**MOLD TOWN COUNCIL**

Minutes of the Meeting of Mold Town Council held at the Town Hall, Mold on Wednesday 23rd July 2014.

**PRESENT:**

Councillors: Carol Heycocks (Mayor), Haydn Bateman, Chris Bithell, Richard Brookes, Geoff Collett, Ray Dodd, Bob Gaffey, Bryan Grew, Robin Guest, Brian Lloyd, Andrea Mearns, Phil Thomas, Anthony Parry, and Gareth Williams with the Clerk and Finance Officer, Town Centre Manager and Support Officer.

**ALSO PRESENT:** Denise Yale Project Manager, Gill Roberts External Communications Manager (North) and Jim Grundy Distribution Manager from Dwr Cymru, Sam Tulley Flintshire County Council Senior Streetworks Engineer and two members of the press.

**APOLOGIES:** Councillor: Geoff Matthias

**44. DECLARATIONS OF INTEREST**

There were no declarations of interest expressed

**45. DWR CYMRU/WELSH WATER**

The Town Centre Manager introduced Dwr Cymru representatives and gave members an update on the proposed works in Mold. Dwr Cymru/Welsh Water had been instructed by OfWat to replace the degrading water pipes. Traders had raised concerns regarding disruption and effect on business.

Jim Grundy gave reassurances that there would be no disruption to the town centre until January 2015. Dwr Cymru/Welsh Water has issued a letter to over 400 local businesses to inform them about the works to be carried out. Dwr Cymru/Welsh Water held a drop in session at the Town Hall on 24th July to show traders and business’ plans of the works and discuss any concerns. Another session which will be open to the public will be carried out once the contract has been awarded where plans will be on display. Dwr Cymru/Welsh Water will have someone in residence throughout the period the works are being carried out for people to contact.

Councillor Anthony Parry asked if traders would be eligible for compensation. Denise Yale informed council that there is a scheme available and traders would need to provide 3 years audited accounts to be considered.

Councillor Geoff Collett asked for assurance that the surfaces when finished would be the same as before the works were carried out, Sam Tulley confirmed that Flintshire County Council would work jointly with Dwr Cymru/Welsh Water to ensure this.

**Representatives from Dwr Cymru/Welsh Water left the meeting at 6.45pm**

**46. DANIEL OWEN SQUARE**

Representatives from G H James (Contractors) were unable to attend the meeting to discuss the redevelopment of the Daniel Owen Square, which is due to start week commencing 28th July 2014.

Sam Tulley, Flintshire County Council’s Senior Streetworks Engineer confirmed the location of the market during the redevelopment on the upper High Street, Earl Road and parts of King Street.

The Town Centre Manager confirmed letters from G H James had been given to Sam Tulley to distribute to local business.

Councillor Carol Heycocks requested that the trees in the Daniel Owen Square are pruned when the works are completed. It was also noted the trees alongside Earl Road, Victoria Road and in front of Bryn Coch school low branches need to be pruned. Town Clerk confirmed this would be taken forward with Streetscene.

Councillor Anthony Parry raised concern from traders regarding market vans parked in front of the shops on market days. The Town Centre Manager reassured members he had spoken to the Project Manager and had received confirmation this would not happen and the Market Management team were fully aware to ask market traders to move their vehicles if parked directly in front of shops.

Councillor Andrea Mearns asked for the market stalls to alternate sides of the street each week. The Town Centre Manager agreed to forward the request with Market Management team.

Councillor Andrea Mearns asked if the plans of the redevelopment could be displayed on the security fencing surrounding the area to show the public the artists’ impression of how the finished works would look. The Town Centre Manager advised that it would be unlikely that funding would be available to do this, but he would share the requested with the Project Manager.

Councillor Chris Bithell asked for information on how the redevelopment was being funded to be shared with the public.

Councillor Haydn Bateman asked when the Daniel Owen statue was being moved to allow access to the time capsule which is buried underneath. Town Centre Manager agreed to speak with the developer to obtain timescales.

The Town Centre Manager informed members he had discussed an idea with Nina Jones from Mold Library on how to involve the local schools in putting together their own time capsules which could be buried when the statue is relocated. It was suggested that the Town Council could fund the purchase of the new time capsule containers.

**Sam Talley left the meeting at 7.00pm**

**47. MAYORS ANNOUNCEMENTS**

The Mayor advised she has had a busy and interesting few weeks:-

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| 28/06/2014 |  | Mold Rugby Club opening |
| 29/06/2014 | 1.00pm | Chair of Flintshire County Council Civic Service, St Denial’s Church, Hawarden |
| 30/06/2014 | 7.00pm | Licensing of new priest Rev Neil Kelly at St Matthews Church Buckley |
| 01/07/2014 | 7.30pm | Buzz-ah Show, Theatre Clwyd |
| 02/07/2014 | 7.00pm | Meld’s Got Talent Semi Final |
| 03/07/2014 | 10.30am | Llys Jasmine extra care/dementia scheme |
| 04/07/2014 | 10.45am | Councillor Geoff Darkins funeral at Ebenezer Baptist Church |
| 06/07/2014 | 10.45am | Flint Mayor’s Civic Sunday,  |
| 07/07/2014 | 5.45pm | Brownies Annual Presentation evening at Park Fields |
| 12/07/2014 | 10.20am | Meet & greet with former Soviet Bloc Country Dignitaries, on a visit to Cittaslow towns  |
| 13/07/2014 | 10.30am | Mold Carnival |
| 14/07/2014 | 11.30am | Llys Jasmine cafe opening  |
| 14/07/2014 | 7.00pm | Llwynegrin Singers Annual General Meeting , Highfield Hall, Northop |
| 19/07/2014 | 1.00pm | Drawing raffle at NWCR Mold Committee community stall |
| 19/07/2014 |  | Strawberry tea at Mold hospital |
| 22/07/2014 | 7.00pm | The Clubhouse Annual General Meeting, Park Avenue Mold |
| 23/07/2014 | 2.00pm | Cottage Nursing Home, presentation of sponsor walk money raised for Dean Pulpett Appeal & MND |

**48. MINUTES**

**Resolved:** It was resolved that:

a) The minutes of the meeting of the Council held on 25th June 2014 be received and approved;

b) The minutes of the meeting of the Tourism Committee held on 30th June 2014 be received and noted;

c) The minutes of the meeting of the Planning Committee held on 23rd June 2014 be received and noted;

**49. INFORMATION ARISING FROM THE MINUTES**

49.1 Minute 30 PCSO’s - Councillor Phil Thomas asked how CSO (Community Support Officers) deployment was carried out. Town Clerk confirmed Councillors from each ward were to liaise direct with the relevant CSO as a group.

49.2 Minute 31 David Shiel - Councillor Andrea Mearns advised that there was still funding available from Cadwyn Clwyd and she had been in touch with Ceri Lloyd from Cadwyn Clwyd regarding this.

49.3 Minute 34.2 Information arising from the Minutes – Councillor Andrea Mearns advised that Groundworks had met with the Friends of Bailey Hill group to move forward with the grant of £5,000, and the appeal for match funding of £2,500 which was now on Groundworks website. Councillor Robin Guest confirmed Friends of the Bailey Hill was one of the two charities to benefit from money raised from the Mayor’s Charity Dinner Dance, this money would meet almost half of the cost of the match funding.

**Tourism Committee meeting 30th June 2014**

49.4 Minute 12 Marketing Mold - Councillor Andrea Mearns advised that Committee had also discussed which markets and media to use when marketing Mold. It had been suggested that North Wales Life could be involved.

**50. REPORT OF TOWN CENTRE MANAGER**

The Town Centre Manager presented a verbal report to the Council.

The Town Centre Manager informed the Council that the initial draft of the visitor survey was looking positive with over 600 surveys being completed. Town Centre Manager, Town Clerk and sub group met with Flintshire County Council on the 15th July to discuss car parking and the initial survey results relating to parking. When the survey is approved it will be shared with the Tourism Committee.

The Town Centre Manager advised members that he is in discussions with Dwr Cymru/Welsh Water seeking support for the town during the period when works are being carried out to the pipes, looking at a marketing campaign with Dwr Cymru/Welsh Water to benefit the town.

The Town Centre Manager gave an update on the Cadwyn Clwyd/Flintshire County Council funded projects advising that he was waiting for an independent review of the Gateway designs as to what was acceptable and not acceptable on the signs. The Town Map was progressing well and a further meeting to discuss the information required on the map would be held with the Tourism Committee. The Bailey Hill access feasibility was now underway which the Town Centre Manager confirmed does include the war memorial. The Town Centre Manager advised that the New Street parking redesign was underway and would include additional bus parking and pedestrian walkway to the Glanrafon Surgery.

The Town Centre Manager reminded members that the Blues & Soul Festival was fast approaching and ticket sales were going well with people from all over the country purchasing tickets. The Town Centre Manager informed members if they would like to volunteer at the event to speak to Councillor Bryan Grew.

The Town Centre Manager advised that he had been informed by Flintshire Count Councils Planning Department that they were strongly against the initial design for the tourist information points which had been approved by the Tourism Committee. The Planning Department were concerned about the height of the sign, they would be too tall for some locations and not in keeping with the surrounding area.

Councillor Brian Lloyd asked the Town Centre Manager why parking attendants where working on Sundays. The Town Centre Manager advised that certain areas within the town and wider County needed 24 hour parking enforcement.

Councillor Brian Lloyd highlighted the matter of litter on top of the canopy between HSBC Bank and McColl’s and also a few panes were cracked and needed replacing. The Town Centre Manager agreed to inform Streetscene regarding the canopy, the bus station and the doorway next to the Cheshire Building Society which had also been noted as requiring rubbish clearance.

Councillor Brian Lloyd asked whether there were any plans for Mold to be involved in the “Support your High Street” campaign which will run from 20th to 27th September 2014. The Town Centre Manager confirmed he had a meeting regarding the campaign on 24th July to link the campaign in with the Food & Drink Festival.

Councillor Andrea Mearns raised the subject of the tourist information points and confirmed the same design which the Tourism Committee had chosen, a “toblerone”, 3 sided design was used in towns such as Liverpool, Chester and Stratford.

Councillor Chris Bithell suggested a meeting to be arranged with Flintshire County Council’s Conservation Officer to hear his concerns regarding the design, the Town Centre Manager agreed to take forward and arrange as soon as possible.

Councillor Robin Guest advised members that delegated power would be needed to take forward a planning application. The Clerk advised that the Tourism Committee have delegated power to decide a course of action following the meeting with the Conservation Officer.

**Resolved:** It was resolved:

1. To approve the report of the Town Centre Manager;
2. That the Town Centre Manager would arrange a meeting with the Conservation officer from Flintshire County Council to meet with members of the Tourism Committee to discuss further.

**The Town Centre Manager left the meeting at 7.50pm**

**51. ACCOUNTS 2013/14 - QUARTERLY REVIEW**

The Council considered the previously circulated report including the bank reconciliation, petty cash, income and the expenditure schedules that detail all amounts and invoices paid up to 30th June 2014.

**Resolved:** It was resolved:

1. To approve the report;
2. That the old stock of postcards would be distributed free of charge to local schools, Tourist Information Centre, Food & Drink Festival and at the Blues & Soul Festival

**52. TOWN COUNCIL VACANCY**

The Council considered the previously circulated report advising of the process for filling the Council vacancy.

**Resolved:** It was resolved to approve the report for the Town Clerk to advertise the vacancy from Monday 28th July 2014

**53. DATA PROTECTION - GOOD PRACTICE ADVICE FOR ELECTED MEMBERS**

The Council considered the previously circulated guidance provided by the Information Commissioner's Office. Councillor Chris Bithell raised a concern relating to the requirements by County Councillors to register with the Information Commissioner, and whether it is necessary to register as a Town Councillor. Concerns were also raised about the importance of the information and training sessions should be considered. The Clerk advised that she would make enquiries on the requirements for registering. She also believed that One Voice Wales provided training, but she would check and advise members.

**Resolved:** It was resolved:

1. To note the information contained within the Guidance;
2. That the Town Clerk would make enquiries on the requirements to register as a Town Councillor with the Information Commissioner;
3. That the Town Clerk would make enquiries regarding training with One Voice Wales.

**54. MOLD TOWN CENTRE TRADERS**

The Council considered the previously circulated correspondence with David Hanson MP, following concerns raised by traders.

**Resolved:** It was resolved to note the information.

**55. NOTIFICATION OF MOTION**

* 1. Councillor Carol Heycocks spoke to the motion seeking support to write to Flintshire County Council requesting a pedestrian crossing on Wrexham Road, Mold near to Alun High school to assist the elderly using the bus service and students attending the high schools.
	2. Councillor Carol Heycocks spoke to the motion seeking support that Mold Town Council write to Flintshire County Council asking for access to the lift within the Library be given to disabled users of the Daniel Owen Centre when visiting the first floor of the building.

 **Resolved:** It was resolved:

1. That the Town Clerk would write to Flintshire County Council requesting a pelican crossing on Wrexham Road, Mold near to the Alun High School.
2. It was resolved not to support the notice of motion 54.2 due to concerns regarding security and difference in opening hours between the library and the Daniel Owen Centre.

**56. NOTIFICATION OF PLANNING DECISIONS**

**Resolved:** It was resolved to note the report.

**57. MEETINGS ATTENDED**

Councillor Richard Brookes advised members that he had attended One Voice Wales area meeting where Ken Skates AM and Lynn Cadwalader had addressed the meeting.

Councillors Chris Bithell, Robin Guest had attended the meeting at Flintshire County Council to discuss parking restrictions.

Councillor Andrea Mearns informed members that the Taste of Flintshire food month was 23rd August – 21st September and events would be on throughout the area.

Councillor Andrea Mearns informed members that Groundworks were to clear the knotweed, plant wildflower and install bird and bat boxes. Groundworks are preparing a schedule of works which they will give to Flintshire County Council

Councillor Andrea Mearns informed members that the Bailey Hill Festival wash up meeting was 14th July where ideas for 2015 festival had been discussed.

Councillors Andrea Mearns and Bryan Grew had attended One Voice Wales Larger Councils Meeting where training on grant applications was given. The Town Clerk was asked to request a copy of the presentation to be circulated to members.

Councillor Bryan Grew informed members Marston Brewery were no longer putting the Queens Head up for sale and as such there were no plans for redevelopment.

Councillor Bob Gaffey had attended the Bailey Hill wash up meeting. Also volunteered at the Carnival and had received positive feedback from people attending the event, it was however noted that a few people who had been surveyed around 3.00pm had said they had not yet had time to visit all the attractions.

Councillor Phil Thomas showed members photos of the planting and flowers at Leadmills which were now in full bloom

Councillor Haydn Bateman had volunteered at the Carnival.

Councillor Anthony Parry had compared at the Mold’s Got Talent semi finals and also at the Carnival.

Councillor Anthony Parry attended meeting at Flintshire Country Council regarding Future of Towns and also attended the AGM Business Forum.

**58. ACCOUNTS AND PAYMENTS**

The Council considered the schedule previously circulated and noted that expenditure complied with the statutory powers available to local councils.

**Resolved:** It was resolved that the schedule of payments be approved.

**The Meeting ended at 8.45m**

**SUMMARY OF DECLARATIONS MADE BY MEMBERS**

**IN ACCORDANCE WITH MOLD TOWN COUNCIL’S**

**CODE OF CONDUCT**

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| **MOLD TOWN COUNCIL** | **DATE: 24th July 2014** |

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| **MEMBER** | **ITEM** | **MINUTE NO. REFERS** |
|  | None |  |

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