMBER	ITEM	MINUTE NO. REFERS
None		

WORD/MINUTES/COMMITTEE/POLICYAUDIT

Chairman's signature: ..... Date: .....



## **MOLD TOWN COUNCIL COMMUNITY, DEVELOPMENT AND REGENERATION COMMITTEE**

Minutes of the Community, Development & Regeneration Committee held virtually via Zoom at 6.00pm on Wednesday 19<sup>th</sup> June, 2024.

**PRESENT:** Councillors Brian Lloyd (Mayor), Paul Beacher (Deputy Mayor and Chair), Catherine Frances Claydon-Hill, Teresa Carberry, Chris Bithell and Robin Guest.

Officers: Jo Lane Town Clerk and Finance Officer and Jane Evans Events & Community Engagement Officer.

**ABSENT:** Councillor Tim Maunders

### **1. APPOINTMENT OF CHAIR**

It was **resolved** that Councillor Paul Beacher be elected as Community, Development and Regeneration Committee Chair for the Municipal year 2024/25.

### **2. APOLOGIES**

Apologies were **received** from Councillor Sarah Taylor.

### **3. DECLARATIONS OF INTEREST**

None

### **4. GATEWAY SIGNS PLANTING/ FLOWER BEDS IN MOLD**

The Events and Community Engagement Officer provided a verbal update. The maintenance of the Gateway Signs planting is normally undertaken by the Town Council's Caretaker. As the Caretaker is currently unavailable to undertake the Summer planting, volunteers Jim Evans and Councillor Paul Beacher have agreed to undertake the summer planting of the signs.

Plants will be needed and are provided by the Town Council. P&A have kindly offered a 20% discount on plants for this and the Community and Events Officer will use her Equals card to purchase.

The Community and Engagement Officer has a meeting scheduled with Andy Lightfoot (Flintshire County Council, Streetscene) and Tom Frost (Roundtable). Mold & Buckley Roundtable have advised they would like to volunteer and help tidy up some of the flower beds around the town (i.e. near the Daniel Owen Statue). The meeting is to discuss this in more detail.

Prior to the meeting the Community and Engagement Officer is enquiring if there is any budget available from the CDR budget to support the Roundtable for the costs of plants.

It was **resolved** that the CDR Committee would like to support this project with up to £500 for the purchase of plants.

## 5. SPONSORED HANGING BASKETS INITIATIVE FOR 2025/26

The Events and Community Officer gave a verbal overview with regards to Mold Town Council previously requesting sponsorship from business to support the costs of providing hanging baskets in the town. The Committee discussed the item in detail with regards to liability and insurance.

It was advised that there are currently 11 hanging baskets from this year which can not be placed within the Town, this is due to a variety of reasons such as; brackets have gone missing from some businesses that have undertaken refurbishments and scaffolding currently in place. The contractor who installs the hanging baskets on the council behalf, has also raised a concern with regards to the stability of the brackets currently on Y Delyn Wine Bar.

It was **resolved** that:

- a) The Town Clerk and Community and Events Officer will put together a proposal for the sponsorship of hanging baskets for 2025/26. The report will be discussed at the next CDR Committee Meeting.
- b) The plants from the remaining hanging baskets will be provided to Rick Lee from the Gathering to use in the flower boxes on King Street.
- c) The Community and Events Officer will speak with Y Delyn Wine Bar and advise of concerns and ask for the brackets to be replaced.

## 6. BAILEY HILL PROJECT/ TRIPARTITE AGREEMENT

The Town Clerk advised that currently the Town Council does not have a committee overseeing the Bailey Hill Project/ Tripartite Agreement. Currently two Councillors, Councillor Paul Beacher and Sarah Taylor sit on the Bailey Hill Tripartite Steering Group representing the Town Council.

It was **resolved** to recommend to the Town Council that CDR Committee take responsibility for overseeing the Bailey Hill Project/ Tripartite Agreement and take on the role of making recommendations for consideration at Full Town Council meetings. This item will be added to the July agenda for Full Town Council.

## 7. CDR BUDGET AND EAR MARKED RESERVES

Members were provided with the budget for the CDR Committee. No concerns were raised with regards to budget spent.

## 8. EXCLUSION OF PRESS AND PUBLIC

It was **noted** that no members of the public or press were present and **resolved** to exclude press and public from meeting.

## 9. QUOTE RECEIVED FOR REFRESHING/ UPDATING THE TOURIST INFORMATION PANELS.

The quote received from IS Group was discussed.

It was **resolved** that the CDR Committee undertake a walk around Mold to look at the panels in place and the information they provide.

Meeting ended at 19.18pm

**SUMMARY OF DECLARATIONS MADE BY MEMBERS  
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S  
CODE OF CONDUCT**

**SUMMARY OF DECLARATIONS MADE BY MEMBERS  
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S CODE OF CONDUCT**

Community, Development & Regeneration Committee		DATE: 19 <sup>th</sup> June 2024
MEMBER	ITEM	MINUTE NO. REFERS

Chairman's signature: ..... Date: .....  
CDR/MIN 20/06/24



# Agenda Item: 4.4

## MOLD TOWN COUNCIL

Minutes of the Planning Committee Meeting held by Video Conferencing on 1<sup>st</sup> July 2024.

**PRESENT:** Councillors Sarah Taylor(Chair), Brian Lloyd (Mayor), Paul Beacher (Deputy Mayor), Bryan Grew, Pete Dando, Joanne Edwards and Catherine Frances Claydon-Hill

Officer: Jo Lane, Town Clerk and Finance Officer

**APOLOGIES:** Cllr Teresa Carberry.

**ABSENT:** Cllr Tim Maunders

### 7. APOLOGIES

It was **resolved** that Councillor Pete Dando Chair the meeting in the absence of Cllr Sarah Taylor.

Apologies **received** from Councillor Teresa Carberry

### 8. DECLARATIONS OF INTEREST

None

### 9. MINUTES

It was **resolved** that the minutes of the Planning Committee Meeting held on the 3<sup>rd</sup> June 2024 are approved as a correct record.

### 10. PLANNING APPLICATIONS

To consider the following applications and any received before the meeting:

#### (a) PLANNING APPLICATION CONSULTATION - FUL/000480/24

**PROPOSAL:** 2 storey extension to side with replacement single storey extension to rear.

**LOCATION:** Etonfield, Gwernaffield Road, Mold, CH7 1RQ

**TARGET DETERMINATION DATE:** 15 Aug 2024

<https://planning.agileapplications.co.uk/flintshire/application-details/68422>

No comments

*18.07pm Cllr Taylor joined the meeting.*

#### (b) PLANNING APPLICATION CONSULTATION - COU/000444/24

**PROPOSAL:** Change of use from disused storage unit back to taxi office. Erection of 1x 10m high communication mast.

**LOCATION:** HARLEYS GARAGE, Chester Street, Mold, CH7 1EG

**TARGET DETERMINATION DATE:** 11 Aug 2024

<https://planning.agileapplications.co.uk/flintshire/application-details/68385>

No comments.

**(c) PLANNING APPLICATION CONSULTATION - FUL/000441/24**

**PROPOSAL:** Raising roof of previous extension to improve living accommodation & replacing conservatory with single storey extension. Single storey extension roof to accommodate balcony.

**LOCATION:** White Oaks, Gwernaffield Road, Mold, CH7 1RE

**TARGET DETERMINATION DATE:** 04 Aug 2024

<https://planning.agileapplications.co.uk/flintshire/application-details/68381>

No comments.

**(d) PLANNING APPLICATION CONSULTATION - FUL/000451/24**

**PROPOSAL:** Application for variation of condition no.10 attached to Planning Permission ref : FUL/000498/22

**LOCATION:** KFC, Chester Road, Mold, CH7 1UF

**TARGET DETERMINATION DATE:** 04 Aug 2024

<https://planning.agileapplications.co.uk/flintshire/application-details/68392>

The Planning Committee discussed the likely effect increasing the opening hours of KFC would have on the residents and surrounding area. Issues have already been raised with regards to increased litter, the impact of the bright lights, noise, smell and increased traffic in the area. On the original planning application Mold Town Council objected to the late opening hours due to the likely impact on local residents. The Planning Committee **resolved** to object to this application for variation of condition 10 as opening hours of 8am to 10pm is sufficient.

**5. CORRESPONDENCE RECEIVED**

Correspondence received on the following applications, which can be viewed on the portal - <https://planning.agileapplications.co.uk/flintshire>

**(i) Correspondence Case – COU/000404/24 -**

<https://planning.agileapplications.co.uk/flintshire/application-details/68342>

- (ii) **Correspondence Case – FUL/000451/24 -**  
<https://planning.agileapplications.co.uk/flintshire/application-details/68392>
- (iii) **Correspondence Case – FUL/000441/24 –**  
<https://planning.agileapplications.co.uk/flintshire/application-details/68381>
- (iv) **Correspondence Case – COU/000444/24 -**  
<https://planning.agileapplications.co.uk/flintshire/application-details/68385>

No comments

Meeting closed at 18.15pm

**SUMMARY OF DECLARATIONS MADE BY MEMBERS  
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S  
CODE OF CONDUCT**

<b>PLANNING COMMITTEE</b>	<b>DATE: 01.07.2024</b>
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<b>MEMBER</b>	<b>ITEM</b>	<b>MINUTE NO. REFERS</b>

Chair's signature: ..... Date: .....

WORD/MINUTES/PLANNING JL





## Officer Update Report – July 2024

### Item 5

#### Report from the Events and Community Engagement Officer

##### Town Trading:

Doherty's Café on Wrexham Street has closed

Tattoo Salon will be opening in the former Bliss shop on Earl Road

NEWCIS offices and shop will be moving into the former Barclays Bank and they have been awarded a grant to help with the renovations.

##### Daniel Owen Precinct –

NEWCIS store up for let due to relocation (as above)

Oxfam is due to reopen end August

##### Indoor Market:

##### Update on Vacant Units and Business for Sale

Marketed By	Address of Unit	Tenant	Sale/ Rent	Status	Additional Information
Legat Owen	New Street	Eddy's Barbers	For Sale	Available	Retail unit and upstairs flat
BA Commercial	Bus Station	Former Brewbox	To Let	UNDER OFFER	empty
BA Commercial	Chester Street	Former Thai Kitchen	To Let	Available	empty
Unknown	Chester Street	Former Hallows Solicitors	Unknown	Unknown, no to let or for sale sign	Unit empty
Harris Lamb	Unit 23 Daniel Owen Precinct	Former Polka Dot Travel	To Let	Available	empty
Harris Lamb	Unit 10 Daniel Owen Precinct	NEWCIS Shop	For Let	Available	Due to relocation
Reid & Roberts	Wrexham Street	Hawkeye Entertainment	For Sale	Business still trading	Business only for sale (not building)
Reid & Roberts	King Street	Truly Scrumptious	For Sale	Business still trading	Business only for sale (not building)
Reid & Roberts	Daniel Owen Precinct	Tasters Delicatessen	For Sale	Business still trading	Business only for sale (not building)

No details	47 High Street	Former Paolos Pizzeria	Unknown	Business has closed	
No details	65 Wrexham Street	Former Doherty's Café	Unknown	Business has closed	
Private owner	51 High Street	Former Tails a Waggin	Unknown	The ground floor shop unit is empty	Current tenants above shop: Sbarkles dog grooming and Accountant firm

### General information

**Cottage Nursing Home** will be opening in the next few weeks and the Mayor visited on Friday to meet the team and view the refurbishments.

**Morrisons** – I have asked the Manager of Morrisons Local for a contact at Head Office so that the council can contact them directly to address the situation with the trolleys that are being left outside the store, in particular in front of the town notice boards. They are being left outside as no room in store once they have been emptied after a delivery and the store has not back storage suitable.

**Mold Town Concert Band** won second prize in the Llangollen International Eisteddfod Community Band competition

**Defibrillators** – we currently have 7 defibrillators that have been returned to us, either from business no longer wanting or have been replaced by new ZOLL model which are purchased via the Ambulance Trust. All the returned defibs are currently not in use as pads and batteries have expired. Costs for replacing batteries and pads as follows:-

- HeartSine (qty 1) - £105 +vat (battery and pads all in one)
- IPAD CU - SP1 (qty 1) – battery £205+vat, pads £56+vat
- Lifepak CR Plus (qty 5) – battery £209+vat, pads £149+vat

I was informed by the Ambulance Trust (24<sup>th</sup> July) that due to funding issues, the Ambulance Trust can no longer supply free pads / batteries for defibs and we therefore will need to purchase ourselves for the 7 defibs that are currently under MTC ownership. In comparison to the costs above, the batteries for the ZOLL defib are approx. £35+vat and pads £56+vat and we currently have 3 defibs that require replacement pads by end of August. The Clerk has confirmed there is money in the reserves for defibs and moving forward I would suggest a budget is put in place for the replacement of the batteries and pads each year (for the MTC defibs). The introduction of costs will now impact on those businesses who we have donated defibs to as they were fi

**Decision required** – propose that we offer the defibs to community groups / business free of charge. They will be responsible for purchasing the batteries and pads and be responsible for the maintenance and on going costs required (Ambulance trust will not replace). Defibs to be issued free of charge on basis the defibs are to be registered on the Circuit (the nationals defib register)

**Travis Perkins** – following on from the Round Table weeding / planting on the square, I have spoken with Travis Perkins Manager to ask if they will consider carrying out a community tidy up to remove the weeds from outside the front of Benchmarx and along the front of their yard to which they have agreed.

**Kings Street Farmers Market** closure was due to insufficient stalls to cover the cost of hall hire. A number of the regular stalls had started to attend other events and as a consequence, the cost of the hall hire (£80) could not be covered. No plans to relocate this elsewhere.

#### **MTC Forth Coming MTC Events**

**Mold Carnival update** – despite the heavy rain and thunderstorms that were forecast, the Carnival was once again a great success. Titan the Robot, BMX Stunt Show and Mamma Mania ABBA Tribute where the headline acts, all very well received, in addition to approx. 400 community performers, DJ Cookie, Full of Character visits, fun fair, Ace of Sport football coaching, Army vehicles, food & drink and 63 stalls of which 15 where charity / non profit. Mold Carnival approx cost to MTC:-

Mold Carnival cost, excl vat	- 4,972.74
Mold Carnival cost, incl vat	- 6,502.96

(Approx costs as invoices still due to be received from FCC for road closure and bins, DOC buffet for volunteers and Travis Perkins for hire invoice but approx. value is included)

#### **Other Events**

**Historic Walk** – following on from the historic walk around the town that was led by David Rowe to raise funds for Hope House Ty Gobaith, David has offered to hold workshops to recruit and train potential town guides, with the aim of them then being able provide Historic Walks on a number of different subjects, 2-4 times a year, depending on interest. David is no longer able to volunteer his services for future Historic Mold events including future walks. The guides would be recruited on a volunteer basis.

**Decision required** - would MTC consider bringing the Historic Walks under the MTC event banner?

**Local Food Festival on the Square** – currently discussing with Jon Thomas FCC Markets Promotion and Engagement Officer and Rick Lee from the Gathering about the possibility of holding a local food festival on the square on Sundays. Discussions are still in early stages but the idea is to invite local food producers to sell on the square on Sundays. How often the festival /market would take place is still to be discussed but potentially looking at holding one or two this year to gauge response / feedback for regular event. Further information to follow.



# Agenda Item: 6.

## MOLD TOWN COUNCIL ADDENDUM TO MINUTES

### CURRENT ACTION LIST

2023-2024

MINUTE NO.	DATE	ITEM	ACTION TAKEN	RESULT (IF ANY)	SIGN OFF DATE
168	April 2023	CITTASLOW	Cllr Hill would contact OVW and SLCC to try to encourage councils to join. Interpretation boards could be re-done. Clerk to request update on catenary maintenance.	In hand.  Would be worked on. Requested updated report from MEGA. Emailed MEGA 08.07.24	
58	July 2023	CHRISTMAS LIGHTS	Cllr Carberry to send a response to the letter.		Completed
150. (ii)	November 2023	Letter from Ysceifiog Community Council	Clerk to contact Flintshire County Council requesting update with regards to 'Active Travel'	Email sent to <a href="mailto:active.travel@flintshire.gov.uk">active.travel@flintshire.gov.uk</a> 08.07.24	Ongoing
162.	November 2023	20mph	Clerk to send link to councillors to complete for road exemptions.	Email sent to FCC requesting feeder roads to be excluded.  List of agreed feeder roads needed from Town Council  Letter sent 08.07.24	Completed  Completed  Completed
202.	February 2024	Creation of rota for monthly reconciliation	To create a rota for Councillors to undertake monthly reconciliation with Town Clerk	To be arranged after financial year end.	Ongoing.
227.	March 2024	Tree Carving Cemetery	To progress with obtaining quotes for Tree Carving in the Cemetery and proceed using Cittaslow Funds.	Item has been passed on to Cemetery Superintendent. Will be picked up in Cemetery Committee Meetings going forward.	Ongoing
224.	April 2024	VAT Training	Town Clerk to email Councillors to gain numbers for VAT Training. Town Clerk to email neighbouring Town/Community Councils regarding VAT Training.	Email sent to neighbouring councils 08.07.24	Ongoing
249.	April 2024	New Training Policy and Plan	Town Clerk to upload on to Website.		Completed

254.	April 2024	Temp Staff Member	Clerk along with Chair of Personnel Committee to arrange a temp office worker for a maximum of 12 weeks.		Completed
18. i.	May 2024	Correspondence	This should involve the town i.e. youth groups and schools should be involved and should be judged by the Mayor / Deputy Mayor. This should be passed to Jane to share with schools.		
18. ii.	May 2024	Correspondence	Match funding requested from Aura Leisure and Libraries for the sum of £10,000 for Lon Cae Del Play area improvement	Confirmation email sent to Aura.  Awaiting invoice.	
25.	May 2024	Staffing Matrix Working Group	Cllrs. Teresa Carberry, Paul Beacher, Robin Guest, Tina Claydon, Megan Lloyd-Hughes and Catherine Francis Claydon-Hill agreed to be members of this group. Email to be sent to any absentees regarding joining the group. Date to be set for next meeting once membership is agreed.		Completed
33.	May 2024	Worknest	Service Proposal received from Worknest , an additional 2 quotes to be sought for discussion at the next Policy and Audit Committee Meeting.		Completed
36 i.	June 2024	North Wales Local Policing Team	Letter to be sent to NWP regarding tackling vandalism. Press release to encourage public to report acts of vandalism.	Letter sent via email 09.07.24	Completed
36 ii.	June 2024	North Wales Local Policing Team	Letter to FCC proposing a ban on bikes, skateboards, e-bikes, etc on Daniel Owen Square.	Letter sent via email 09.07.24	Completed

39 i.	June 2024	Correspondence	Town Clerk to send letter regarding confirmation of Independent Renumeration Panel for Wales.		
40	June 2024	Events & Community Officer Report	Mayor to send letter to Jim and Rick for help with the plants and Welcome signs.		Completed
47	June 2024	Chain for Mayors Consort	Ideas and quotes to be brought to the next meeting		Completed
53	June 2024	Part 2 – Purchase of Town Hall	Approach commercial agents to see what is available that would suit needs or be adapted to suit needs and arrange a separate meeting for discussion.	TC has reached out to BA Commercial and Legat Owen.	Ongoing



## Agenda Item: 7

### For the information of MTC : Carbon Literacy (Cllr T. Carberry)

Flintshire County Council has a Climate Change Strategy, recognising that this is *"a hugely important issue facing not just our residents, but the wider community, our environment and our wildlife"*. It may be read by clicking on the link below.

<https://www.flintshire.gov.uk/en/PDFFiles/Climate-Change/Climate-Change-Strategy-2022-2030.pdf>

During the early part of the year, all Flintshire County Councillors received an invitation to undertake training on the subject of Carbon Literacy, with a clear focus on empowering people to take action, and in this way reduce Carbon emissions, and mitigate and reduce the ensuing effects of climate change. This involved two training sessions, together with some tasks pre and post training, in which Councillors were asked to make two pledges, and in this way become certified as Carbon Literate. One pledge needed to be a significant, new action **within our individual control** to reduce carbon footprint, (to be taken in the context in which the training takes place). The second pledge needed to create at least one significant, new action **involving other people (a group action)** to reduce collective carbon footprint via our workplace, community or place of education.

I take this opportunity to share with you, my thoughts and pledges related to this training, in full recognition that the impacts of climate change are already sadly upon us.

In answer to the question of what we as a society need to do to be Net Zero Carbon by 2050, it needs to start with a pivotal change in peoples' thinking about this topic. To be successful the whole of society will need to transition to an economic/business model that values decarbonization by making financial investments promoting a sustainable future. Businesses, local authorities et al need to be encouraged to disclose their 'green' objectives and priorities and show how they are embedded in their business models. In simple terms, they need to show how they will respond to climate-related risks and opportunities and decrease their Greenhouse Gas emissions. Such disclosures will surely be valued and boost the reputation of a business.

At a fundamental level, people need to realise that they can set achievable goals based on their own carbon emissions, this scaled up nationally and internationally makes a tremendous impact. Consideration of equity and resilience takes on importance here also, as Climate Change affects the whole planet, but not all people are affected equally by the Climate Crisis

My first pledge followed an initial correspondence with a member of FCC Streetscene team, in the fervent hope to address issues such as fly-tipping, side-waste, recycling, and waste minimisation within the Ward that I serve. This will only be achieved through outreach work with residents, within the area that they live, with encouragement for them to take the lead on dealing with household waste. The work needs to encourage residents to recycle, reduce and reuse items, more normally simply discarded as general household

waste. Unfortunately, some areas have been used for fly-tipping and this needs to be prevented, for both aesthetic and health and safety issues.

Through a better understanding of how and best to recycle, household waste, the residents will reduce the amount of waste going to landfill, reducing in this way the amount of methane gas produced. Correct segregation of waste means that it may more easily be made into compost or recycled/repurposed by FCC - helping it reach WG targets and avoid penalty fines.

My second pledge is to encourage you as members, to undertake initiatives to promote greater environmental responsibility on a personal basis, and to embed in this into the decision-making processes for the Council. An example of how this may be achieved is given via the writing and implementation of a Biodiversity Policy (currently a work in progress), and giving considerations in all Town Council policies for the impact on Climate Change. I hope that you will agree with me that it is important to embed a continuous commitment to addressing environmental issues, climate change risks and opportunities into our policies. The work of Mold Town Council impacts the lives of those we serve within our community. There are many areas on which we are consulted, or indeed directly organise, which can immediately impact the effects of Climate Change, and some we already do, e.g.

- ✓ Planning : support the building of low Carbon emission homes, support and encourage residents to retrofit older properties, encourage installation of solar panels and heat pumps, promote active travel routes, green spaces, flood alleviation schemes.
- ✓ Tree planting: strive to increase the % tree canopy of the town, by looking for suitable locations within town and school grounds, and to develop if possible, another community orchard within the town. There is still a desire by many residents for allotments to grow their own produce, if suitable space could be found.
- ✓ Procurement of street furniture: Aim to buy local products made of recycled materials, with low maintenance and longevity of use
- ✓ Events for the Community: Make use of local products, services, and vendors, to reduce transport etc
- ✓ Managing the town cemetery: Planting trees, promoting recycling of waste associated with floral and seasonal tributes to loved ones.
- ✓ Advertising refill stations: Encourage the use of shops signed up to the water refill scheme.

- ✓ Promoting the Bws Benthg: Saves purchasing equipment that is not in frequent use by households such as a hedge cutter, drill, carpet cleaner.
- ✓ Sharing information about repair cafes: Continue the use of social media to highlight such events etc. Encourage repairs to household items, in order to prevent scrappage and purchase of a new replacement item.
- ✓ Encouraging people to buy local: prevents excessive logistic costs and helps local economy.
- ✓ Promoting the local school uniform recycling stall or other such similar schemes, e.g. Mold Refurb, preventing good items, still of use, being sent to landfill.

The list is not exhaustive. The totality of all such actions significantly impact the savings of CO<sub>2</sub>e savings per year for the community, both directly and indirectly.

With your agreement, it is my hope that our website and social media posts, will serve to promote our green agenda and commitment to reducing the effects of Climate Change, for the benefit of all, and that you will support me in meeting my pledges. As a Council, the importance of partnership working with e.g. Bws Benthg, Mold Plastic Reduction Group et al. cannot be underestimated, and we can have influence upon actions that mitigate the effects of Climate Change and CO<sub>2</sub>e. I am currently organising an event with Mold Plastic Reduction and FCC Officers to discuss Carbon Literacy/Climate Change with residents. It will be held in September. Details to follow.



# Agenda Item: 8 Quote 1.



SHAW'S®  
A Civica Group company

SINCE 1750  
Local Government,  
Election, Civic Ceremonial  
and Legal Supplies

## QUOTATION

Name: Lynette Buntain  
Address: supportofficer@moldtowncouncil.org.uk  
Quotation ref: Q6012  
Date: 24<sup>th</sup> July 2024

Shaw & Sons Limited thank you for your enquiry and have pleasure in quoting as follows:

<i>Description:</i>	1 x Mayor Consort Chain with Engraved Oval Disc including presentation case	£560.00 + VAT
<i>Delivery:</i>	Tracked courier delivery to mainland UK address	£12.95 + VAT
<b>Total Cost of Order:</b>		<b>£572.95 + VAT</b>

*Notes:* Orders must have a valid Purchase Order number for production to begin. If a PO system is not used, please return a signed copy of the quotation as confirmation of the order.  
Current lead time is approximately 8-10 Weeks.

We trust that the above price(s) will prove favourable and look forward to receiving further instruction. If you wish to place an order, please quote the above reference number.

Quotation prepared by: Una Macklin  
Contact telephone: 01322 621100  
Contact email: [una.macklin@civica.co.uk](mailto:una.macklin@civica.co.uk)

To accept this quotation, please sign below and return by post, fax or email. Alternatively, supply a formal purchase order, quoting the above Quotation reference.

Signed .....

Name .....

Date .....

### Terms and conditions

*All supplies of goods and services are subject to the following terms and conditions and by signing this document you accept these terms:*

This quotation is valid for 28 days.

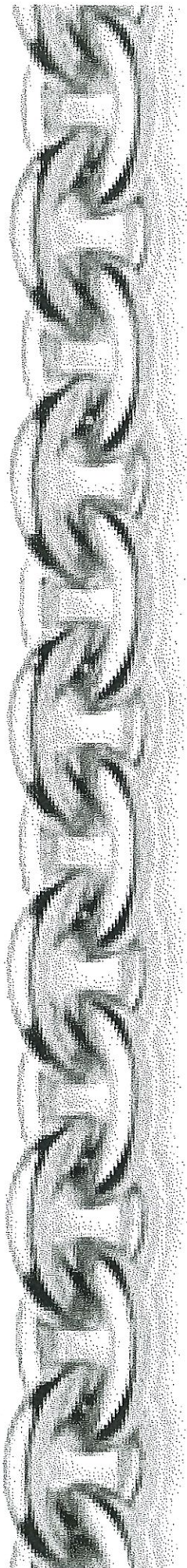
All recommendations made will be based on the information supplied by the customer and no liability will be accepted for recommendations given as a result of incorrect information.

Unless otherwise stated in writing, the customer agrees to allow Shaw & Sons Limited to use examples of bespoke work for promotional purposes.

Orders cancelled during the production process will be charged in full.

Prices are subject to VAT where applicable.

1897 May 11 - 1897 May 11



1897 May 11 - 1897 May 11

# Agenda Item: 8 Quote 2.

## Thomas Fattorini Ltd

Regent Street Works Birmingham B1 3HQ  
tel. 0121-236 1307 fax. 0121-200 1568

1. Prices shown do not include packing and carriage-charged at cost, or VAT (if applicable) which will be charged at the rate ruling at the time of despatch.
2. Goods may be subject to a minimum order charge.
3. This quotation is generally valid for 20 days but we reserve the right to cancel this quotation where there are material and labour fluctuations.

Mold Town Council  
Town Hall  
Earl Road  
Mold  
Clwyd  
CH7 1AB

### Quotation

Date 25/07/24  
Customers a/c no. 31218  
Our Ref. Q0084600  
Your contact Mold Town Council  
Estimate no. E0044097

Invoice address if different from ordering address

In the event of any query please quote our reference number

Line Description	Quantity	Price each
MAYORS CONSORT PEND/CHAIN-OPTION C Sterling silver gilt and enamelled Civic02 Pendant and chain of office. Special shape size 51mm x 80mm with applied panel and centre. Enamelled two colours. Complete with 36" decorative link chain of office consisting of link P656 size 28mm x 12mm. Complete with connecting rings and shoulder pins. Polished hard gold plated finish. Packed in presentation case. As Design B240712-10 mod 1	1	4880.45
Currency: STERLING		

# Fattorini

Artist-craftsmen  
since 1827

FULL 36" CHAIN



P656 (1211-M)  
28mm (W) x 12mm (H)

Customer Approval.....Date.....

Dimensions: Pendant Civic02 51 mm (width) x 80 mm (height)

DM-Mold TC B240712-10

© 12.07.24 R.H.

THE FATTORINI NAME MAY APPEAR TO THE REVERSE OF YOUR PRODUCT TO IDENTIFY THE MANUFACTURER.

B1-3c080901-15

# Fattorini

Artist-craftsmen  
since 1827



Customer Approval.....Date.....

Dimensions: Pendant 725-F (945-M) 28 mm (width) x 42 mm (height) / New Panel 26 mm (width) x 13 mm (height)

DM-Mold TC mod1

B240712-07

© 23.07.24 R.H.

THE FATTORINI NAME MAY APPEAR TO THE REVERSE OF YOUR PRODUCT TO IDENTIFY THE MANUFACTURER.

B1-3C09001-15

# Fattorini

Artist-craftsmen  
since 1827

FULL 36" CHAIN  
20mm wide Velvet Backing.



Customer Approval.....Date.....

Dimensions: Pendant Back U23 46 mm (width) x 66 mm (height)

Dimensions: Pendant Centre 725-F (945-M) 28 mm (width) x 38 mm (height) / New Panel 26 mm (width) x 13 mm (height)

DM-Mold TC mod1

B240712-08

© 23.07.24 R.H.

THE FATTORINI NAME MAY APPEAR TO THE REVERSE OF YOUR PRODUCT TO IDENTIFY THE MANUFACTURER

B1-3c080901-15

# Agenda Item : 8 Quote 3.

Crest Regalia - quote for Mayor's Consort Chain

Pendant	£187.50
Logo	£135.00
Engraving	£17.00
Chain	<u>£225.00</u>
Sub Total	£564.50
VAT	£112.90
<b><u>TOTAL</u></b>	<b><u>£677.40</u></b>

## Lynette Buntain

---

**From:** Anthony McCluskey <anthony@crestregalia.com>  
**Sent:** 10 July 2024 11:39  
**To:** Lynette Buntain; Emma Roberts  
**Subject:** Re: Chains  
**Attachments:** Logo 6.jpg; Pendant 15 rear.jpg; Pendant 15.jpg; Proposed badge.jpg; Rear disk engraving.jpg; Style 26 Three row - 1.jpg; Style 26 Three row - 4.jpg; Style 26 Three row - 2.jpg; Style 26 Three row - 3.jpg

Dear Lynette

**Mold Town Council**  
Civic chain for Mayor's Consort

Chain style: 26 - 3 row  
Fitted with No. 15 Pendant  
**Price: £187.50, plus VAT extra**

Logo badge for front of No. 15 pendant  
**Die cost: £135.00 plus VAT extra**

Rear of pendant engraved and blue enamelled with  
MAYOR'S CONSORT CYDWEDDOG Y MAER  
**Cost: £17.00 plus VAT extra**

Production time 8-10 weeks

I look forward to your Council's decision in due course

With very best regards  
Anthony McCluskey  
Crest Regalia Ltd

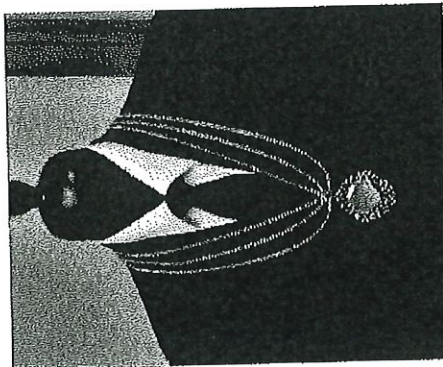
On Wed, Jul 10, 2024 at 10:45 AM Lynette Buntain <[supportofficer@moldtowncouncil.org.uk](mailto:supportofficer@moldtowncouncil.org.uk)> wrote:

Good morning Anthony,

Thank you for your email.

Please can you give me a quote for this. I will then submit it at the next Town Council meeting (end of this month) for a decision.

Thank you.



([https://www.crestregalia.com/civic-chains-of-office?](https://www.crestregalia.com/civic-chains-of-office?product_id=3300)

Civic Chain of Office - "3 Row Chain Collar" - Style 26  
([https://www.crestregalia.com/civic-chains-of-office?](https://www.crestregalia.com/civic-chains-of-office?product_id=3300)  
product\_id=3300)

Please note this item is made to order, normally around 2-3 weeks. Please  
contact us if you require ..

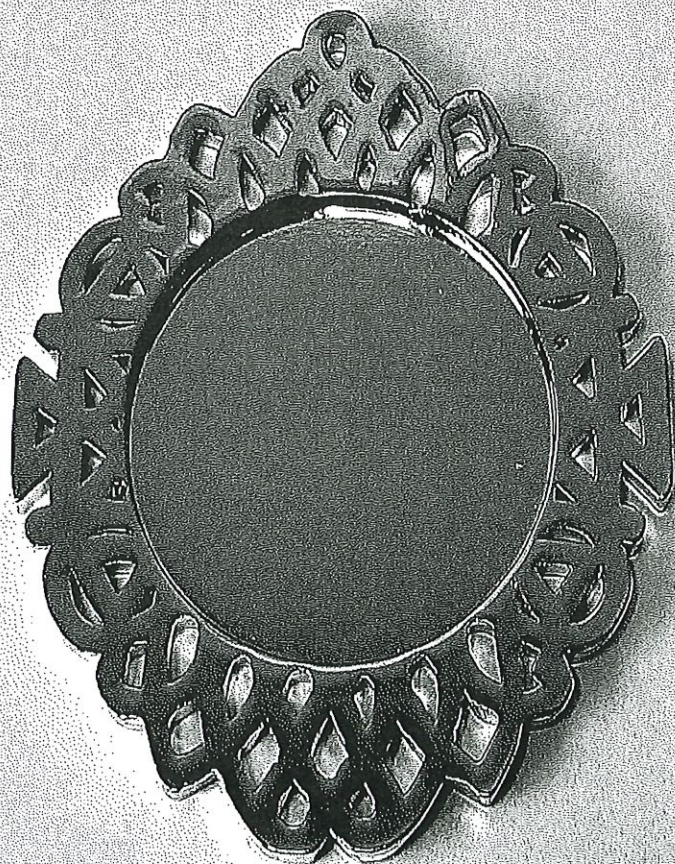
**£225.00**



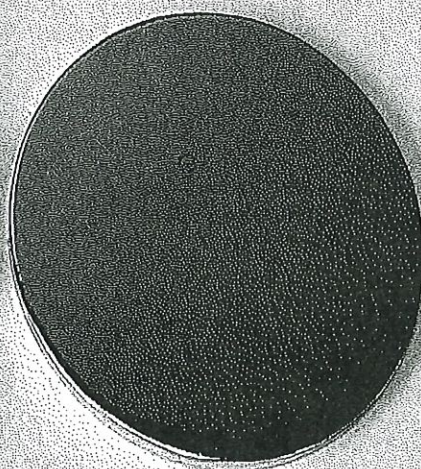
([https://www.crestregalia.com/civic-chains-of-office?](https://www.crestregalia.com/civic-chains-of-office?product_id=3300)

[chains-of-office?](https://www.crestregalia.com/civic-chains-of-office?product_id=3300)

Rear of  
Pendant 15  
showing recess



39mm diameter  
disk fits into  
recess area



----- 60 mm -----



----- 75mm -----

----- 40mm -----



Rear disk engraving



