

## MOLD TOWN COUNCIL

**Minutes of the Mold Town Council Meeting held at Town Council Offices, Unit 10 Daniel Owen Precinct, Mold at 6pm on Wednesday 28<sup>th</sup> May 2025 (also, by Video conferencing).**

### **PRESENT:**

**Councillors:** Cllrs. Paul Beacher (Mayor and Chairman), Joanne Edwards (Deputy Mayor), Brian Lloyd, Nanette Davies, Robin Guest, Sarah Taylor, Suzanne Thomas, Tina Claydon, Geoff Collett and Haydn Jones.

**Via Zoom:** Cllrs. Teresa Carberry, Catherine Claydon and Megan Lloyd Hughes.

**Officers:** Jo Lane, Town Clerk & Finance Officer and Jane Evans, Events & Community Engagement Officer

**PUBLIC PARTICIPATION:** No members of the Public present.

### **14. APOLOGIES FOR ABSENCE:**

Councillors Chris Bithell, Richard Clarke and Pete Dando.

### **15. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **16. MAYOR'S ANNOUNCEMENTS**

Mayor's appointments since the last meeting were **noted**.

### **17. MINUTES**

**RESOLVED:** that;

- 17.1 The Minutes of the Town Council Meeting held on 23<sup>rd</sup> April 2025 be received and **approved** as a correct record;
- 17.2 The Minutes of the Personnel Committee Meeting held on 28<sup>th</sup> April 2025 be received and **approved** as a correct record;
- 17.3 The Minutes of the Planning Committee Meeting held on 15<sup>th</sup> April 2025 be received and **approved** as a correct record;

- 17.4 The Minutes of the Annual Town Council Meeting held on 7<sup>th</sup> May 2025 be received and **approved** as a correct record;
- 17.5 The Minutes of the CDR Committee Meeting held on 13<sup>th</sup> May 2025 be received and **approved** as a correct record;

## 18. CORRESPONDENCE

Members considered the previously circulated correspondence regarding the Welsh Government consultation on proposals to improve the administration and enforcement of Council Tax in Wales. Responses are invited by 23<sup>rd</sup> July 2025.

Proposals include:-

- Changing the law to create a fairer, transparent and more effective enforcement process for unpaid Council Tax
- Providing guidance to help Councils collect Council Tax more fairly and sustainably.

**RESOLVED:** To move to June agenda for discussion.

## 18. ACTION LIST

The ongoing Action List was **noted**. Confirmed by Town Clerk that completed items will come off the Action List after each Town Council meeting.

Action 223 – cleaning and moving of Salt Bin by Morrisons was requested to be carried out as soon as possible. The Town Clerk advised that this was discussed at the CDR meeting and a contractor would now be sought.

Action 217 – The Town Clerk advised members that quotes for 100 Smart Water Kits and 200 Smart Water kits had been received. It was recommended by PCSO Davis to start with a purchase of 100 kits and when they are all distributed order the second lot of 100 kits. This is to ensure all kits are used. The additional cost would be £12 for delivery.

**RESOLVED:** to order 100 Smart Water kits to start with.

## 19. OFFICER REPORTS

- (a) Members **noted** the previously circulated Events and Community Engagement Officer report and verbal update was received.

Members proposed that the Historic Guided Tours should be nominated for a tourism award next year at the One Voice Wales awards

- (b) Members **noted** the previously circulated Town Clerk report and verbal update was received.

Town Clerk advised members that she had met with Flintshire County Council Regeneration Team regarding the proposed project to redevelop the area within the Daniel Owen Precinct, from New Street side up to the Indoor Market. Concern was raised regarding ongoing maintenance costs for the proposed project and access for emergency vehicles.

**RESOLVED:** Members requested that concerns raised in the meeting be passed on to the FCC Regeneration Team and that FCC Regeneration Team be invited to the next meeting of Council to discuss the proposals in further detail and for asked for assurances that the owner of the Precinct is made fully aware of the proposals and involved in all future discussions.

## **19. HANGING BASKETS**

Members considered the previously circulated report regarding purchase options for additional brackets for the hanging baskets after 20 were removed due to safety issues, they also considered the quote received to plant the Gateway signs.

**RESOLVED:** Following discussion, members approved the recommendation to purchase 20 new cast iron brackets and approved the contractor to install the brackets and plant up the hanging basket for 2025.

## **20. ONE VOICE WALES**

Councillor Carberry provided a verbal update following her attendance at the One Voice Wales Conference and Award Ceremony

## **21. HISTORICAL BOARD LOCATED IN THE DANIEL OWEN PRECINCT**

Members discussed the request from the owner of the Daniel Owen Precinct to relocate the Historical board which is currently on a wall within the Daniel Owen Precinct.

**RESOLVED:** The Clerk was asked to confirm to the owner of the Precinct that Mold Town Council does not own the board, nor does the Council own property within the town centre, therefore relocation of the board is not a decision the Council will be involved in.

## **22. PROPOSAL FROM NANETTE DAVIES**

Councillor Nanette Davies requested members support to investigate improvements to Maes Bodlonfa Park.

**RESOLVED:** Members deferred the matter for discussion at the next CDR committee.

### **23. FIRE RISK ASSESSMENT**

Members considered the previously circulated Fire Risk assessment of the Town Council office.

The Clerk provided members with 3 recommendations for approval:-

23.1 Thumb locks to be installed on both back external doors – cost of £160

23.2 Internal doors hinges are currently not Fire Regulation hinges and an extra strip is required to ensure they seal correctly – cost of £240

23.3 Fire lights to be installed outside the building – cost of £178 + vat

**RESOLVED:** Members requested that that in the first instance, the Clerk contact the Landlord to confirm what is covered within the lease contract, further to receiving confirmation from the Landlord, if the works are not covered within the lease, Members approved the expenditure.

### **24. ENVIROMENTAL WALES ACT 2016**

Members considered the previously circulated reports:-

24.1 Biodiversity Action Plan for 2022 – 2025

24.2 Biodiversity and Environmental Policy

**RESOLVED:** to retrospectively agree the Biodiversity Action Plan for 2022-25. It was agreed that Biodiversity will be a standard agenda item for both CDR Committee and Cemetery Committee going forward. The Biodiversity and Environmental Policy was adopted.

### **25. RECOMMENDATION FROM PERSONNEL COMMITTEE**

Members considered the recommendation from the Personnel committee regarding:-

25.1 Contract alignment for all members of staff

25.2 TOIL payment for Officers covering Caretaking duties at the Bailey Hill Centre.

**RESOLVED:** Members approved the recommendations from the Personnel Committee.

## **25. MOLD FAIRTRADE**

Councillor Carberry provided members with an update on Mold Fairtrade group which had prior to Covid met monthly and annual status conditions had been met and status renewed. Since Covid / 2019 the group had disbanded and therefore Mold was no longer a Fairtrade town.

**RESOLVED:** Members proposed that the Cittaslow Group take this forward as it falls within the remit of Cittaslow.

## **26. NOTIFICATION OF PLANNING DECISIONS**

Members **noted** the previously circulated report.

## **27. ACCOUNTS / PAYMENTS**

Members considered the schedules previously circulated.

Month 1 – Community Bank account CB1 £46,150.32 (excl. VAT)

Month 1 – Events Bank account £388.72

Month 1 – Prepaid Mastercard £1,845.82

Month 1 – Mayors Charity Account £0.00 (bank interest)

Month 1 – Petty Cash £0.00

Month 1 – Business Money Manager Account £40,000 (internal transfers)

It was **RESOLVED** that the schedules of payments be approved.

## **28. EXCLUSION OF PUBLIC AND PRESS**

It was **resolved** to exclude public and press for discussion on confidential matters.

## **29. INSURANCE QUOTES**

It was **RESOLVED** to move forward with the quote 2 from Hiscox / Gallaghers at a cost of £3,479.99 and Cyber Security Policy for £375.92 per annum for a 3 year period.

It was **RESOLVED** to purchase the new Cash Safe with a Cash rating of £4,000 inline with the new insurance policy for £180.

**Meeting ended 19:30pm**

Mayor's signature: ..... Date: .....

**SUMMARY OF DECLARATIONS MADE BY MEMBERS  
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S  
CODE OF CONDUCT**

<b>MOLD TOWN COUNCIL</b>		<b>DATE: 28.05.2025</b>	
<b>MEMBER</b> None	<b>ITEM</b>		<b>MINUTE NO. REFERS</b>

WORD/MINUTES/MTC/MIN/ JE