

**MOLD TOWN COUNCIL
CYNGOR TREF YR WYDDGRUG**

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Members of Mold Town Council

24th October 2025

Members of the Council

Dear Councillor

You are hereby summoned to attend the meeting of Mold Town Council to be held at **6.00pm on Wednesday 29th October, 2025** in Mold Town Council Offices, Unit 10, Daniel Owen Precinct, Mold CH7 1AP. Also available by Video Conferencing as a hybrid meeting see link below.

Yours sincerely,

Town Clerk and Finance Officer

AGENDA

PUBLIC PARTICIPATION

Mold Town Council is committed to community engagement and therefore warmly welcomes members of the public to attend this meeting. Mold Town Council Standing Orders allow for 15 minutes to be allocated under the 'Public Participation' item on the agenda with up to 5 minutes allocated per subject.

Those wishing to address the meeting under Public Participation must:

- Have notified the Town Clerk of their interest to speak by 4.30pm the day before the Town Council Meeting.
- Direct all comments/ questions to the chairman of the meeting.

Members of the public should note that the council will only discuss and is only allowed to take decisions on topics that are publicised on the agenda. In the event of no issues being raised, the Town Council meeting to commence at 6pm.

1. APOLOGIES FOR ABSENCE

To **receive** apologies for absence.

2. DECLARATIONS OF INTEREST

To **receive** any known declarations of interest in items on the agenda.

3. MAYOR'S ANNOUNCEMENTS

To **receive** the Mayor's Announcements

4. MINUTES

4.1 To **receive** and approve as a correct record the Minutes of the Planning Committee Meeting held on the 22nd September 2025 (attached).

4.2 To **receive** and approve as a correct record the Minutes of the Town Council Meeting held on 24th September 2025 (attached).

4.3 To **receive** and approve as a correct record the Minutes of the Policy & Audit Committee Meeting held on the 14th October 2025 (attached).

4.4 To **receive** and approve as a correct record the Minutes of the Planning Committee Meeting held on the 20th October 2025 (attached).

4.5 To **receive** and approve as a correct record the Minutes of the CDR Committee Meeting held on the 21st October 2025 (attached).

4.6 To **receive** and approve as a correct record the Minutes of the Personnel Committee Meeting held on the 22nd October 2025 (attached).

5. CORRESPONDENCE:

To **note** the following correspondence received and **consider** where necessary on actions needed:

- (a) Nicola Price – Queens Park and Bromfield Lane

6. ACTION LIST

To **note** the attached updated Action List.

7. OFFICER REPORTS

- (i) To **receive** a report from the Events and Community Engagement Officer (attached).

Decision required: Free parking in the Town Centre for Christmas Period.

(ii) To **receive** a report from the Town Clerk and Finance Officer (attached).

Decision required: That the Council authorises the Town Clerk to sign the lease agreement with Rawson's and complete the Direct Debit mandate to facilitate monthly lease and copying payments for the new photocopier.

Decision required: Council support to write to Flintshire County Council to reinstate County Forums, restoring a structured communication channel and keeping the town informed on local service decisions.

Decision required: Council support to approach Flintshire CC for guidance, funding, and backing for a campaign, such as "Mold After Dark," to raise the town's profile and encourage visitor engagement.

8. MOTION FROM COUNCILLOR NANETTE DAVIES

That the Town Council invites Sam Langdon, Biodiversity Officer, North Wales, from One Voice Wales, to visit Mold and provide guidance on actions the Council could undertake as part of the new Biodiversity Action Plan.

9. DRAFT ANNUAL REMUNERATION REPORT 2026-27

To **consider** the attached draft Annual Remuneration Report 2026-27 and consultation.

10. FLINTSHIRE PLAY DEVELOPMENT, SUMMER PLAYScheme

To **note** the following attached documents received and **consider** where necessary on actions needed:

- (a) End of Summer Report – Mold Town Council
- (b) Flintshire Play Development Newsletter
- (c) Email from Darren Morris – 07.10.25
- (d) Summer Playscheme costs for 2026
- (e) Summer Playscheme 2026 Confirmation Form

11. NATIONAL FOREST FOR WALES

To **consider** request of support from Flintshire County Council, Countryside Services in applying for National Forest status for Bailey Hill. Relevant information attached. (supporting documents attached).

12. MOLD TOWN COUNCIL ANNUAL REPORT 2024-25 – DRAFT

To **consider** the attached Mold Town Council Annual Report 2024-25.

13. POLICY AND AUDIT

To **consider** the recommendation from the Policy and Audit Committee to adopt the following new policies:

- (a) Anti-fraud and Corruption Policy
- (b) Appraisal Scheme and Self-Assessment Form
- (c) Bullying and Harassment Policy
- (d) Capability Policy
- (e) Concerns and Complaints Policy and Procedure
- (f) Concerns and Complaints Form
- (g) Compliments Form
- (h) Disciplinary and Grievance Policy and Procedure
- (i) Whistleblowing Policy
- (j) Audio Recording, Filming, Photography and Reporting of Council and Committee Meetings
- (k) Privacy notice
- (l) CCTV Privacy notice

14. PERSONNEL COMMITTEE

To **consider** the attached recommendations from the Personnel Committee.

15. NOTIFICATION OF PLANNING

To **note** the attached report.

16. ACCOUNTS/ PAYMENTS

To **approve** the attached schedules showing all accounts – Month 6, noting that payments are made in accordance with the powers of local councils.

NOTE:

Members of the press and public may attend this meeting (but not speak unless by prior arrangement with the Town Clerk and Finance Officer).

ZOOM INSTRUCTIONS

<https://us02web.zoom.us/j/89282178432?pwd=30a4yPzsufbbWdZq8oKW7hlPAgb5Ut.1>

Meeting ID: 892 8217 8432
Passcode: 417632