

MOLD TOWN COUNCIL

Minutes of the Mold Town Council Meeting held at Town Council Offices, Unit 10 Daniel Owen Precinct, Mold at 6pm on Wednesday 24th September 2025 (also, by Video conferencing).

PRESENT:

Councillors: Cllrs. Paul Beacher (Mayor and Chair), Joanne Edwards (Deputy Mayor), Brian Lloyd, Chris Bithell, Geoff Collett, Nanette Davies, Richard Clarke, Robin Guest, Sarah Taylor and Tina Claydon.

Via Zoom: Cllrs. Megan Lloyd Hughes, Suzanne Thomas; Jane Evans, Events & Community Engagement Officer.

Cllr Catherine Frances Claydon – signal was intermittent.

Officers: Jo Lane, Town Clerk & Finance Officer and Leila Jones, Support Officer.

GUEST SPEAKERS: Charlotte Wilcock and Sian Birch – Flintshire County Council, Regeneration Team.

PUBLIC PARTICIPATION: No members of the Public present.

63. APOLOGIES FOR ABSENCE:

Councillors: Haydn Jones, Pete Dando and Teresa Carberry.

Apologies were received in advance from Councillor Robin Guest advising he would be late to the meeting.

64. DECLARATIONS OF INTEREST

Councillors Sarah Taylor, Joanne Edwards and Nanette Davies declared an interest in agenda item 11.c – Daniel Owen Community Association – Funding Support.

65. MAYOR'S ANNOUNCEMENTS

Mayor's appointments since the last meeting were **noted**.

18.06: Councillor Robin Guest joined the meeting.

66. MINUTES

RESOLVED: that;

- 66.1 The Minutes of the Planning Committee Meeting held on 28th July 2025 be received and **approved** as a correct record;
- 66.2 The Minutes of the CDR Committee Meeting held on 29th July 2025 be received and **approved** as a correct record;
- 66.3 The Minutes of the Town Council Meeting held on 30th July 2025 be received and **approved** as a correct record;
- 66.4 The Minutes of the Planning Committee Meeting held on 26th August 2025 be received and **approved** as a correct record;
- 66.5 The Minutes of the Cemetery Committee Meeting held on 3rd September 2025 be received and **approved** as a correct record;
- 66.6 The Minutes of the Youth and Children's Council Committee Meeting held on 9th September 2025 be received and **approved** as a correct record;
- 66.7 The Minutes of the CDR Committee Meeting held on 10th September 2025 be received and **approved** as a correct record;
- 66.8 The Minutes of the Finance Committee Meeting held on 16th September 2025 be received and **approved** as a correct record;

67. GREEN INFRASTRUCTURE PROJECT PRESENTATION – FCC REGENERATION TEAM

A slide presentation with overview of green infrastructure in natural or semi-natural settings was provided by the Flintshire County Council Regeneration Team followed by questions from Members. The Green Infrastructure Audit includes Mold Town Centre and the wider area. A copy of the report is available. The report resulted in several opportunities for Green Infrastructure in Mold and provided a base for gaining funding.

The audit identified Daniel Owen Precinct as the area for the project. This is still in the planning stage and in process for the way forward.

Proposed stages:

Draft design – end of September

Public and Stakeholder Consultations – October

Final designs and procurement – November

Appoint contractor – by New Year

Deliver the Project – March 2026

Funding has a tight timeline and if it can be completed by March 2026, FCC can then talk with Welsh Government to enhance further areas in next couple of years.

Harrison Design Development of Mold have been appointed to work on the design of the project area.

Mold Town Council Members were asked to look at the Green Infrastructure Audit and see what else would be good to do for the area going forwards. The Town Council can come to FCC with scope of projects for the Town with support from FCC Regeneration Team.

FCC Regeneration Team met with Daniel Owen Precinct business owners who agreed it can't be the businesses to maintain and carry the cost for the area.

FCC Regeneration Team now have the draft plans and will speak with Streetscene about the maintenance and with Biodiversity colleagues for suggestion of low maintenance plants.

18:29: Guest Speakers exited the meeting.

68. CORRESPONDENCE

Members **noted** the previously circulated correspondence;

- (a) Fit, Fed and Read – feedback from Gwella.

69. CONSULTATIONS

Members **considered** the following open consultations;

RESOLVED:

- (a) to **delegate** to the Planning Committee: Flintshire Local Development Plan – Review of Supplementary Planning Guidance – Closing date: 5pm on Friday 10th October.

RESOLVED:

- (b) to **not move forward** as Mold Town Council are already compliant: Welsh Government Consultation on extending the duty on local authorities to broadcast meetings – Extending the duty on local authorities to broadcast meetings | GOV.WALES – OVW Closing Date: Friday 14th November, Actual Closing Date: 28th November.

RESOLVED:

- (c) to **delegate** to the Community, Development & Regeneration Committee: Statutory Consultation on the proposed North East Wales (Clwydian Range & Dee Valley) National Park – Proposed Glyndŵr National Park (Designation) Order – Statutory Consultation 2025 – Natural Resources Wales Citizen Space – Citizen Space – Closing Date: 8th December.

RESOLVED:

- (d) to **delegate** to the Community, Development & Regeneration Committee: Independent Review of CCTV in North Wales.

RESOLVED:

To assign Town Clerk as contact for: Independent Review of CCTV in North Wales.

- (e) To **not move forward** as the closing date is 1st October: Flintshire Housing Strategy. Consultation on draft updated Housing Strategy 2025 – 2030 “The right type of home in the right location for the right people” now open on Flintshire County Council website – Draft Flintshire Housing Strategy 2025-2030 “The right type of home in the right location for the right people” – Closing Date: 1st October.

70. ACTION LIST

The ongoing Action List was **noted**. Confirmed by Town Clerk that completed items will come off the Action List after each Town Council meeting.

Action Item 223: Missing bin found outside the library and will need to be cleaned and moved to the top of Milford Street. Salt bin request were not implemented from FCC last year.

71. OFFICER REPORTS

- (i) Members **noted** the previously circulated Events and Community Engagement Officer report and verbal update was received.

Noted that a Parade Marshall for the Remembrance Parade has been contacted.

- (ii) Members **noted** the previously circulated Town Clerk report and verbal update from the Town Clerk was received.

RESOLVED:

Town Clerk to write to North Wales Police thanking them for their quick response to the unauthorised vehicle access to the Town Council owned land adjacent to the Mold Cemetery.

Members congratulated the Town Clerk on passing the FilCA qualification provided by SLCC.

RESOLVED:

To **approve** the Town Clerk request to attend the upcoming Transfer of Assets webinar provided by SLCC, which provides an overview of transferring assets and devolving services

to town, parish, and community councils. Scheduled to take place on 1st October at a cost of £30 +VAT.

72. CEMETERY NEW POLICIES / PROCEDURES / FORMS

RESOLVED:

To **adopt** the below new policies / procedures and forms for the Cemetery which have been reviewed and agreed by the Cemetery Committee.

- (a) Notice of Internment – updated
- (b) Transfer of Burial Rights Policy
- (c) Transfer of Burial Rights Application Form
- (d) Transfer of Burial Rights by Statutory Declaration Policy
- (e) Statutory Declaration Form
- (f) Procedure for Handling Disputes Related to Burial Rights or Grave Ownership

Members thanked the Town Clerk for her excellent work compiling the new Cemetery policies / procedures and forms.

73. PUBLIC CONVENIENCES WORKING GROUP MEETING

Following a discussion, the recommendations from the Public Conveniences working group meeting were **considered**.

RESOLVED:

- (a) **Asset Transfer – Mold Bus Station Toilets:** To complete the Expression of Interest form from Flintshire County Council in respect of a potential Asset Transfer.

After further discussion, it was Proposed and Seconded and a vote was held with **11 for, 1 against and 1 not recorded**.

RESOLVED:

- (b) **Working Group for Public Conveniences:**
 - To establish a smaller Working Group to consider options for public conveniences. The Working Group to bring options to full Council for any decisions.
 - The following members will form the Public Conveniences Working Group: Councillors Brian Lloyd, Richard Clarke, Tina Claydon, Nanette Davies, Sarah Taylor, Robin Guest, Chris Bithell, Geoff Collett and Haydn Jones.

Item 73(c): Councillors Sarah Taylor, Joanne Edwards and Nanette Davies declared an interest and abstained from discussion.

RESOLVED:

(c) **Daniel Owen Community Association – Funding Support:**

- To increase the Council's financial support to the Association from £5,000 to £10,000 per annum.
- The additional £5,000 to be ring-fenced specifically to support the running costs of the public toilet facilities.
- Funding for the current year to be drawn from EMR 332 – DOC Public Toilets.

74. NEW LAPTOP FOR EVENTS & COMMUNITY ENGAGEMENT OFFICER

RESOLVED:

To purchase a new laptop to replace the current device, which is unreliable for USB connections, battery power and event use upon the recommendation from FHJ Computer Support.

Cost: £455 VAT.

75. WREXHAM STREET MINI MARKET / VAPE SHOP – ENFORCEMENT CONCERNS

The Youth Council have raised their concerns regarding the shop.

Councillor Sarah Taylor has written to Matthew Parry Davies of FCC regarding resident's concerns about new shop on Chester Street and is awaiting a response.

RESOLVED:

Town Clerk to invite Sian Jones – Flintshire County Council Enforcement to a meeting to discuss and plan a way forward for the enforcement concerns.

19.30: Jane Evans, Events & Community Engagement Officer exited the meeting.

76. MOTION FROM COUNCILLOR ROBIN GUEST – AUDIT OF PUBLIC BENCHES

PROPOSAL: To **consider** an audit of public benches in Mold to assess their condition and determine liability for repair and ongoing maintenance proposed by Councillor Robin Guest

Town Clerk confirmed that Mold Town Council have five benches on their Asset Register.

RESOLVED:

Mold Town Council Staff to map the locations of benches and determine responsibility for maintenance and liability.

77. REQUEST FOR FINANCIAL SUPPORT FROM MOLD ALEX FOOTBALL CLUB

Councillors Tina Claydon and Suzanne Thomas declared an interest and abstained from discussion.

To **consider** request of £5,000 for financial assistance to ensure that the club is able to continue to make a valuable contribution to the lives of many of the local community.

After discussion, it was **agreed** the requested amount of £5,000 is outside the scope of the Mold Town Council Grants Package. Therefore, two proposals were put forward.

PROPOSAL: To provide financial assistance of £2,000.
A vote was held with **3 for** and **7 against**.

PROPOSAL: To provide financial assistance of £4,000
A vote was held with **7 for** and **3 against**.

RESOLVED: To provide Mold Alex Football Club with £4,000 financial assistance.

78. TENDER SPECIFICATION FOR DEVELOPMENT OF A NEW MOLD TOWN COUNCIL WEBSITE

RESOLVED:
Town Clerk to proceed with the tendering for development of a new Mold Town Council website.

RESOLVED:
Members of the Finance and Governance Working Group, who recommended a new website, to sit on the panel to review and discuss the tenders received.

79. SICKNESS ABSENCE POLICY

RESOLVED: That the draft Sickness Absence Policy be **approved**.

80. NOTIFICATION OF PLANNING DECISIONS

Members **noted** the previously circulated report.

81. ACCOUNTS / PAYMENTS

Members **considered** the schedules previously circulated.

Month 4 – Community Bank account CB1 £37,989.23 (excl. VAT)

Month 4 – Events Bank account £7,391.12

Month 4 – Prepaid Mastercard £761.72

Month 4 – Mayors Charity Account £8.00 (bank interest)

Month 4 – Petty Cash £0

Month 4 – Business Money Manager Account £50,000 (internal transfers)

Month 5 – Community Bank account CB1 £32,286.91 (excl. VAT)
Month 5 – Events Bank account £1,228.89
Month 5 – Prepaid Mastercard £177.42
Month 5 – Mayors Charity Account £8.00 (bank interest)
Month 5 – Petty Cash £0
Month 5 – Business Money Manager Account £20,000 (internal transfers)

RESOLVED: That the schedules of payments be **approved**.

82. EXCLUSION OF PUBLIC AND PRESS

No members of the public or press were present.

83. PHOTOCOPIER

RESOLVED:

Members considered quotes for new terms of lease for a photocopier for the Town Council Offices and **approved** the quotation from Rawson Digital for five (5) year lease.

- Ricoh IMC3010 refurbished. Quarterly Hire Cost of £118.00 for five (5) years.
- Mono print cost: 0.0029
- Colour print cost: 0.029
- Scan cost: No Charge
- Included and covered: toners, parts, maintenance, callouts and labour.

84. CCTV MAINTENANCE FOR BAILEY HILL CENTRE

RESOLVED:

Members considered quotes for a three (3) year maintenance agreement of the CCTV Cameras on the Bailey Hill Centre and **approved** the quotation from A W Security and Fire on an annual rolling agreement.

- CCTV Annual Service and Maintenance: £120 (excl VAT), rolling agreement
- Service and maintenance of existing Hik Vision 8 Channel Hybrid Digital Video Recorder including 11 cameras
- Installation of CCTV App onto Town Clerk and Support Officer mobile phones

Meeting ended 19:55

Mayor's signature: Date:

SUMMARY OF DECLARATIONS MADE BY MEMBERS

**IN ACCORDANCE WITH MOLD TOWN COUNCIL'S
CODE OF CONDUCT**

MOLD TOWN COUNCIL		DATE: 24.09.2025
MEMBER Cllr Sarah Taylor Cllr Joanne Edwards Cllr Nanette Davies	ITEM Daniel Owen Community Association – Funding Support	MINUTE NO. REFERS 73 (c)
MEMBER Cllr Tina Claydon Cllr Suzanne Thomas	ITEM Request for Financial Support from Mold Alex Football Club	MINUTE NO. REFERS 77.

WORD/MINUTES/MTC/MIN/ LGJ