

MOLD TOWN COUNCIL

Minutes of the meeting of Policy and Audit Committee held at Mold Town Council Offices and via Video Conferencing on Tuesday 14th July 2026.

PRESENT:

Councillors: Councillors Joanne Edwards (Mayor), Sarah Taylor and Nanette Davies.

Zoom: Councillor Tina Claydon

Officers: Jo Lane, Town Clerk and Finance Officer

1. CHAIR OF POLICY & AUDIT COMMITTEE

It was **resolved** that Councillor Sarah Taylor would chair the Policy and Audit Committee for the 2026/27 Municipal Year.

2. APOLOGIES

Apologies were **received** from Councillor Teresa Carberry.

3. DECLARATIONS OF INTEREST

None.

4. MINUTES

The Minutes from the previous Policy and Audit Committee Meeting which took place on the 10th March 2026 were **noted**.

5. TO CONSIDER THE BELOW UPDATED POLICIES AND DOCUMENTS

- a) Guidance for Members of the Public Attending Formal Town Council Meetings
- b) Learning and Development Policy and Training Plan (v3)
- c) Volunteer Registration Form
- d) Volunteer Policy

It was **resolved** to recommend to Full Council that the updated policies, as outlined above, be approved.

6. TO CONSIDER THE BELOW NEW DRAFT POLICIES AND DOCUMENTS

- (a) Business Continuity Plan
- (b) Community Cohesion and Engagement Policy
- (c) Memorial Safety Policy (Cemetery)
- (d) Accessibility Statement, Audit & Inclusion Policy (Cemetery)
- (e) Scheme of Delegation (Cemetery)

It was **resolved** to recommend to Full Council that the above new policies, as outlined above, be approved.

7. FINANCE AND GOVERNANCE TOOLKIT

The Committee **noted** the significant progress made in completing actions identified within the Finance and Governance Toolkit, recognising that this has placed the Council in a much stronger governance position. The remaining outstanding actions were also **noted**.

It was agreed that the next priority should be the preparation of a Council Constitution setting out the Council's overall governance arrangements.

Action: The Town Clerk to prepare a draft Constitution for consideration at the next meeting of the Policy & Audit Committee.

It was further agreed that, once all actions within the Finance and Governance Toolkit have been completed, a report should be presented to Full Council summarising the work undertaken and the governance improvements achieved.

8. YEAR END AUDIT 2025/26

The Committee acknowledged that the comments raised were already being addressed. The Town Clerk advised that the 2025/26 External Audit remains in progress and that the submission deadline is **7 August 2026**.

The Year End Audit was **noted**.

The meeting closed at 18.33pm

SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH MOLD TOWN COUNCIL'S CODE OF CONDUCT

POLICY & AUDIT COMMITTEE	DATE: 14.07.26
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MEMBER	ITEM	MINUTE NO. REFERS
None		

WORD/MINUTES/COMMITTEE/POLICYAUDIT/JL

Chairman's signature: Date: