MOLD TOWN COUNCIL

Minutes of the Meeting of Mold Town Council held at the Town Hall, Earl Road, Mold on Wednesday 17th July 2019

PRESENT:

Councillors: Tim Maunders (Mayor), Teresa Carberry (Deputy Mayor), Karen Hodgkinson, Chris Bithell, Trevor Arnold, Sarah Taylor, Bryan Grew, Haydn Bateman, Haydn Jones, Andrea Mearns, Brian Lloyd, Gareth Williams and Anthony Parry with the Clerk and Finance Officer and the Events and Community Engagement Officer.

Also Present: None

45. APOLOGIES: Councillors Geoff Matthias, Geoff Collett and Robin Guest and the Business and Regeneration Officer.

ABSENT: none

46. DECLARATIONS OF INTEREST

There were no declarations of interest expressed.

47. MAYORS ANNOUNCEMENTS

The Mayor gave members an update on his official engagements attended over the last month.

48. MINUTES

Resolved: It was resolved that:

a) The minutes of the meeting of the Council held on 27th June 2019 be received and approved;

b) The minutes of the meeting of the Planning Committee held on 2nd July 2019 be received and noted.

49. INFORMATION ARISING FROM MINUTES

Meeting of the Council held on 27th June 2019

Minute 34 – Councillor Bithell informed members that he had attended the Youth Council meeting held at Deeside Leisure Centre and said that it was very interesting meeting, hearing the views and comments from the youth group and would recommend other members to attend future meetings.

50. ACCOUNTS 2018/19 – QUARTERLY REVIEW

Members considered the previously circulated report of the accounts 2018/19 – quarterly review relating to the income and expenditure for the Town Council as of 30th June 2019.

Resolved: It was resolved to note the information.

51. BAILEY HILL HERITAGE LOTTERY FUND (HLF)

Members considered the previously circulated information which provided an update on the Bailey Hill HLF Project.

Councillor Mearns updated members on the Bailey Hill steering group visits to local schools which the steering group had undertaken as part of the consultation on the Bailey Hill play area.

Resolved: It was resolved to note the information.

52. VISITS TO TOWN AND COMMUNITY COUNCILS

Members considered the previously circulated correspondence from the Chief Officer for Governance at Flintshire County Council providing feedback from independent members of the Standards Committee following 5 visits to Town and Community Councils in the County.

Councillor Grew informed members the Standards Committee will meet on the 30th September to review all their visits to town and community councils in Flintshire. Councillor Grew put himself forward to attend on behalf of members. All members approved Councillor Grew to attend to represent Mold Town Council.

Resolved: It was resolved to note the information in the correspondence and for Councillor Grew to attend the Standards Committee review meeting on 30th September.

53. OUR MOLD – A STRATEGIC PLAN

Members considered the previously circulated report on the development of a strategic plan for the town.

Councillor Bithell suggested that the plan should include information on what has been accomplished by the Town Council. The Town Clerk confirmed that information on what the Town Council has done is included in the annual report.

Members approved the recommendations from the working group.

Resolved: It was resolved to approve the recommendations from the working group.

54. SOUND MONITORING AT EVENTS

Members considered the previously circulated report which provided background to the requirements for sound monitoring equipment, together with options to purchase or hire suitable equipment.

Following discussion members approved the purchase of sound monitoring equipment based on the costings provided, £1,757.00 plus VAT which would be covered by funds held in the events earmarked reserves.

> **Resolved:** It was resolved to approve the purchase of sound monitoring equipment.

55. NOTICE OF MOTION

Councillor Chris Bithell – I request Mold Town Council to agree to purchase and install two flashing speed cameras for section of the A5119 between Rhyd y Galed traffic lights and the old Bridge Inn in King Street.

Councillor Bithell informed members Flintshire County Council carried out traffic monitoring the A5119 section mentioned in his motion and following this it was found that 80% of the traffic is above the speed limit. Councillor Bithell has received a quote from Flintshire Highways for the purchase, installation and calibration of two speed cameras, £3,290 (£1,645 per camera). The type Flintshire Highways would recommend would be the one which display the drivers speed. The Town Clerk confirmed that the should members agree to purchase, the money would be taken from ear marked reserves for town environmental projects which was stands at £14,000.

Councillor Carberry asked if the data was available to members from Flintshire following speed monitoring in Mold, Councillor Bithell confirmed that County Councillors can ask Flintshire Highways to provide this information.

Following discussion regarding additional roads within the town which may also benefit from speed cameras, it was agreed to build the information into the town strategic plan and if residents feedback confirmed the need for additional cameras, Mold Town Council could look at do a phased approach to purchase and installation.

Members approved the purchase of two flashing speed cameras for section of the A5119 between Rhyd y Galed traffic lights and the old Bridge Inn in King Street and it was agreed that the Town Clerk would liaise with Flintshire regarding the installation.

> **Resolved:** It was resolved to approve the purchase of two flashing speed cameras for section of the A5119 between Rhyd y Galed traffic lights and the old Bridge Inn in King Street

56. NOTIFICTION OF UPCOMING EVENTS

Members considered the previously circulated information regarding upcoming events.

Resolved: It was resolved to note the information.

57. NOTIFICATION OF PLANNING DECISIONS

Resolved: It was resolved to note the report.

58. MEETINGS ATTENDED

No reports received.

59. ACCOUNTS / PAYMENTS

The Council considered the schedules previously circulated and noted that expenditure complied with the statutory powers available to local councils.

Resolved: It was resolved that the schedules of payments be approved.

The Meeting ended at 7.30pm

SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH MOLD TOWN COUNCIL'S CODE OF CONDUCT

MOLD TOWN COUNCIL		DATE: 17th July 2019
MEMBER	ITEM	MINUTE NO. REFERS

Chairman's signature: ..... Date: .....

WORD/MINUTES/MTC/MIN190717

MOLD TOWN COUNCIL

Minutes of the special Meeting of Mold Town Council held at the Town Hall, Earl Road, Mold on Wednesday 24th July 2019

PRESENT:

Councillors: Tim Maunders (Mayor), Teresa Carberry (Deputy Mayor), Karen Hodgkinson, Chris Bithell, Trevor Arnold, Sarah Taylor, Bryan Grew, Robing Guest, Haydn Bateman, Andrea Mearns, Brian Lloyd, Gareth Williams and Anthony Parry with the Clerk and Finance Officer

Also Present: None

60. APOLOGIES: Councillors Geoff Matthias, Geoff Collett and Haydn Jones with the Business and Regeneration Officer and Events and Community Engagement Officer.

ABSENT: none

61. DECLARATIONS OF INTEREST

There were no declarations of interest expressed.

Resolved: It was resolved to approve the purchase of sound monitoring equipment.

62. TOWN CLERK AND FINANCE OFFICER

Members considered the previously circulated draft recruitment pack detailing the proposed process for appointing a new Town Clerk. Discussions were made relating to the unfortunate timing of the vacancy during the summer holiday period, but all members agreed this could not be avoided. The Clerk advised that the town council should compensate for any applicants who are shortlisted for interview and amend the interview dates to allow for pre-booked holidays if required to ensure the most suitable candidate is appointed to the post. Members agreed to amend the timetable for recruitment to include that the dates are subject to change.

Councillor Bithell suggested that the job advert should include that the current Clerk is moving on following a promotion. Members supported the inclusion of promotion within the advert. Councillor Mearns suggested that the main duties and responsibilities should be amended to include that the post holder would be the lead officer for all current and future projects, members supported this amendment. Members also agreed that it should be desirable for the post holder to have an appreciation of Welsh Culture and that the staff structure should include the new post of Bailey Hill Project Officer.

The Clerk advised that following the approval of the recruitment pack with the proposed amendments there was a need to establish an appointments panel.

Resolved: It was resolved that:

a) The Town Council accept the offer from Nantwich Town Council for the current Clerk to continue to provide support to Mold Town Council once she has left her employment to ensure a smooth transition, with Nantwich Town Council invoicing for the support days provided;
b) That the Town Council approved the recruitment pack subject to the changes detailed above;
c) That Councillors Tim Maunders, Teresa Carberry, Anthony Parry, Sarah Taylor, Andrea Mearns, Chris Bithell and Bryan Grew form the appointments panel with Councillor Sarah Taylor acting as Chair for the panel.
d) That the Town Council approve the costs associated with the advertisement of the post including any translation costs.

The Meeting ended at 6.50pm

SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH MOLD TOWN COUNCIL'S CODE OF CONDUCT

MOLD TOWN COUNCIL		DATE: 24th July 2019
MEMBER	**ITEM**	**MINUTE NO. REFERS**

Chairman's signature: ..... Date: .....

WORD/MINUTES/MTC/MIN190724

MOLD TOWN COUNCIL

Minutes of the special Meeting of Mold Town Council held at the Town Hall, Earl Road, Mold on Friday 30th August 2019

PRESENT:

Councillors: Tim Maunders (Mayor), Teresa Carberry (Deputy Mayor), Karen Hodgkinson, Chris Bithell, Trevor Arnold, Sarah Taylor, Bryan Grew, Robing Guest, Haydn Bateman, Andrea Mearns, Brian Lloyd, Gareth Williams and Anthony Parry with the Clerk and Finance Officer

Also Present: None

63. APOLOGIES: Councillors Geoff Collett, Haydn Jones, Karen Hodgkinson and Geoff Matthias with the Business and Regeneration Officer and Events and Community Engagement Officer.

ABSENT: none

64. DECLARATIONS OF INTEREST

There were no declarations of interest expressed.

65. TOWN CLERK AND FINANCE OFFICER

The Chair of the Appointments Panel, Councillor Sarah Taylor provided members with a detailed report on the interviews that had been carried out. She advised members that one interviewee had stood out, and that the appointments panel had unanimously agreed to recommend the appointment of this candidate. Councillor Taylor asked that the full council approve the appointment of Mr Ian Jones, currently the Clerk of Bangor City Council.

Resolved: It was resolved that Mr Ian Jones would be offered the position of Town Clerk and Finance Officer, subject to satisfactory references on scale 37 increasing to scale 38 in April 2019.

The Meeting ended at 6.20pm

SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH MOLD TOWN COUNCIL'S CODE OF CONDUCT

MOLD TOWN COUNCIL		DATE: 30th August 2019
MEMBER	**ITEM**	**MINUTE NO. REFERS**

Chairman's signature: ..... Date: .....

WORD/MINUTES/MTC/MIN190830

4.4.

MOLD TOWN COUNCIL

Minutes of the meeting of Mold Town Council Cemetery Committee held at the Town Hall, Earl Road, Mold on Monday 8th July 2019.

PRESENT: Councillors: Chris Bithell (Chair), Tim Maunders, Andrea Mearns, Anthony Parry, Gareth Williams with the Clerk and Finance Officer and the Cemetery Superintendent.

1. APOLOGIES

Councillors: Sarah Taylor and Geoff Matthias

2. DECLARATIONS OF INTEREST

There were no declarations of interest expressed.

3. MINUTES

Resolved: It was resolved that the minutes of the meeting of the Committee held on 5th March 2019 be received and approved as a correct record.

4. INFORMATION ARISING

Agenda item 17: Following discussions relating to the possibility of scattering ashes, it was agreed that this should be included as a future item on the agenda for further consideration.

Agenda item 19: The Clerk advised members that she had spoken with the Streetscene Coordinator who was happy for the Town Council to re-seed the play area on Gas Lane following the installation of the new fencing by the Town Council. The Streetscene Coordinator was also happy for the re-seeding to include wild flower.

5. REPORT OF THE CEMETERY SUPERINTENDENT

The Cemetery Superintendent advised committee that since the last meeting in November there had been 21 burials including 3 new burials, 7 graves being reopened and 8 cremations in existing plots and 3 new cremations.

The Cemetery Superintendant advised that this year alone £4160 had been received in cremations. He added that grounds maintenance had been affected by the excessive rain but they were now almost on top of the work. The Clerk and Superintendent advised members that the Town Council had entered the Cemetery in the Best Kept Communities completion and the judges had visited earlier in the week.

Resolved: It was resolved to note the report of the Cemetery Superintendent.

6. CEMETERY FOOTPATH

Members considered the previously circulated quotes obtained for the feasibility of the new footpath at the cemetery following approval of the budget by full council in January. Members noted that the Clerk had approached three consultants of which only two were in a position to quote for the work. Councillor Mearns asked about the location of one of the consultants in Bedford, and the Clerk advised that the Town Council were limited with qualified consultants in this field.

Resolved: It was resolved that Harrison Design Consultants be offered the contract for completing the feasibility for the development of a new footpath at the Cemetery.

SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH MOLD TOWN COUNCIL'S CODE OF CONDUCT

CEMETERY COMMITTEE	DATE: 8th July 2019

MEMBER	ITEM	MINUTE NO. REFERS

WORD/MINUTES/CEMETERY/CEMETERY190305

Chairman's signature: ..... Date: .....

MOLD TOWN COUNCIL
COMMUNITY DEVELOPMENT AND REGENERATION COMMITTEE

Minutes of the meeting of Mold Town Council, Meeting of Community, Development & Regeneration Committee held at 5.30pm on Tuesday 30th July 2019 at Mold Town Hall.

PRESENT: Councillors: Geoff Collett (Chair), Anthony Parry, Andrea Mearns, Teresa Carberry (Deputy Mayor), the Business and Regeneration Officer, the Events & Community Engagement Officer and John Reynolds.

ALSO IN ATTENDANCE: None

1. **APOLOGIES:** Councillors; Tim Maunders (Mayor), Chris Bithell and Trevor Arnold and Martin Jones

ABSENT: Councillor Robin Guest and Rachael Byrne and Liz Litherland

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES

Resolved: It was resolved that:

a) The minutes of the meeting of the Community, Development & Regeneration Committee meeting held on 30th April 2019 be received and approved.

4. INFORMATION ARISING FROM THE MINUTES

John Reynolds asked if Flintshire County Council had provided a response regarding unadopted roads. The Events and Community Engagement Officer confirmed that the Town Clerk had received a status update from Sue Thomas Highways Development Control Manager Flintshire County Council on the un-adopted roads following discussed at the May meeting of town council meeting and that the information received would be shared with full council at Septembers meeting.

5. STREETSCENE UPDATE

Members considered the previously circulated report from Andrew Lightfoot Flintshire County Council Streetscene Area Coordinator regarding works carried out at Mold bus station.

Councillor Mearns informed members that work at the bus station was still outstanding and that the bus station was looking shabby. It was agreed that members would meet with Andrew at the bus station to go through their concerns and the Events and Community Engagement Officer confirmed she would take forward the meeting arrangements.

Resolved: It was resolved for members to meet with Andrew at the bus station to go through their concerns.

6. MOLD TOWN GUIDE

Members considered the previously circulated report from the Business and Regeneration Officer providing an update on the recent town guide publication and proposals for consideration for future years' production of the guide.

The Business and Regeneration Officer provided members with information on four proposals in relation to how to move forward with the town guide :-

Option 1: continue with the 2019/2020 in-house format

Option 2: produce a timeless guide using text from previous years but signposting to a website to give details on the events and latest news

Option 3: produce a timeless guide which includes a retail/business map listing for Mold / produce a standalone map

Option 4: commission a Mold town promotional video highlighting what the town has to offer through short films and marketing campaigns.

Councillor Mearns suggestion that these should not be options as there was a need / market for all four options and asked the Business and Regeneration Officer to explore each option further and report back to CDR with costings and feasibility.

Members supported this suggestion and Councillor Collett suggested that the budget for Mold visitor information should be increased as Mold Town Council no longer support the Visitor Centre which previously received £10,000 funding from the Town Council. This money This should be used in-house to promote the town.

All current copies of the 2019/2020 guide had now been distributed and members asked the Business and Regeneration Officer to request a reprint cost to ensure sufficient available for future events such as the Food Festival and other distribution avenues. Quote for reprint of 2,000, 10,000 and 15,000 copies to be taken forward by the Business and Regeneration Officer

Resolved: It was resolved that:

a) resolved for the Business and Regeneration Officer to explore options for future town guide productions
b) authorise the expenditure of the re-print of the Town guide, subject to re-print costs and budget being available.

7. REVIEW AND THRIVE ANNUAL CONFERENCE

Members considered the previously circulated report from the Business and Regeneration Officer on the Revive & Thrive Annual Conference that she had attended.

The Business and Regeneration Officer advised members that the conference had been worth attending but did she did not recommend that Mold Town Council become a member of Revive & Thrive (annual cost of £295+vat) but she would be interested in attending future conferences (cost to attend, which members and non members are required to pay)

Resolved: It was resolved to note the information.

8. TOWNSCAPE HERITAGE INTIATIVE (THI)

The Business and Regeneration Officer provided members with an update on the issues regarding contacting Chris Rees-Jones Flintshire County Council Conservation Officer to discuss the THI and therefore has been unable to progress with a steering group meeting.

Councillor Collett confirmed he would speak with Andy Roberts Strategy Manager Flintshire County Council to discuss if there is available funding to cover the Consultant costs to assist with the initial expression of interest.

Resolved: It was resolved for Councillor Collett to contact Andy Roberts Strategy Manager Flintshire County Council.

9. TOWN TRADING

The Business and Regeneration Officer provided members with an update on the trading conditions within the town. Following a very wet and cold May and June, the recent hot weather had seen an increase in footfall in the town and shops reporting good trading conditions. A couple of shops are now closing half day or full day Tuesday to replenish stock. The Money shop on the High Street had closed but there had been interest in vacant unit.

The empty units in the Daniel Owen Precinct are now all occupied bar one. The agent for 2 High Street (former New Look) had confirmed that discussions are taking place on the lease (lengthy due to repairs needed to the building) and hope to have a new tenant soon.

Home Bargains opens on 3rd August, showing confidence in the town which will hopefully will drive footfall into the town as well. Ongoing discussions with the Ambrose Lloyd Centre, they are looking to submit planning for residential use on the upper floors.

The Business and Regeneration Officer confirmed that she had entered Mold into the Great British High Street Awards.

The Business and Regeneration Officer updated members on the progress of the Business Improvement District (BIDs). The feasibility study has shown that a BID could be feasible in Mold and the next stage will be the development stage, with a consultation working with the businesses to develop a business plan ahead of a ballot vote early next year. Greater engagement with businesses by the consultants Mosaic, will be undertaken from September.

Councillor Mearns suggested Mosaic should issue printed information on the BID to all businesses, the Business and Regeneration Officer confirmed this was being undertaken by Mosaic.

The Business and Regeneration Officer tabled data received from Flintshire County Council Parking Services on the number of car parking tickets purchased per month which showed a trending decline. Members agreed for Councillor Collett, on behalf of the CDR Committee, to write to Steve Jones Chief Officer Streetscene and Transportation Flintshire County Council and Councillor Carolyn Thomas Cabinet Member for Streetscene and Countryside to consider: -

a) Introducing a shorter stay period of one hour at a reduced rate

b) Consider the cost implications of changing the pay machines over to registration number input machine

c) Consider the displacement problem currently in the town, as a large number of cars now parking on the streets and surrounding side roads

Councillor Carberry informed members about the recent pop up shop in Buckley which was hosting a number of local crafters and artists which had been well received and asked if this is something that the Town Council could assist Flintshire Small Business Group with in bringing to Mold empty unit. It was agreed for Councillor Carberry to invite a member of the Flintshire Small Business Group to the next CDR meeting to provide background information on how this was set up in Buckley.

Resolved: It was resolved to write to Flintshire County Council Steve Jones and Councillor Carolyn Thomas regarding car parking issues.

10. COMMITTEE FORWARD WORK PROGRAMME

The Chair, Councillor Collett informed members that future CDR agendas would include a forward work programme agenda item to allow all members of the committee to submit and agree future items for discussion within the terms and reference of the committee.

John Reynolds asked for agenda item on 'how to ensure adaptation to climate change is incorporated into future planning proposals' be considered for January 2020 CDR meeting. Members supported the agenda item and requested representatives from Flintshire County Council; Andy Farrow Flintshire County Council Chief Officer for Planning, Andy Roberts Strategy Manager and a representative from the Drainage Department be invited to attend the meeting.

Resolved: It was resolved to add 'how to ensure adaptation to climate change is incorporated into future planning proposals' to the January 2020 CDR agenda and invite representatives from Flintshire County Council to attend.

Meeting finished at 7.35pm

SUMMARY OF DECLARATIONS MADE BY MEMBERS
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S CODE OF CONDUCT

Community, Development & Regeneration Committee		DATE: 30th July 2019
MEMBER	ITEM	MINUTE NO. REFERS

Chairman's signature: ..... Date: .....

MOLD TOWN COUNCIL

Minutes of the meeting of Mold Town Council Planning Committee held at the Town Hall, Mold on Monday 2nd September 2019.

PRESENT: Cllrs Bryan Grew (chair), Teresa Carberry (Deputy Mayor), Brian Lloyd, Geof Matthias, Tim Maunders (Mayor), Andrea Mearns, Anthony Parry and Sarah Taylor with the Town Clerk and Finance Officer.

Also present: Councillor Geoff Collett

APOLOGIES: Councillor: Gareth Williams

Absent: None

10. DECLARATIONS OF INTEREST

There were no declarations of interest.

11. MINUTES

Resolved: It was resolved that the minutes of the meeting held on Monday 29th July 2019 be approved.

12. PLANNING APPLICATIONS

The Committee considered the following applications:

12.1 JZB/060270 - Construction of extension to an existing industrial building (Use Class B2), together with associated landscaping, service yard and drainage infrastructure at Land west of Smurfit Kappa, Maes Gwern, Mold Business Park, Mold, CH7 1XZ. The committee had no objections to this proposal.

12.2 RMH/058968 - Residential development of 20no. apartments at Land to the rear of Park House, Broncoed Business Park, Mold, CH7 1HP (Amendments and/or ad-ditional information). The committee had no objections to this proposal.

12.3 Pre Planning Consultation – Land adj. Plas Aney, Ruthin Road, Mold, CH7 1QT – The proposed development of 87 residential dwellings (of which 30% will be affordable), public open space, landscaping, means of highway and pedestrian access, local highway and pedestrian infrastructure improvements. The committee did not support the proposals for future development at Plas Aney. The proposed site is not identified for future development in the Mold Town Plan 2017-2030. The site is also not identified for housing development within the emerging Flintshire Local Development Plan which will be out for consultation in September 2019. This site was not identified for future housing within the Town Plan due to the potential coalescence with Gwernymynydd. In addition, the Town Council agreed the timing of the consultation for the proposed development during August has given limited time for residents and stakeholders to respond as it is the holiday period and local govern-

ment recess. There was also no offer of a public exhibition prior to a request from the Local County Councillor.

12.4 WELSH GOVERNMENT CONSULTATION – The draft National Development Framework has been published for consultation which will set the direction for development in Wales from 2020 to 2040. The committee agreed that representatives from the committee should first attend the consultation event in Wrexham before considering a response on behalf of the Town Council. It was agreed that Councillors Andrea Mearns, Anthony Parry, Sarah Taylor and Teresa Carberry would attend the consultation event.

12.5 ADW/060059 - Converting ground floor flat into one 1 bedroom flat and one studio flat at 9 Gordon Terrace, King Street, Mold, CH7 1LD. The committee had no objection to this proposal.

Resolved: It was resolved that the above comments be forwarded to Flintshire County Council and to Gower Homes the developers of the Plan Aney site.

SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH MOLD TOWN COUNCIL'S CODE OF CONDUCT

PLANNING COMMITTEE	DATE: 2nd September 2019

MEMBER	ITEM	MINUTE NO. REFERS

Chairman's signature: ..... Date: .....

WORD/MINUTES/PLANNING/PLANNING 190902

MOLD TOWN COUNCIL

Minutes of the meeting of Mold Town Council Policy and Audit Committee held at the Town Hall on Monday 16th September 2019.

PRESENT:

Councillors: Haydn Bateman (Chair), Teresa Carberry, Bryan Grew, Anthony Parry, with the Clerk and Finance Officer.

Apologies: Councillor Geoff Matthias and Sarah Taylor

5. DECLARATION OF INTERESTS

There were no declarations of interest.

6. MINUTES

Resolved: It was resolved that the minutes of the meeting of the Policy & Audit Committee held on 10th June 2019 be received and approved as a correct record.

7. FINANCIAL REGULATIONS

Members noted the current Financial Regulations of the Council were approved and adopted in March 2018. The Committee, having considered the report and the documentation, agreed to recommend their approval to the Council at its meeting on 26th June to allow the external audit to proceed.

The Clerk advised that new Model Financial Regulations had been prepared by NALC and One Voice Wales and went through each paragraph that had been affected by the update. Members agreed to the amendments noting that some areas that were discretionary, particularly relating to sums of money that the Town Council should look to adopt the highest sums of money where there were differences between the existing Financial Regulations and the new Model regulations. Members also agreed to recommend an increase in the amount of petty cash held, currently £150, increasing to £300 to allow for periods when petty cash is used for events.

Resolved: It was resolved that subject to the observations made by members that the Model Financial Regulations be recommended for approval by the Town Council

SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH MOLD TOWN COUNCIL'S CODE OF CONDUCT

POLICY & AUDIT COMMITTEE	DATE: 10th June 2019

MEMBER	ITEM	MINUTE NO. REFERS
None		

WORD/MINUTES/COMMITTEE/AUDITSUBCTEE190916

Chairman's signature: ..... Date: .....

ITEM 6.

Business & Regeneration Report – September 2019

Other	Further to the Town Council's submission to the Great British High Street awards, Mold has been shortlisted and is now in the running to be crowned Rising Star of the year 2019. Previous year's winners have all reported increased footfall and trading as a result. This is a great opportunity for us as a community to promote and showcase our wonderful town. Mold has had great coverage in the Press and has even appeared on North Wales TV. Three high profile judges will be visiting Mold to see for themselves what a great town we have on **Thursday 26th September**. We are very grateful for the support of our businesses and community and there will be a number of stalls and activities on the Daniel Owen Square throughout the day, including free CPR & Defibrillator training from 10.30am. Between **1.00-3.00pm** (the official judging time) there will be a special 'Welcome to Mold event'. We will be joined by Cambria band and local schools who will be performing, together with stalls and stands promoting what the town has to offer and providing a 'Taste of Mold' for the judges. At 2.00pm the judges will be undertaking a tour of the town itself before returning to the Daniel Owen square at 3.00pm to say their farewells.
Town Trading	Following on from the informal meet and greet for businesses on the 1st August, I have been meeting businesses and following up on emails and phone calls through the promotion of the event itself and those who were unable to make it. This includes a business within the town looking for premises for expansion, a new digital business on the Bromfield industrial estate and a potential social enterprise in the Glanrafon centre. Home Bargain's is now open and the Food Warehouse (part of the National retailer Iceland) which focuses on frozen foods is due to open on the 1st October. TaxAssist (1 St David's Building) opened on the 17th September and reported a good first day's business. Polka Dot Travel is due to open shortly in unit 23 in the Daniel Owen Precinct. 'Clays of Mold' ceased trading on the 29th August as did Greggs (3-5 High Street) on the 17th August. Significant works has been undertaken at 2 High Street (formerly New Look) and new tenants set to be in place shortly. Considerable interest in the former Money Shop on the high street hopeful this will be tenanted soon. The former party shop (30 High Street the corner of High Street and Earl Road) is now let and works internally are underway. In conjunction with FCC and WG (Business Wales) a free Social Media Workshop was organised for the Market and High Street Traders. The training focused on writing engaging posts and making the most of on-line tools. The session was very well received by those who attended and included a follow up 121 with the business from Business Wales if requested. Retailers are reporting an increase in footfall in the town (following a very wet and cold May) and shops reporting good trading conditions. A couple of shops, are now closing half day or full day Tuesday to replenish stock.

	Further to comments from the traders on car parking permits for their staff, I have raised this with FCC and awaiting on feedback.
Environment	FCC have brought forward their winter planting schedule in preparation for the Judges visit on the 26th September and a deep and thorough clean of the town has also been requested. Members of the CDR Committee met with FCC Streetscene to address the state of the Bus Station and repairs and cleansing undertaken. A Cleansing schedule has now been produced and 'tool box' talks reintroduced to cleansing staff.
Projects	2019/2020 Mold Town Guide (first year this has been produced internally) now printed and all 22,500 copies have been distributed to local tourism outlets as well as houses in Mold and retailers. A re-print of 2,000 copies has been ordered in time for the Mold Food and drink festival. Investigating ways in which the town guide can be produced more efficiently for future years, together with a potential street map of Mold and a promotional video. A task group meeting on the Business Improvement District (BID) was organised by the consultants Mosaic on 9th September. Mosaic will now be undertaking visits to Mold and organising drop in sessions as part of the planning and development stage. A Newsletter will be produced, translated and distributed to the businesses in the proposed BID area, addressing some of the key frequently asked questions. The proposed timescale is October to November to be spent doing business engagement and the production of a 'summary business plan', with the campaign starting in January 2020 and a ballot approximately late February to mid-March 2020.

ITEM. 9.

Queens Lane - This is not highway maintainable at public expense however it is owned by the Council and it's maintenance would fall on Valuation & Estates. For any issues contact should be made with the Asset Manager (Valuation & Estates) – Lisa McLellan Tel: 01352 703105.

Wesley Place - The initial section serving Maes Y Dre is adopted (see plan). The remainder only serves a limited number of residential units (4/5) and is a private street not maintained by the Highway Authority.

Tyddyn Street - This is not highway maintainable at public expense but it the route of Public Footpath number 6. It's status as a definitive right of way means that it is maintained commensurate with its use as a footpath by Public Rights of Way. Contact Team Leader Access – Derrick Charlton – Tel: 01352 703926.

Off Chester Road - The only new houses that I am aware of are to the east of the Queens Head. These consist of two residential blocks, 5 properties in total, (new houses) served by a central private parking court which was never intended to be adopted by Flintshire County Council as Highway Authority.

Bryn Coch Crescent - Historic development of bungalows with a roadway that has never been constructed in accordance with adoption requirements and constitutes a private street. If the roadway was to be considered for adoption it would have to be laid out, constructed, lit and drained to adoption requirements and funded by the residents/frontagers to the street.

Upper Bryn Coch - Maes Tywod developed by Stewart Milne. S278 agreement in place with FCC for alterations to the existing highway to facilitate access to the site. This agreement is supported by a bond and the developer is aware of some redial works that are required prior to formal sign off. A S38 agreement has been recently returned for the internal estate road following pressure on the developer from Highways Development Control. The intention is for the estate road to be adopted as highway maintainable at public expense once the works identified in a meeting held in June 2019 with the developer have been attended to. At present the roadway is still under the jurisdiction of the developer.

Tai Maes - Morris Homes development adopted by Flintshire as highway on 12 March 2019.

Lon Isaf - Housing association development which was intended to be adopted. No S38 agreement returned by the developer so therefore not signed and sealed. Questions raised over culverted watercourse within the site. Currently under the jurisdiction of the housing association for maintenance and repair.

Cunliffe Street - Unmade and unadopted historic terraced development. Similar to Bryn Coch Crescent insomuch that it would have to be laid out, constructed, lit and drained to adoption requirements and funded by the residents/frontagers of the street.

ITEM 10.

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aura
leisure & libraries

Mrs Samantha Roberts
Clerk to Mold Town Council
Town Hall
Earl Road
Mold
Flintshire
CH7 1AB

Your Ref/Eich Cyf	
Our Ref/Ein Cyf	RR/LB
Date/Dyddiad	7 August 2019
Ask for/Gofynner am	Richard Roberts
Direct Dial/Rhif Union	01352 702466
Email/Ebost	richard.roberts@aura.wales

Dear Clerk,

Match Funding Scheme
Improvements to Children's Play Areas 2019/20

I am pleased to advise that Flintshire County Council has allocated £105,000 from its 2019/20 budget for the match-funding of improvement works to children's play areas. The match-funding scheme is now in its tenth year with around £2 million being invested jointly by the County Council and Town & Community Councils in over 100 play areas over the previous nine years.

Flintshire County Council wishes to continue working in partnership with Town & Community Councils on a match-funding basis (£ for £) and seeks expressions of interest for the 2019/20 scheme.

It is important that the County Council targets its future investment towards those sites of greatest need in terms of play deprivation and strategic importance and the 2019/20 match-funding scheme is, therefore, based upon the following principles:

- County Council match-funding is aligned to the findings of the Play Design service's condition survey report;
- The Play Design service, managed by Aura Leisure & Libraries Ltd, will identify those play areas which are in scope (RED and AMBER sites) and out of scope (GREEN sites); and
- A maximum contribution of £10,000 per scheme.

To assist your members' decision, Aura's Play Design service has identified the following play areas within your community as sites for consideration:

- Sites ranked RED — Bailey Hill, Maes y Dre
- Sites ranked LOW AMBER — Lon Cae Del, Bryn Hilyn Lane, Maes y March, Parkfields

Maes y Dre is the play area identified as being most in need of investment.

In order that we have an agreed programme in place, I would be grateful if you can provide your nomination to Richard Roberts, Aura's Play Design Officer, by 30 September 2019. The outcome of your expression of interest will then be reported back to you at the earliest opportunity. I also need to advise that the County Council cannot guarantee that all nominations will be approved. Similarly, it may be necessary to make a reduction in the level of match-funding the County Council is able to offer dependent on the number of expressions of interest received.

The 2019/20 match-funding scheme is being managed and delivered by Aura Leisure & Libraries Ltd in partnership with the County Council. Should you require any further information, please do not hesitate to contact Richard Roberts on 01352 702466 or via richard.roberts@aura.wales.

Thank you for your continued support of children's play.

Yours sincerely,

Paul Jones
Business Improvement & Performance Manager (Aura)

Report for Mold Town Council

Item 11

Date of Meeting: 25th September 2019

MOLD BUSINESS IMPROVEMENT DISTRICT

1. Purpose of Report

1.1 To receive an update on the Business Improvement District (BID) in Mold and to consider the Town Council's position as a rate payer for the ballot which is scheduled in late February mid-March 2020.

2. Background

2.1 A Business Improvement District (BID) is an arrangement whereby businesses get together, decide what improvements they want to make in their Town Centre, how they will manage these and what it will cost them. This all goes into a business plan which is voted on by all those who would have to pay. The BID lasts for a maximum of 5 years and must be able to demonstrate how it benefits the businesses that have funded it.

In October 2018 The Mosaic Partnership was commissioned by Flintshire County Council to assess the feasibility of developing a Business Improvement District (BID) in Mold. The Mosaic Partnership has gathered extensive qualitative data from, public agencies, businesses and key stakeholders within the study area. The Mosaic Partnership also conducted a desktop literature review of a number of relevant documents, strategies and plans to outline the operating context for any BID.

The findings from the Feasibility Study conclude that a BID in Mold is viable.

As a result, the BID in Mold has progressed to Stage 2, planning and development through to ballot and FCC will continue to work with the Town Council on this initiative.

3. Considerations

3.1 A BID is a mechanism which allows businesses to raise a sum of money to manage and deliver projects that they have identified and believe will improve their trading environment, ultimately increasing trade for those businesses who are paying for the improvements.

Once projects and services have been agreed by businesses along with how they are going to be delivered and managed, they are costed up and set out in a detailed business plan. The cost to each business is worked out on a pro rata basis. 'This is called the 'BID levy'. An independent and formal vote then takes place on the agreed projects and services and if the majority vote Yes then all within the BID area have to pay. In addition, BIDs can draw in other voluntary funding, grants and 'in kind' contributions to supplement the BID levy.

The Town Council will therefore have a vote during the ballot for the BID in Mold and should the BID be a majority Yes vote, will also need to pay the Bid Levy.

4. Recommendations

4.1 That the Town Council consider the report and agree the position of Mold Town Council during the ballot for the proposed introduction of a Business Improvement district.

5. Financial Implications

Should the BID have a majority vote, and based on the Town Council ratable value and an indicative levy of 2% (yet to be determined). The likely annual cost for the Town Council would be in the region of £260.

6. Equalities Impact

6.1 No Impact on Equalities

7. Personnel Implications

7.1 FCC will work with Mold Town Council and although the process is managed through The Mosaic Partnership, the Business and Regeneration Officer will be required to allocate time to coordination meetings and Welsh Government BID meetings through the development of the BID.

8. Consultation

The Mold BID Project Manager Kevin Brownell, is available through the development phase if there are any questions. Businesses can arrange a chat or a meeting in person. A Mold BID Newsletter will shortly be distributed to the businesses within the proposed BID area.