

**MOLD TOWN COUNCIL
CYNGOR TREF YR WYDDGRUG**

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24 July 2020

Members of the Council

Dear Councillor

You are hereby summoned to attend the meeting of Mold Town Council to be held at **6.00pm on Wednesday 29th July, 2020** by Zoom video-conferencing.

Yours sincerely,

A handwritten signature in blue ink, appearing to be 'S. Jones', is written over a horizontal line.

Town Clerk and Finance Officer

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To receive any known declarations of interest in items on the agenda

3. MAYORS ANNOUNCEMENTS

4. NANNY BISCUIT

To receive a short presentation by James Hunt. founder of the Nanny Biscuit Community Interest Company

5. MINUTES

5.1 To receive and approve as a correct record the Minutes of the Council meeting held on 24th June 2020 (attached)

5.2 To receive and note the Minutes of the Personnel Committee meeting held on 22nd June (attached).

5.3 To receive and note the Minutes of the Planning Committee held on 29th June (attached) and 27th July 2020 (to follow)

5.4 To receive and note the Minutes of the meeting of the Cemetery Committee held on 7th July 2020 (attached)

5.5. To receive and approve as a correct record the Minutes of the meeting of the Policy and Audit Committee held on 13th July 2020 (attached)

6. JOINT REPORT OF THE BUSINESS & REGENERATION/EVENTS AND COMMUNITY ENGAGEMENT OFFICERS

To receive a joint report from the Officers on the latest developments (attached)

7. FINANCIAL REPORTS

7.1 POLICY & AUDIT COMMITTEE

To consider the recommendations from the meeting of the Policy & Audit Committee held on 13th July 2020 relating to the report of the Internal Auditor, the Annual Return and the additional governance assertions with supporting information. Also to authorise signing of the documentation.

(See Minutes of the Committee meeting – Agenda Item 5.2 above)

It is also necessary to ask if any Members have any links whatsoever with the company that undertakes the external audit, BDO LLP. The Company's independence needs to be confirmed.

7.2 FINAL ACCOUNTS 2019/20

To receive and consider approval of the final accounts as presented (attached).

7.3 ACCOUNTS 2020/21 – QUARTERLY REVIEW

To consider the attached report on the financial outturn for the first quarter 2020/21 (attached).

7.4 OPENING OF A 'MAYOR'S CHARITY ACCOUNT'

To consider opening a separate account for all future mayoral charity transactions (with the ability to transfer funds where necessary)

8. CONSIDERATION OF FUNDING SUPPORT GRANTS TO PEOPLE AND ORGANISATIONS IN MOLD

8.1 Only two applications received since January (not on appropriate forms) – to consider deferral of all such considerations until January 2021

8.2 To consider the further donation to Flintshire Foodbank of £2,500 as agreed in principle at the Town Council meeting held on 6th May

8.3 To consider the increase agreed in principal at the Council meeting on 29th January 2020 to the grant to Citizens Advice from £2,000 to £2,250 (awaiting a presentation)

9. COVID-19 TOWN HALL RISK ASSESSMENT AND OPERATIONAL OPTIONS

To consider

- (i) the attached Draft Covid-19 Risk Assessment for the Town Hall, pertinent to Town Council staff, Members, Flintshire CC staff, visitors and Market Traders (subject to updates);
- (ii) the possible staggered re-opening of the office (subject to (i) above);
- (iii) meetings platforms in future; and
- (iv) the ability to adapt quickly to changing circumstances

10. NOTIFICATION OF PLANNING DECISIONS

To note the attached report

11. CIRCULAR ECONOMY GRANT APPLICATIONS

To receive an update on progress since the last meeting from Councillor Andrea Mearns and consider endorsing the action taken

12 MEETINGS ATTENDED

For Members to report to Council any information they have obtained from outside bodies

13. ACCOUNTS / PAYMENTS

To approve the attached schedule showing accounts processed for payment – pages Month 3 noting that payments are made in accordance with the powers of local councils

14. EXCLUSION OF THE PRESS AND PUBLIC

To exclude members of the press and public due to consideration of the confidential information contained within the remaining item of business

15. CCTV QUOTATIONS FOR SITING NEW CCTV IN MOLD

To consider a report outlining the financial detail of a potential purchase as referred by the Community Development Committee

NOTE:

Members of the press and public may view this meeting on screen (but not participate) by prior arrangement with the Town Clerk and Finance Officer.