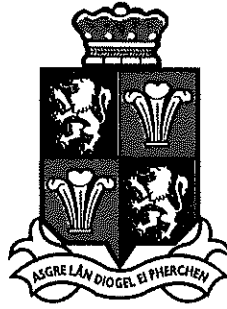


**MOLD TOWN COUNCIL  
CYNGOR TREF YR WYDDGRUG**

Unit 10  
Daniel Owen Precinct  
Mold  
Flintshire  
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[www.moldtowncouncil.org.uk](http://www.moldtowncouncil.org.uk)

Members of Mold Town Council - Finance Committee

Councillors: Paul Beacher (Mayor), Joanne Edwards (Deputy Mayor), Chris Bithell, Teresa Carberry, Tina Claydon, Robin Guest, Suzanne Thomas and Geoff Collett.

12<sup>th</sup> June 2025

Dear Councillor,

You are requested to attend a meeting of the **Finance Committee** to be held in the Council Offices, Unit 10, Daniel Owen Precinct, Mold at 6pm on **17<sup>th</sup> June 2025**.

Attendance is also available via video link – zoom link below.

Yours sincerely,

Town Clerk and Finance Officer

**Join Zoom Meeting**

<https://us02web.zoom.us/j/87538245611?pwd=oS1bjTOWZ97o21CVRY8qDlvHISiUsm.1>

**Meeting ID: 875 3824 5611**

**Passcode: 009490**

**Agenda**

**1. CHAIR OF FINANCE COMMITTEE**

To **elect** a chair for the Finance Committee for the Municipal Year 2025/26.

**2. Apologies**

To **receive** apologies for absence.

### 3. DECLARATIONS OF INTEREST

To **receive** any known declarations of interest in items below.

### 4. MINUTES

To **approve** the Minutes of the previous meeting held on 11<sup>th</sup> March 2025 (copy attached).

### 5. COMMUNITY GRANT APPLICATIONS

To **consider** the following applications (applications attached) - £3,350 total budget

- (a) 50+ Action Group
- (b) Cor Y Pentan
- (c) Mold Alex
- (d) Mold Rugby Club

### 6. REQUEST FOR FINANCIAL SUPPORT

- (a) Llangollen International Eisteddfod

### 7. FINANCE REPORT

To **consider** the Financial Report from the Town Clerk (attached).

### 8. 2024/2025 Budget

To **note** the attached current budget.

### 9. EAR MARKED RESERVES

To **note** the attached current Ear Marked Reserves

### 10. VAT Return months 11-1

To **note** the attached recent VAT return.

## MOLD TOWN COUNCIL

Minutes of the Meeting of Finance Committee held on the 11<sup>th</sup> March 2025 in the Council Chambers, Town Hall, Earl Road and via Zoom.

**PRESENT:** Councillors Brian Lloyd (Mayor) and Paul Beacher (Deputy Mayor),

**VIA ZOOM:** Councillors Robin Guest (Chair), Chris Bithell and Teresa Carberry

Officers: Jo Lane, Town Clerk and Finance Officer

### 26. APOLOGIES

Apologies were **noted** from Councillors Haydn Jones and Tina Claydon.

### 27. DECLARATIONS OF INTEREST

Councillor Brian Lloyd declared an interest in item 4 (b).

### 28. MINUTES

It was **resolved** that the minutes from the previous meeting held on 10<sup>th</sup> December 2024 were approved.

### 29. COMMUNITY GRANT APPLICATIONS

The Community Grant budget available was: £458.00

A total of six Community Grant applications were considered and it was **resolved** that:

- (a) Outside Lives – Unsuccessful
- (b) Community Clubhouse and Garden Ltd – Application withdrawn.
- (c) Mold Alexandra FC – Unsuccessful
- (d) Alun School - £200
- (e) Ysgol Bryn Gwalia - £258
- (f) The Cottage Nursing Home - Unsuccessful

### 30. REQUEST RECEIVED FOR FINANCIAL SUPPORT

The request for financial support from SSAFA – the Armed Forces Charity was considered by the committee. While the committee acknowledges and greatly respects the vital work carried out by the charity, it was noted that, as a national charity, SSAFA has access to other funding opportunities. Therefore, it was **resolved** that the request for financial support would not be approved.

### 31. FINANCE REPORT

The Town Clerk highlighted items in the Financial report. The committee discussed the upcoming cost for the by-elections and the budget currently available to cover these costs including Ear Marked Reserves.

It was **resolved** to recommend to the Town Council that £8,000 from the unspent budget for 101 Salaries should be transferred to EMR 313-Election Provision at the end of the financial year in preparation for the 2027 Elections.

The committee requested that the Town Clerk request an estimated cost for the full election from Flintshire County Council.

The Town Clerk advised that an unexpected invoice had been received with regards to Christmas Lighting for £2,202.00. This invoice is currently being discussed with the provider. Once finalised the Town Clerk recommended that 315 EMR-Xmas Lights should be used to cover this cost once the invoice amount had been agreed. The committee **resolved** to recommend this to the Town Council.

It was **resolved** to accept the Financial Report submitted by the Town Clerk and Finance Officer. (Appendix a).

### 32. 2024/25 BUDGET

The budget was **noted** by the Finance Committee.

### 33. EAR MARKED RESERVES

The current Ear Marked Reserves were **noted**.

### 34. VAT RETURN MONTHS 8-10

The submitted VAT return report for Months 8-10 was **noted**.

### 35. NEW OFFICES COSTING

The Finance Committee **noted** the current expenditure with regards to the new Town Council offices and relocation costs.

**Meeting ended at 18.51pm**

**SUMMARY OF DECLARATIONS MADE BY MEMBERS  
IN ACCORDANCE WITH MOLD TOWN COUNCIL'S  
CODE OF CONDUCT**

<b>FINANCE COMMITTEE</b>	<b>DATE: 11.03.25</b>
--------------------------	-----------------------

<b>MEMBER</b>	<b>ITEM</b>	<b>MINUTE NO. REFERS</b>
Councillor Brian Lloyd	4(b)	29 (b)

Chairman's signature: ..... Date: .....

# Appendix a.

## Report for Mold Town Council Finance Committee

Date of Meeting: 11<sup>th</sup> March 2025

### Accounts 2024/2025 - Finance Review by the Town Clerk and Financial Officer

Finance Committee Members are asked to consider this report in compliance with good financial management and practice expected within the Town and Community Council public sector. I have put together the current financial position resulting from the Town Council's operational outcomes so far this year and a commentary of facts, figures, explanations and current financial considerations that Members are undertaking.

#### **Purpose of Report**

1. To consider the position relating to the income and expenditure of the Town Council as at 28<sup>th</sup> February 2025.

#### **Background**

2. This year's estimates for income and expenditure were approved in January 2024 when the precept for the year was also agreed.

3. The Internal Auditor recommends the regular review of income and expenditure and the attached schedules are intended to satisfy that recommendation.

4. The figures shown in the Detailed Balance Sheet up until the end of Month 11 (February 2025) gives a clear overview of the council's current Financial situation (Appendix 1). A detailed income and expenditure report by budget heading are also attached (appendix 2)

5. The estimate budget agreed for the year is £409,351 (in January 2024) and the Council's expenditure up to 28<sup>th</sup> February is £350,473.

#### **Comments on the Accounts**

##### 6. Overview of Cost Centre – 101 Admin

1091 VAT Interest – I have set up a new cost code for VAT Interest received. This is a new addition to the budget. This is a new development that HMRC have started to give interest on VAT funds held. Following our last VAT return (Month 7 to 9) our VAT reclaim amount was £2,129.88, however, the amount received was £2,130.32 – 44p difference. Although not a huge amount, I felt it was best to set up a separate code to record should this information need to be accessed in the future.

4000 Salaries – The cost for salaries budgeted for this financial year included a third full time staff member. After consideration from the Town Council, two part-time members of staff were employed and joined the Council on the 11<sup>th</sup> November 2024.

This accounts for the underspend in this budget code. However, the 4009 Temporary staff expenditure of £5,557 does need to be transferred into the salary cost code.

4001 National Insurance – Similar to salaries there is a significant underspend in the budget code due to original budget created was to accommodate a third full time member of staff.

There is a significant rise in the draft budget for the next financial year to cover the increase of National Insurance Contributions for Employers which will raise from 13.8% to 15% and incorporates the reduction in the National Insurance Threshold from £9,100.00 to £5,000.

4002 Pension – Employer – The Town Council started the financial year in credit with the Clwyd Pension Scheme to the sum of £14,300. The surplus has accrued since Mold Town Council initially joined the scheme at 100% funding. Pension fund contributions are based on a combination of assets and liabilities, which fluctuate over time.

- Assets refer to the employer's individual share of all investments held within the Clwyd Pension Fund.
- Liabilities represent the specific costs associated with retirement and death benefits payable to employees.

These elements are dynamic and do not remain static. Since joining the fund, Mold Town Council's funding level has increased, leading to the generation of a surplus. The extent of these fluctuations varies between employers, influenced by factors such as employee ages and length of service.

At the last financial report in December 2024 the Council was £499.60 in credit. This credit has now been used.

4006 Staff Advertising – While advertising for the two new Support Officers, I made use of a variety of free ways to advertise the job advert. Therefore, no funds were used for this purpose. This budget is likely to remain unspent by the end of the Financial Year.

4101 National Non-Domestic Rates – This cost is already accounted for under Cost Centre 103 – Town Hall. Therefore £1500 will remain unspent at the end of the financial year.

4105 Telephone and Internet – In my last Financial report I highlighted that due to entering a short-term contract and the increase of active new email addresses for members of staff, there is to be an overspend in this budget line. The overspend is currently £1,917. This cost code covers the costs for telephone and internet as well as the cost of Citrix and email addresses/ inboxes. The overspend in this cost code is likely to be £2,400.

4107 Stationery – There is an overspend in this cost code of £259, the increase in costs is due to new members of staff (more items needed) and filing and preparing for the move to new premises.

4108 Subscriptions – As reported previously there is an overspend of £493. In the draft budget for 2025-26 this budget has been increased to £4,000 to cover the costs of all expected subscriptions, which include SLCC, One Voice Wales, Flintshire Tourism, Events and Cittaslow.

4111 Audit Fees – We are still awaiting invoices from Audit Wales to cover two years' Audits. This cost code for costs associated with our internal auditor and end of year closed down by Rialtas. If invoiced by Audit Wales before the end of the Financial year – this will likely mean this cost code will go over budget.

4116 Election Costs – The estimated cost of the by-election is £9,000. As the election is scheduled for April, this expense will likely be incurred in the 2025/26 financial year.

For 2024/25, £2,000 has been budgeted for election costs and will be transferred to EMR 313 – Election Provision at the year's end, bringing the total available in reserves to £8,000. An additional £2,000 has been allocated in next year's budget.

However, the by-election will significantly deplete the Town Council's election reserves, leaving little to cover future election costs.

4121 Community Awards – The Town Council has hosted two Community Awards Ceremonies within one financial year—last year's event took place in April, and this year's event was held in February. As a result, there will be an overspend in this budget line.

The cost of last year's ceremony was £1,175.49, with a total budget allocation of £1,500. Based on last year's expenses, I estimate an overspend of approximately £850 for this financial year.

4169 Other Costs – This budget code has been used regularly over previous years for items/ services that do not fit within other budget codes. However, a budget is never set. This year the budget code has been used for room hire for Town Council Meetings and Storage costs as there is not a specific budget code for either expenditure. A recommend budget of £1500 has been included for 2025/26 to incorporate a request from the Youth and Children's Committee of a small budget of £100 to cover the cost of refreshments for meetings.

So far, this Financial Year the following spend has taken place for this budget line:

- Room Hire for Town Council Meetings - £352.00 (additional £120 will be spent prior to year-end).
- Doc Storage - £1,320 (additional £330 expected before year end).
- Mayors Book - £56.06
- Gas Lane Storage - £1,170
- Mayors Consort Chain adjustment - £5.00
- Cost relating to office move - £955 (although displayed in this cost code, funds are paid from 316 EMR-MTC Future purchase Rent).

## 7. Overview of Cost Centre 102 S137

4122 CDR Project costs – There is an overspend of £221 in this budget line. These costs include:

- Flowers for Roundtable - £185.05
- Replacement Pads for Defibs - £180.00



- Replacement Pads and batteries -£1,005.00
- 2 Benches for Kendrick's Field - £3850.48

#### 8. Overview of Cost Centre 103 Town Hall

4102 Service Maintenance Charge – Flintshire County Council usually invoice for the Service Maintenance of the Town Hall after the end of the financial year.

4124 Repairs and Maintenance - £1,500 is still available within the budget should any work need completing before moving from the Town Hall.

#### 9. Overview of Cost Centre 104 Cemetery

All budgets for the current financial year are on track and monitored by the Cemetery Committee.

#### 10. Overview of Cost Centre 105 Events

Currently all income and expenditure for events is paid directly from 324 EMR Events, this will continue in the new financial year therefore a budget each individual event is not required.

#### 11. Overview of Cost Centre 106 Open Spaces

4124 Repairs and Maintenance – Spend to date includes:

- Hanging basket refills - £2,544.00
- Plants for Gateways Signs – 107.88
- Hanging Baskets watering - £6,000
- Rock salt for bins - £53.50

Anticipated underspend is £5,285

#### 12. Overview of Cost Centre 107 Grants

4169 Other costs - At the start of the financial year, £200 was budgeted to provide a donation to the British Legion. However, the Town Council received a request from Parkfields for financial support of £7,000, which was approved. As a result, there is an overspend of £7,000 in this budget line.

#### 13. Over view of Cost Centre 108 Capital Spending

4902 Play Area Improvements – the overall spend for the improvement of Lon Cae Del play area was £16,000. Therefore, Mold Town Council 50% match funding was £8,000. This will leave an underspend of £2,000.

#### 14. Overview of Cost Centre 109 Service/ Property Provision

4136 Xmas Lighting & Tree – Estimated spend for this financial year is:  
Christmas Lights - £15,250  
Christmas Tree - £1,795

An extra invoice has been received for Christmas Lighting for £2,202.00 which I was not expecting. I am currently speaking with the company with regards to this.

**Recommendation:** Overspend to be taken from EMR.

#### 15. Overview of Cost Centre 110 Bailey Hill

All budgets for the current financial year are on track

#### **HSBC Bank Accounts**

16. With support from Councillors Pete Dando and Paul Beacher, I am still trying to remove a previous clerk from the Bank Account and become the Primary User of the account. 5 attempts in total have now been made. On Friday 28<sup>th</sup> February Cllrs Dando, Beacher and I went to the bank to ask for help. Our ID's have been checked and signatures updated. They are unable to except hard copy of the completed mandate so a sixth attempt to complete on line has been done. We are currently awaiting the response.

**Recommendation:** That the Financial Report and accounts be received and noted.

# Report for Mold Town Council Finance Committee

Date of Meeting: 17<sup>th</sup> June 2025

## Accounts 2025/2026 - Finance Review by the Town Clerk and Financial Officer

Finance Committee Members are asked to consider this report in compliance with good financial management and practice expected within the Town and Community Council public sector. I have put together the current financial position resulting from the Town Council's operational outcomes so far this year and a commentary of facts, figures, explanations and current financial considerations that Members are undertaking.

### **Purpose of Report**

1. To consider the position relating to the income and expenditure of the Town Council as of end of May 2025.

### **Background**

2. This year's estimates for income and expenditure were approved in January 2025 when the precept for the year was also agreed.

3. The Internal Auditor recommends the regular review of income and expenditure and the attached schedules are intended to satisfy that recommendation.

4. The figures shown in the Detailed Balance Sheet up until the end of Month 2 (May 2025) gives a clear overview of the council's current Financial situation (Appendix 1). A detailed income and expenditure report by budget heading are also attached (appendix 2).

5. The estimate budget agreed for the year is £429,095 (in January 2025) and the Council's expenditure up to 31<sup>st</sup> May 2025 is £49,664.

### **Comments on the Accounts**

#### 6. Overview of Cost Centre – 101 Admin

4112 – Insurance – To confirm our new insurance has been agreed with Gallagher and the invoice has been paid. The amount will not show on the Town Council budget until June's expenditure has been reconciled.

4113 – HR & H&S - An invoice was received for Year 2 of the three-year contract, showing a net cost of £4,708.52, which is significantly higher than last year's cost of £4,442. I queried this increase, as the Town Council's terms and conditions specify that costs cannot rise by more than 3% annually, yet this invoice reflected a 6% increase. Following my enquiry, Worknest confirmed the original agreement and issued a revised invoice for £4,575.26. This invoice has been paid and will be reflected in the budget following the June reconciliation.

4118 – Office Equipment - Although the budget for office equipment appears to have been exceeded, the majority of the expenditure relates to the office relocation. As previously agreed, £2,882 of the highlighted costs have been funded from EMR 316 – MTC Future Purchase/Rent. Actual spend from the budget is £231.00.

#### 7. Overview of Cost Centre 103 - Town Council Offices

4010 – Cleaning - A separate cost code has been established for cleaning at 103 Town Council Offices and 110 Bailey Hill to track contractor cleaning expenses throughout the year, while the caretaker/cleaner is on long-term sick leave. As the decision to use contractors was made after the 2025/26 budget was set, no budget has currently been allocated to cover these additional costs.

4101 – National Non- Domestic Rates - Although the necessary paperwork to set up a Direct Debit for the Business Rates on the new Town Council offices has been completed, the payments for April and May have not yet been taken. I followed this up via email on 5th June and am currently awaiting a response.

4102 – Service Maintenance Charge - An invoice has been received from FCC Assets for the 2024/25 Service Charge for the first floor of the Town Hall, totalling £8,058.68. A breakdown of the charges was requested via telephone in April prior to making payment. A follow-up call was made at the beginning of June, and I am currently awaiting a response.

I have also received an overview of the service charges for Unit 10, Daniel Owen Precinct for 2025/26 (please see attached). Upon review, I queried the charges relating to Waste/Refuse, as we have our own contractors, and sought confirmation that we are not being charged for the hanging baskets within the precinct. I have since received confirmation that we will not be charged for either Waste/Refuse or the hanging baskets. This results in a total saving of **£464.94** for the year.

#### 8. Overview of Cost Centre 104 Cemetery

All budgets for the current financial year are on track and monitored by the Cemetery Committee.

#### 9. Overview of Cost Centre 105 Events

Currently all income and expenditure for events is paid directly from 324 EMR Events, this will continue in the new financial year therefore a budget each individual event is not required.

#### 10. Overview of Cost Centre 107 Grants

4155 – Fit, Fed, Read - When preparing the 2025/26 budget, it was agreed that no budget would be allocated for Fit, Fed and Read, as the Council was uncertain whether the activity would continue following the restructure of Aura to Gwella. Since then, Gwella has formally requested financial support of £1,000, which was subsequently approved at a Town Council meeting.

## 11. Overview of Cost Centre 110 Bailey Hill

1009 – Other Income - We have successfully secured £1,000 in funding for the Bailey Hill Men's Shed Project. This amount has been transferred to EMR 333 – Men's Shed Project. Additionally, we received £50 from delivering a guided tour of Bailey Hill. Several guided tours took place in May and have been invoiced, so this income is expected to increase over the summer months.

4010 – Cleaning - Has been highlighted above under Cost Centre 103.

4911 – Estate Agent Mgt Fee and 4912 – BH Lodge Maintenance - Two new cost codes have been set up to track expenditure related to the rental of Bailey Hill Lodge (the flat above the Bailey Hill Centre). Previously, the estate agent transferred the monthly rental income to the Town Council's account, less their management fees and any maintenance costs they had arranged. This made it difficult to determine the total annual spend on management fees and property maintenance.

To improve transparency and financial tracking, I have contacted Town & Country and requested monthly statements. This will allow for accurate accounting of all expenditure and enable the Town Council to reclaim VAT on both estate management and contractor maintenance costs.

As the rental income covers both the estate agent's management fees and maintenance costs, no budget allocation is required for these new cost codes.

### **HSBC Bank Accounts**

12. I am pleased to report that, following six attempts to complete the necessary mandate forms—and with the support of Councillors Beacher and Dando—I am now the named Primary User on all Mold Town Council accounts with HSBC.

As such, I have begun researching alternative banks that offer services to Town Councils. While this work is underway, I am not yet in a position to present any findings.

**Recommendation: That the Financial Report and accounts be received and noted.**



# Appendix 1 .

11/06/2025

Mold Town Council 2025-26

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## Detailed Balance Sheet - Excluding Stock Movement

Month 2 Date 31/05/2025

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
<u>Current Assets</u>		
105	VAT Control A/c	7,650
200	Community Bank Account	19,396
201	Business Money Manager	450,867
202	Deposit Bond 1	15,000
203	Deposit Bond 2	15,000
204	Deposit Bond 3	15,000
205	Petty Cash	3
206	Events Account	20,572
207	Mayor's Charity Acc	4
208	Prepaid Mastercard	352
<b>Total Current Assets</b>		<b>543,843</b>
<u>Current Liabilities</u>		
530	Mayors Charity Fund 2025/26	46
531	Mayors Charity Fund 2024/25	8,696
<b>Total Current Liabilities</b>		<b>8,742</b>
<b>Net Current Assets</b>		<b>535,101</b>
<b>Total Assets less Current Liabilities</b>		<b>535,101</b>
<u>Represented by :-</u>		
300	Current Year Fund	91,270
310	General Reserves	176,446
311	EMR-Future Burial Area	5,500
313	EMR-Election Provision	14,000
315	EMR-Xmas Lights	14,005
316	EMR-MTC Future Purchase/Rent	71,051
317	EMR-Council Office Maintenance	4,000
318	EMR-Cemetery Lodge	4,504
319	EMR-Town Projects/Maintenance	10,000
320	EMR-Cittaslow Projects	2,000
323	EMR-BHL Maintenance	4,000
324	EMR-Events	41,024
328	EMR - Alternative Delivery Mod	40,000
330	EMR - CDR Project	10,000
331	EMR - Tourist Info Boards	25,000
332	EMR - DOC Public Toilets	5,000
333	EMR - Mens Shed Project	2,301
334	EMR - Cemetery Maintenance	4,000
335	EMR-Staff Cover/Temp Staff	8,000
336	EMR - Dig Burial Records	3,000
<b>Total Equity</b>		<b>535,101</b>





# Appendix 2.

11/06/2025

Mold Town Council 2025-26

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Detailed Income & Expenditure by Budget Heading 31/05/2025

Month No: 2

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Administration</u>								
1009 Other Income	8	8	0	(8)			0.0%	
1090 Bank Interest	515	515	5,000	4,485			10.3%	
1900 Precept	0	112,960	338,881	225,921			33.3%	
<b>Administration :- Income</b>	<b>523</b>	<b>113,483</b>	<b>343,881</b>	<b>230,398</b>			<b>33.0%</b>	<b>0</b>
4000 Salaries	8,132	14,787	108,049	93,262		93,262	13.7%	
4001 National Insurance	1,051	1,051	13,395	12,344		12,344	7.8%	
4002 Pension - Employer	564	1,102	21,178	20,076		20,076	5.2%	
4004 Staff training	165	165	2,000	1,835		1,835	8.3%	
4005 Staff Expenses	0	0	100	100		100	0.0%	
4006 Staff Advertising	0	0	250	250		250	0.0%	
4104 Postage	4	4	200	197		197	1.8%	
4105 Telephone/Internet	450	930	4,000	3,070		3,070	23.2%	
4106 Photocopier	0	107	2,000	1,893		1,893	5.3%	
4107 Stationery	186	195	1,000	805		805	19.5%	
4108 Subscriptions	385	2,505	4,000	1,495		1,495	62.6%	
4109 Members Expenses	0	0	3,328	3,328		3,328	0.0%	
4110 Members Conference/Training	101	231	1,000	769		769	23.1%	
4111 Audit Fees	0	872	1,000	128		128	87.2%	
4112 Insurance	0	0	4,000	4,000		4,000	0.0%	
4113 HR and H&S	0	0	4,500	4,500		4,500	0.0%	
4115 Civic Fund	814	814	1,500	686		686	54.3%	
4116 Election Costs	0	0	2,000	2,000		2,000	0.0%	
4117 Translation Fees	39	39	1,500	1,461		1,461	2.6%	
4118 Office Equipment	165	3,113	1,000	(2,113)		(2,113)	311.3%	2,852
4121 Community Awards	0	0	1,500	1,500		1,500	0.0%	
4148 IT/Software	0	1,021	3,500	2,479		2,479	29.2%	
4149 DPA was GDPR	0	0	50	50		50	0.0%	
4150 Mayors Allowance	0	0	600	600		600	0.0%	
4169 Other Costs	30	30	2,590	2,560		2,560	1.2%	30
4200 Bank Charges	66	97	850	753		753	11.4%	
<b>Administration :- Indirect Expenditure</b>	<b>12,154</b>	<b>27,062</b>	<b>185,090</b>	<b>158,028</b>	<b>0</b>	<b>158,028</b>	<b>14.6%</b>	<b>2,882</b>
<b>Net Income over Expenditure</b>	<b>(11,631)</b>	<b>86,421</b>	<b>158,791</b>	<b>72,370</b>				
6000 plus Transfer from EMR	30	2,882	0	(2,882)				
<b>Movement to/(from) Gen Reserve</b>	<b>(11,601)</b>	<b>89,303</b>	<b>158,791</b>	<b>69,488</b>				

Continued over page

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2025

Month No: 2

## Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>102 S137</u>								
4119 Contribution to Local Groups	0	0	3,350	3,350		3,350	0.0%	
4122 CDR Project costs	0	0	5,000	5,000		5,000	0.0%	
4151 TM Website was Town Guide	0	0	1,000	1,000		1,000	0.0%	
4152 Tourist Information Points	0	0	500	500		500	0.0%	
S137 :- Indirect Expenditure	0	0	9,850	9,850	0	9,850	0.0%	0
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>(9,850)</b>	<b>(9,850)</b>				
<u>103 Town Council Offices</u>								
4000 Salaries	266	478	6,848	6,370		6,370	7.0%	
4001 National Insurance	9	9	652	643		643	1.3%	
4002 Pension - Employer	0	0	1,342	1,342		1,342	0.0%	
4007 Workwear / PPE	0	0	100	100		100	0.0%	
4010 Cleaning	159	411	0	(411)		(411)	0.0%	
4100 Rent	0	3,750	15,000	11,250		11,250	25.0%	
4101 National non domestic Rates	0	0	7,025	7,025		7,025	0.0%	
4102 Service/Maintenance Charge	0	(13,934)	3,580	17,514		17,514	(389.2%)	
4103 Cleaning Materials	0	0	400	400		400	0.0%	
4124 Repairs and Maintenance	0	0	1,500	1,500		1,500	0.0%	
4153 Waste Collection	0	0	1,500	1,500		1,500	0.0%	
4169 Other Costs	0	761	0	(761)		(761)	0.0%	761
4906 Water Rates	0	36	160	124		124	22.3%	
4907 Electricity costs	0	279	4,000	3,721		3,721	7.0%	
4910 Health and Safety	0	519	2,000	1,481		1,481	25.9%	519
Town Council Offices :- Indirect Expenditure	433	(7,692)	44,107	51,799	0	51,799	(17.4%)	1,280
<b>Net Expenditure</b>	<b>(433)</b>	<b>7,692</b>	<b>(44,107)</b>	<b>(51,799)</b>				
6000 plus Transfer from EMR	0	1,280	0	(1,280)				
<b>Movement to/(from) Gen Reserve</b>	<b>(433)</b>	<b>8,972</b>	<b>(44,107)</b>	<b>(53,079)</b>				
<u>104 Cemetery</u>								
1000 Burial Fees	3,470	3,552	50,000	46,448			7.1%	
1910 FCC Receipts Cemetery	0	5,006	4,000	(1,006)			125.2%	
Cemetery :- Income	3,470	8,558	54,000	45,442			15.8%	0
4000 Salaries	4,419	8,023	57,327	49,304		49,304	14.0%	
4001 National Insurance	554	554	7,099	6,545		6,545	7.8%	
4002 Pension - Employer	158	310	11,236	10,926		10,926	2.8%	
4003 Casual Staff	896	1,344	6,930	5,586		5,586	19.4%	

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2025

Month No: 2

## Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4007 Workwear / PPE	0	0	368	368		368	0.0%	
4100 Rent	0	0	1,170	1,170		1,170	0.0%	
4101 National non domestic Rates	119	241	1,300	1,059		1,059	18.5%	
4105 Telephone/Internet	150	210	1,320	1,110		1,110	15.9%	
4107 Stationery	10	10	150	140		140	6.7%	
4108 Subscriptions	0	105	100	(5)		(5)	105.0%	
4125 General Maintenance - House	160	160	1,000	840		840	16.0%	
4126 Heating repair cover	30	59	420	361		361	14.1%	
4127 Electricity Store	0	0	750	750		750	0.0%	
4128 Tree Maintenance	0	0	3,150	3,150		3,150	0.0%	
4129 Skip Hire Cemetery	220	440	1,575	1,135		1,135	27.9%	
4130 General Grounds Maintenance	0	0	2,625	2,625		2,625	0.0%	
4132 Fuel	42	93	900	807		807	10.4%	
4133 Machinery Parts & Materials	277	322	2,100	1,778		1,778	15.3%	
4153 Waste Collection	353	353	3,000	2,647		2,647	11.8%	
4178 Grave excavations	0	0	1,575	1,575		1,575	0.0%	
Cemetery :- Indirect Expenditure	7,387	12,225	104,095	91,870	0	91,870	11.7%	0
<b>Net Income over Expenditure</b>	<b>(3,917)</b>	<b>(3,667)</b>	<b>(50,095)</b>	<b>(46,428)</b>				
<b>105 Events</b>								
1009 Other Income	1,330	1,353	0	(1,353)			0.0%	1,353
1070 Live on Square Income	5,832	8,440	0	(8,440)			0.0%	8,423
1071 Easter Event Income	34	914	0	(914)			0.0%	914
1080 Carnival Income	3,715	5,270	0	(5,270)			0.0%	5,120
Events :- Income	10,911	15,977	0	(15,977)				15,811
4139 Events General Expenditure	2,758	3,727	0	(3,727)		(3,727)	0.0%	3,727
4146 Live on Square Expenditure	6,178	6,846	0	(6,846)		(6,846)	0.0%	6,727
4154 Easter Event Expenditure	0	865	0	(865)		(865)	0.0%	865
4176 Carnival Expenditure	0	1,869	0	(1,869)		(1,869)	0.0%	1,869
Events :- Indirect Expenditure	8,935	13,307	0	(13,307)	0	(13,307)		13,188
<b>Net Income over Expenditure</b>	<b>1,975</b>	<b>2,671</b>	<b>0</b>	<b>(2,671)</b>				
6000 plus Transfer from EMR	8,935	13,188	0	(13,188)				
6001 less Transfer to EMR	10,911	15,811	0	(15,811)				
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>48</b>	<b>0</b>	<b>(48)</b>				
<b>106 Open Spaces</b>								
1009 Other Income	0	0	1,440	1,440			0.0%	
Open Spaces :- Income	0	0	1,440	1,440				0

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2025

Month No: 2

## Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4124 Repairs and Maintenance	0	0	15,000	15,000		15,000	0.0%	
Open Spaces :- Indirect Expenditure	0	0	15,000	15,000	0	15,000		0
<b>Net Income over Expenditure</b>	<b>0</b>	<b>0</b>	<b>(13,560)</b>	<b>(13,560)</b>				
<b>107 Grants</b>								
4155 Flt, Fed, Read - Aura	1,000	1,000	0	(1,000)		(1,000)	0.0%	
4167 Flintshire Foodbank	0	0	1,000	1,000		1,000	0.0%	
4169 Other Costs	0	0	200	200		200	0.0%	
4170 Town Band Contribution	0	0	1,000	1,000		1,000	0.0%	
4171 Citizens Advice	0	0	3,000	3,000		3,000	0.0%	
4172 Daniel Owen Centre Association	0	0	5,000	5,000		5,000	0.0%	
4174 Fire Service Bonfire	0	0	400	400		400	0.0%	
4175 Eisteddfods Grants	0	0	350	350		350	0.0%	
4177 Daniel Owen Festival	0	0	450	450		450	0.0%	
4179 Mold Food & Drink Festival	0	0	1,000	1,000		1,000	0.0%	
Grants :- Indirect Expenditure	1,000	1,000	12,400	11,400	0	11,400	8.1%	0
<b>Net Expenditure</b>	<b>(1,000)</b>	<b>(1,000)</b>	<b>(12,400)</b>	<b>(11,400)</b>				
<b>108 Capital Spending</b>								
4902 Play Area Improvements	0	0	10,000	10,000		10,000	0.0%	
Capital Spending :- Indirect Expenditure	0	0	10,000	10,000	0	10,000	0.0%	0
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>(10,000)</b>	<b>(10,000)</b>				
<b>109 Service/Property Provision</b>								
4134 Summer Playschemes	0	0	4,500	4,500		4,500	0.0%	
4136 Xmas Lighting & Tree	0	0	22,000	22,000		22,000	0.0%	
4137 CCTV Maintenance	0	1,200	6,000	4,800		4,800	20.0%	
Service/Property Provision :- Indirect Expenditure	0	1,200	32,500	31,300	0	31,300	3.7%	0
<b>Net Expenditure</b>	<b>0</b>	<b>(1,200)</b>	<b>(32,500)</b>	<b>(31,300)</b>				
<b>110 Bailey Hill</b>								
1009 Other Income	1,050	1,050	0	(1,050)			0.0%	1,000
1011 Bailey Hill Rent Income	775	1,550	7,000	5,450			22.1%	
1013 Hiring fees	240	315	1,000	685			31.5%	
Bailey Hill :- Income	2,065	2,915	8,000	5,085			36.4%	1,000
4000 Salaries	529	982	10,376	9,394		9,394	9.5%	

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2025

Month No: 2

## Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 National Insurance	35	35	994	959		959	3.5%	
4002 Pension - Employer	0	15	2,034	2,019		2,019	0.8%	
4010 Cleaning	126	252	0	(252)		(252)	0.0%	
4101 National non domestic Rates	202	400	2,300	1,900		1,900	17.4%	
4102 Service/Maintenance Charge	159	(141)	2,000	2,141		2,141	(7.0%)	
4103 Cleaning Materials	0	0	50	50		50	0.0%	
4105 Telephone/Internet	76	152	1,500	1,348		1,348	10.1%	
4107 Stationery	0	0	100	100		100	0.0%	
4153 Waste Collection	112	223	1,200	977		977	18.6%	
4906 Water Rates	133	133	500	367		367	26.7%	
4907 Electricity costs	98	98	1,500	1,402		1,402	6.6%	
4908 Fire & Alarm Security	0	182	1,000	818		818	18.2%	
4911 Estate Agent Mgt Fee	78	155	0	(155)		(155)	0.0%	
4912 BH Lodge Maintenance	75	75	0	(75)		(75)	0.0%	
Bailey Hill :- Indirect Expenditure	1,623	2,562	23,554	20,992	0	20,992	10.9%	0
<b>Net Income over Expenditure</b>	<b>442</b>	<b>353</b>	<b>(15,554)</b>	<b>(15,907)</b>				
6001 less Transfer to EMR	1,000	1,000	0	(1,000)				
<b>Movement to/(from) Gen Reserve</b>	<b>(558)</b>	<b>(647)</b>	<b>(15,554)</b>	<b>(14,907)</b>				
Grand Totals:- Income	16,968	140,933	407,321	266,388			34.6%	
Expenditure	31,532	49,664	436,596	386,932	0	386,932	11.4%	
<b>Net Income over Expenditure</b>	<b>(14,563)</b>	<b>91,270</b>	<b>(29,275)</b>	<b>(120,545)</b>				
plus Transfer from EMR	8,965	17,350	0	(17,350)				
less Transfer to EMR	11,911	16,811	0	(16,811)				
<b>Movement to/(from) Gen Reserve</b>	<b>(17,509)</b>	<b>91,809</b>	<b>(29,275)</b>	<b>(121,084)</b>				



# 7. Service Maintenance

## PROPMAN – PROPERTY S/C BUDGET CALCULATION

Date: 04/06/2025 14:29

Client: 51030001 Daniel Owen Centre Mold Limited Manager: HC Helen Corban  
Property: 000531 Daniel Owen Shopping Centre VAT Elected: 03/09/2021  
Unit/Lease: 0100/0078 Unit 10  
Tenant: MOLDT001 Mold Town Council S/C VAT Type: ST  
S/C Period: 006 01/04/2025 - 31/03/2026

Code	Schedule Expense Type	Expenditure Budget	Part Period	Part Period Budget	Proportion	Allocated Budget
01	Schedule 1 - All Tenants					
0010	Management Fees	10,300.00			2.440000%	251.32
0011	S/C Audit Fees	2,241.75			2.440000%	54.70
0012	Staff Costs	7,000.00			2.440000%	170.80
0020	Landlord's Risk Assessments,	1,523.00			2.440000%	37.16
0026	Electricity Procurement/	300.00			2.440000%	7.32
0051	External Cleaning	15,232.23			2.440000%	371.67
0056	Pest Control	704.28			2.440000%	17.18
0058	External Landscaping	1,200.00			2.440000%	29.28
0071	Marketing	3,440.00			2.440000%	83.94
0111	External Repairs & Maintenance	49,984.00			2.440000%	1,219.61
	Sub-Total for Schedule 1 - All Tenants	91,925.26				2,242.98
03	Schedule 3 - Waste / Refuse					
0055	Waste Management	14,000.00			3.070000%	429.80
	Sub-Total for Schedule 3 - Waste / Refuse	14,000.00				429.80
	TOTAL BUDGET	105,925.26				2,672.78

Net Estimated Combined Service Charge (Adjusted) 2,672.00





Jo Lane

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**From:** Helen Corban <helen.corban@harrislamb.com>  
**Sent:** 11 June 2025 11:17  
**To:** Jo Lane  
**Cc:** 'John Havard'  
**Subject:** RE: MOLDT001 - DANIEL OWEN CENTRE MOLD - YEAR-ENDING MARCH 2026 Service Charge Budget Pack

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Jo

Further to our conversation, I confirm that I will instruct accounts that you will not be charged for hanging baskets and for waste services.

Kind regards

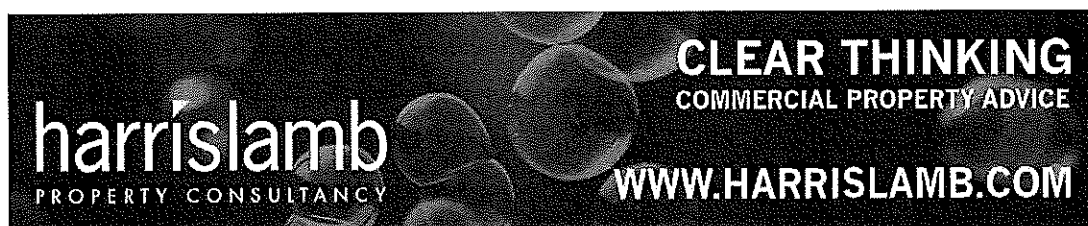
**Helen Corban**  
Senior Surveyor

DDI 0121 213 6022  
SWITCHBOARD 0121 455 9455  
MOBILE 07584233852  
EMAIL [helen.corban@harrislamb.com](mailto:helen.corban@harrislamb.com)

**harrislamb**  
PROPERTY CONSULTANCY

**WWW.HARRISLAMB.COM**

Harris Lamb Ltd | 4th Floor | 4 Brindleyplace | Birmingham | B1 2LG



If you are the occupier of a Harris Lamb managed property please note we will never ask you to change payment account details via email. Should you receive such a request please contact us independently.

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**From:** Jo Lane <[townclerk@moldtowncouncil.org.uk](mailto:townclerk@moldtowncouncil.org.uk)>  
**Sent:** Monday, June 9, 2025 3:39 PM  
**To:** Helen Corban <[helen.corban@harrislamb.com](mailto:helen.corban@harrislamb.com)>  
**Cc:** 'John Havard' <[john@danielowencentre.wales](mailto:john@danielowencentre.wales)>  
**Subject:** FW: MOLDT001 - DANIEL OWEN CENTRE MOLD - YEAR-ENDING MARCH 2026 Service Charge Budget Pack

**External Email**



**Jo Lane**

---

**From:** Helen Corban <helen.corban@harrislamb.com>  
**Sent:** 11 June 2025 12:47  
**To:** Jo Lane  
**Subject:** RE: MOLDT001 - DANIEL OWEN CENTRE MOLD - YEAR-ENDING MARCH 2026  
Service Charge Budget Pack

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Jo

The new budget for 2026 has been sent to all occupiers, therefore there will be a great deal of administration work and confusion if we were to re issue the budget now.

As all occupiers' percentages will change based on you coming out of Schedule 3 and not paying towards the hanging baskets.

I have worked out that based on the projected budget, Mold County Council will have a credit of £464.94 for the year.

At the end of the year, we carry out a reconciliation, and there can be balancing charges or credits depending on the expenditure and invoices are raised to reflect this. The accounts are audited and at the point the auditors request that all apportionments percentages are double checked and if there are any alterations made at this point.

If you will agree, we propose that we invoice as per the budget already sent, at the end of the year when balancing charges and the accounts are audited the changes will be made to yours and the other occupiers accounts, and invoices raised to reflect the current position.

Would you agree to this?

Kind regards  
Helen

**Helen Corban**  
Senior Surveyor  
  
DDI 0121 213 6022  
SWITCHBOARD 0121 455 9455  
MOBILE 07584233852  
EMAIL helen.corban@harrislamb.com

**harrislamb**  
PROPERTY CONSULTANCY

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8

16:05

Annual Budget - By Centre (Actual YTD Month 3)

Note: Budget Group 2025/26

	2024/25		2025/26				2026/27			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward	
101	Administration									
1009	0	311	0	8	0	0	0	0	0	
1090	150	9,828	5,000	515	0	0	0	0	0	
1091	0	0	0	0	0	0	0	0	0	
1900	320,435	320,435	338,881	112,960	0	0	0	0	0	
	320,585	330,575	343,881	113,483	0	0	0	0	0	
4000	97,824	83,964	108,049	14,787	0	0	0	0	0	
4001	10,500	8,842	13,395	1,051	0	0	0	0	0	
4002	20,299	12,075	21,178	1,102	0	0	0	0	0	
4004	1,500	813	2,000	165	0	0	0	0	0	
4005	250	0	100	0	0	0	0	0	0	
4006	500	-1	250	0	0	0	0	0	0	
4009	5,557	5,557	0	0	0	0	0	0	0	
4101	1,500	0	0	0	0	0	0	0	0	
4104	350	139	200	4	0	0	0	0	0	
4105	2,500	4,872	4,000	630	0	0	0	0	0	
4106	1,500	2,358	2,000	107	0	0	0	0	0	
4107	1,000	1,259	1,000	195	0	0	0	0	0	
4108	2,000	2,540	4,000	2,505	0	0	0	0	0	
4109	4,000	1,872	3,328	0	0	0	0	0	0	
4110	1,500	723	1,000	231	0	0	0	0	0	
4111	1,000	1,616	1,000	872	0	0	0	0	0	
4112	2,000	3,886	4,000	0	0	0	0	0	0	
4113	3,000	4,442	4,500	0	0	0	0	0	0	

Continued on next page



**Mold Town Council 2025-26**  
**Annual Budget - By Centre (Actual YTD Month 3)**

16:05

**Note: Budget Group 2025/26**

	<u>2024/25</u>		<u>2025/26</u>				<u>2026/27</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4115 Civic Fund	2,000	1,453	1,500	814	0	0	0	0	0
4116 Election Costs	2,000	0	2,000	0	0	0	0	0	0
4117 Translation Fees	2,000	875	1,500	39	0	0	0	0	0
4118 Office Equipment	1,000	1,324	1,000	3,113	0	0	0	0	0
4121 Community Awards	1,500	2,188	1,500	0	0	0	0	0	0
4148 IT/Software	3,500	1,287	3,500	1,320	0	0	0	0	0
4149 DPA was GDPR	50	0	50	0	0	0	0	0	0
4150 Mayors Allowance	600	500	600	0	0	0	0	0	0
4169 Other Costs	0	4,156	2,590	30	0	0	0	0	0
4200 Bank Charges	850	709	850	97	0	0	0	0	0
<b>Overhead Expenditure</b>	<b>170,280</b>	<b>147,450</b>	<b>185,090</b>	<b>27,062</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>101 Net Income over Expenditure</b>	<b>150,305</b>	<b>183,125</b>	<b>158,791</b>	<b>86,421</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
plus Transfer from EMR	0	-10,616	0	2,882	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<b>150,305</b>	<b>172,510</b>	<b>158,791</b>	<b>89,303</b>	<b>0</b>				
<b>102 S137</b>									
4119 Contribution to Local Groups	3,350	3,350	3,350	0	0	0	0	0	0
4120 Cittaslow Mold	0	522	0	0	0	0	0	0	0
4122 CDR Project costs	5,000	5,221	5,000	0	0	0	0	0	0
4151 TM Website was Town Guide	2,000	624	1,000	0	0	0	0	0	0
4152 Tourist Information Points	0	643	500	0	0	0	0	0	0
<b>Overhead Expenditure</b>	<b>10,350</b>	<b>10,360</b>	<b>9,850</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
plus Transfer from EMR	0	1,093	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<b>(10,350)</b>	<b>(9,267)</b>	<b>(9,850)</b>	<b>0</b>	<b>0</b>				
<b>103 Town Council Offices</b>									

Continued on next page





**Mold Town Council 2025-26**  
**Annual Budget - By Centre (Actual YTD Month 3)**  
**Note: Budget Group 2025/26**

	2024/25		2025/26				2026/27		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4000 Salaries	6,345	7,289	6,848	478	0	0	0	0	0
4001 National Insurance	248	277	652	9	0	0	0	0	0
4002 Pension - Employer	0	0	1,342	0	0	0	0	0	0
4007 Workwear / PPE	150	0	100	0	0	0	0	0	0
4010 Cleaning	0	0	0	411	0	0	0	0	0
4100 Rent	3,500	1,727	15,000	3,750	0	0	0	0	0
4101 National non domestic Rates	8,100	8,142	7,025	0	0	0	0	0	0
4102 Service/Maintenance Charge	15,000	15,000	3,580	-13,934	0	0	0	0	0
4103 Cleaning Materials	400	42	400	0	0	0	0	0	0
4124 Repairs and Maintenance	1,500	9,187	1,500	0	0	0	0	0	0
4153 Waste Collection	1,500	0	1,500	0	0	0	0	0	0
4169 Other Costs	0	1,271	0	761	0	0	0	0	0
4906 Water Rates	0	0	160	36	0	0	0	0	0
4907 Electricity costs	0	0	4,000	279	0	0	0	0	0
4910 Health and Safety	0	489	2,000	519	0	0	0	0	0
								</	

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**Mold Town Council 2025-26**  
**Annual Budget - By Centre (Actual YTD Month 3)**

16:05

Note: Budget Group 2025/26

	2024/25		2025/26				2026/27		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4001 National Insurance	5,278	5,096	7,099	554	0	0	0	0	0
4002 Pension - Employer	10,443	3,344	11,236	310	0	0	0	0	0
4003 Casual Staff	6,300	5,548	6,930	1,344	0	0	0	0	0
4007 Workwear / PPE	368	240	368	0	0	0	0	0	0
4100 Rent	1,170	1,170	1,170	0	0	0	0	0	0
4101 National non domestic Rates	1,415	1,180	1,300	241	0	0	0	0	0
4105 Telephone/Internet	680	702	1,320	210	0	0	0	0	0
4107 Stationery	150	112	150	10	0	0	0	0	0
4108 Subscriptions	100	100	100	105	0	0	0	0	0
4125 General Maintenance - House	1,000	496	1,000	160	0	0	0	0	0
4126 Heating repair cover	300	356	420	59	0	0	0	0	0
4127 Electricity Store	695	1,005	750	0	0	0	0	0	0
4128 Tree Maintenance	3,150	5,640	3,150	0	0	0	0	0	0
4129 Skip Hire Cemetery	1,575	1,359	1,575	440	0	0	0	0	0
4130 General Grounds Maintenance	2,625	2,243	2,625	0	0	0	0	0	0
4132 Fuel	900	534	900	93	0	0	0	0	0
4133 Machinery Parts & Materials	2,100	1,717	2,100	322	0	0	0	0	0
4153 Waste Collection	2,500	2,534	3,000	353	0	0	0	0	0
4178 Grave excavations	1,575	1,100	1,575	0	0	0	0	0	0
Overhead Expenditure	98,771	88,095	104,095	12,225	0	0	0	0	0
104 Net Income over Expenditure	-48,771	-34,811	-50,095	-3,667	0	0	0	0	0
6000 plus Transfer from EMR	0	-504	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	(48,771)	(35,315)	(50,095)	(3,667)	0				
105 Events									

Continued on next page



**Mold Town Council 2025-26**  
**Annual Budget - By Centre (Actual YTD Month 3)**

**Note: Budget Group 2025/26**

	<u>2024/25</u>		<u>2025/26</u>				<u>2026/27</u>		Carried Forward
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	
1009 Other Income	0	723	0	1,353	0	0	0	0	0
1014 Donations	0	1,040	0	0	0	0	0	0	0
1050 Novemberfest Income	0	13,786	0	0	0	0	0	0	0
1070 Live on Square Income	0	9,176	0	8,440	0	0	0	0	0
1071 Easter Event Income	0	879	0	914	0	0	0	0	0
1072 BH Medieval Day Income	0	781	0	0	0	0	0	0	0
1080 Carnival Income	0	11,241	0	5,270	0	0	0	0	0
<b>Total Income</b>	0	37,626	0	15,977	0	0	0	0	0
4139 Events General Expenditure	0	3,863	0	3,727	0	0	0	0	0
4145 Novemberfest Expenditure	0	8,725	0	0	0	0	0	0	0
4146 Live on Square Expenditure	0	6,663	0	6,846	0	0	0	0	0
4147 Xmas Light Event	0	1,432	0	0	0	0	0	0	0
4154 Easter Event Expenditure	0	0	0	865	0	0	0	0	0
4156 BH Medieval Day Expenditure	0	1,798	0	0	0	0	0	0	0
4169 Other Costs	0	573	0	0	0	0	0	0	0
4176 Carnival Expenditure	0	13,554	0	1,869	0	0	0	0	0
<b>Overhead Expenditure</b>	0	36,609	0	13,307	0	0	0	0	0
<b>105 Net Income over Expenditure</b>	0	1,017	0	2,671	0	0	0	0	0
plus Transfer from EMR	0	36,609	0	13,188	0	0	0	0	0
less Transfer to EMR	0	37,626	0	15,811	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	0	0	0	48	0		0		
<b>106 Open Spaces</b>									
1009 Other Income	0	1,440	1,440	0	0	0	0	0	0

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## Annual Budget - By Centre (Actual YTD Month 3)

Note: Budget Group 2025/26

		<u>2024/25</u>		<u>2025/26</u>			<u>2026/27</u>			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income										
		0	1,440	1,440	0	0	0	0	0	0
4124	Repairs and Maintenance	13,990	8,705	15,000	0	0	0	0	0	0
Overhead Expenditure										
		13,990	8,705	15,000	0	0	0	0	0	0
Movement to/(from) Gen Reserve		(13,990)	(7,265)	(13,560)	0	0		0		
<u>107 Grants</u>										
4144	Blues & Soul Festival	2,000	2,000	0	0	0	0	0	0	0
4155	Fit, Fed, Read - Aura	0	0	0	1,000	0	0	0	0	0
4167	Flintshire Foodbank	1,000	1,000	1,000	0	0	0	0	0	0
4169	Other Costs	200	7,200	200	0	0	0	0	0	0
4170	Town Band Contribution	1,000	1,000	1,000	0	0	0	0	0	0
4171	Citizens Advice	3,000	0	3,000	0	0	0	0	0	0
4172	Daniel Owen Centre Association	5,000	5,000	5,000	0	0	0	0	0	0
4174	Fire Service Bonfire	400	400	400	0	0	0	0	0	0
4175	Eisteddfods Grants	350	350	350	0	0	0	0	0	0
4177	Daniel Owen Festival	450	450	450	0	0	0	0	0	0
4179	Mold Food & Drink Festival	1,000	1,000	1,000	0	0	0	0	0	0
Overhead Expenditure		14,400	18,400	12,400	1,000	0	0	0	0	0
Movement to/(from) Gen Reserve		(14,400)	(18,400)	(12,400)	(1,000)	0		0		
<u>108 Capital Spending</u>										
4902	Play Area Improvements	10,000	8,000	10,000	0	0	0	0	0	0
Overhead Expenditure		10,000	8,000	10,000	0	0	0	0	0	0
Movement to/(from) Gen Reserve		(10,000)	(8,000)	(10,000)	0	0		0		

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**Mold Town Council 2025-26**  
**Annual Budget - By Centre (Actual YTD Month 3)**  
**Note: Budget Group 2025/26**

2024/25			2025/26			2026/27			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
109	Service/Property Provision								
4134	5,200	3,832	4,500	0	0	0	0	0	0
4136	15,000	18,040	22,000	0	0	0	0	0	0
4137	10,000	5,179	6,000	1,200	0	0	0	0	0
	30,200	27,051	32,500	1,200	0	0	0	0	0
6000	0	995	0	0	0	0	0	0	0
	(30,200)	(26,056)	(32,500)	(1,200)	0		0		
110	Bailey Hill								
1009	0	275	0	1,050	0	0	0	0	0
1011	7,000	7,944	7,000	1,550	0	0	0	0	0
1013	1,500	1,556	1,000	315	0	0	0	0	0
1014	0	40	0	0	0	0	0	0	0
	8,500	9,815	8,000	2,915	0	0	0	0	0
	Total Income								
4000	6,345	5,156	10,376	982	0	0	0	0	0
4001	248	187	994	35	0	0	0	0	0
4002	1,174	146	2,034	15	0	0	0	0	0
4010	0	0	0	252	0	0	0	0	0
4101	2,500	1,813	2,300	400	0	0	0	0	0
4102	2,500	1,241	2,000	-141	0	0	0	0	0
4103	50	14	50	0	0	0	0	0	0
4105	2,000	777	1,500	152	0	0	0	0	0
4107	100	109	100	0	0	0	0	0	0
4153	1,200	1,085	1,200	223	0	0	0	0	0

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## Annual Budget - By Centre (Actual YTD Month 3)

Note: Budget Group 2025/26

	<u>2024/25</u>		<u>2025/26</u>				<u>2026/27</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4905 Bailey Hill HLF	5,000	5,000	0	0	0	0	0	0	0
4906 Water Rates	500	233	500	133	0	0	0	0	0
4907 Electricity costs	2,000	1,660	1,500	98	0	0	0	0	0
4908 Fire & Alarm Security	1,000	383	1,000	182	0	0	0	0	0
4909 Mens Shed Project	0	13,699	0	0	0	0	0	0	0
4911 Estate Agent Mgt Fee	0	0	0	155	0	0	0	0	0
4912 BH Lodge Maintenance	0	0	0	75	0	0	0	0	0
<b>Overhead Expenditure</b>	24,617	31,503	23,554	2,562	0	0	0	0	0
<b>110 Net Income over Expenditure</b>	-16,117	-21,689	-15,554	353	0	0	0	0	0
6000 plus Transfer from EMR	0	13,699	0	0	0	0	0	0	0
6001 less Transfer to EMR	0	0	0	1,000	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	(16,117)	(7,990)	(15,554)	(647)	0		0		
<b>Total Budget Income</b>	379,085	432,740	407,321	140,933	0	0	0	0	0
<b>Expenditure</b>	409,351	419,596	436,596	49,664	0	0	0	0	0
<b>Net Income over Expenditure</b>	-30,266	13,144	-29,275	91,270	0	0	0	0	0
plus Transfer from EMR	0	52,538	0	17,350	0	0	0	0	0
less Transfer to EMR	0	37,626	0	16,811	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	(30,266)	28,055	(29,275)	91,809	0		0		



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12/06/2025

Mold Town Council 2025-26

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Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
311 EMR-Future Burial Area	5,500.00		5,500.00
313 EMR-Election Provision	14,000.00		14,000.00
315 EMR-Xmas Lights	14,005.00		14,005.00
316 EMR-MTC Future Purchase/Rent	75,213.28	-4,162.34	71,050.94
317 EMR-Council Office Maintenance	4,000.00		4,000.00
318 EMR-Cemetery Lodge	4,504.00		4,504.00
319 EMR-Town Projects/Maintenance	10,000.00		10,000.00
320 EMR-Cittaslow Projects	2,000.00		2,000.00
323 EMR-BHL Maintenance	4,000.00		4,000.00
324 EMR-Events	38,401.08	2,622.89	41,023.97
328 EMR - Alternative Delivery Mod	40,000.00		40,000.00
330 EMR - CDR Project	10,000.00		10,000.00
331 EMR - Tourist Info Boards	25,000.00		25,000.00
332 EMR - DOC Public Toilets	5,000.00		5,000.00
333 EMR - Mens Shed Project	1,301.00	1,000.00	2,301.00
334 EMR - Cemetery Maintenance	4,000.00		4,000.00
335 EMR-Staff Cover/Temp Staff	8,000.00		8,000.00
336 EMR - Dig Burial Records	3,000.00		3,000.00
	<u>267,924.36</u>	<u>-539.45</u>	<u>267,384.91</u>



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User: JL

VAT Return Summary:	Total Outputs	148,085.89	147,470.13	615.76
	Total Inputs	123,709.34	114,969.34	8,740.00
VAT due in the period on sales and other outputs			Box 1	615.76
VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States			2	<u>0.00</u>
Total VAT due			3	615.76
VAT reclaimed in the period on purchases and other inputs (including acquisitions in Northern Ireland from EU member			4	<u>8,740.00</u>
Net VAT to reclaim from HMRC			5	<u>8,124.24</u>
Total value of sales and all other outputs excluding any VAT			6	147,470.00
Total value of purchases and all other inputs excluding any VAT			7	114,969.00
Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States			8	0.00
Total value of acquisitions of goods and related costs (excluding VAT) made in Northern Ireland from EU Member States			9	0.00
VAT on acquisitions of goods and related costs made in Northern Ireland from EU Member States				0.00

Date: 11/06/2025

Mold Town Council 2025-26

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Time: 08:58

VAT Return for Month 11 to 1 (01/02/2025 - 30/04/2025)

User: JL

<u>Source</u>	<u>Ledger</u>	<u>Ref No</u>	<u>Month</u>	<u>Code</u>	<u>Gross</u>	<u>Net</u>	<u>VAT</u>
Cashbook	1		1		171.00	171.00	0.00
Cashbook	2		1		117,966.34	117,966.34	0.00
Cashbook	1		11		814.00	814.00	0.00
		OUTPUT	Total Rate:	E	118,951.34	118,951.34	0.00
Journal		379	3		103.74	98.80	4.94
		OUTPUT	Total Rate:	F	103.74	98.80	4.94
Cashbook	1		1		3,432.00	2,989.17	442.83
Cashbook	7		1		380.00	316.68	63.32
Cashbook	9		1		27.99	23.32	4.67
Cashbook	1		11		600.00	500.00	100.00
		OUTPUT	Total Rate:	S	4,439.99	3,829.17	610.82
Cashbook	1		1		6,422.64	6,422.64	0.00
Cashbook	7		1		2,054.61	2,054.61	0.00
Cashbook	1		11		1,575.00	1,575.00	0.00
Cashbook	1		12		11,373.15	11,373.15	0.00
Cashbook	2		12		1,977.52	1,977.52	0.00
Cashbook	7		12		1,187.90	1,187.90	0.00
		OUTPUT	Total Rate:	Z	24,590.82	24,590.82	0.00
Cashbook	8		1		0.00	0.00	0.00
Cashbook	1		11		10,120.00	10,120.00	0.00
Cashbook	7		11		30.00	30.00	0.00
Cashbook	1		12		3,979.22	3,979.22	0.00
		INPUT	Total	E	14,129.22	14,129.22	0.00
Cashbook	1		1		843.66	803.48	40.18
Cashbook	1		11		159.39	151.80	7.59
Cashbook	1		12		209.94	199.94	10.00
		INPUT	Total	F	1,212.99	1,155.22	57.77
Cashbook	1		1		1,883.66	1,883.66	0.00
Cashbook	7		1		155.00	155.00	0.00
		INPUT	Total	NRS	2,038.66	2,038.66	0.00
Cashbook	1		1		17,106.09	14,255.07	2,851.02
Cashbook	7		1		225.72	188.10	37.62
Cashbook	9		1		1,558.48	1,297.98	260.50
Cashbook	1		11		10,030.12	8,358.44	1,671.68
Cashbook	7		11		1,125.70	938.08	187.62