

MOLD TOWN COUNCIL

Minutes of the Meeting of the Cemetery Committee held on 9th September 2026 in the Town Council Offices and via Zoom.

PRESENT: Councillors Richard Clarke (Chair), Chris Bithell, Paul Beacher and Sarah Taylor.

Via Zoom: Councillors Joanne Edwards (Mayor) and Nanette Davies.

Officers: Jo Lane, Town Clerk and Finance Officer and Matthew Williams-Cooke (Cemetery Superintendent)

18. APOLOGIES

Apologies were **received** from Councillors Haydn Jones and Pete Dando (Deputy Mayor)

19. DECLARATIONS OF INTEREST

None.

20. MINUTES

It was **resolved** that the minutes from the previous meeting held on 6th July 2026 were approved.

21. CEMETERY SUPERINTENDENT REPORT

The Cemetery Superintendent Report was **noted**.

The Cemetery Committee thanked Matthew and Mike for their work in achieving Green Flag Award.

A verbal update on the new container was provided. The container base has been installed, the container has been purchased and will be delivered to the cemetery on Wednesday 16th September. The Town Clerk has given written notice on the current storage unit used and we have until the end of October to remove all items and hand back the keys for the gate and unit.

18.07 Cllr Nanette Davies left the meeting.

A discussion took place with regards to the Diocese currently stored in the existing unit. It was **agreed** to take this to Full Council regarding a decision to whether the diocese can be disposed of.

22. NEW MEMORIAL BENCH DOCUMENTATION

The Committee considered the following new Memorial Bench documents for Mold Cemetery:

- (a) Memorial Bench Policy
- (b) Proposed Memorial Bench Service
- (c) Memorial Bench Application & Maintenance Agreement
- (d) Letter – Memorial Benches
- (e) Memorial Bench Update of Information Form

It was **resolved** to recommend to Full Council that:

- (a) the Memorial Bench Policy be approved;
- (b) the Proposed Memorial Bench Service be approved;
- (c) the Memorial Bench Application & Maintenance Agreement be approved, subject to the addition of next of kin details;
- (d) the proposed Memorial Bench Letter be approved; and
- (e) the Memorial Bench Update of Information Form be approved, subject to the addition of next of kin details.

23. CEMETERY FINANCE REPORT

The Committee received and considered the Cemetery Finance Report.

It was **resolved** that the Cemetery Finance Report be noted.

Meeting ended at 18.26pm

SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH MOLD TOWN COUNCIL'S CODE OF CONDUCT

CEMETERY COMMITTEE	DATE: 09.09.26
---------------------------	-----------------------

MEMBER	ITEM	MINUTE NO. REFERS

WORD/MINUTES/CEMETERY/CEMETERY/JL

Chairman's signature: Date: