

MOLD TOWN COUNCIL

Minutes of the Extraordinary Mold Town Council Meeting held via Zoom, at 6pm on Monday 14th September 2026.

PRESENT:

Councillors: Pete Dando (Deputy Mayor), Brian Lloyd, Chris Bithell, Nanette Davies, Paul Beacher, Richard Clarke, Sarah Taylor, Catherine Claydon and Suzanne Thomas

Officers: Jo Lane, Town Clerk & Finance Officer

This Extraordinary Meeting has been convened due to exceptional and urgent circumstances. In accordance with the Council's Standing Orders, in exceptional circumstances a meeting may be convened at shorter notice, with a minimum of 24 hours' notice.

74. APOLOGIES FOR ABSENCE:

In the absence of Councillor Joanne Edwards (Mayor), Councillor Pete Dando (Deputy Mayor) chaired the meeting.

Apologies were received from Councillors Joanne Edwards (Mayor), Robin Guest, Haydn Jones, Teresa Carberry, Tina Claydon, Megan Lloyd Hughes and Geoff Collett.

75. DECLARATIONS OF INTEREST

None

76. EXCLUSION OF PRESS AND PUBLIC

It was **resolved** that due to the confidential and commercially sensitive nature of the information to be considered, namely contractor quotation and associated financial information, the press and public be excluded from the remainder of the meeting.

77. TOWN COUNCIL OFFICESD – EMERGENCY REPAIR WORKS CONFIDENTIAL

The Town Clerk provided Members with an update following the recent incidents at the Town Council Offices, which had resulted in extensive damage to a number of windows and the subsequent closure of the offices to the public.

The Town Clerk explained that, ordinarily, quotations would be sought for works of this nature in accordance with the Council's Financial Regulations and Standing Orders.

However, due to the urgent need to secure and reinstate the premises, together with the fact that the contractors undertaking the works were the landlord's appointed contractors, it was considered that the exceptional circumstances and urgency justified proceeding without seeking alternative quotations.

Reference was made to Section 135(3) of the Local Government Act 1972, which provides for contract standing orders to allow exemptions from normal competition requirements where special circumstances justify this.

Before determining whether to proceed with the works, Members agreed to consider the financial implications and whether the costs should be submitted as an insurance claim or met directly from Council funds.

The Town Clerk advised Members that, due to the Council's recent claims history, a further significant insurance claim was likely to have an adverse impact on future insurance premiums. The Town Clerk explained that the Council could currently claim up to approximately 40% of the annual premium without affecting the premium, whereas the combined cost of the emergency boarding and replacement windows would significantly exceed this amount.

Taking this into consideration, the Town Clerk recommended that the costs be met from Earmarked Reserve 316 – MTC Future Purchase/Rent, rather than submitting a further insurance claim.

Members considered the quotation received from Direct Interiors for £2,450.00 excluding VAT, which included the replacement glass and the removal and disposal of the remaining damaged glass.

Members also discussed whether additional security measures should be introduced at the Town Council Offices. A number of potential measures were suggested, and it was agreed that these should be investigated further, together with indicative costs, before being considered by Full Council.

It was **resolved**:

- (a) that, having considered the financial implications of making a further insurance claim, the costs associated with the emergency works and replacement windows be met directly by the Council from Earmarked Reserve 316 – MTC Future Purchase/Rent;
- (b) that the quotation of £2,450.00 excluding VAT from Direct Interiors for the replacement of the damaged glass, including removal and disposal of the remaining damaged glass, be **accepted**;
- (c) that, due to the exceptional and urgent circumstances and the need to restore the security of the Town Council Offices as quickly as possible, the use of the landlord's appointed contractors without obtaining alternative quotations be **approved**; and

(d) that the Town Clerk investigate the additional security measures suggested by Members and prepare a report, including indicative costs, for consideration at the Full Town Council meeting on 30th September 2026.

Meeting ended: 18.24

Mayor's signature: Date:

**SUMMARY OF DECLARATIONS MADE BY MEMBERS
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S
CODE OF CONDUCT**

MOLD TOWN COUNCIL		DATE: 14.09.2026
MEMBER	ITEM	MINUTE NO. REFERS
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WORD/MINUTES/MTC/MIN/ JL