

# **MOLD TOWN COUNCIL**

Minutes of the Meeting of Mold Town Council held virtually on-line over video conferencing 6pm Wednesday 28<sup>th</sup> July 2021.

## **PRESENT:**

Councillors: Sarah Taylor (Mayor), Haydn Jones (Deputy Mayor), Trevor Arnold, Haydn Bateman, Chris Bithell, Teresa Carberry, Geoff Collett, Bryan Grew, Robin Guest, Brian Lloyd, Andrea Mearns, Tim Maunders, Anthony Parry and Karen Hodgkinson.

Officers: Ian Jones Town Clerk and Finance Officer, Jo Lane Bailey Hill Project Officer and Jo Douglass Business and Regeneration Officer.

Also Present: One member of the press.

**39. APOLOGIES:** Jane Evans Events and Community Engagement Officer

**ABSENT:** Councillors Geoff Matthias and Gareth Williams

## **40. DECLARATIONS OF INTEREST**

Councillor Brian Lloyd declared an interest in Agenda Item 7 regarding funding support to the Bryn Gwalia Community Gardens as a registered member.

Councillors Andrea Mearns and Chris Bithell declared an interest in Agenda Item 7 regarding funding support to the Friends of Bailey Hill, both as volunteer members.

## **41. MAYOR'S ANNOUNCEMENTS**

The Mayor provided an update to the engagements listed and reported that the Business engagement meeting was very positive and very well attended.

The Mayor officially opened a further three businesses and was delighted that yet more were planned in the near future. The Mayor expressed her thanks for being invited to the Parkfields Community Centre AGM and was provided with an update of all the good work being undertaken there.

The Mayor also reported that she and the Deputy Mayor Cllr Haydn Jones were invited to the Abbeyfield supported housing for the elderly as part of their open day.

The Mayor today, together with the Business and Regeneration Officer held a meeting with Rachael Byrne, the Business Development Manager at Flintshire County Council with responsibility for Markets whereby issues concerning responsible disposal of waste and storage of cones of the Highstreet were discussed and have already been actioned.

The Mayor also reminded Members of the Blues & Soul outdoor Festival that would take this forthcoming weekend at Theatr Clwyd.

## **42. MINUTES**

**RESOLVED:** That:

- a) The Minutes of the Council meeting held on 30<sup>th</sup> June 2021 be received and formally approved as a correct record;

- b) The Minutes of the meeting of the Planning Committee held on 5<sup>th</sup> July 2021 be received and noted.
- c) The Minutes of the meeting of the Cemetery Committee held on 12<sup>th</sup> July 2021 be received and noted.
- d) The Minutes of the meeting of the Community, Development and Regeneration Committee held on 20<sup>th</sup> July 2021 be received and noted.

### **43. JOINT REPORT OF THE BUSINESS & REGENERATION OFFICER AND EVENTS & COMMUNITY ENGAGEMENT OFFICER**

Members considered the previously circulated report from the Business and Regeneration Officer and Events and Community Engagement Officer.

The Business and Regeneration Officer provided an update on the development of SMART Towns in that a frequently asked questions document was being developed. Locations of the units would require consultation with the Conservation Officer at FCC. Welsh Government have confirmed an allocation of units for Mold, however specialist advice would need to be sought with regarding the total number of units required and spacing to enable coverage of the Town.

Discussion had taken place regarding the request for Mold Town Council to provide North Wales Police a spare laptop so they could access the CCTV app for the Recreation Park, Kendrick's Field and entrance to the Ornamental Gardens and also any coverage at Bailey Hill.

**RESOLVED:** That

- (i) the spare laptop to be wiped and provided to North Wales Police to enable NWP to have direct access to the CCTV footage; and
- (ii) the report be received and noted.

**6.23pm Councillor Maunders joined the meeting**

### **44. FINANCIAL REPORTS – FIRST QUARTER ACCOUNTS 2021/22**

Members considered the previously circulated report on the first Quarter accounts relating to the income and expenditure for the Town Council as at 30<sup>th</sup> June. The Town Clerk explained that the review represents good financial management and practice within the sector.

**RESOLVED:** that the report be received and noted.

**6.40pm Councillor Carberry left the meeting**

### **45. FINANCIAL CONTRIBUTIONS TO LOCAL ORGANISATIONS**

The Town Clerk reported that a meeting of the Financial Assistance Panel was arranged on the 20<sup>th</sup> July but unfortunately the meeting was not quorate and a recommendation could not be made to Council. The Mayor reminded Members that the entire budget under this Code heading for the year was £3,000 and applications were usually only considered in July and January on the requisite forms.

**RESOLVED:** That

- (i) the applications be considered; and
- (ii) to make contributions as follows:

- 45.1) Hope House £500
- 45.2) Bryn Gwalia Community Gardens £200
- 45.3) Friends of Bailey Hill (FoBH) £400

Councillor Brian Lloyd declared an interest and did not vote on Bryn Gwalia Community Gardens.

Councillors Andrea Mearns and Chris Bithell both declared an interest and did not vote on the Friends of Bailey Hill.

#### **46. WELSH GOVERNMENT CONSULTATION: ‘ELIGIBLE COMMUNITY COUNCILS (GENERAL POWER OF COMPETENCE (QUALIFICATION OF CLERKS (WALES) REGULATIONS 2021’**

Members considered the previously circulated publication on the consultation on the Community Council Clerk Qualification regulation.

Discussion took place over the qualifications required for the Clerk to meet the criteria of an ‘eligible community Council’ as set out in section 24 of the Local Government and Elections (Wales) Act 2021.

The Town Clerk explained that the reason for the consultation was related to the General Power of Competence (GPoC) which Councils could aspire to should they meet the qualifications criteria and a qualified Clerk was one such criteria. It was agreed to delegate responsibly to the Town Clerk, being best placed to respond to the consultation representing the views of the Council.

**RESOLVED:** That the Town Clerk be given delegated authority to respond to the consultation by the deadline in September on behalf of the Town Council.

#### **47. COVID-19 TOWN HALL RISK ASSESSMENT AND STAFF/VISITOR OPERATIONAL OPTIONS**

Members considered the previously circulated draft Risk Assessment and Building specify adaptations as prepared by the Town Clerk, which had been based on a template provided by Flintshire County Council.

Members discussed the details of the draft Risk Assessment and found it to be very comprehensive. Recommendations were suggested in using non-invasive temperature measurement and the use of face coverings for visitors to the building. It was recognised that a bell system or similar could be used from the base of the stairwell to the offices. Also there would need to be consultation with other users of the building.

It was agreed that amendments could be made to the draft Risk Assessment and that there would be no requirement to obtain an independent Risk Assessment.

**RESOLVED:** That

- (i) the draft Risk Assessment be revised to incorporate Members suggestions;
- (ii) this revised version to be adopted and shared with Members; and
- (iii) thanks be extended to the Town Clerk and Finance Officer for preparing a very detailed Risk Assessment.

#### **48. BAILEY HILL PROJECT**

Members considered the previously circulated on the Baily Hill Project.

The Bailey Hill Project Officer provided an update to the report in that significant works had been carried out by Flintshire County Council Streetscene and Friends of Bailey Hill to tidy up the site in preparation for the Green Flag inspection which was due to take place on 5<sup>th</sup> August.

Members considered the report and asked a number of questions which were responded to by the Bailey Hill Project Officer

**RESOLVED:** the report be received and noted.

#### **49. FLINTSHIRE COUNTY COUNCIL STREETSCENE MEETING UPDATE**

The Mayor had met with Katie Wilby, Streetscene Manager at Flintshire County Council together with the Town Clerk and the Business and Regeneration Officer to discuss a number of topics including:

1. Bus station improvements
2. New Street car park and toilets
3. Planting Scheme
4. Bench maintenance
5. Litter/General tidiness
6. Car Parking review including town hall car park / permits
7. Service level agreement – possibilities
8. Dog friendly Mold

It was noted that updates would be required from several staff members from the Streetscene department and across other departments at Flintshire County Council. The Mayor was hoping to provide an update on the issues raised but had not yet received a response from Katie Wilby, Streetscene Manager.

**RESOLVED:** That the report on discussion be noted and that a response from FCC would be received in due course.

#### **50. NOTIFICATION OF PLANNING DECISIONS**

Members considered the previously circulated information regarding Planning decisions.

**RESOLVED:** That the report be noted.

#### **51. MEETINGS ATTENDED**

No meeting reports noted

## 52. ACCOUNTS / PAYMENTS

The Council considered the schedules previously circulated.

Month 3 Community Bank account CB1 £30,398.63

**RESOLVED:** That that the schedule of payments be approved.

## 53. EXCLUSION OF PUBLIC AND PRESS

**RESOLVED:** That the Members of the press and public be excluded from the remainder of the business due to its confidential nature.

## 54. BAILEY HILL CENTRE – NEW LEASE WITH FLINTSHIRE COUNTY COUNCIL.

Members considered the previously circulated report on the lease following refurbishment.

Members reviewed the report and noted that a response was still outstanding from Flintshire County Council. Following a discussion, it was suggested that the Mayor and Town Clerk should meet with the Chief Executive and Chief Officer of Housing and Assets at Flintshire County Council to discuss and review the lease arrangements.

**RESOLVED:** That the Mayor together with the Town Clerk to hold a meeting with the Chief Executive and Chief Officer of Housing and Assets at Flintshire County Council to review and agree on the lease arrangements.

**The Meeting closed at 8.05pm**

### SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH MOLD TOWN COUNCIL'S CODE OF CONDUCT

MOLD TOWN COUNCIL		DATE: 28 July 2021
MEMBER	ITEM	MINUTE NO. REFERS
Councillors Bryan Lloyd, Andrea Mearns and Chris Bithell.	Agenda item 7: Financial Contributions to Local Organisations	45

Mayor's signature: ..... Date: .....

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