

## MOLD TOWN COUNCIL

**Minutes of the Mold Town Council Meeting held at Town Council Offices, Unit 10 Daniel Owen Precinct, Mold at 6pm on Wednesday 30<sup>th</sup> July 2025 (also, by Video conferencing).**

### PRESENT:

**Councillors:** Cllrs. Paul Beacher (Mayor and Chair), Joanne Edwards (Deputy Mayor), Brian Lloyd, Chris Bithell, Geoff Collett, Nanette Davies, Pete Dando, Richard Clarke, Robin Guest, Sarah Taylor, Suzanne Thomas and Teresa Carberry.

**Via Zoom:** Megan Lloyd Hughes

**Officers:** Jo Lane, Town Clerk & Finance Officer; Leila Jones, Support Officer; and Emma Lyth, Support Officer.

**PUBLIC PARTICIPATION:** Two members of the Public present.  
Councillor Paul Beacher (Mayor) read out the Public Participation policy.

Councillor Paul Beacher (Mayor) formally congratulated Councillor Megan Lloyd-Hughes on her Health Care award with all members concurring.

### 47. APOLOGIES FOR ABSENCE:

Councillors: Catherine Frances Claydon, Haydn Jones and Tina Claydon.  
Jane Evans, Events & Community Engagement Officer.

### 48. DECLARATIONS OF INTEREST

Councillors Sarah Taylor, Joanne Edwards and Teresa Carberry declared an interest in agenda item 9 – DANIEL OWEN CENTRE FINANCIAL SUPPORT AND TOILETS.

### 49. MAYOR'S ANNOUNCEMENTS

Mayor's appointments since the last meeting were **noted**.

### 50. MINUTES

**RESOLVED:** that;

50.1 The Minutes of the Town Council Meeting held on 25<sup>th</sup> June 2025 be received and **approved** as a correct record;

50.2 The Minutes of the Planning Committee Meeting held on 30<sup>th</sup> June 2025 be received and **approved** as a correct record;

50.3 The Minutes of the Policy & Audit Committee Meeting held on 8<sup>th</sup> July 2025 be received and **approved** as a correct record;

## 51. CORRESPONDENCE

Members **considered** the previously circulated correspondence;

(a) One Voice Wales Constitution and Governance Framework.

Members **confirmed** that no additional comments be made on the One Voice Wales Constitution and Governance Framework.

(b) North Wales Corporate Joint Committee and the Strategic Development Plan – Consultation.

Town Clerk to provide our contact details to the NW CJC as a consultee for Strategic Development Plan Consultation.

(c) Dragon Play & Sports – Parkfields, Mold – Swing Quotation.

Town Clerk to check/confirm: if the quotation from Easy Rider Swings is for 4 flat seats or 2 flat seats and 2 booster seats; how remaining grant is being spent; any plans for something for smaller children.

(d) Love Lane Car Boot Sale, Mold.

**RESOLVED:** To enter into further conversations with Flintshire County Council regarding the proposed closure of Love Lane Car Boot Sales, Mold.

Town Clerk to submit Town Council Members' views of rejuvenating the Love Lane Car Boot Sale, Mold.

## 52. ACTION LIST

The ongoing Action List was **noted**. Confirmed by Town Clerk that completed items will come off the Action List after each Town Council meeting.

## 53. OFFICER REPORTS

(i) Members **noted** the previously circulated Events and Community Engagement Officer report and verbal update from the Town Clerk was received.

**Noted** that Molyneux Estate Agents has closed.

Councillor Taylor thanked Jane Evans and Emma Lyth on behalf of the Carnival Committee for their hard work organising the successful event and all the volunteers who assisted on the day. It was **noted** that the Carnival was very well attended.

**18.15 Councillor Megan Lloyd-Hughes joined the meeting online via Zoom.**

**PROPOSAL:** Jane Evans, Events & Community Engagement Officer proposed that we invite Rick Lee to a meeting to discuss potential projects to fund and would ask members to confirm if Rick should be invited to September's Council meeting or October's CDR meeting.

**RESOLVED:** To invite Rick Lee to September or October Mold Town Council meeting.

- (ii) Members **noted** the previously circulated Town Clerk report and verbal update from the Town Clerk was received.
- Electricity Billing – EON. This has been rectified.
  - Cemetery – Drainage Issue. Town Clerk is awaiting a decision from insurer if this is covered. If not covered, Town Clerk will go out for two more quotes.
  - iData – Missing Equipment Resolved. Members thanked Town Clerk for pursuing.
  - 2024-25 Mold Town Hall Service Charge. The charges were for the full year.
  - Roofing Works at Daniel Owen Precinct (Town Council Offices). Town Clerk has received confirmation from the Landlord that after the roofing work is completed he will walk through with the contractor and they will rectify the issues arisen from the roofing works.
  - Mayors for Peace. Mold Town Council is a member of Mayors for Peace. Town Clerk to take Children's Art Competition 2025 information to local schools.
  - Office Coverage. Town Clerk confirmed the office will be covered and open to the public during normal opening hours throughout August 2025.
  - Daniel Owen Precinct – Green Infrastructure Project. Town Clerk to check with FCC with regards to whether a decision has been made with regards to the maintenance going forward for the Green Infrastructure Project.

**RESOLVED:** To invite a representative from Daniel Owen Precinct – Green Infrastructure Project team to the September or October Mold Town Council meeting to present the designs.

#### 54. CLOSURE OF BUS STATION PUBLIC TOILETS

Letter to the Town Clerk was received on 22 July 2025 from Katie Wilby, Chief Officer, Streetscene & Transportation, Flintshire County Council dated 17 July 2025.

*"...formally to you as the Town Council to seek expressions of interest for the transfer of ownership and operation of these facilities. Should no viable alternative transfer arrangements be agreed, the toilet facilities in Mold will be closed from 8<sup>th</sup> September 2025."*

A discussion followed regarding the need for public facilities in Mold. This issue has raised significant public interest.

**RESOLVED:** To set up a working group to further discuss the closure of the Bus Station Toilets and put forward recommendations to the Full Council.

#### 55. DANIEL OWEN CENTRE FINANCIAL SUPPORT AND TOILETS

Cllrs Teresa Carberry, Joanne Edwards and Sarah Taylor declared interest and abstained from discussion.

A discussion was held regarding past and current financial support for the Daniel Owen Centre and their toilets.

Support Officer to review 2012 Mold Town Council minutes for references to MTC contribution to funding of the Daniel Owen Centre toilets.

**RESOLVED:** Defer discussion and discuss alongside the Bus Station Toilets.

#### 56. CHRISTMAS LIGHTS INFRASTRUCTURE FOR 2025/26

56.1 Rock Bottom Shop Wall – Failed Catenary Mount  
Relocate the anchor points to *Capper & Jones*, where existing mounts may be tested and reused or upgraded.

Cost of £950 **Approved**, as this is a safety issue

56.2 Greys Kiosk – Feeder Pillar Faults  
Replace the pillar with a larger, heated unit to reduce moisture, and install a new distribution box with a timeclock and contractor.  
Two outgoing supply cables are proposed. One to a socket near the catenary wire. One to a double socket above the canopy on High Street. All sockets to meet **IP67** standards.

Estimated Cost of £3,450 **Approved**, as this is a safety issue.

56.3 Daniel Owen Square – Unlit Tree

One of the smaller trees remains unlit due to the absence of connection infrastructure.

Investigate existing ducting: £800.

Install cabling, circuit protection, and connection box on the tree: £890.

Estimated Cost of £1,690 **Approved**.

**RESOLVED:** To **approve** the recommendation That Full Council approve works as a single project to ensure the 2025 Christmas lights display is safe, reliable, improved, while maximising value through the potential cost savings.

**RESOLVED:** To **approve** the Total Estimated Cost of Works of £6,090 from Earmarked Reserves.

## **57. CHRISTMAS TREE PROPOSALS**

Agenda Item 11 relates to the consideration of quotes for the provision of a Christmas Tree. The Town Clerk requested that this item be moved to the end of the agenda and taken in closed session, as it involves commercially sensitive information, including quotations received from individual suppliers.

**PROPOSAL:** To move this item to the end of the agenda and consider it in closed session due to the confidential nature of the business to be transacted.

**RESOLVED:** To move Agenda item 11 to end of the Agenda and taken in closed session.

## **58. REQUEST FOR ENFORCEMENT UPDATE – DOG BAN IN THE GARDENS – COUNCILLOR HAYDN JONES**

**PROPOSAL:** That the Clerk writes formally to the relevant department within Flintshire County Council to request a report from the Enforcement Officer on visits conducted to the Gardens, including any action taken or observations made.

**RESOLVED:** Town Clerk to formally write to the relevant department within Flintshire County Council to request the proposed report from the Enforcement Officer.

## **59. FINANCIAL AND GOVERNANCE TOOLKIT WORKING GROUP**

The notes from the Finance and Governance Toolkit Working Group meeting which took place on the 24<sup>th</sup> June 2025 were **noted**.

The recommendations from the Finance and Governance Toolkit Working Group were **considered**.

**RESOLVED:** Business Planning Workshop – That a dedicated day be scheduled for Councillors and members of staff to come together and begin the process of developing a comprehensive Business Plan for Mold Town Council.

**RESOLVED:** Procurement of a New Town Council Website – That Mold Town Council proceeds to tender for the design and development of a new modern website that meets all current legal and legislative requirements for local government transparency and accessibility.

## **60. POLICY AND AUDIT COMMITTEE RECOMMENDATIONS**

The recommendations from the Policy and Audit Committee were **considered**.

**RESOLVED:** That the Town Council **approve** the continuation of the current:

- (a) Members Code of Conduct – as it remains fit for purpose and aligns with model policy issues by One Voice Wales and SLCC.
- (b) Training and Policy Plan – with minor updates, including revised figures on page 4 to reflect the actual spend for 2024/25 and the amended budget for 2025/26 as agreed in January 2025.

**RESOLVED:** That the Town Council **approve** the following new updated policies:

- (c) Employee Code of Conduct
- (d) Adoption and Paternity Leave Policy
- (e) Alcohol, Drugs and Substance Misuse Policy
- (f) Use of Personal Electrical Appliances Policy
- (g) Use of Oil-Filled and Electrical Portable Heaters Policy
- (h) Social Media Policy
- (i) Bailey Hill Volunteer – Code of Conduct

**RESOLVED:** That the Town Council **approve** the following protocols/procedures and guidance:

- (j) Model Protocol on Member/Officer Relations
- (k) Guidance for Hybrid Meetings
- (l) Fire Evacuation Procedure

## **61. NOTIFICATION OF PLANNING DECISIONS**

Members **noted** the previously circulated report.

## **62. ACCOUNTS / PAYMENTS**

Members **considered** the schedules previously circulated.

Month 3 – Community Bank account CB1 £64,538.09 (excl. VAT)

Month 3 – Events Bank account £7,236.01

Month 3 – Prepaid Mastercard £730.20

Month 3 – Mayors Charity Account £8.00 (bank interest)

Month 3 – Petty Cash £1.85

Month 3 – Business Money Manager Account £50,000 (internal transfers)

**RESOLVED:** That the schedules of payments be **approved**.

**19:27 Members of the public left the meeting.**

**57. CHRISTMAS TREE PROPOSALS**

Agenda item 11 which was moved to end of the Agenda.

**RESOLVED:** Members **approved** the proposal from Northwich Town Council:

25' Tree: 2025 – £1,600; 2026 – £1,680; 2027 – £1,764; 2028 – £1,852;

and to ensure that the 25' or 30' tree will fit into the socket in the ground.

Councillor Paul Beacher (Mayor) reread the statement formally congratulating Councillor Megan Lloyd-Hughes on her Health Care award. All Members concurred. Councillor Lloyd-Hughes thanked everyone.

**Meeting ended 19:37**

Mayor's signature: ..... Date: .....

**SUMMARY OF DECLARATIONS MADE BY MEMBERS  
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S  
CODE OF CONDUCT**

<b>MOLD TOWN COUNCIL</b>		<b>DATE: 25.06.2025</b>
<b>MEMBER</b>	<b>ITEM</b>	<b>MINUTE NO. REFERS</b>
Cllr Teresa Carberry Cllr Sarah Taylor Cllr Joanne Edwards	Daniel Owen Centre Financial Support and Toilets	55

WORD/MINUTES/MTC/MIN/ LGJ