**MOLD TOWN COUNCIL**

Minutes of the meeting of Mold Town Council Community, Development & Regeneration Committee held on Tuesday 18th January 2018at Mold Town Hall.

**PRESENT**: Councillors: Anthony Parry (Chair), Karen Hodgkinson (Deputy Mayor), Teresa Nickson, Chris Bithell, Robin Guest, Yvon Jones and the Town Manager and the Support Officer.

Also Present: Andrew Lightfoot Flintshire County Council Streetscene Co Ordinator

**20. APOLOGIES:** Councillor Andrea Mearns

 **ABSENT**: Councillors Bob Gaffey (Mayor) and Geoff Collett
 **21. DECLARATIONS OF INTEREST**

There were no declarations of interest expressed.

**22. STREETSCENE UPDATE**

Andrew Lightfoot, Streetscene Supervisor Flintshire County Council (FCC) provided members with an update on the town’s streetscene and the Town Manager updated members on his recent communication with Darell Jones Operations North & Street Lighting Manager Flintshire County Council regarding outstanding Streetescene issues which had been outstanding for nearly 2 years, including the safe walkway and improved lighting in New Street car park and the Gateway sign bases. The Town Manager also highlighted the maintenance of Daniel Owen Square is not being carried out and which Flintshire County Council (FCC) had received circa £100,000 as part of the project plan for maintenance.

The Town Manager confirmed to members the letter regarding feeding of pigeons had been distributed to Streetscene operatives and to the FCC Markets team and could be distributed by members of Mold Town Council.

Andrew confirmed drainage works on Love Lane car park had been completed. Councillor Guest informed Andrew that large pools were still appearing on the car park despite the drainage works. Andrew confirmed he would arrange for the surrounding gully’s to now be cleared and a survey was being carried out to check for any potential drain collapse. He will subsequently report back to Mold Town Council.

**Resolved:** It was resolved to note the information.

**Andrew Lightfoot left the meeting at 6.05pm**

**23. MINUTES**

 **Resolved:** It was resolved that:

a) The minutes of the meeting of the Community, Development & Regeneration Committee meeting held on 10th October 2017 received and approved.

**24. INFORMATION ARISING FROM THE MINUTES**

Minute 18 Traffic Management Review – The Town Manager informed members the Clerk had only received responses from five members of Council regarding traffic observations and it was requested that the Clerk resend the 2013 traffic issues document and request members to submit their current observations.

Minute 19 CCTV in the town – the Town Manager confirmed he was continuing to liaise with Flintshire County Council (FCC) CCTV and had met with an Engineer to discuss CCTV camera relocation and additional CCTV in the town to include coverage of Daniel Owen Square, Daniel Owen Centre / Meadow Place car park, McDonalds roundabout and a redeployable camera that the Police can locate dependant on potential trouble spots. A quote for CCTV works had been received and a further quote had been requested for comparison. The Town Manager had requested a contribution towards the cost from Flintshire County Council and was awaiting a response.

**25. MOLD TOWN PARTNERSHIP**

The Town Manager informed members that Flintshire County Council’s representation on the Mold Town Partnership committee was being withdrawn due to staffing resources no longer be available. The Town Manager, having consulted with the Town Clerk, would like to propose that members of the Town Partnership be invited to become co-opted members of the CDR Committee. As the CDR committee has delegated powers, any co-opted members would not have a voting right but obviously could express any views that were at variance with Town Council elected members. Members agreed for the Town Manager to have informal discussions with current members of the Town Partnership regarding the proposal.

**Resolved:** It was resolved for the Town Manager to have informal discussions with current members of the Town Partnership regarding involvement with the CDR committee.

**26. TOWN GUIDE 2018**

At the July 2017 CDR meeting, members supported the publication of a Town Guide 2018 and observations made regarding the font size and other aspects of the 2017 guide.

The Town Manager asked members for their suggestions regarding the format of the 2018 guide. Councillor Bithell said within the 2017 guide there was a lot of repetition which could be removed and would help reduce text content (and possibly allow for increase in font size). He also made reference to a number of features/ businesses that was now outdated or new additions to the town which needed to be included. The Town Manager asked members to forward their observations to him via email, for him to take forward and Councillor Nickson offered to work with the Town Manager on the content of the guide.

Members requested to review the content and layout of the Town Guide 2018 once completed and agreed for the guide to proceed.

**Resolved**: It was resolved to proceed with 2018 Town Guide with updating and amendments to the content and layout.

**27. FESTIVE MARKET**

The Town Manager provided members with a copy of the observations which had been provided by and sent to the organiser following the Festive Market 2017. It was clear that lessons had been learned but this had been the first year and numbers attending were reasonable despite inclement weather. He asked members for their support to hold a 2018 Festive Market with the same organiser and in the same location.

Following discussion, members offered their own observations including inviting more ‘festive’ type stalls, introducing festive workshops, such as wreath making, improving the entrance to the fayre to make it more festive and inviting and including a Santa’s Grotto within the market area itself.

Following discussion members moved Mold Town Council to support the Festive Market 2018.

**Resolved:** It was resolved to support the Festive Market 2018.

**28. INTERPRETATION PANEL**

The Town Manager gave members an update on the Railway Station Interpretation Panel and handed out visuals regarding the potential location at the head of the Tesco walkway from junction of Chester Street and Tyddyn Street. Members moved to approve the design. The location request is with Tesco currently for approval as the proposed location is on their land.

**Resolved**: It was resolved to approve the design of the Railway Station Interpretation Panel as shown in the handouts and agreed for the Town Manager to go ahead once Tesco approval had been gained.

**29. MOLD SPRING CLEAN**

The Town Manager gave members a brief update on this year’s Spring Clean and asked whether the current approach needed a refresh. Councillor Hodgkinson suggested the paperwork involved could to be simplified and it was agreed for her to work with the Town Manager on the initiative.

**Resolved**: It was resolved to note the information.

**30. POTENTIAL FOR PUBLIC FORUM MEETINGS**

Members discussed the potential for undertaking open forum meetings of the Town Council with members of the public and a number of different formats and timescales were discussed. It was agreed the Support Officer would put forward a proposal for discussion at full council.

**Resolved**: It was resolved for the Support Officer to put forward a proposal for open forum meetings.

**Meeting finished at 7.35pm**

**SUMMARY OF DECLARATIONS MADE BY MEMBERS**

**IN ACCORDANCE WITH MOLD TOWN COUNCIL’S**

**CODE OF CONDUCT**

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| **Community, Development & Regeneration Committee**  | **DATE: 18th January 2018**  |

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| **MEMBER** | **ITEM** | **MINUTE NO. REFERS** |
|  | None |  |