**MOLD TOWN COUNCIL**

Minutes of the Mold Town Council held at Mold Town Hall, Mold on Wednesday 24th June 2015.

**PRESENT:**

Councillors: Brian Lloyd (Mayor), Haydn Bateman, Chris Bithell, Geoff Collett, Ray Dodd, Bob Gaffey, Robin Guest, Carol Heycocks, Karen Hodgkinson, Anthony Parry, Phil Thomas and Gareth Williams, The Town Centre Manager, The Clerk and Finance Officer and Support Officer.

**ALSO PRESENT:**

One member of the press.

**APOLOGIES**: CouncillorS, Richard Brookes, Andrea Mearns, Bryan Grew and Geoff Matthias

**30. DECLARATIONS OF INTEREST**

Councillor Gareth Williams declared an interest in Agenda Item 18 regarding the proposed maintenance work on the Bailey Hill lodge.

**31. MAYORS ANNOUNCEMENTS**

The Mayor advised members of his recent activities:-

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| Date | Event & Location |
| 29/05/2015 | St Mary's Church Hall (King St) to present MTC plaque to children from Patagonia (Argentina) |
| 02/06/2015 | Mold's Got Talent auditions - judge |
| 03/06/2015 | Nightingale House Hospice, Vintage Tea Party, 2pm-4pm |
| 05/06/2015 | Suitcase Theatre, 7.30pm at Theatre Clwyd, 2 x complimentary tickets |
| 07/06/2015 | Buckley Mayor's Cllr Richard Jones Civic Service, Bistre Church, followed by service at Church Hall |
| 08/06/2015 | Fat Boar opening |
| 13/06/2015 | Clubhouse AGM & BBQ |
| 14/06/2015 | Chair of FCC, Cllr Ray Hughes Civic Service, Leeswood Methodist Church, King Street, Leeswood |
| 16/06/2015 | Mold's Got Talent auditions - judge |
| 19/06/2015 | Race night at the Drovers in aid of Blues & Soul |
| 19/06/2015 |  Emerge Community Arts in Theatr Clwyd, organised by Janiene Davies |
| 20/06/2015 | Suitcase theatre performance, Theatr Clwyd |
| 23/06/2015 | Mold's Got Talent Semi Final - judge |
| 24/06/2015 | Solvings - 12.30- 14.30, in support of Regular & Reserve Armed Forces, includes buffet lunch. |

**32. MINUTES**

 **Resolved:** It was resolved that:

a) The minutes of the meeting of the Council held on held on 277h May 2015 be received and approved;

b) The minutes of the meeting of the Special Meeting of the Council held on 1st June be received and approved;

c) The minutes of the meeting of the Planning Committee held on 3rd June 2015 be received and noted;

**33. INFORMATION ARISING FROM THE MINUTES**

There was no information arising from the minutes.

**34. REPORT OF THE TOWN CENTRE MANAGER**

The Town Centre Manager presented a verbal report to the Council in which he informed members that the Tourist Information Points would be delayed until end of July.

Mold Business Forum (MBF) are looking into setting up a Mold Traders Group under the MBF umbrella. Martin Jones and Cllr. Anthony Parry will be chairing the steering group and it will be discussed at the traders meeting, to be held at the Town Hall on Thursday 2nd July. Representatives from Welsh Water will be attending the traders meeting to discuss availability of a compensation package for loss of trade during the repairs to the water pipes. The Town Centre Manager asked members if they were available to attend the meeting on the 2nd July.

The Mold Business Forum Annual General Meeting will be held on the 15th July at the Beaufort Park Hotel and is open to all members to attend.

The Town Centre Manager and the Town Clerk are attending a car parks meeting with senior management from Flintshire County Council on the 9th July to discuss car parking in the town, how best to use the car park revenue and also to discuss other issues affecting car parking within the town. Councillors Chris Bithell and Robin Guest as part of the sub group will be in attendance and Councillors Geoff Collett and Anthony Parry will also attend.

The contractors who carried out the redevelopment of the Daniel Owen Square will be carrying out snagging on the area and the Town Centre Manager will be attending a meeting with the contractor and Flintshire County Council to represent the Town Council’s views regarding the works carried out.

The response to the livestock survey has been very good with over 1000 on-line surveys completed. The survey remains open until the end of June.

The Town Centre Manager and the Town Clerk had met with Andy Lightfoot who is the new Streetscene Supervisor taking over from Fraser Roberts as of the 1st July and Andy had expressed an interest in attending a future meeting of the Town Council to introduce himself and to discuss his aims for the town.

Members supported the Town Centre Manager’s request for a letter of appreciation to be sent to Fraser Roberts to thank him for his many years of service to the town. The Town Clerk was asked to send on behalf of Mold Town Council.

Following banners being removed from Kings Street car park and roundabout at the bottom of Kings Street, the Town Centre Manager had a productive meeting with Flintshire County Council Development Control & Enforcement Senior Manager regarding the placement of banners within the town. The Town Centre Manager will work with the team at Flintshire County Council to determine suitable areas for banners and acceptable sizing and agree a way forward.

Councillor Gareth Williams raised the issue of A-Boards which had become a problem within the town, especially on market days due to market stalls coming onto the pavement which reduces the walk space between the stalls and A-boards. The Town Centre Manager was asked to address the situation as a matter of priority and traders to be asked to be mindful when advertising. The Town Centre Manager confirmed he had made representation to Flintshire County Council regarding the A-boards and Flintshire County Council would address. Councillor Williams suggested it was discussed at the Traders meeting on the 2nd July.

Mold Alun year 9 pupils are undertaking a project to construct a newsletter about Mold in 2015 and a panel of experts from local business, services and the Town Council attended a meeting at the school to answer questions from pupils, the Town Centre Manager, the Town Clerk, the Mayor and Deputy Mayor all attended on behalf of Mold Town Council.

Pupils from Maes Garmon will be carrying out volunteering and will be planting up flower beds at New Street car park and on Gas Lane with Councillor Haydn Bateman on Monday 29th and Tuesday 30th June.

There were a number of events planned over the next couple of months which members may wish to volunteer at or attend. These included the Town Carnival which is taking place on Sunday 12th July, the Blues and Soul Festival which is over 3 days; 31st July, 1st and 2nd August. The 70th Anniversary of VJ Day will be held on Sunday 16th August. There will also be the Mayor’s Charity Concert on Tuesday 25th August at Cymru Theatre Clwyd with special guests Richard & Adam Johnson and tickets will be available shortly.

**35. LOCAL GOVERNMENT PENSION SCHEME (LGPS) SERVICE LEVEL AGREEMENT**

Correspondence from the Clwyd Pension Fund had previously been circulated to members for review. The Town Clerk asked members for approval to sign and return the local government pension service level agreement.

**Resolved:** It was resolved to approve the Town Clerk to sign and return the

 Local Government Pension Scheme service level agreement.

**36. MOLD AS A DEMENTIA FRIENDLY COMMUNITY**

Councillor Carol Heycocks presented a verbal update to members on her work with the Alzheimer’s Society and the progress in making Mold a Dementia Friendly Community.

A Dementia Friendly Community Co-ordinator had been recruited to help with the project to make Mold a Dementia Friendly Community. Councillor Heycocks and Jacky Baldini, who is the Operations Manager for North Wales Alzheimer’s Society had met to discuss traders who had already expressed an interest in becoming dementia friendly and to discuss the way forward. A schedule had been put together to show how the Alzheimer’s Society planned to use the money which had been raised by Councillor Heycocks during her term as Mayor.

**Resolved:** It was resolved to note the report.

**37. FINANCIAL ASSISTANCE**

The Council considered the report detailing the applications and recommendations of the Panel for financial assistance.

**Resolved:** It was resolved to approve the report.

**38. WALES RETAIL RELIEF SCHEME AND LOCAL NEEDS SCHEME**

Members considered the previously circulated correspondence from Sandy Mewies AM, providing information from Edwina Hart AM, Minister for Economy, Science and Transport on the Wales Retail Relief Scheme and Local Needs Scheme.

**Resolved:** It was resolved to note the report.

**39. MATCH FUNDING – CHILDREN’S PLAY AREAS 2015/16**

Members considered the previously circulated correspondence from Flintshire County Council confirming budget provision for the improvements to children’s play areas for 2015/16. Invitations are being accepted for nominations of proposed play areas with agreed level of contributions up to a maximum of £10,000. Recommendations within the correspondence propose investments at Maes y Dre play area, based on the play area condition survey and strategic importance.

Members raised a number of comments including whether funding linked to recent housing development may be available for two further play areas near to Maes y Dre.

It was agreed the Clerk would be given delegated power to make enquiries regarding additional funding for the new play areas before committing to the match funding at Maes y Dre. If the additional funding was available, then the Clerk would ask for confirmation of the next play with the highest priority for improvements and commit the funding to that area.

Councillor Haydn Bateman informed members that 106 funding had been received for the Chapel Street play area and asked if consideration could be made for funds from match funding to make up the difference to the cost to the play equipment for that area.

 **Resolved:** It was resolved that the Town Clerk be given delegated power to assign the agreed funding to the play area in most need.

**40. OUTSIDE ORGANISATIONS**

Following a deferral from the Town Council AGM in May, members were asked to appoint a representative from Mold Town Council to the Mold Town Band Management Committee. Due to current commitments of members to organisations outside of Mold Town Council, members asked for a decision to be made at the next AGM of the Town Council.

**Resolved:** It was resolved to defer until the next Town Council AGM

**41. NOTICE OF MOTION**

41.1 Councillor Carol Heycocks asked members to support the review of the current hours worked by the Support Officer and asked for the Personnel Committee to review and make recommendations to Council.

Members approved for the review of the hours worked by the Support Officer to be carried out by the Personnel Committee.

41.2 Councillor Geoff Collett asked members to consider his proposal for the Town Clerk to approve the increase in the hours of the Town Centre Manager during the run up to events which he plays a pivotal role.

Following a debate on the proposals it was agreed that the Town Clerk would be given delegated power until the end of September to approve the additional hours worked by Town Centre Manager and the additional hours would be costed to the event.

It was also agreed the Personnel Committee would review the Town Centre Manager and the Support Officers hours and duties and provide recommendations to the Town Council.

**Resolved:** It was resolved to:-

1. Give delegated power to the Town Clerk until the end of September to approve the additional hours worked by Town Centre Manager which would be costed to the event.
2. The Personnel Committee would review the Town Centre Manager and the Support Officers hours and duties and provide recommendations to the Town Council.

**42. NOTIFICATION OF PLANNING DECISIONS**

 **Resolved:** It was resolved to note the report.

**43. MEETINGS ATTENDED**

Councillor Geoff Collett, on behalf of the Blues & Soul committee, asked for volunteers for the 3 day festival.

Councillor Anthony Parry and the Support Officer had met with Cymru Theatr Clwyd to discuss plans for the Mayor’s Charity Concert which will be held on Tuesday 25th August.

**44. ACCOUNTS / PAYMENTS**

The Council considered the schedule previously circulated and noted that expenditure complied with the statutory powers available to local councils.

**Resolved:** It was resolved that the schedule of payments be approved.

**45. EXCLUSION OF PUBLIC AND PRESS**

**Resolved:** It was resolved to exclude the public and press from the meeting in order to allow discussion on confidential matters.

**Councillor Gareth Williams left at 8.00pm**

**46. BAILEY HILL LODGE**

Members considered previously circulated quotes which had been received for the proposed works required to the Bailey Hill lodge before re-letting the property.

Following discussions, members agreed that decorating and repairs should be carried out inside the property. Members agreed the fencing at the front of the property did not require any work, but asked the Town Clerk to confirm if the back yard area was secure and if so, no works are to be carried out externally. If the back yard is not secure, members approved the Town Clerk to instruct works to be carried to make secure.

Members agreed existing tenant agreement should be amended to exclude dogs from the property.

**Resolved:** It was resolved to approve the work to be carried out internally at the property and to ensure the back yard is secure. The Town Clerk was asked to take forward the changes to existing tenant agreement to exclude dogs from the property.

**The Meeting ended at 8.30pm**

**SUMMARY OF DECLARATIONS MADE BY MEMBERS**

**IN ACCORDANCE WITH MOLD TOWN COUNCIL’S**

**CODE OF CONDUCT**

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| **MOLD TOWN COUNCIL** | **DATE: 24st June 2015** |

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| **MEMBER** | **ITEM** | **MINUTE NO. REFERS** |
| Cllr. Gareth Williams | Agenda item 18 Proposed maintenance work on the Bailey Hill lodge. | 46 |

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