

MOLD TOWN COUNCIL

Minutes of the Mold Town Council Meeting held at St David's Church Hall at 6pm on Wednesday 26th March 2025 (also, by Video conferencing).

PRESENT:

Councillors: Cllrs. Brian Lloyd (Mayor and Chairman), Paul Beacher (Deputy Mayor), Robin Guest, Sarah Taylor, Catherine Frances Claydon, Pete Dando, Teresa Carberry, Chris Bithell, Joanne Edwards and Tina Claydon

Via Zoom: Cllrs. Geoff Collett and Megan Lloyd Hughes.

Officers: Jo Lane, Town Clerk & Finance Officer; Jane Evans, Events & Community Engagement Officer and Leila Jones, Support Officer.

PUBLIC PARTICIPATION: Member of the Public present.

GUEST SPEAKERS: Hynet North West – Cerys Percival, Sean Williams, Nige Waddington via Zoom, Phillip M via Zoom; PCSO Tiffany Davis; Katie Wilby, Chief Officer FCC Streetscene and Transportation

186. APOLOGIES FOR ABSENCE:

Councillor Haydn Jones

Councillor Megan Lloyd Hughes sent apologies and advised that she would be late to the meeting.

187. DECLARATIONS OF INTEREST

There were no declarations of interest.

188. PADESWOOD SPUR PIPELINE PROPOSED DEVELOPMENT – WSP

Representatives from HyNet North West presented Members with an update on the Padeswood Spur Pipeline Proposed Development following their original attendance at the Mold Town Council meeting on 28 February 2024. A Question and Answer session took place. Members were asked to encourage constituents to attend the consultations being held by HyNet North West. Information about the project and consultations can be found at www.hynethub.co.uk. An email address was also provided: hello@hynethub.co.uk.

Cllr Megan Lloyd Hughes joined the meeting via zoom at 18.39pm

Guest Speakers exited the meeting at 18:40pm

189. SMART WATER KIT INITIATIVE – PCSO TIFFANY DAVIS

Members were given a presentation on using Smart Water. Communities may purchase 100 kits for £1000, £10 per kit. General public cost per kit is £25.

PCSO Davis will check with her Sergeant for Member queries and update the Town Clerk.

Guest Speaker exited the meeting at 19:00pm

190. CONCERNS RAISED AT CDR COMMITTEE MEETING – KATIE WILBY, FCC

Katie Wilby answered Member queries regarding their concerns of car parks in the Town Centre. Each Town Centre has a cleaning strategy for litter picking, weed control, and signs. The Team have a list which they through. Flintshire County Council will be reviewing the policies which will also include a new policy to support events.

Members were asked to encourage their constituents to contact FCC Streetscene with any concerns or queries regarding waste around the Town Centre.
Phone: 01352 701234 Email: streetscene@flintshire.gov.uk

Guest Speaker exited the meeting at 19:25pm

191. MAYOR'S ANNOUNCEMENTS

Mayor's appointments since the last meeting were **noted**.

Mayor's breakfast at Daniel Owen Community Centre went well.

Salvation Army celebrated 25 years at Wrexham Street. Sixty to seventy people attended along with Rob and Carol Huxley.

192. MINUTES

RESOLVED: that;

192.1 The Minutes of the Town Council Meeting held on 26th February 2025 be received and **approved** as a correct record;

192.2 The Minutes of the Cemetery Committee Meeting held on 5th March 2025 be received and **approved** as a correct record;

192.3 The Minutes of the Planning Committee Meeting held on 10th March 2025 be received and **approved** as a correct record;

192.4 The Minutes of the Finance Committee Meeting held on 11th March 2025 be received and **approved** as a correct record;

192.5 The Minutes of the Policy and Audit Committee Meeting held on 18th February 2025 be received and **approved** as a correct record;

193. MOLD TOWN COUNCIL ACTION LIST

The ongoing Action List was **noted**.

194. CORRESPONDENCE

- (i) It was **resolved** to support Gwella's request for expression of interest regarding Parkfields Play Area for Flintshire County Council's Match Funding Scheme for Improvements to Children's Play Areas 2025/26.
- (ii) It was **resolved** for Cllr Catherine Frances Claydon and Cllr Teresa Carberry to attend the One Voice Wales National Awards Conference, Wednesday 30th April 2025 as the Mold Town Council representatives. Mold Town Council has been nominated in several categories.

195. OFFICER REPORTS

- (a) Members **noted** the previously circulated Events and Community Engagement Officer report and verbal update was received.

Members thanked the Events and Community Engagement Officer for the successful launch of the Mold Historic Tours.

Events and Community Engagement Officer left the meeting at 19:37.

- (b) Members **noted** the previously circulated Town Clerk report and verbal update was received.

Quotes for Consideration and it was **resolved** move forward with the following:

Full Circle Fire and Security – Maintenance and Monitoring for both Fire Alarm and Security Alarm at a total cost of £519.00 per annum, excluding VAT for 3-year contract. The Town Council will consider the Keyholder Response service at a later date.

Go Pak Furniture – To purchase 7 tables, table trolley and 20 chairs for a total cost of £2,435.58 excluding VAT.

It was **resolved** to move forward with the two quotes from Atropa Cleaning Services (ACS) for a full clean for Unit 10, Daniel Owen Centre and Bailey Hill Centre and fortnightly thereafter until the return to work of the Caretaker/ Cleaner.

Unit 10, Daniel Owen Precinct – £252.00, Deep Clean after the move.
Fortnightly Clean – £52.50

Bailey Hill Centre – £126.00, Deep Clean.
Fortnightly Clean – £42.00

Members thanked the Town Clerk for coordinating the office move.

196. ONE VOICE WALES MEMBERSHIP

It was **resolved** to continue the membership and pay annual cost for 2025/26 of £2,120.

197. MOLD CITTASLOW WORKING GROUP

A verbal update on the Mold Cittaslow Working Group was received from Cllr Catherine Frances Claydon.

Members were pleased that the group is being reinstated. Members thanked Cllr Catherine Frances Claydon and Cittaslow Working Group Secretary Andrew Hughes for their work.

MOTION: Councillor Catherine Frances Claydon to replace Andrea Mearns as Cittaslow Director for the UK.

It was **resolved** for Councillor Catherine Frances Claydon to replace Andrea Mearns as Cittaslow Director for the UK.

198. RECOMMENDATION FROM FINANCE COMMITTEE

It was **resolved** to transfer £8,000 from unspent budget for 101 Salaries to EMR 313 – Election Provision at the end of the financial year.

It was **resolved** to use EMR 315 – Xmas Lights to cover the cost of the outstanding invoice received for 2024 Christmas Lighting.

199. EARMARKED RESERVE TRANSFERS AT FINANCIAL YEAR END

It was **resolved** to:

Transfer 8,000 from Cost Code 101 Admin – 4002 Salaries underspend to 313 EMR Election Provision.

Transfer £5,000 from Cost Code 101 Admin – 4002 Pension Employer underspend to 335 EMR Staff Cover/ Temp Staff.

Transfer any underspends from Cost Code 104 – 4125 General Maintenance – House to 318 EMR Cemetery Lodge.

Transfer any remaining underspends from the Cemetery Budget (any cost code) to 311 EMR Future Burial Ground.

To continue to use 324 -EMR Events for all expenses and income relating to events in the new financial year.

200. MOLD TOWN COUNCIL COMMUNITY GRANT REPORTS

Members **noted** the reports received from organisations supported by Mold Town Council through the Community Grant Scheme.

201. RECOMMENDATION FROM POLICY AND AUDIT COMMITTEE

Members to consider the recommendations from the Policy & Audit Committee.

- (a) It was **resolved** to adopt the Risk Management Strategy for Mold Town Council.
- (b) It was **resolved** to adopt the Operation Risk Assessment for Mold Town Council.

Members to discuss the recommendation from the Policy & Audit Committee on the New Town Council Offices Opening Hours Report.

It was **resolved** to accept the recommended New Town Council Offices Opening Hours of 10am to 2pm Monday to Friday. Town Clerk to report back to the Members in 3 months.

202. MOLD TOWN COUNCIL ASSET REGISTER 2024-25

Members agreed the new format for the Town Council Asset Register and requested the final figures for 2025-26 be checked for accuracy.

Members considered the recommendation from the Policy and Audit Committee that moving forward, items valued at less than £100 should be omitted from the Asset Register.

It was **resolved** that moving forward in the new financial year, items valued at less than £100 should be omitted from the Asset Register.

Members thanked the Town Clerk for ensuring the Town Council is compliant.

203. INTERIM AUDIT

Members **noted** the previously circulated interim audit report for 2024-25.

It was **resolved** to accept the updated Financial Regulations with the recommended additions from the Internal Auditor.

It was **resolved** to adopt the Budget Timetable.

Member of the public exited the meeting at 20:28pm.

204. APRIL TOWN COUNCIL MEETING

It was **resolved** that the April meeting be held one week earlier than usual, on Wednesday, 23rd April 2025.

205. FEE / HIRE INCREASE

(i) It was **noted** that Mold Cemetery Fees will be increasing from the 1st April 2025 based on a 5% increase.

(ii) It was **noted** the hire costs for the Bailey Hill Centre will increase from the 1st April to £15ph with a minimum hire of 2 hours.

206. NOTIFICATION OF PLANNING DECISIONS

Members **noted** the previously circulated report.

207. ACCOUNTS / PAYMENTS

Members considered the schedules previously circulated.

Month 11 – Community Bank account CB1 £39,693.01 (excl. VAT)

Month 11 – Events Bank account £1,663.70

Month 11 – Prepaid Mastercard £1,403.84
Month 11 – Mayors Charity Account £8.00 (bank interest)
Month 11 – Petty Cash £0.00
Month 11 – Business Money Manager Account £30,000 (internal transfers)

It was **resolved** that the schedules of payments be approved.

Meeting ended 20:35pm

Mayor's signature: Date:

**SUMMARY OF DECLARATIONS MADE BY MEMBERS
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S
CODE OF CONDUCT**

MOLD TOWN COUNCIL		DATE: 26.03.2025	
MEMBER	ITEM	MINUTE NO. REFERS	
None			

WORD/MINUTES/MTC/MIN/ LGJ