

COMMUNITY, DEVELOPMENT AND REGENERATION COMMITTEE

Terms of Reference (Revised – Financial Regulations, Standing Orders & Legislation Aligned)

Membership:	6 Members
Quorum:	3
Ex Officio Members:	Mayor and Deputy Mayor

1. Purpose of the Committee To oversee and promote the environmental, economic, social, culture and heritage wellbeing of the Town through regeneration, community development, tourism and environmental sustainability. The Committee shall operate in accordance with: <ul style="list-style-type: none">• Local Government Act 1972• Well-being of Future Generations (Wales) Act 2015• Environment (Wales) Act 2016• Council Financial Regulations and Standing Orders
2. Delegated Authority The Committee is authorised to: <ul style="list-style-type: none">• Manage and spend its annual revenue budget of £5,000• Approve expenditure from Ear Marked Reserves (EMR) within their approval purpose• Approve projects, initiatives and minor contacts within Financial Regulations• Make recommendations to Full Council on major expenditure, strategy or policy The Committee shall not: <ul style="list-style-type: none">• Create or vary EMR• Commit borrowing, guarantees or long-term liabilities• Approve expenditure beyond delegated limits
3. Core Functions <u>3.1 Community Wellbeing</u> <ul style="list-style-type: none">• Promote social, economic, environmental and cultural wellbeing• Support community groups, initiatives and partnerships• Encourage inclusive participation and accessibility <u>3.2 Environment, Climate and Biodiversity</u> <ul style="list-style-type: none">• Protect and enhance the natural and built environment• Support delivery of the Council's Biodiversity Action Plan• Promote climate action, sustainability and green infrastructure <u>3.3 Economic Development and Regeneration</u> <ul style="list-style-type: none">• Support town centre regeneration and economic development• Work in partnership with external organisation's• Monitor delivery and outcomes of regeneration activity <u>3.4 Tourism, Events and Town Promotion</u> <ul style="list-style-type: none">• Promote the Town as a visitor destination• Support tourism development, marketing and visitor economy initiatives• Oversee seasonal displays including Christmas lighting <u>3.5 Community Assets, Digital Presence and Infrastructure</u> The Committee shall oversee the strategic management, maintenance and associated budgets for key community infrastructure and communication assets, including:

- Public access defibrillators (maintenance, replacement and associated support)
- Tourism Information Panels
- Council noticeboards and public information points
- The TotallyMold Website, including content oversight, maintenance, updates and associated costs.

Operational delivery may be undertaken by officers or contractors, but strategic oversight and budget responsibility remain with the Committee.

4. Bailey Hill Centre, Budget and Tripartite Partnership

Bailey Hill Centre

The Committee shall have strategic oversight and liaison responsibility for the Bailey Hill Centre as a heritage, cultural and community asset.

This includes:

- Supporting its community, heritage and educational role
- Receiving performance and activity reports
- Ensuring alignment with Council priorities
- Overseeing the Bailey Hill Centre budget, in accordance with Financial Regulations

The Committee has no responsibility for operational management, staffing or day-to-day administration.

The self-contained flat above the Centre, privately let, is separate income generating asset. The Committee shall receive updates on rental income and its strategic implications on the Council.

The Committee shall engage with the Tripartite Partnership relating to Bailey Hill, including:

- Receiving updates and reports
- Acting as liaison with partners
- Considering proposals and recommendations
- Ensuring Council interests are represented.

The Committee has no executive authority over external organisation's.

Two Committee Members shall sit on the Tripartite Steering Group, representing Council interest and reporting back to the Committee.

5. Financial Management

- Annual revenue budget: £5,000
- All expenditure must comply with Financial Regulations
- EMR may only be used for its approved purpose
- Any variation requires Full Council approval
- All asset-related budgets (Bailey Hill, defibs, panels, noticeboards, totallymold website) remain subject to Financial Regulations and reporting.

6. Reporting

- Reports directly to Full Council
- All decisions and financial activity must be recorded and reported
- Matters outside delegation must be referred to Full Council

7. Meetings

Held as required under the Council's approved schedule or as business needs dictate.

8. Review

To be reviewed periodically or when legislation, governance frameworks or Council policy changes require amendment.

Meeting/ Governance Clarity (Member Reference Summary)

Governance Overview

Area	Full Council	CDR Committee	Clerk/RFO
Strategy & major policy	Approve	Recommend	Advise
£5,000 CDR budget	Set	Spend within budget	Administer
EMR creation/ change	Approve	Recommend	Advise
EMR spending (approved purpose)	Oversight	Approve	Process
Regeneration projects	Approve major projects	Minor projects within budget	Deliver
Biodiversity Action Plan	Approve	Deliver	Implement/ report
Bailey Hill centre Strategy	Approve	Oversight	Support/ report
Tripartite Partnership	Agreements	Liaison	Support

Adopted: 06.05.26

Review Date: 19.05.27