13

Jo Lane

From: James Fox [redacted]
Sent: 12 November 2026 13:06
To: Jo Lane
Subject: Re: Flotek Verified Mail and Domain

Hi Jo,

Thank you for your email and your questions.

In simple terms, Flo Verified Mail is designed to ensure that emails sent from your domain are trusted by receiving email systems. At the moment, some of the email issues you have been reporting are directly linked to your domain's email authentication settings not being fully verified. This can result in emails being blocked, marked as spam, quarantined, or delivered inconsistently.

To answer your questions:

1. What does the service cover?
Flo Verified Mail configures and manages the email authentication standards for your domain, including SPF, DKIM and DMARC. These help prove that emails sent from Mold Town Council are genuine and should be trusted by recipients.

2. Benefits to Mold Town Council
The main benefit is improved email deliverability. Your emails are more likely to reach recipients' inboxes rather than being blocked, quarantined or sent to junk folders. It also helps protect the Council from email spoofing, where someone attempts to send fraudulent emails pretending to be from your domain.

3. Email Security Report
The service would address the email authentication and deliverability findings identified within the report. As part of the onboarding, we will review and correct the domain settings to ensure they are configured correctly.

4. Cost and Coverage
Yes, you would only require one license for the moldtowncouncil.org.uk domain. The £14 per month covers all email addresses using that domain, regardless of the number of users.

5. Ongoing Management
Yes, the monthly fee includes the initial setup, ongoing monitoring, maintenance and any adjustments required to keep the service working correctly.

6. Cyber Insurance
This service complements your existing Cyber Insurance by reducing the risk of email spoofing and improving email security. However, it is not typically a mandatory requirement for Cyber Insurance policies.

The key point is that this is not just an additional security product. Based on the issues you have reported, we would expect the work carried out as part of Flo Verified Mail to improve the reliability

and deliverability of your emails by ensuring the domain is correctly authenticated and trusted by receiving mail systems.

I hope this helps clarify the service, but I would be more than happy to arrange a call to discuss your current email issues and explain how Flo Verified Mail would help resolve them.

Many thanks,

Kind Regards,

James Fox
Office Based Account Manager

Book a Microsoft Teams Meeting with me here!



Flotek group

James Fox
Office Based Account Manager

www.Flotek.io
[redacted] (DDI)
[redacted]

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Registered Office: Unit 4, Bocam Park, Pencoed, Bridgend, CF35 5LJ
Company Number: Flotek Group Limited: 13882299 I Registered in England and Wales
VAT Registration Numbers: Flotek Group Limited I GB 406 018 239

From: Jo Lane <townclerk@moldtowncouncil.org.uk>
Sent: Thursday, November 12, 2026 10:03 AM
To: James Fox [redacted]
Subject: RE: Flotek Verified Mail and Domain

Hi James,

Thank you for your email and for providing the information regarding Flo Verified Mail.

Before considering whether to proceed, I would appreciate some further clarification on exactly what this service covers and, more importantly, how it would benefit Mold Town Council.

As you are aware, we are currently experiencing a number of ongoing issues with our email system, which have resulted in us having to submit regular support requests to Flotek. With this in mind, I need to be clear on what additional benefits this service would provide over and above the services we already pay for.
Could you please clarify the following:

1. **What does the service cover?** – What specific security measures and improvements would Flo Verified Mail provide and how do these differ from the email security arrangements already included within our existing Flotek contract?
2. **Benefits to Mold Town Council** – What practical improvements would we expect to see? In particular, would this service help address any of the ongoing email issues we are experiencing, or is it solely focused on preventing email spoofing and improving deliverability?
3. **Email Security Report** – Would this service address all the findings identified in the Email Security & Deliverability Risk Assessment Report, or would further work or additional services be required?
4. **Cost and coverage** – You have advised that the service costs £14 per month per domain. Am I correct in assuming that Mold Town Council would only require one domain licence, covering all our existing email addresses under moldtowncouncil.org.uk, regardless of the number of users?
5. **Ongoing management** – Does the monthly fee include all initial configuration, ongoing monitoring, maintenance and any necessary adjustments to ensure the service continues to operate effectively?
6. **Cyber Insurance** – The Town Council already holds separate Cyber Insurance. Would this service provide additional protection beyond our existing arrangements and is there any requirement for us to have this service to meet our insurance obligations?

Whilst I appreciate the offer to waive the £249 onboarding fee, as a publicly funded organisation, we need to be able to demonstrate that any additional expenditure represents value for money and provides a clear benefit to the Council.

Given the ongoing issues we are already experiencing with our email system, I am particularly keen to understand whether this is a service that would genuinely improve our current arrangements or whether it is an additional security product that operates separately from the issues we have been reporting.

I would be grateful for a clear explanation before we consider increasing our existing expenditure with Flotek.

Many thanks,

Jo Lane

Town Clerk and Finance Officer | Clerc y Dref a Swyddog Cyllid
Mold Town Council | Cyngor Tref Yr Wyddgrug
Unit 10, Daniel Owen Precinct | Uned 10, Canolfan Daniel Owen
Flintshire | Sir y Fflint
CH7 1AP
Phone | Ffôn: 01352 751819
Website | Gwefan:
https://url.avanan.click/v2/r02/___www.moldtowncouncil.org.uk___.YXAxZTpmbG90ZWtncm91cDphOm86MzYwNjFhOGMxYWFmZTcxYzQ1MmM1MmJmMGJmZGZjNGY6Nzo3MDEwOmRlMGM5ZWQ4ZTQ3MzdiN2MzNGYxOGZlMDFmMDA3YWRjNDdlMTQ1N2ZkOTgyY2ZlYmJhODE5YTAzOThiZjY4Njc6dDpUOkY

This email and any attachments are confidential and intended for the named recipient only.
Mae'r e-bost hwn ac unrhyw atodiad iddo yn gyfrinachol ac fe'i bwriedir ar gyfer y sawl a enwir arno yn unig.

When you contact us

The information you provide (personal information e.g. name, address, email address, phone number, organisation) will be processed and stored to enable us to contact you and respond to your correspondence, provide information and/or access our facilities and services. Your personal information will be not shared or provided to any other third party. Your information may however be published in the public domain if you require the Council to discuss please contact us.

Pan fyddwch yn cysylltu â ni
Bydd yr wybodaeth a roddwch (gwybodaeth bersonol e.e. enw, cyfeiriad, cyfeiriad e-bost, rhif ffôn, sefydliad) yn cael ei phrosesu a'i storio i'n galluogi ni i gysylltu â chi ac ymateb i'ch gohebiaeth, rhoi gwybodaeth a/neu fynediad i'n cyfleusterau a'n gwasanaethau. Ni fydd eich gwybodaeth bersonol yn cael ei rhannu na'i rhoi i unrhyw drydydd parti. Fodd bynnag gall eich gwybodaeth gael ei chyhoeddi yn y parth cyhoeddus oes yw'n destun trafodaeth i'r Cyngor, cysylltwch â ni i gael gwybod mwy.

From: James Fox [redacted]
Sent: 12 November 2026 09:47
To: Jo Lane <townclerk@moldtowncouncil.org.uk>
Subject: Flotek Verified Mail and Domain

Morning Jo,

I hope you're well.

I tried to give you a call this morning but unfortunately missed you. I noticed you showed an interest in our Flo Verified Mail service and ran a report, so I thought I'd send over our brochure to provide a clearer overview of the service and its benefits.

Flo Verified Mail helps verify your domain as a legitimate sender, improving email deliverability and helping ensure your emails reach recipients' inboxes rather than being filtered into spam, junk, or quarantine folders. It also protects your organisation from email spoofing, preventing external parties from sending emails that appear to come from your domain.

This technology is widely adopted and recognised by major email providers, including Microsoft, Google, Yahoo, and Apple.

The service is £14 per month per domain. You can add or remove email addresses at any time without affecting the cost, as the license is applied to the domain rather than individual users.

There is normally a £249 onboarding fee, but I'm happy to waive this to help you get your domain verified.

You can view our brochure here:

Flo Verified Mail Brochure

If you'd like to proceed, I'd be happy to arrange a quote for you.

Many thanks,

Kind Regards,

James Fox
Office Based Account Manager

Book a Microsoft Teams Meeting with me here!



Flotek group

James Fox

Office Based Account Manager

www.Flotek.io (-> url.avanan.click)

[redacted] (DDI)

[redacted]

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Registered Office: Unit 4, Bocam Park, Pencoed, Bridgend, CF35 5LJ
Company Number: Flotek Group Limited: 13882299 I Registered in England and Wales
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Katie Wilby
Chief Officer (Streetscene & Transportation)
Prif Swyddog (Gwasanaethau Stryd a Thrafnidiaeth

CYNGOR
Sir y Fflint
Flintshire
COUNTY COUNCIL

FAO: **All Town & Community Councils Clerks**

Your Ref/Eich Cyf	
Our Ref/Ein Cyf	KW/EW/IB
Date/Dyddiad	October 2026
Ask for/Gofynner am	Ian Bushell
Direct Dial/Rhif Union	**English/Saesneg** 01352 701234 **Cymraeg/Welsh** 01267 224923
E-mail address:	[redacted]

Dear Sir/Madam

PREPARATIONS FOR THE COMING WINTER

In an attempt to improve the County wide resilience and readiness for the coming winter the Council will be offering the following services to the Town and Community Councils:

1. Information on local weather forecast and gritting actions.

Following the positive feedback from previous Winters, Flintshire County Council are again offering the opportunity for Town and Community Council's to nominate a member of the community to receive daily details of the proposed gritting actions together with an accurate weather forecast for their area, at approximately 1pm each afternoon. This will allow the nominee to pass this important information on to other interested parties within the community. If you are interested in being part of this scheme, please provide the details of your nominated representative on the attached form.

2. Salt bins

As in previous winters, the Council owned bins are soon to be filled and the operation will be repeated (if required) during January 2027. Prior to filling however, each location is to be assessed to ensure it meets the Council's criteria for the provision of salt bins and any found not meeting the criteria will be removed. I would appreciate if you could remind your residents through newsletters etc. that the material in the bins is for use on the highway only and is not intended for private use.

County Hall, Mold. CH7 6NF
Tel 01352 704700
www.flintshire.gov.uk
Neuadd y Sir, Yr Wyddgrug. CH7 6NF
Ffôn 01352 704700
www.siryfflint.gov.uk

We welcome correspondence in Welsh. We will respond to correspondence received in Welsh without delay.

Rydym yn croesawu gohebiaeth Gymraeg. Ymatebwn yn ddi-oed i ohebiaeth a dderbynnir drwy gyfrwng y Gymraeg.

If the Community Council requires additional bins within their community, to be funded at their own cost, they can be supplied by the Council and subject to the future availability of rock salt filled at the same frequency as the Council owned bins. The bins will be supplied in a different colour (in order to distinguish them from Council bins, usually green) and the cost will be £150.00 to purchase, and each refill thereafter will be charged at £60.00.

If you already have Community Council owned salt bins that require a refilling, these are charged at £60.00 per fill, per location.

3. Bagged Rock Salt

Bagged rock salt is also available and can delivered to a location of your choice, for use around Town and Community Council owned property.

To provide a cost-effective service, a minimum order quality of **10 bags** is required, this can be a mix of the white or brown salt if required. The costings below include delivery.

- White rock salt = £10.94 per 20kg bag + vat
- Brown Rock Salt = £9.44 per 20kg bag + vat

4. Community involvement in Snow Clearing

In an attempt to assist the local community to help themselves during any periods of heavy snow, the Council will be offering basic equipment in order that the community can take on some localised footway snow clearing work on the highway.
It is stressed that the intention is for these operations to supplement the Council's own snow clearing operations and not to replace them. The Council will continue to provide the winter maintenance service at the current level of previous years.

If the Town and Community Council, or any other groups nominated by them, request equipment, they will receive the following:-

- 8 bags of rock salt
- 3 snow shovels
- Instructions and indemnity notices for those people carrying out the work

We will require the groups to store the equipment safely until it is required.

If your organisations require any of the above, then please complete the attached and return it to Streetscene Admin, Flintshire County Council, Alltami Depot, Mold Road, Alltami, Flintshire, CH7 6LG or by e-mail using StreetsceneAdmin@flintshire.gov.uk.

Yours faithfully

I. Bushell

IAN BUSHELL
Operational Manager South (Streetscene & Transportation)

Flintshire County Council – Streetscene and Transportation

1. Community Council Contact Details – Weather Forecasts

Community Council .....

Name .....

Email address .....

2. Please supply **new salt bins** at the following locations, please include location plans (Order should be attached)

.....

.....

Please refill the existing Community Council Owned salt bin at the following locations, please include location plans (Order should be attached)

.....

.....

3. Please supply ..... bags of (White or Brown) **rock salt** delivered to the following address (Order should be attached)

.....

.....

.....

4. Please supply a **community involvement kit**.

Address for delivery: .....

.....

.....

Contact details: .....

Mold Town Council

Salt Bin Policy

Policy Status:

Version:	1.0	**Approving Body:**	Full Council
Date:	06.Oct.2026	**Date of Approval:**	28.Oct.2026
Responsible Officer:	Town Clerk	**Minute Reference:**	113€ (2026)
Oversight Committee:	Policy and Audit Committee	**Review Date:**	Oct.2029

Version History:

Date	Version	Author/ Editor	Comments
13.Oct.2026	1.0 (Draft)	Town Clerk	First draft to Policy and Audit Committee
28.Oct.2026	1.0 (Final)	Town Clerk	Adoption by Town Council

Review Record:

Date	Reviewed By	Summary of Actions to be Taken	Next Review Date
	Policy and Audit Committee		

SALT BIN POLICY

Adopted: 28 October 2026

Mold Town Council

Salt Bin Policy

Effective from: 28 October 2026

Review Date: October 2029

1. Purpose

Mold Town Council provides and maintains a number of community salt bins around Mold to supplement Flintshire County Council's winter maintenance arrangements and to support local self-help during periods of snow and ice.

This policy provides a fair and consistent framework for:

- Managing the Town Council's existing salt bins.
- Considering requests for new salt bins.
- Prioritising locations where a salt bin would provide the greatest road and pedestrian safety benefit.
- Ensuring that new bins are only installed where there is a suitable and approved location and where ongoing maintenance can be sustained.

2. Scope

This policy applies to salt bins purchased and maintained by Mold Town Council. These are normally green bins and are separate from the yellow salt bins provided and maintained by Flintshire County Council.

The policy does not replace Flintshire County Council's statutory winter maintenance responsibilities as Highway Authority. Town Council salt bins are intended to supplement, not duplicate, the County Council's winter service.

3. Responsibilities

3.1 Flintshire County Council

Flintshire County Council is the Highway Authority and is responsible for its winter maintenance service, including precautionary gritting routes and County Council salt bins.

Flintshire County Council states that Town and Community Councils may purchase salt bins and rock salt to supplement its winter maintenance service. Any Town or Community Council bin placed on the adopted highway requires the prior approval of Streetscene Services.

3.2 Mold Town Council

Mold Town Council will:

- Maintain a register of Town Council-owned salt bins and their locations.
- Arrange for bins to be filled or replenished, subject to available resources and rock salt.
- Consider requests for new bins against the criteria in this policy.
- Seek Flintshire County Council approval before placing a new Town Council salt bin on the adopted highway.
- Review the condition, location and continuing need for its salt bins periodically.

4. Use of Salt Bins

Salt provided in Town Council salt bins is for use on the public highway and public footways in the immediate locality where snow or ice presents a hazard.

Salt must not be removed for use on private drives, private paths or other private property, or taken away for storage elsewhere.

Users should spread salt sparingly and appropriately. A salt bin does not guarantee that the surrounding highway or footway will remain free from snow or ice.

5. Requests for New Salt Bins

Requests for a new salt bin may be submitted by residents, councillors or community organisations. A request should identify the proposed location and where possible, explain the particular winter safety issue.

The Town Council will not normally approve a new bin solely because one has been requested. Each location will be assessed objectively against the criteria below, taking account of existing provision, highway conditions, likely public benefit, suitability of the site and available budget.

6. Assessment Criteria for New Salt Bins

The following scoring matrix will be used as a guide. It is intended to ensure that requests are considered consistently. A high score does not create an automatic entitlement to a bin: the proposed site must also satisfy the mandatory requirements in section 7.

Criteria	Condition	Score	Reason
Distance from nearest existing salt bin	Less than 200m	0	Existing provision is close
	200m-400m	10	
	More than 400m	20	Limited nearby provision
Road gradient	Less than 1 in 30 (Flat or gentle slope)	0	
	1 in 30 to 1 in 10 (Moderate slope)	20	Increased risk in icy conditions
	Steeper than 1 in 10 (Steep slope)[1]	40	Significant winter risk
Elevation/ exposure	Low elevation/ sheltered location	0	
	Moderately elevated or exposed location	10	Greater likelihood of localised frost/ ice
	High and/or particularly exposed location	20	
Junction, bend or other highway hazard	No particular hazard	0	

[1] **Road gradient:** A gradient of 1 in 10 means that the road rises or falls by approximately 1 metre for every 10 metres travelled horizontally. The steeper the road, the greater the potential risk during snow and icy conditions.

	Sharp[bend, difficult junction or similar feature	20	Greater road safety benefit
	Hazard combined with a downhill approach	30	
Traffic/ access	Low use/ alternative access readily available	0	
	Moderate traffic or serves 20-50 properties	10	
	High use, sole access ore serves more than 50 properties	20	
Pedestrian/ community need	No significant pedestrian generator	0	
	Near a bus stop, community facility or well used pedestrian route	10	
	Near a school, care setting, health facility or other location with significant pedestrian movement	20	
Winter Treatment	Location is on a precautionary gritting route	-20	Reduced need for supplementary provision
	Location is not on a precautionary gritting route	20	Greater potential benefit
Know history	No known recurring winter difficulty	0	
	Evidence of recurring ice/ snow difficulty or previous incidents	20	Demonstrated local need

Indicative threshold: A location scoring 60 points or more will normally proceed to a site suitability assessment. Locations below 60 points will not normally be approved unless there are exceptional circumstances which clearly justify provision.

The Town Council may give greater weight to an individual safety factor where the particular circumstances justify this. The assessment and reasons for the decision should be recorded.

7. Mandatory Site Requirements

Regardless of the score achieved, a new Town Council salt bin will only be considered where:

- The location is within the Mold Town Council area.
- There is a safe and practical location for the bin.
- The bin will not obstruct a footway, visibility splay, access, drainage, street furniture or other highway feature.
- The location allows safe access for filling and maintenance.
- Where the bin is to be located on the adopted highway, Flintshire County Council Streetscene Services has approved the location.
- There is no existing salt bin sufficiently close to meet the identified need unless there is a clear reason why an additional bin is justified.
- The Town Council has sufficient budget for purchase, installation, filling and future maintenance.

8. Factors That May Reduce or Remove the Need for a New Bin

A new salt bin may be refused or given a lower priority where:

- The location is already adequately served by an existing Town Council or Flintshire County Council salt bin.
- The road forms part of a precautionary gritting route and there is no evidence of an additional localised hazard.
- The request is primarily for treatment of private property.
- There is no safe or suitable position for a bin.
- A bin would create an obstruction or highway safety concern.
- There is a significant and recurring history of vandalism, theft or misuse at the proposed location and no reasonable mitigation is available.
- The anticipated benefit is limited compared with other locations awaiting provision.

9. Prioritisation and Budget

The Town Council may receive more qualifying requests than can reasonably be funded in one financial year. Where this occurs, qualifying locations will be ranked according to their assessment score and overall safety benefit.

The Council may determine an annual budget or maximum number of new bins to be purchased. Meeting the assessment threshold therefore does not guarantee that a bin will be provided immediately.

Where a request does not receive priority in one year, it may be reconsidered as part of a future annual review if the circumstances remain unchanged.

10. Existing Salt Bins and Annual Review

Before purchasing additional bins, the Town Council should consider its existing network as a whole. Existing bins may be reviewed for:

- Condition and serviceability.
- Level of use.
- Repeated requests for refilling.
- Vandalism, theft or misuse.
- Changes to the highway or gritting arrangements.

- Whether another nearby bin now provides adequate coverage.
- Whether relocation would provide greater public benefit.

Where an existing bin is no longer required, is persistently misused or is in an unsuitable location, the Town Council may consider removal or relocation, subject to any necessary approval from Flintshire County Council.

11. Refilling and Maintenance

The Town Council will aim to ensure its salt bins are appropriately stocked for the winter period, subject to the availability of rock salt and operational resources.

Requests for refilling Town Council-owned bins should be reported to Mold Town Council. Yellow Flintshire County Council bins should be reported directly to Flintshire County Council Streetscene.

Damaged, missing or vandalised Town Council bins should be reported to the Town Council so that repair, replacement, relocation or removal can be considered.

12. Requests and Decision Making

Requests for new salt bins will normally be brought forward by a Town Councillor following a request from a resident or where the Councillor has identified a potential need.

Councillors should use the assessment criteria set out in this policy when considering whether to recommend a new salt bin location.

Where a new salt bin is proposed:

- The proposed location will be assessed against the criteria in Section 6 and the mandatory site requirements in Section 7.
- The assessment should include consideration of existing salt bin provision in the surrounding area.
- Where the proposed location is on the adopted highway, any necessary approval will be sought from Flintshire County Council Streetscene Services.
- The request and completed assessment will be presented to the Town Council for consideration.
- Town Council decisions on the provision of new salt bins should be based on the criteria and principles contained within this policy, together with available budget and any relevant site-specific considerations.

Where the Town Council decides to approve or refuse a location contrary to the assessment criteria, the reasons for doing so should be recorded in the minutes.

13. Review

This policy will be reviewed at least every three years, or sooner where there is a significant change to Flintshire County Council's winter maintenance arrangements, relevant guidance, costs or local operational requirements.

14. Links to Other Council Policies and Procedures

This policy should be read in conjunction with:

- Financial Regulations
- Risk Management Policy
- Health and Safety Policy
- Asset Register and asset management arrangements

Approved by Mold Town Council

Date: 28 October 2026

Minute Reference: 113(e) (2026)

****

Resources used in drafting the Salt Bin Policy

This policy has been informed by Flintshire County Council's winter maintenance arrangements and by published local authority approaches to assessing community salt/grit bin locations. The scoring system in section 6 is Mold Town Council's proposed local framework; it is not Flintshire County Council's scoring matrix.

1. Flintshire County Council – Grit Bins

Confirms the distinction between yellow County Council bins and green Town/Community Council bins; that community council bins placed on the adopted highway require prior Streetscene approval; and that salt is for use on public highways/footways rather than private property.

2. Flintshire County Council – Winter Maintenance Policy 2023–2025

Identifies County Council salt-bin assessment considerations including whether a location is outside precautionary gritting routes, highway status, road-safety benefit such as steep inclines, traffic volumes, schools and other locations of public interest.

3. City of Bradford Metropolitan District Council – Grit Bins / Assessment Criteria

Provides a published scored assessment approach using carriageway gradient, altitude, distance to the nearest grit bin, junction risk, number of premises served, community facilities and gritting-route status. This informed the structure of MTC's proposed scoring framework.

4. Bradford Council – Highway Maintenance Winter Service Operational Plan

Provides the detailed published grit-bin assessment matrix, including gradient and distance thresholds.

5. Fife Council – Winter Services Policy Statement 2024–25

Uses a staged assessment including adopted status, whether the site is on a primary salting route, proximity to an existing bin, number of properties served, vehicle access and availability of a suitable location.

6. Devon County Council – Winter Service and Emergency Plan

Supports considering known trouble spots, whether locations are already on the precautionary salting network, safe siting and safe access.

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Jo Lane

From: Paul Egan <[redacted]s>
Sent: 12 November 2026 12:35
To: Jo Lane
Subject: RE: Clerk Job Evaluation

Hi Jo,

Thank you for your request for a quotation for reviewing the grading of your post.

Assuming it is a job evaluation of the grade of the post based on the national job evaluation scheme for Clerks then the cost would be £240. If the Town Council accept this quotation I will need from you the following information:

Population of the council area
The total annual income budget for 2025/26 or 2026/27
The range of facilities managed by the Council including buildings
The number and type of events organised in a given year
The number of Council meetings held each year
The number of Committee meetings held each year
The number of employees including designation and role.

Please let me know in due course whether the Town Council accepts this quotation.

Kind regards,

Paul

Paul Egan BA, Chartered MCIPD, CILCA, F.Inst LM, FIPSM
Deputy Chief Executive and Resources Manager / Dirprwy Brif Weithredwr a Rheolwr Adnoddau

Un Llais Cymru / One Voice Wales
24c Stryd y Coleg / 24c College Street
Rhydaman / Ammanford
SA18 3AF
[redacted]
[redacted]

Y prif gorff cynrychioli ar gyfer Cynghorau Cymuned a Thref yng Nghymru.
The principal representative body for Community and Town Councils in Wales.
Gwefan: https://www.unllaiscymru.cymru/ Website: https://www.onevoicewales.wales/

Os oes gennych ymholiad sydd ddim angen sylw ar frys, edrychwch ar yr adnoddau ar ein gwefan a allai ateb eich cwestiwn - https://www.unllaiscymru.cymru/

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Mold Town Council – Information for Town Clerk Job Evaluation

- **Population:** Over 10,000 residents
- **Annual Revenue Expenditure Budget (2026/27):** £465,301
- **Council Tax Precept (2026/27):** £360,614
- **Bank Accounts and Investments:** 8 separate accounts, include 3 investment accounts
- **Council Assets:** Asset register value £325,735, excluding leased premises

Buildings, Facilities and Services Managed

- Mold Cemetery, including Cemetery Lodge, grounds, buildings, burial services and statutory administration.
- Town Council Offices, including public reception and administrative facilities.
- Bailey Hill Centre and Lodge, leased from Flintshire County Council, including a community centre and privately rented residential accommodation.
- Community assets including defibrillators, CCTV, Christmas lighting, tourist information panels, noticeboards, benches, salt bins and events equipment.
- Community green space improvements and environmental initiatives – Friends of Maes Bodlonfa initiative.
- Proposed Community Asset Transfer of the Bus Station Public Toilets (currently under consideration).

Events and Community Activities

- Approximately 19 directly organised event entries annually, including civic, community, heritage and seasonal events.
- Approximately 32 historic guided walks annually.
- Approximately 10 jointly organised events, including eight Sunday Gathering Artisan Markets.
- Additional support for community-led activities and events.

Council and Committee Meetings

- **Full Council:** 10 scheduled meetings annually.
- **Standing Committees:** Seven committees, holding approximately 37 meetings annually.
- **Total:** Approximately 47 scheduled Council and Committee meetings annually.
- Additional extraordinary meetings, working groups and external partnership meetings (currently 3 Working Groups)

Staffing

- 7 employees, including the Town Clerk.
- Total contracted hours: 204 per week (approximately 5.51 FTE).

- Staff employed across administration, community events, cemetery operations and facilities management.

Town Clerk's Responsibilities

- Chief Officer, Proper Officer and Responsible Financial Officer.
- Overall responsibility for Council administration, governance and statutory compliance.
- Financial management, budget preparation, reserves, investments, accounts and audit.
- Staff management, employment matters and operational oversight.
- Property, facilities, asset and contract management.
- Preparation of Council reports, policies and recommendations.
- Management and coordination of projects, events and community initiatives.
- Partnership working with Flintshire County Council, community organisations and external bodies.

SLCC
For Local Council Professionals.

Guidance Note - How to Evaluate the Clerk's Job

The National Association of Local Councils (NALC) / SLCC Joint Agreement on Terms and Conditions published in April 2005 introduced a new approach to job evaluation, placing town and parish council jobs on an equal footing with other local government roles. This advice note explains the process for evaluating a clerk's job.

The procedure

1. **Prepare job description**

   What is the job required to do? Why does the position exist? What are the main responsibilities and accountabilities?

2. **Identification of quantitative measures**

   Identify the quantitative measures for the council; gross budgeted income, precept, number of councillors, number of staff, meetings per year, statutory and delegated functions.

3. **Agree job description**

   Agree the contents of the job description with the full council or personnel/staffing committee. This process does not lend itself to being discussed by large groups of interested parties and is better delegated to a small committee or working party to make its recommendations to the full council.

4. **Identify the job profile**

   Identify the standard job profiles 1 to 4 in the national agreement (reproduced as Appendix 1 to this document). Which one most closely relates to the role? This is called 'slotting' and gives you a foundation for further analysis.

5. **Job profile identification procedure**

   Each profile contains a series of eight statements or paragraphs about aspects of the job. Each statement relates to an element of a job. These are presented in the same order in each of the four profiles:

   - knowledge
   - mental skills
   - interpersonal and communication skills
   - initiative and independence
   - responsibility for people
   - responsibility for supervision/direction of employees

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- responsibility for financial resources
- responsibility for physical resources

There is fuller description of each of the eight elements in Appendix 2 below.

Go through each of these eight elements one by one and decide which profile best describes the job that your council requires the clerk to do. If none of the statements across the four profiles exactly match the job, you may need to allocate a split score e.g. 2/3 or shade the levels e.g. 2+ or 3-

Once you have reviewed the job description against all eight elements you will have a list of eight numbers. If all eight are exactly the same e.g. all 2s, then the job will be evaluated as a LC2 substantive for salary calculation. 'Substantive' in this sense means that the job satisfies all the criteria in the relevant job profile. 'LC' is simply shorthand for local councils.

If you have mostly 2s, with a few 2/3 or 2+ or 3- levels then you may be looking at an LC2 above substantive score.

Conversely, mostly 4s with some 3s or 3/4 or 3+s will give rise to an LC4 below substantive score.

This leads to four possible profiles and within each three possible ranges so clerks can be paid against one of 12 possible salary ranges (see Appendix 3 below). This process is known as 'benchmarking' the job i.e. comparing with other similar sets of skill requirements, expertise and responsibilities, and deciding where the job is best positioned against these.

6. Salary determination

Each LC profile and each of the three ranges within the LC profiles cover a range of salary levels which are known as spinal column points or 'SCP' for short. The spinal column points used are those of the National Joint Council for Local Government Service which enables clerks' jobs and salaries to be compared with other positions in local government.

The SCPs for council clerk jobs start at 5 and go up to 62.

Having established the benchmark salary range e.g. LC2 below substantive for the post, the council will:

EITHER

- Adopt the appropriate salary scale within the range. The salary will rise annually, by automatic increase on the 1 April each year (or such other date as may be agreed between NALC and SLCC) by incremental steps, to the scale maximum.

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- Adopt a single salary point (a 'spot salary') within the range. Where a single salary point is adopted, the council should review the salary annually.

It is not advisable to work back from the salary scales in a 'what can we afford?' approach to job evaluation – this is not generally a good way to create trust or equity.

7. Job NOT person

Remember throughout the process that job evaluation is designed to reward employees for what they are employed to do, not necessarily what they would like to do, or could do given their experience or expertise. Performance or capability issues are not taken into account during an evaluation exercise but may influence the salary setting process for individual jobholders in that the following factors may increase the SCP on which the clerk commences following evaluation:

- experience and expertise
- qualification
- whether the clerk is also the responsible financial officer (RFO)
- whether the council has developed increased functions as a result of Quality Council status or Band C/ Best Value applicability
- the extent of functions devolved from principal authority level
- staffing levels

In addition, under the National Agreement, professional development through a recognised institution or programme will be rewarded by a salary movement of one upward point on the spinal column in respect of each level attained.

Where the Clerk has exceptional responsibilities which would not be sufficiently remunerated by LC4 upper range it is recommended that a salary is fixed after a formal evaluation and joint consultation with NALC and SLCC.

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Appendix 1

Profile 1

The job requires predominantly practical and procedural knowledge across a technical or specialist area or an equivalent level of organisational, procedural, and policy knowledge. **e.g. small or medium parish.**

The job requires judgmental or creative skills; where there is some need to interpret information or situations and to solve straightforward problems.

The job involves:

- exchanging orally or in writing varied information with a range of audiences;

  or:

- exercising advisory, guiding, negotiating or persuasive skills: e.g. up to six meetings a year

The job involves working within recognised procedures, which leave some room for initiative. The work may involve responding independently to unexpected problems and situations. The jobholder generally has access to guidance on unusual or difficult problems, **e.g. no devolved functions.**

The job involves some direct impact on the wellbeing of individual or groups of people through undertaking tasks or duties, which are to their direct benefit, or impact directly on their health and safety.

The job involves limited, or no direct responsibility for the supervision, direction, or coordination of other employees. The work may involve demonstration of own duties or advice and guidance to new employees or others, **e.g. no staff.**

The job involves some direct responsibility for financial resources. The work regularly involves either:

- handling of cash, or processing of payments / cheques, invoices, or equivalent

or:

- being accountable for small expenditures from an agreed budget or equivalent income, **e.g. typical budget of up to £25,000**

The job involves some direct responsibility for physical resources. The work regularly involves either:

- some responsibility for security of buildings, external locations, or equivalent

or:

- day-to-day maintenance of equipment or premises

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or:

- ordering, or stock control of, a limited range of supplies

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Profile 2

The job requires predominantly practical and procedural knowledge across a technical or specialist area or an equivalent level of organisational, procedural, and policy knowledge **e.g. small or medium parish.**

The job requires judgmental or creative skills; where there is some need to interpret information or situations and to solve straightforward problems.

The job involves either:

- exchanging orally or in writing varied information with a range of audiences

or:

- exercising advisory, guiding, negotiating, or persuasive skills, **e.g. 6 – 12 meetings per year**

The job involves working within recognised procedures, within which the jobholder is required to organise own workload. The work involves making decisions as to when and how duties are to be carried out and responding independently to unanticipated problems and situations. The jobholder generally has access to guidance on serious problems, **e.g. two devolved functions.**

The job involves considerable direct impact on the well-being of individual, or groups of, people, **e.g. many statutory functions**.

The job involves considerable direct responsibility for the supervision, direction, coordination, or training/development of other employees. The work involves the allocation of work to a small group or team, checking of work, and the direction of staff, including, where appropriate, on-the job training, **e.g. small team of up to ten staff.**

The job involves considerable direct responsibility for financial resources. The work involves either:

- Accounting for large sums of money, in the form of cash, cheques, direct debits, invoices, or equivalent, where care, accuracy, and security are important

or:

- being accountable for considerable expenditures from an agreed budget or equivalent income. The responsibility may include contributing to the setting and monitoring of the relevant budget and ensuring effective spend of budgeted sums, e.g. typical budget £25,000 – £250,000

The job involves considerable direct responsibility for physical resources. The work involves either:

- cleaning, maintenance, and repair of a range of equipment, buildings, external locations, or equivalent

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or:

- security of buildings, external locations or equivalent

or:

- ordering, or stock control of, a range of equipment and supplies

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Profile 3

The job requires theoretical plus practical and procedural knowledge in a specialist area or an equivalent level of organisational, procedural, and policy knowledge, **e.g. large parish/small town.**

The job requires analytical and judgmental or creative and developmental skills, where there is need to interpret information or situations and to solve varied problems or develop solutions or plans over the short term.

The job involves:

- exercising developed advisory, guiding, negotiating, or persuasive skills in order to encourage others to adopt a particular course of action

or:

- exchanging orally and in writing complicated or sensitive information with a range of audiences e.g. 12 meetings plus two committees.

The job involves progressing a series of activities within recognized guidelines. The work involves making frequent decisions and exercising initiative without ready access guidance. The jobholder consults a supervisor/ manager for advice on policy or resource issues, **e.g. three delegated functions.**

The job involves high direct impact on the wellbeing of individual or groups of people, **e.g. most statutory functions.**

The job involves high direct responsibility for the supervision or management, direction, coordination, or training/development of other employees. The work involves supervising, directing, and coordinating the work of a group of staff covering more than one area of activity or in more than one workplace, including allocation of work and evaluation and appraisal of the work carried out, **e.g. large team 10-20 staff.**

The job involves high direct responsibility for financial resources. The work involves either:

- accounting for very large sums of money, in the form of cash, cheques, direct debits, invoices, or equivalent, where care, accuracy and security are important

or:

- being accountable for large expenditures from an agreed budget or equivalent income. The responsibility may include contributing to the setting and monitoring of the relevant budget and ensuring effective spend of budgeted sums, **e.g. typical budget £250,000 –£750,000**

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The job involves high direct responsibility for physical resources. The work involves either:

- adaptation, development or design of a wide range of equipment, land, buildings, other construction works or equivalent

or:

- security of a range of high value physical resources

or:

- ordering of a wide range of equipment and supplies

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Profile 4

The job requires advanced theoretical, practical, and procedural knowledge across a specialist area or an equivalent level of organisational, procedural, and policy knowledge, **e.g. large town.**

The job requires analytical and judgmental or creative and developmental skills to analyse and interpret complex information or situations and to solve difficult problems or develop solutions or plans over the medium term.

The job involves:

- exercising highly developed advisory, counselling, negotiating or persuasive skills, or advocacy, in order to convince others to adopt courses of action they might not otherwise wish to take

or:

- exchanging orally and in writing complex and contentious information with a range of audiences, including non-specialists, e.g. **12 meetings per year plus five committees**

The job involves progressing a series of activities within recognized guidelines. The work involves making frequent decisions and exercising initiative without ready access to others.

The job involves a major direct impact on the wellbeing of individual or groups of people. The jobholder has responsibility for taking decisions, which may affect the future wellbeing and circumstances of individuals, **e.g. most statutory functions in large town.**

The job involves a major direct responsibility for the management, direction, coordination, and development of significant numbers of other employees, covering several different areas of activity or in several geographically dispersed workplaces. The work involves the organisation, allocation, and reallocation, as appropriate, of areas of work and the evaluation of activities and working methods, **e.g. 20 + staff.**

The job involves a major direct responsibility for financial resources. The work involves being accountable for very large expenditures from an agreed budget or equivalent income. The responsibility includes contributing to the setting and monitoring of the relevant budget(s) and ensuring effective spend of budgeted sums, **e.g. budget in excess of £750,000.**

The job involves a major direct responsibility for physical resources. The work involves either:

- security of a wide and very high value range of physical resources

or:

- ordering of a wide and high value range of equipment and supplies

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Appendix 2

Elements of job evaluation process

Knowledge
Consider the type of knowledge, what that knowledge is needed for, and for what purpose and how that knowledge may be acquired. Knowledge will probably include literacy and numeracy, procedures, equipment, administrative systems, organisational, specialist/technical, languages/cultures.

Mental skills
These include fact-finding, analytical, problem-solving, and judgemental skills, plus creative and developmental skills, planning and strategic skills.

Interpersonal and communication skills
All the skills related to developing working relationships with others such as staff, members, the public, contractors, and other partners in the community. They include advocacy, training, teamworking, motivation, advising/guiding, persuading, and influencing, counselling, negotiating, oral and written communication, presentation skills.

Initiative and independence
This element considers how much the jobholder is free to exercise initiative and take independent action and plan his/her own work. The nature and level of guidance and direction available, the existence of policies, procedures, and precedents, and whether the clerk works alone or with others, are all relevant when assessing the aspect of job size.

Responsibility for people
This involves the responsibility the jobholder has for the physical, mental, social, economic, and environmental wellbeing of any people other than employees. Health and safety responsibilities will feature in this element.

Responsibility for supervision/direction of employees
What challenges does the jobholder face when managing, supervising, training, coordinating, or developing others? How many employees are there? What sort of work are they engaged in? What kind of management is required? What are the challenges faced by people working in different locations?

Responsibility for financial resources
This element includes cash, cheques, debits and credits, invoices, budgets, and income including precept, business planning and long term development of financial resources.

Responsibility for physical resources
These resources can cover premises, systems, tools, equipment, vehicles, plant, and machinery, covering upkeep, repair, security, significant assets, and planning relating to these resources.

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Appendix 3

Spinal Column Points (SCP) for each LC profile in the evaluation of clerks' jobs

Scale	Points below substantive range	Substantive benchmark range	Points above substantive range
Below LC (for staff other than clerks)		2 – 5	
LC1	5 – 6	7 – 12	13 – 17
LC2	18 – 23	24 – 28	29 – 32
LC3	33 – 36	37 – 41	42 – 45
LC4	46 – 49	50 – 54	55 – 62

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16.

Report for Mold Town Council

Date of Meeting: 25th November 2026

Proposed Christmas Closure of Town Council Offices

1. Purpose of Report

To seek Full Council approval for the temporary closure of the Town Council Offices over the Christmas and New Year period, with the final working day being Friday 18 December 2026 and the offices reopening to the public on Monday 4 January 2027.

The proposed closure would allow office-based staff, including the Town Clerk, to utilise outstanding annual leave during a traditionally quieter period, whilst minimising disruption to the Council's operations and maintaining appropriate arrangements for residents to contact their elected representatives

2. Background

The Town Council Offices are currently open to the public Monday to Friday, between 10.00 am and 2.00 pm.

Throughout the year, the Town Council has experienced a particularly busy period, with increasing operational responsibilities, community activities, events, committee administration and ongoing projects.

Maintaining consistent public opening hours has required careful management of staffing resources, particularly as several members of the office team work part-time.

Due to their working patterns, part-time employees are often able to arrange personal appointments and other commitments outside their contracted working hours. Consequently, some staff have not needed to utilise significant amounts of their annual leave entitlement throughout the year.

In addition, the operational demands placed upon the office, together with the need to maintain public access five days per week, have meant that opportunities for staff to take extended periods of annual leave have been limited.

As the Council approaches the final months of the financial year, several employees therefore have a considerable amount of outstanding annual leave.

Under the Council's annual leave arrangements, employees are permitted to carry forward a maximum of one working week's annual leave into the following leave year.

It is therefore important that outstanding leave is managed appropriately and that staff are provided with reasonable opportunities to utilise their entitlement before the end of March 2027.

3. Busines Case for the Proposed Closure

3.1 Reduced Operational Demand During Christmas
Historically, the Christmas and New Year period is one of the quietest times of the year for the Town Council Offices.

The Council is not an emergency or frontline service provider and the majority of its administrative functions, public enquiries and routine activities can reasonably be scheduled around a short, planned closure.

Committee meetings, community events and other Council activities are also significantly reduced during this period.

Consequently, maintaining the usual public opening hours during these two weeks is unlikely to provide the same level of benefit to residents as it does during busier periods of the year.

The proposed closure therefore represents an opportunity to manage staff annual leave during a period when the operational impact on the Council would be minimal.

3.2 Effective Management of Annual Leave
A key consideration is the amount of outstanding annual leave currently held by several members of staff.

Without a planned approach to reducing these balances, there is a significant risk that multiple employees will need to request substantial periods of annual leave during February and March to avoid losing their entitlement.

This would create considerable operational difficulties, particularly given the limited number of office-based employees and the need to maintain public opening hours.
It could result in reduced staffing capacity, difficulties maintaining office cover and increased pressure on remaining employees at a particularly demanding time of year.

By enabling staff to utilise a significant proportion of their outstanding annual leave during the Christmas period, the Council can reduce this risk and distribute staff absences more effectively across the remainder of the financial year.
Importantly, this proposal is not seeking additional leave or an extension of existing entitlements. Staff would be utilising annual leave already accrued and available to them.

3.3 Protecting Operational Capacity During Busier Periods
Although the Christmas period is generally quiet, the Town Council's workload increases significantly from mid to late January onwards.

This includes the recommencement of the Council's full programme of committee meetings, the planning and organisation of the new year's community events calendar, the progression of ongoing Council projects and the increasing financial and administrative workload associated with the approaching financial year-end.

Preparatory work relating to the annual accounts, audit requirements and Annual Return also becomes an important consideration during this period.

These activities require sufficient staffing capacity and continuity to ensure that the Council can meet its responsibilities and statutory deadlines.

Allowing staff to take extended annual leave during the quieter Christmas period would help preserve staffing resources during these busier months.

From an operational perspective, it is considerably more beneficial for the Council to accommodate a planned period of annual leave when demand is low, rather than face multiple overlapping absences when workloads and statutory responsibilities are increasing.

3.4 Maintaining Public Opening Hours Throughout the Year

The Council's commitment to opening its offices to the public Monday to Friday, between 10.00 am and 2.00 pm, requires sufficient staff availability to maintain a consistent service.

With several employees working part-time, maintaining this provision alongside annual leave, sickness absence, training and other commitments can be challenging.

A planned Christmas closure would enable staff to take annual leave at the same time, rather than requiring individual periods of absence to be accommodated throughout the remaining months of the financial year.

This would reduce the need to reorganise staffing arrangements, minimise disruption to day-to-day operations and help maintain consistent public opening hours during periods when residents are more likely to require assistance.

The proposal therefore supports the Council's wider commitment to providing an accessible and reliable service throughout the year.

3.5 Annual Leave Arrangements for the Town Clerk

The Town Clerk's responsibilities include the preparation, administration and attendance at Full Council and Committee meetings throughout the year, alongside the day-to-day management of the Council and its statutory and financial responsibilities.

Due to the frequency of these meetings and the requirement for the Clerk to support the Council's decision-making processes, opportunities to take extended periods of annual leave are particularly limited.

August and December are generally the only two periods during the year when the Council's meeting schedule is significantly reduced, providing suitable opportunities for the Clerk to take extended annual leave without disrupting the Council's governance arrangements.

The proposed Christmas closure would therefore also enable the Town Clerk to utilise outstanding annual leave at a time when the impact on Council business would be minimal.

This is particularly important given the Clerk's responsibilities for financial year-end procedures, the preparation of the annual accounts and audit requirements, alongside the ongoing administration of Council and Committee meetings.

Accommodating extended annual leave during December would help ensure the Clerk's availability during the busier months leading up to the financial year-end.

4. Arrangements During the Closure

The proposed closure would apply to all office-based employees, including the Town Clerk, who would be taking annual leave during this period.

Should the proposed closure be approved, appropriate arrangements would be put in place to ensure residents are informed in advance.

The closure dates would be publicised through the Council's website, social media channels and notices displayed at the Town Council Offices.

Contact information for all Town Councillors would remain available to residents throughout the closure period, ensuring that individuals can continue to contact their elected representatives regarding local matters.

Although the administrative offices would be closed, the Town Council would continue to maintain a visible presence within the community. Both the Mold Town Council and Totally Mold Facebook pages would remain active throughout the Christmas period, ensuring that information, updates and community-related content continue to be shared with residents.

As the Town Council is not a frontline or emergency service provider, there is limited likelihood of urgent administrative matters arising during the closure.

The Town Clerk would, however, remain an existing designated contact for the Council's fire and security alarm systems and would continue to respond to any activations requiring attention during this period.

The Clerk would also remain contactable by telephone should operational staff continuing to work require advice or assistance.

The Council's cemetery operations and other essential services would continue under their normal operational arrangements and would not be affected by the closure of the administrative offices.

Routine administrative matters and non-urgent enquiries would be dealt with when the offices reopen on Monday 4 January 2027.

These arrangements would ensure that, whilst the physical offices are temporarily closed, the Council continues to maintain its community presence, essential operational responsibilities and appropriate contact arrangements throughout the Christmas period.

5. Financial and Operationall Implications

There would be no additional staffing expenditure arising directly from the proposed closure, as employees would be using their existing annual leave entitlement.
The closure may also result in modest savings in office running costs, including heating, electricity and other day-to-day expenditure.

More importantly, the proposal offers operational benefits by reducing the likelihood of significant staff shortages during the final quarter of the financial year.

Managing outstanding annual leave in this way would help protect the Council's capacity to deliver its programme of work, maintain public opening hours and meet its financial and statutory responsibilities.

The proposed closure represents a practical and proportionate approach to workforce planning, balancing staff annual leave entitlements with the operational needs of the Council.

6. Conclusion

The Town Clerk considers that the proposed Christmas closure is in the best operational interests of the Town Council.

The Council has experienced a particularly demanding year and the requirement to maintain public opening hours alongside an increasing workload has limited opportunities for staff to take extended periods of annual leave.

With several employees holding significant outstanding leave balances, there is a genuine concern that failing to address this now will result in concentrated periods of staff absence during February and March, when the Council's workload is increasing and sufficient staffing capacity is essential.

Furthermore, the Council's extensive meeting schedule places additional restrictions on the Town Clerk's opportunities to take extended annual leave, with August and December being the most suitable periods due to the reduced number of meetings.

The Christmas period provides the most appropriate opportunity to address these issues, given the historically low level of public enquiries and reduced Council activity.

A planned closure would enable staff to utilise their existing leave entitlement whilst minimising disruption to residents and protecting the Council's ability to operate effectively during the remainder of the financial year.

The Council would continue to maintain its public presence through its social media channels, whilst essential cemetery operations and appropriate contact arrangements would remain in place.

The proposal is therefore considered a sensible and proportionate approach to managing staffing resources, ensuring that annual leave is taken at a time which is most convenient for the Council's operational requirements.

Recommendation

It is recommended that Full Council **agrees** to the proposed closure of the Town Council Offices for the Christmas and New Year period, with the final working day being Friday 18th December 2026 and the offices reopening on Monday 4th January 2027, as outlined within this report.

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Sir y Fflint Flintshire (Flintshire)

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'our application search results

ɔu can see below the application search results based on your search criteria.

7 of 64 results

Reference	Proposal	Location	Registration date	Decision	Decision date	Ward	Grid reference
DEM/000805/26	Application for prior notification of proposed demolition	FORMER COUNTY LIBRARY, Raikes Lane, Mold, CH7 6NW	06 Oct 2026	Z06 Permitted Development	26 Oct 2026	Flintshire Ward Mold East	324087, 365149
ADV/000818/26	Advertisement Consent on proposed new street hub	Land adj. Farmfoods, Lead Mills, Mold, CH7 1UD	30 Sep 2026	A01 Approved	17 Nov 2026	Flintshire Ward Mold East	324076, 364124
FUL/000823/26	Application for full planning permission and advertisement consent for the insta	Land adj. Farmfoods, Lead Mills, Mold, CH7 1UD	30 Sep 2026	A01 Approved	17 Nov 2026	Flintshire Ward Mold East	324076, 364124
FUL/000746/26	Proposed change of use of existing mixed use industrial/commercial premises from	Unit 1, Bromfield Industrial Estate, Stephen Gray Road, Mold, CH7 1HE	23 Sep 2026	A01 Approved	28 Oct 2026	Flintshire Ward Mold Broncoed	324564, 363091
FUL/000728/26	As per application - Proposed extension to existing.	8, CALAVERAS, Bryn Awelon, Mold, CH7 1LU	10 Sep 2026	A01 Approved	30 Oct 2026	Flintshire Ward Mold East	324222, 364566
FUL/000762/26	Proposed expansion into neighboring retail unit, alterations to the shopfronts &	7, SPECSAVERS, High Street, Mold, CH7 1AZ	09 Sep 2026	A01 Approved	30 Oct 2026	Flintshire Ward Mold East	323805, 363925
ADV/000763/26	Proposed expansion into neighboring retail unit, alterations to the shopfronts &	7, SPECSAVERS, High Street, Mold, CH7 1AZ	09 Sep 2026	A01 Approved	30 Oct 2026	Flintshire Ward Mold East	323805, 363925

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Receipts for Month 7 — **Nominal Ledger Analysis**

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	**20,822.10**					**20,822.10**	
	Banked **05/10/2026**	**436.00**						
	Cash	18.61			1071	105	18.61	Refershments at Events
					324		18.61	Refershments at Events
					6001	105	-18.61	Refershments at Events
	Cash	5.00			1009	101	5.00	Smart Water Kits
					319		5.00	Smart Water Kits
					6001	101	-5.00	Smart Water Kits
	Cash	5.00			531		5.00	Mayors Donation
	Cash	407.39			531		407.39	Mayors Raffle Food and Drink
	Banked **06/10/2026**	**40.00**						
	Cash	40.00			531		40.00	Mayors raffle Food and Drink
	Banked **08/10/2026**	**4,464.00**						
	Cheque	900.00			1000	104	900.00	Rice
	Cheque	570.00			1000	104	570.00	Rice
	Cheque	900.00			1000	104	900.00	Wolfe
	Cheque	570.00			1000	104	570.00	Wolfe
	Cheque	900.00			1000	104	900.00	Bellis
	Cheque	624.00			1000	104	624.00	Bellis
	Banked **08/10/2026**	**241.00**						
	Blackwells	241.00			1000	104	241.00	C16/2026
	Banked **09/10/2026**	**400.00**						
	Flintshire CC	400.00			1009	106	400.00	Bench Materials
	Banked **12/10/2026**	**10,000.00**						
TRF	Business Money Manager Account	10,000.00			201		10,000.00	Top Up Community Account
	Banked **16/10/2026**	**682.00**						
	Rent 16.10.26-15.11.26	775.00			1011	110	775.00	Rent 16.10.26-15.11.26
	Town and Country lettings	-93.00		-15.50	4911	110	-77.50	Eslate Agent Fees
	Banked **19/10/2026**	**10,000.00**						
TRF	Business Money Manager Account	10,000.00			201		10,000.00	Top up Community Account
	Banked **20/10/2026**	**10,000.00**						
TRF	Business Money Manager Account	10,000.00			201		10,000.00	Top up Community Account
	Banked **26/10/2026**	**300.00**						
	Flintshire CC	300.00			1009	105	300.00	Events - Advertising
					324		300.00	Events - Advertising
					6001	105	-300.00	Events - Advertising
	Banked **28/10/2026**	**10,000.00**						
TRF	Business Money Manager Account	10,000.00			201		10,000.00	Top up Community Account
	Banked **29/10/2026**	**10,000.00**						
TRF	Business Money Manager Account	10,000.00			201		10,000.00	Top up Commuity Account
	Banked **30/10/2026**	**187.50**						
	Boys and Girls Club	187.50			1013	110	187.50	BHHire152

Continued on Page 2

Receipts for Month 7

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	Nominal Ledger Analysis A/c	Centre	£ Amount	Transaction Detail
	Banked **30/10/2026**	**2,562.00**						
	Peter Morris Funeral Directors	2,562.00			1000	104	2,562.00	INV17-2026
Total Receipts for Month		59,312.50	0.00	-15.50			59,328.00	
Cashbook Totals		80,134.60	0.00	-15.50			80,150.10	

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Payments for Month 7 — **Nominal Ledger**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/10/2026	Flintshire County Council	DD	79.00			4101	104	79.00	Non Dom Rates - Cemetery
01/10/2026	Flintshire County Council	DD	188.00			4101	110	188.00	Non Dom Rates - BHC
01/10/2026	Flintshire County Council	DD	525.00			4101	103	525.00	Business Rates - TCO
01/10/2026	Gaskells NorthWest Ltd	BACS	62.84		10.48	4153	103	52.36	01.10.26-31.10.26
01/10/2026	Sian Jones Translation Ltd	BACS	781.76			4117	101	781.76	Translation for New Website
01/10/2026	Robert Williams	BACS	122.13			4007	103	108.64	PPE Clothing
						4118	101	13.49	Reimbursement
05/10/2026	Grenkeleasing Ltd	DD	141.62		23.60	4106	101	118.02	Leasing of Photocopier
07/10/2026	EDF Energy	BACS	81.68		3.89	4907	110	77.79	01.09.26-30.09.26
07/10/2026	One Voice Wales	BACS	44.00			4110	101	44.00	Councillor Training ST
07/10/2026	Adam Leech Landscapes	BACS	448.00			4003	104	448.00	17,18,24,30 Sept
07/10/2026	LockStore Mold	BACS	144.00		24.00	4139	105	120.00	Oct Storage Events
						324	0	-120.00	Oct Storage Events
						6000	105	120.00	Oct Storage Events
07/10/2026	WiSS	BACS	1,612.00			4151	102	1,612.00	Final Pymt New Website
						319	0	-1,612.00	Final Pymt New Website
						6000	102	1,612.00	Final Pymt New Website
11/10/2026	HSBC Bank	CHG	7.20			4200	101	7.20	19Sept2026
12/10/2026	Clwyd Pension Fund	BACS	2,170.38			4000	101	598.96	October Pensions
						4000	103	33.70	October Pensions
						4000	104	168.00	October Pensions
						4000	110	50.30	October Pensions
						4002	101	916.48	October Pensions
						4002	103	60.05	October Pensions
						4002	104	253.29	October Pensions
						4002	110	89.60	October Pensions
12/10/2026	Welsh Water	BACS	150.42			4906	103	150.42	Welsh Water
12/10/2026	ASH Waste Services Ltd	BACS	123.38		20.56	4153	110	102.82	October Invoice
12/10/2026	Holywell Garden Centre	BACS	940.00			4124	106	940.00	Oct Water/ Storage/ HB
12/10/2026	Gaskells NorthWest Ltd	BACS	1.85		0.31	4153	103	1.54	Excessive weight Sept
12/10/2026	HMRC	BACS	5,780.05			4000	101	2,046.19	September Tax/NI
						4001	101	1,392.90	September Tax/NI
						4000	103	146.95	September Tax/NI
						4001	103	74.03	September Tax/NI
						4000	104	1,094.56	September Tax/NI
						4001	104	728.56	September Tax/NI
						4000	110	185.91	September Tax/NI
						4001	110	110.95	September Tax/NI
16/10/2026	Robert Williams	BACS	9.89			4102	110	9.89	Mesh Screen - Bailey Hill Lodg
16/10/2026	Scottish Power	BACS	377.76		15.91	4127	104	361.85	25 June - 13 Oct 2026
16/10/2026	Adam Leech Landscapes	BACS	448.00			4003	104	448.00	6,7,14,15 Oct
16/10/2026	Daniel Owen Community Assoc.	BACS	330.00			4169	101	330.00	Storage July-Sept 26
16/10/2026	AW Security	BACS	222.62		37.10	4102	110	185.52	CCTV BH Maintenance
17/10/2026	JEA2	BACS	2,417.02			4000	101	2,417.02	October Salaries
17/10/2026	JLB	BACS	2,833.83			4000	101	2,833.83	October Salaries
17/10/2026	RW12	BACS	912.25			4000	103	456.13	October Salaries
						4000	110	456.12	October Salaries

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Payments for Month 7 — **Nominal Ledger**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
18/10/2026	MWC10	BACS	2,007.85			4000	104	2,007.85	October Salaries
18/10/2026	MXG2	BACS	1,857.62			4000	104	1,857.62	October Salaries
18/10/2026	LEG11	BACS	1,049.24			4000	110	262.31	October Salaries
						4000	101	786.93	October Salaries
18/10/2026	EL11	BACS	1,108.97			4000	101	1,108.97	October Salaries
19/10/2026	EoN Next	DD	136.30		6.49	4907	103	129.81	1Sept - 30Sept 2026
20/10/2026	Daniel Owen Community Assoc.	BACS	5,000.00			4172	107	5,000.00	Finacial Assist - 1st payment
20/10/2026	Northwest Siggns	BACS	558.00		93.00	4169	103	465.00	Window Frosting INV 4327
						316	0	-465.00	Window Frosting INV 4327
						6000	103	465.00	Window Frosting INV 4327
20/10/2026	Flotek Group	BACS	465.30		77.55	4105	104	70.59	October Invoice
						4105	110	70.59	October Invoice
						4105	101	246.57	October Invoice
20/10/2026	Daniel Owen Community Assoc.	BACS	5,000.00			4172	107	5,000.00	Fin Assist Pymt 2
22/10/2026	Prepaid Mastercard	TRF	2,000.00			208		2,000.00	Top Up Equals
22/10/2026	Phs Group	BACS	64.69		10.78	4102	110	53.91	19.11.26-18.11.27
22/10/2026	Community Clubhouse and Garden	BACS	1,300.00			4124	106	1,300.00	Hanging Baskets
28/10/2026	IData Com Ltd	DD	62.66		10.44	4105	101	26.11	Mobile Phones
						4105	104	26.11	Mobile Phones
28/10/2026	AW Security	BACS	1,613.75		268.96	4169	103	1,344.79	CCTV in main Office
						316	0	-1,344.79	CCTV in main Office
						6000	103	1,344.79	CCTV in main Office
28/10/2026	KMA Tool Hire & Sales	BACS	90.35		15.06	4133	104	75.29	Maintenance Equipment
28/10/2026	Rawson Digital	BACS	314.02		52.34	4106	101	261.68	24.09.26-26.10.26
28/10/2026	FHJ Computer Support	BACS	346.80		57.80	4105	104	33.00	Oct Invoice
						4105	110	39.00	Oct Invoice
						4105	101	217.00	Oct Invoice
28/10/2026	Flintshire County Council	BACS	5,067.40			4134	109	5,067.40	Playscheme 2026
28/10/2026	Holywell Garden Centre	BACS	540.00			4124	106	540.00	Gateway Signs - car park baske
28/10/2026	Thorncliffe Building Supplies	BACS	276.00		46.00	4129	104	230.00	Skip hire
28/10/2026	J griffiths	BACS	170.00			4178	104	170.00	Grave Excavation 171y
29/10/2026	Your Repair gas	DD	29.64		4.94	4126	104	24.70	October Invoice
29/10/2026	Mega Electrical Services	BACS	8,222.40		1,370.40	4136	109	6,852.00	Xmas Lights Inv 1
29/10/2026	Snowdonia Fire & Security	BACS	105.60		17.60	4908	110	88.00	Fire Alarm Maintenance
	Total Payments for Month		58,341.27	0.00	2,167.21			56,174.06	
	Balance Carried Fwd		21,793.33						
	Cashbook Totals		80,134.60	0.00	2,167.21			77,967.39	

Receipts for Month 7

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	Nominal Ledger Analysis A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	**438,119.36**					**438,119.36**	
	Banked	**0.00**						
			0.00				0.00	
	Total Receipts for Month	0.00	0.00	0.00			0.00	
	Cashbook Totals	438,119.36	0.00	0.00			438,119.36	

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Payments for Month 7

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	Nominal Ledger A/c	Centre	£ Amount	Transaction Detail
12/10/2026	Community Bank Account	TRF	10,000.00			200		10,000.00	Top Up Community Account
19/10/2026	Community Bank Account	TRF	10,000.00			200		10,000.00	Top up Community Account
20/10/2026	Community Bank Account	TRF	10,000.00			200		10,000.00	Top up Community Account
28/10/2026	Community Bank Account	TRF	10,000.00			200		10,000.00	Top up Community Account
29/10/2026	Community Bank Account	TRF	10,000.00			200		10,000.00	Top up Commuity Account
	Total Payments for Month		50,000.00	0.00	0.00			50,000.00	
	Balance Carried Fwd		388,119.36						
	Cashbook Totals		438,119.36	0.00	0.00			438,119.36	

Receipts for Month 7

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	**15,000.00**					**15,000.00**	
	Banked	**0.00**						
			0.00				0.00	
	Total Receipts for Month	0.00	0.00	0.00			0.00	
	Cashbook Totals	15,000.00	0.00	0.00			15,000.00	

Continued on Page 2

Payments for Month 7

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	Nominal Ledger £ VAT	A/c	Centre	£ Amount	Transaction Detail
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		15,000.00						
	Cashbook Totals		15,000.00	0.00	0.00			15,000.00	

Receipts for Month 7

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	**15,000.00**					**15,000.00**	
	Banked	**0.00**						
			0.00				0.00	
	Total Receipts for Month	0.00	0.00	0.00			0.00	
	Cashbook Totals	15,000.00	0.00	0.00			15,000.00	

Nominal Ledger Analysis

Continued on Page 2

Payments for Month 7

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	Nominal Ledger £ VAT	A/c	Centre	£ Amount	Transaction Detail
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		15,000.00						
	Cashbook Totals		15,000.00	0.00	0.00			15,000.00	

Receipts for Month 7

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	**15,000.00**					**15,000.00**	
	Banked	**0.00**						
		0.00					0.00	
	Total Receipts for Month	0.00	0.00	0.00			0.00	
	Cashbook Totals	15,000.00	0.00	0.00			15,000.00	

Continued on Page 2

Payments for Month 7

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	Nominal Ledger A/c	Centre	£ Amount	Transaction Detail
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		15,000.00						
	Cashbook Totals		15,000.00	0.00	0.00			15,000.00	

Receipts for Month 7

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	**7.01**					**7.01**	
	Banked	**0.00**						
		0.00					0.00	
	Total Receipts for Month	0.00	0.00	0.00			0.00	
	Cashbook Totals	7.01	0.00	0.00			7.01	

Nominal Ledger Analysis

Continued on Page 2

Payments for Month 7

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	Nominal Ledger A/c	Centre	£ Amount	Transaction Detail
08/10/2026	Iceland	CASH	5.30			4139	105	5.30	Refreshments for Volunteers
						324	0	-5.30	Refreshments for Volunteers
						6000	105	5.30	Refreshments for Volunteers
	Total Payments for Month		5.30	0.00	0.00			5.30	
	Balance Carried Fwd		1.71						
	Cashbook Totals		7.01	0.00	0.00			7.01	

Receipts for Month 7 — **Nominal Ledger Analysis**

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	**14,514.96**					**14,514.96**	
	Banked **01/10/2026**	**480.00**						
	Mega Electrical		480.00	80.00	1050	105	400.00	Sponsorship NFest
					324		400.00	Sponsorship NFest
					6001	105	-400.00	Sponsorship NFest
	Banked **01/10/2026**	**480.00**						
	Hafod Brewing		480.00	80.00	1050	105	400.00	NFest Sponsorship
					324		400.00	NFest Sponsorship
					6001	105	-400.00	NFest Sponsorship
	Banked **01/10/2026**	**156.00**						
	Foster Tullett		156.00	26.00	1050	105	120.00	Sponsorship
					324		120.00	Sponsorship
					6001	105	-120.00	Sponsorship
					1050	105	10.00	Tickets
					324		10.00	Tickets
					6001	105	-10.00	Tickets
	Banked **04/10/2026**	**144.00**						
	Arbour Development		144.00	24.00	1050	105	120.00	NFest Sponsorship
					324		120.00	NFest Sponsorship
					6001	105	-120.00	NFest Sponsorship
	Banked **05/10/2026**	**144.00**						
	Cravin		144.00	24.00	1050	105	120.00	NFest Sponsorship
					324		120.00	NFest Sponsorship
					6001	105	-120.00	NFest Sponsorship
	Banked **06/10/2026**	**246.00**						
	BeerLab		246.00	41.00	1050	105	205.00	Sponsorship/ Advert
					324		205.00	Sponsorship/ Advert
					6001	105	-205.00	Sponsorship/ Advert
	Banked **06/10/2026**	**246.00**						
	Hopleys		246.00	41.00	1050	105	205.00	Nfest Sponsor/ Advert
					324		205.00	Nfest Sponsor/ Advert
					6001	105	-205.00	Nfest Sponsor/ Advert
	Banked **07/10/2026**	**228.00**						
	Williams Estates		228.00	38.00	1050	105	190.00	Banner and Sponsorship
					324		190.00	Banner and Sponsorship
					6001	105	-190.00	Banner and Sponsorship
	Banked **07/10/2026**	**141.48**						
	David Henderson		144.00	24.00	1050	105	120.00	Sponsorship NFest
					324		120.00	Sponsorship NFest
					6001	105	-120.00	Sponsorship NFest
	Square Intnl		-2.52		4145	105	-2.52	Transation Fees NFest
	Banked **12/10/2026**	**144.00**						
	WUC Schoolwear		144.00	24.00	1050	105	120.00	Sponsorship
					324		120.00	Sponsorship

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Receipts for Month 7

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
					6001	105	-120.00	Sponsorship
	Banked **13/10/2026**	**246.00**						
	Celtic Arms		246.00	41.00	1050	105	205.00	Sponsorship and Advert
					324		205.00	Sponsorship and Advert
					6001	105	-205.00	Sponsorshlp and Advert
	Banked **14/10/2026**	**98.25**						
	Tate & Lyle		100.00		531		100.00	Donation Mayors Charity
	Square Intnl		-1.75		531		-1.75	Transaction Fee
	Banked **16/10/2026**	**162.00**						
	Mold Alehouse		162.00	27.00	1050	105	135.00	Sponsorship/ Advert
					324		135.00	Sponsorship/ Advert
					6001	105	-135.00	Sponsorship/ Advert
	Banked **16/10/2026**	**12.00**						
	Cravin		12.00	2.00	1050	105	10.00	NFest Ticket
					324		10.00	NFest Ticket
					6001	105	-10.00	NFest Ticket
	Banked **19/10/2026**	**24.00**						
	Forster Tullett		24.00	4.00	1050	105	20.00	Nfest Tickets
					324		20.00	Nfest Tickets
					6001	105	-20.00	Nfest Tickets
	Banked **19/10/2026**	**646.20**						
	Stripe		660.00	110.00	1050	105	550.00	NFest Tickets
					324		550.00	NFest Tickets
					6001	105	-550.00	NFest Tickets
	Stripe		-13.80		4145	105	-13.80	Fees for Traslations N Fest
	Banked **20/10/2026**	**235.20**						
	Stripe		240.00	40.00	1050	105	200.00	NFest Tickets
					324		200.00	NFest Tickets
					6001	105	-200.00	NFest Tickets
	Stripe		-4.80		4145	105	-4.80	Transaction Fees NFest
	Banked **21/10/2026**	**164.28**						
	Stripe		168.00	28.00	1050	105	140.00	NFest Tickets
					324		140.00	NFest Tickets
					6001	105	-140.00	NFest Tickets
	Stripe		-3.72		4145	105	-3.72	Transaction Fees NFest
	Banked **22/10/2026**	**480.00**						
	Mega Electrical		480.00	80.00	1050	105	400.00	Sponsorship NFest
					324		400.00	Sponsorship NFest
					6001	105	-400.00	Sponsorship NFest
	Banked **22/10/2026**	**551.54**						
	Stripe		564.00	94.00	1050	105	470.00	NFest Tickets
					324		470.00	NFest Tickets
					6001	105	-470.00	NFest Tickets

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Receipts for Month 7

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
				Nominal Ledger Analysis				
	Stripe	-12.46			4145	105	-12.46	Transaction Fees NFest
	Banked **23/10/2026**	**144.00**						
	Formula Elite	144.00		24.00	1050	105	120.00	Sponsorship
					324		120.00	Sponsorship
					6001	105	-120.00	Sponsorship
	Banked **23/10/2026**	**174.00**						
	Sponsorship/ Advert	174.00		29.00	1050	105	135.00	Sponsorship/ Advert
					324		135.00	Sponsorship/ Advert
					6001	105	-135.00	Sponsorship/ Advert
					1050	105	10.00	Tickets
					324		10.00	Tickets
					6001	105	-10.00	Tickets
	Banked **23/10/2026**	**234.80**						
	Stripe	240.00		40.00	1050	105	200.00	NFest Tickets
					324		200.00	NFest Tickets
					6001	105	-200.00	NFest Tickets
	Stripe	-5.20			4145	105	-5.20	Transaction Fees NFest
	Banked **26/10/2026**	**105.36**						
	Stripe	108.00		18.00	1050	105	90.00	NFest Tickets
					324		90.00	NFest Tickets
					6001	105	-90.00	NFest Tickets
	Stripe	-2.64			4145	105	-2.64	Transaction Fees
	Banked **27/10/2026**	**105.78**						
	Stripe	108.00		18.00	1050	105	90.00	NFest Tickets
					324		90.00	NFest Tickets
					6001	105	-90.00	NFest Tickets
	Stripe	-2.22			4145	105	-2.22	Transaction Fees
	Banked **28/10/2026**	**144.00**						
	Outwrite PR Ltd	144.00		24.00	1050	105	120.00	Sponsorship
					324		120.00	Sponsorship
					6001	105	-120.00	Sponsorship
	Banked **28/10/2026**	**104.98**						
	Stripe	108.00		18.00	1050	105	90.00	NFest Tickets
					324		90.00	NFest Tickets
					6001	105	-90.00	NFest Tickets
	Stripe	-3.02			4145	105	-3.02	Ttransaction Fees NFest
	Banked **29/10/2026**	**198.00**						
	Reid Roberts	198.00		33.00	1050	105	135.00	Sponsorship/ Advert/ Tickets
					324		135.00	Sponsorship/ Advert/ Tickets
					6001	105	-135.00	Sponsorship/ Advert/ Tickets
					1050	105	30.00	Sponsorship/ Advert/ Tickets
					324		30.00	Sponsorship/ Advert/ Tickets
					6001	105	-30.00	Sponsorship/ Advert/ Tickets
	Banked **29/10/2026**	**504.06**						

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Receipts for Month 7

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	Nominal Ledger Analysis A/c	Centre	£ Amount	Transaction Detail
	Stripe	516.00		86.00	1050	105	430.00	NFest Tickets
					324		430.00	NFest Tickets
					6001	105	-430.00	NFest Tickets
	Stripe	-11.94			4145	105	-11.94	Transaction Fees
	Banked **30/10/2026**	**35.06**						
	Stripe	36.00		6.00	1050	105	30.00	NFest Tickets
					324		30.00	NFest Tickets
					6001	105	-30.00	NFest Tickets
	Stripe	-0.94			4145	105	-0.94	Transaction Fees NFest
	Total Receipts for Month	6,778.99	0.00	1,124.00			5,654.99	
	Cashbook Totals	21,293.95	0.00	1,124.00			20,169.95	

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Payments for Month 7

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	Nominal Ledger A/c	Centre	£ Amount	Transaction Detail
01/10/2026	Inspriration Ltd	BACS	1,208.74		201.46	4145	105	1,007.28	Glasses NFest
						324	0	-1,007.28	Glasses NFest
						6000	105	1,007.28	Glasses NFest
01/10/2026	DayDot Media	BACS	600.00			4139	105	600.00	Video production TofB
						324	0	-600.00	Video production TofB
						6000	105	600.00	Video production TofB
01/10/2026	Tents & Events Ltd	BACS	97.20		16.20	4145	105	81.00	Chairs NFest
						324	0	-81.00	Chairs NFest
						6000	105	81.00	Chairs NFest
19/10/2026	StoneHouse Craft	BACS	114.24		19.04	4145	105	95.20	Alcohol NFest
						324	0	-95.20	Alcohol NFest
						6000	105	95.20	Alcohol NFest
19/10/2026	Pawson Products Wales	BACS	45.39			4139	105	45.39	Gonks
						324	0	-45.39	Gonks
						6000	105	45.39	Gonks
19/10/2026	Blue Duo Events	BACS	195.00			4147	105	195.00	Xmas Lights Event
						324	0	-195.00	Xmas Lights Event
						6000	105	195.00	Xmas Lights Event
19/10/2026	Magic Dragon Brewing	BACS	187.44		31.23	4145	105	156.21	Alcohol N Fest
						324	0	-156.21	Alcohol N Fest
						6000	105	156.21	Alcohol N Fest
21/10/2026	Four Priests Brewery Ltd	BACS	118.20		19.70	4145	105	98.50	Alcohol NFest
						324	0	-98.50	Alcohol NFest
						6000	105	98.50	Alcohol NFest
27/10/2026	Kerry Corden	BACS	205.00			4147	105	205.00	Entertainment Xmas Lights
						324	0	-205.00	Entertainment Xmas Lights
						6000	105	205.00	Entertainment Xmas Lights
27/10/2026	Palm Signs	BACS	156.00		26.00	4145	105	130.00	NFest Signage
						324	0	-130.00	NFest Signage
						6000	105	130.00	NFest Signage
	Total Payments for Month		2,927.21	0.00	313.63			2,613.58	
	Balance Carried Fwd		18,366.74						
	Cashbook Totals		21,293.95	0.00	313.63			20,980.32	

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Receipts for Month 7 — **Nominal Ledger Analysis**

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	**4.00**					**4.00**	
	Banked	**0.00**						
		0.00					0.00	
	Total Receipts for Month	0.00	0.00	0.00			0.00	
	Cashbook Totals	4.00	0.00	0.00			4.00	

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Payments for Month 7

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	Nominal Ledger £ VAT	A/c	Centre	£ Amount	Transaction Detail
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		4.00						
	Cashbook Totals		4.00	0.00	0.00			4.00	

Receipts for Month 7

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	Nominal Ledger Analysis A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	**1,194.52**					**1,194.52**	
	Banked **22/10/2026**	**2,000.00**						
TRF	Community Bank Account	2,000.00			200		2,000.00	Top Up Equals
	Total Receipts for Month	2,000.00	0.00	0.00			2,000.00	
	Cashbook Totals	3,194.52	0.00	0.00			3,194.52	

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Payments for Month 7 | **Nominal Ledger**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/10/2026	Equals	MCD	25.00			4200	101	25.00	Account Fee
02/10/2026	Eventgroove	MCD	228.38		38.06	4145	105	190.32	Nfest Tickets
						324	0	-190.32	Nfest Tickets
						6000	105	190.32	Nfest Tickets
06/10/2026	SLCC	MCD	90.00		15.00	4004	101	75.00	SLCC & OVW Conference
06/10/2026	Amazon EU	MCD	254.18		42.37	4139	105	211.81	Xmas Market
						324	0	-211.81	Xmas Market
						6000	105	211.81	Xmas Market
08/10/2026	Amazon EU	MCD	0.00						Station
08/10/2026	Amazon EU	MCD	6.61		1.10	4139	105	5.51	Crafts for Xmas market
						324	0	-5.51	Crafts for Xmas market
						6000	105	5.51	Crafts for Xmas market
10/10/2026	Toolstation	MCD	4.45		0.74	4124	103	3.71	Door Viewer
15/10/2026	ASDA	MCD	90.07		15.01	4132	104	75.06	Fuel
15/10/2026	Amazon EU	MCD	39.04		6.51	4107	101	32.53	Stationery
16/10/2026	PlumbFix	MCD	119.00		19.83	4124	103	99.17	Replacement water heater
20/10/2026	Safelincs	MCD	232.18		38.70	4122	102	193.48	The Defib Pad x2
21/10/2026	B&M Retail Ltd	MCD	8.76			4103	103	8.76	Cleaning Materials
21/10/2026	Toolstation	MCD	27.90		4.65	4139	105	23.25	Cable Ties
						324	0	-23.25	Cable Ties
						6000	105	23.25	Cable Ties
23/10/2026	Hello Print	MCD	81.07			4139	105	81.07	Remebrance Service
						324	0	-81.07	Remebrance Service
						6000	105	81.07	Remebrance Service
23/10/2026	Iceland	MCD	5.50			4140	109	5.50	Refershments Youth Council
24/10/2026	Blink	MCD	8.00			4169	104	8.00	Ring Doorbell Subcription
25/10/2026	Morrisons	MCD	5.79			4110	101	5.79	Refreshments Planning Day
27/10/2026	EeBria	MCD	597.23		99.54	4145	105	497.69	Alcohol NFest
						324	0	-497.69	Alcohol NFest
						6000	105	497.69	Alcohol NFest
27/10/2026	Amazon EU	MCD	44.10		7.35	4107	101	36.75	Stationery
28/10/2026	ToolStation	MCD	20.98		3.50	4102	110	17.48	Maintenace for Bailey Hill
29/10/2026	UK POS	MCD	111.56		18.59	4118	101	92.97	Water Base Pavement Sign
	Total Payments for Month		1,999.80	0.00	310.95			1,688.85	
	Balance Carried Fwd		1,194.72						
	Cashbook Totals		3,194.52	0.00	310.95			2,883.57	