

MOLD TOWN COUNCIL

Minutes of the Annual Meeting of Mold Town Council held at Town Council Offices, Unit 10 Daniel Owen Precinct, Mold at 6pm on Wednesday 6th May 2026 (also, by Video conferencing).

PRESENT:

Councillors: Cllrs. Paul Beacher (Mayor and Chair), Joanne Edwards (Deputy Mayor), Brian Lloyd, Catherine Frances Claydon, Chris Bithell, Geoff Collett, Haydn Jones, Megan Lloyd Hughes, Nanette Davies, Pete Dando, Richard Clarke, Robin Guest, Sarah Taylor and Suzanne Thomas.

Via Zoom: Cllrs. Teresa Carberry and Tina Claydon; Member of the Public

Officers: Jo Lane, Town Clerk & Finance Officer; Jane Evans, Events & Community Engagement Officer; Emma Lyth, Support Officer, Leila Jones, Support Officer and Rob Williams, Facilities Officer

PUBLIC PARTICIPATION: Members of the Public present

Meeting commenced at 18:00

1. ELECTION OF MAYOR 2026/27

On the proposal of Councillor Robin Guest and seconded by Councillor Haydn Jones, it was **RESOLVED** that Councillor Joanne Edwards be formally elected as Mayor of Mold Town Council for the ensuing year.

RESOLVED: That Councillor Joanne Edwards be formally elected as Mayor for the ensuing year 2026/2027.

2. RETIRING MAYOR'S ANNOUNCEMENTS

The retiring Mayor, Cllr Paul Beacher, thanked Cllr Haydn Jones for his nomination for Mayor. He also thanked his fellow Councillors for their support during his year as Mayor. Cllr Paul Beacher gave special thanks to Jo Lane, Town Clerk and Finance Officer and also thanked the Town Council staff for their work.

Cllr Paul Beacher outlined his successful year attending numerous events, visiting new and established local businesses and a number of fund-raising events for his chosen charities.

Cllr Paul Beacher congratulated new Mayor, Cllr Joanne Edwards, and thanked her for the support she provided over the year as Deputy Mayor.

Councillor Paul Beacher passed on the Mayoral Chain to Mayor Joanne Edwards.

3. TRIBUTES TO MAYORAL YEAR 2025/26

Councillors gave tributes to Cllr Paul Beacher for his successful year as Mayor seeing Mold through some difficult times and during the Council offices move to new premises. He has done a remarkable job and was an excellent Ambassador for the town. Councillors also thanked his partner Eira Anderson for supporting Cllr Paul Beacher during his year as Mayor.

Councillors also welcomed and congratulated Cllr Joanne Edwards (Mayor) on her appointment as Mayor of Mold.

4. DEPUTY MAYOR 2026/27

A nomination was received for Councillor Pete Dando for the role of Deputy Mayor for the 2026-2027 civic year. It was Proposed by Councillor Haydn Jones and Seconded by Councillor Sarah Taylor.

A nomination was received for Councillor Catherine Frances Claydon for the role of Deputy Mayor for the 2026-2027 civic year. It was Proposed by Councillor Chris Bithell and Seconded by Councillor Tina Claydon.

A vote took place for the role of Deputy Mayor for the 2026-2027 civic year:

Councillor Pete Dando – 9 votes for; 5 votes against; 2 abstentions.

Councillor Catherine Frances Claydon – 5 votes for.

RESOLVED: That Councillor Pete Dando be formally elected as Deputy Mayor for the ensuing year 2026/2027.

Councillor Joanne Edwards (Mayor) passed on the Deputy Mayoral Chain to Deputy Mayor Pete Dando.

5. APOLOGIES

None

6. DECLARATIONS OF INTEREST

There were no declarations of interest

7. BANK MANDATES

RESOLVED: That;

- 7.1 any two Members of the Council together with the Town Clerk and Finance Officer be authorised to sign cheques and authorise salary/pension/PAYE payments on behalf of the Town Council; and
- 7.2 the Town Clerk and Finance Officer be authorised to arrange bank payments and inter-account transfers on behalf of the Town Council; and
- 7.3 the Town Clerk and Finance Officer be authorised to arrange payment by direct debit for the following: -
 - I-Data – mobile phones
 - Flintshire County Council – National Non-Domestic Rates Town Council Offices
 - Flintshire County Council – National Non-Domestic Rates Cemetery
 - Flintshire County Council - National Non-Domestic Rates Bailey Hill Centre
 - Your Care Services Ltd – Gas heating service Cemetery Lodge
 - EDF – Electricity supply to the Bailey Hill Centre
 - EON – Electricity supply Town Council Offices
 - GRENKE – Photocopier hire

8. SUBSCRIPTIONS

RESOLVED: That Membership be renewed for the following organisations during the forthcoming year;

- 8.1 One Voice Wales – £2,233 (agreed at April 2026 meeting)
- 8.2 The Institute of Cemeteries and Crematoria – Associate Membership – £110
- 8.3 The Purple Guide to Health, Safety and Welfare at Outdoor Events – £30
- 8.4 Flintshire Tourism Association – £50
- 8.5 SLCC Membership – £379 (agreed at April 2026 meeting)

- 8.6 Mayor's for Peace Membership – 2,000 Japanese Yen, approx. £10.14 (agreed at April 2026 meeting)

9. ANNUAL FINANCIAL SUPPORT/DONATIONS

RESOLVED: That the following local organisations/community groups will receive financial support/donations for the forthcoming year;

- 9.1 Flintshire Foodbank – £1,000
- 9.2 Town Band Contribution – £1,000
- 9.3 Citizens Advice – £3,000
- 9.4 Daniel Owen Association – £10,000 (**noted** that £5,000 of which is for upkeep of toilets for public use)
- 9.5 Fire Service Bonfire – £400
- 9.6 Eisteddfod Grants – £350
- 9.7 Daniel Owen Festival – £450
- 9.8 Mold Food and Drink Festival – £1,000
- 9.9 British Legion – £200

10. REVIEW AND APPROVAL OF COMMITTEE TERMS OF REFERENCE

Members are advised that the core functions and delegated powers of Committees remain unchanged. The revisions provide greater clarity, consistency and governance structure to support Members and Committee operation.

The Youth and Children's Committee Terms of Reference are presented as a new document, as this Committee has not previously had formally adopted Terms of Reference.

- 10.1 Cemetery Committee Terms of Reference
- 10.2 Community, Development and Regeneration Committee Terms of Reference
- 10.3 Planning Committee Terms of Reference
- 10.4 Finance Committee Terms of Reference
- 10.5 Personnel Committee Terms of Reference
- 10.6 Policy & Audit Committee Terms of Reference
- 10.7 Youth and Children's Council Committee Terms of Reference

Councillor Sarah Taylor thanked Jo Lane, Town Clerk and Finance Officer, for her work updating the Terms of Reference for the Mold Town Council Committees.

RESOLVED: That the following updated Terms of Reference for all committees of Mold Town Council are **approved** and fully aligned with the Council's Financial Regulations, Standing Orders and current relevant legislation.

RESOLVED: That the introduction of the Youth and Children's Council Committee Terms of Reference is **approved**.

11. COUNCIL COMMITTEES, PANELS AND WORKING GROUPS 2026/27

RESOLVED: That the following Members be appointed to the standing Committees of the Council;

NOTED: That the Mayor and Deputy Mayor are ex-officio voting members on the Committees with delegated powers:

- 11.1 Cemetery Committee – delegated powers – Cllr Joanne Edwards (Mayor), Cllr Pete Dando (Deputy Mayor), plus six Members – Cllrs Paul Beacher, Chris Bithell, Richard Clarke, Nanette Davies, Haydn Jones and Sarah Taylor
- 11.2 Community, Development & Regeneration Committee – delegated powers – Cllr Joanne Edwards (Mayor), Cllr Pete Dando (Deputy Mayor), plus seven Members – Cllrs Paul Beacher, Chris Bithell, Teresa Carberry, Geoff Collett, Nanette Davies, Robin Guest and Haydn Jones
- 11.3 Planning Committee – delegated powers – Cllr Joanne Edwards (Mayor), Cllr Pete Dando (Deputy Mayor), plus six Members – Cllrs Richard Clarke, Nanette Davies, Brian Lloyd, Megan Lloyd Hughes, Haydn Jones, and Sarah Taylor
- 11.4 Finance Committee - delegated powers – Cllr Joanne Edwards (Mayor), Cllr Pete Dando (Deputy Mayor), plus five Members – Cllrs Chris Bithell, Teresa Carberry, Tina Claydon, Nanette Davies and Robin Guest

Committees and Panels without full delegated functions as follows:

- 11.5 Personnel Committee – Cllr Joanne Edwards (Mayor), Cllr Pete Dando (Deputy Mayor), plus five Members – Cllrs Catherine Frances Claydon, Tina Claydon, Haydn Jones, Sarah Taylor and Suzanne Thomas
- 11.6 Policy & Audit Committee – five Members – Cllrs Teresa Carberry, Tina Claydon, Joanne Edwards (Mayor) and Sarah Taylor. One (1) space remains available.

- 11.7 Youth and Children's Council Committee – five Members – Cllrs Chris Bithell, Richard Clarke, Catherine Frances Claydon, Megan Lloyd Hughes and Suzanne Thomas
- 11.8 Community Awards Panel – Cllr Joanne Edwards (Mayor), Cllr Pete Dando (Deputy Mayor), plus six Members – Paul Beacher, Teresa Carberry, Catherine Frances Claydon, Brian Lloyd, Megan Lloyd Hughes and Sarah Taylor.

12. SCHEDULE OF MEETINGS 2026/2027

RESOLVED: That the previously circulated schedule of meetings for the forthcoming year be approved and all Town Council/Committee Meetings would commence at 6.00pm.

13. OUTSIDE ORGANISATIONS

RESOLVED: That the Town Council be represented on the following organisations as follows;

- 13.1 One Voice Wales
Cllrs Catherine Frances Claydon and Chris Bithell
- 13.2 Daniel Owen Community Association
Cllrs Nanette Davies, Joanne Edwards (Mayor), Sarah Taylor and Suzanne Thomas

It was **noted** that Cllr Teresa Carberry sits on the Daniel Owen Association Committee as an individual, not as a Town Councillor.

- 13.3 Police and Community / County
Cllr Suzanne Thomas
- 13.4 Alyn Works Liaison Committee
Cllrs Chris Bithell, Tina Claydon and Brian Lloyd. One (1) space is still available.
- 13.5 Parkfields Management Committee
Cllrs Tina Claydon and Suzanne Thomas
- 13.6 Mold Town Concert Band Management Committee
Cllr Joanne Edwards (Mayor)
- 13.7 The Bailey Hill Project Partnership – to be members of CDR Committee
Cllrs Paul Beacher and Robin Guest

13.8 Mold Plastic Reduction Steering Group
Cllr Catherine Frances Claydon

14.CIVILITY AND RESPECT PLEDGE (WALES UPDATE)

Members **noted** that Mold Town Council had previously signed up to the Civility and Respect Pledge, supported by One Voice Wales and the Society of Local Council Clerks.

Members further **noted** that the Pledge has now been updated by One Voice Wales to reflect a Wales-specific framework, aligning with Welsh governance and legislation, and considered the updated version accordingly.

RESOLVED:

Members reaffirmed the Council’s commitment under the revised framework and answered the Civility and Respect Pledge statements, which will be signed by Cllr Joanne Edwards (Mayor) on behalf of Mold Town Council.

15. MEMBERS’ ATTENDANCES – MUNICIPAL YEAR 2025/26

Members’ attendances for Town Council Meetings were **noted**.

APPENDIX

The Chairman or Town Mayor is elected annually at the annual meeting, where his/her election must be the first business, and he/she holds office until a successor is elected.
Local Government Act 1972, ss 15 (4) and 34 (4)

Meeting closed at 18:38

Mayor’s signature: Date:

**SUMMARY OF DECLARATIONS MADE BY MEMBERS
IN ACCORDANCE WITH MOLD TOWN COUNCIL’S
CODE OF CONDUCT**

MOLD TOWN COUNCIL		DATE: 06.05.2026
MEMBER	ITEM	MINUTE NO. REFERS
None		

WORD/MINUTES/MTC/MIN/ LGJ