

MOLD TOWN COUNCIL CYNGOR TREF YR WYDDGRUG

Unit 10
Daniel Owen Precinct
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CH7 1AP



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Members of Mold Town Council
Cemetery Committee

18th August 2025

Dear Councillor,

You are requested to attend a meeting of the **Cemetery Committee** to be held in the Town Council Offices, Unit 10 Daniel Owen Precinct, Mold at 6pm on **Wednesday 3rd September 2025**.

Attendance is also available via video link – zoom link below.

Yours sincerely,

Town Clerk and Finance Officer

Zoom:

<https://us02web.zoom.us/j/86289079465?pwd=cbGDksTHoK4cdrh0F3VabSa0gnwHbt.1>

Meeting ID: 862 8907 9465
Passcode: 107510

AGENDA

1. APOLOGIES

To **receive** apologies.

e-mail : e-bost



townclerk@moldtowncouncil.org.uk
events@moldtowncouncil.org.uk
business@moldtowncouncil.org.uk

2. DECLARATIONS OF INTEREST

To **receive** any known declarations of interest in items below.

3. MINUTES

To **note** the minutes from the previous Cemetery Committee (attached) which took place on the 4th June 2025.

4. CEMETERY SUPERINTENDENT REPORT

To **note** the attached Cemetery Superintendent Report and **receive** a verbal update from the Cemetery Superintendent.

5. CEMETERY POLICIES/ PROCEDURES AND FORMS

To **consider** the attached new Policies, Procedures and Forms :

- (a) Notice of Internment – updated
- (b) Transfer of Burial Rights Policy
- (c) Transfer of Burial Rights Application Form
- (d) Transfer of Burial Rights by Statutory Declaration Policy
- (e) Statutory Declaration Form
- (f) Procedure for Handling Disputes Related to Burial Rights or Grave Ownership

6. BIODIVERSITY ACTIONS FOR ACTION PLAN 2025-2028

To **consider** actions for Mold Cemetery which can be included in the 2025-28 Biodiversity Action Plan.

7. UPDATE ON DRAIN ISSUES

To receive a verbal update from the Town Clerk with regards to the drain issue at the Cemetery.

8. BUDGET

To **note** the attached budget for the Cemetery.