MOLD TOWN COUNCIL
CYNGOR TREF YR WYDDGRUG

Unit 10
Daniel Owen Precinct
Mold
Flintshire
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Members of Mold Town Council

20th November 2026

Members of the Council

Dear Councillor

You are hereby summoned to attend the meeting of Mold Town Council to be held at **6.00pm on 25th November 2026** at Town Council Offices, Unit 10 Daniel Owen Precinct or via Video Conferencing see link below.

Yours sincerely,

Town Clerk and Finance Officer

AGENDA

PUBLIC PARTICIPATION

Members of the public are welcome to speak on items listed on the agenda. Up to 15 minutes is allocated, with a maximum of 5 minutes per subject.

At the Chair's discretion, a member of the public may raise a matter not on the agenda for up to 5 minutes. The Council cannot make decisions or debate non-agenda items at the meeting, but these may be noted for future consideration.

The Chair may intervene to maintain order, stop irrelevant or disorderly remarks, or adjourn the meeting if necessary.

1. APOLOGIES FOR ABSENCE

To **receive** apologies for absence.

2. DECLARATIONS OF INTEREST

To **receive** any known declarations of interest in items on the agenda.

3. MAYOR'S ANNOUNCEMENTS

To **receive** the Mayor's Announcements.

4. MINUTES

4.1 To **receive** and approve as a correct record the Minutes of the Town Council Meeting held on the 28th October, 2026.

4.2 To **receive** and approve as a correct record the Minutes of the Planning Committee Meeting held on the 16th November, 2026.

4.3 To **receive** and approve as a correct record the Minutes of the Cemetery Committee Meeting held on the 18th November, 2026.

5. ACTION LIST

To **note** the attached updated Action List.

6. CONSULTATIONS

To **consider** the following consultations:

(i) Social Services Sustainable Choices Policy Consultation (attached)
(ii) Welsh Government Proposed "Underground – First" Policy for Electricity Lines. (attached)
(iii) Community Right to Buy Scheme Consultation (attached)

7. OFFICER REPORTS

(i) To **receive** a report from the Events and Community Engagement Officer (attached).

(ii) To **receive** a report from the Town Clerk and Finance Officer (attached).

8. ST DAVID'S PRIMARY SCHOOL – SCHOOL GOVERNOR VACANCY

To **consider** The appointment of a Town Council representative to serve as a Governor at St David's Primary School, following the decision at the previous Town Council meeting to defer the matter to this meeting to allow Members further opportunity to volunteer for the position.

9. DONATION TO THE ROYAL BRITISH LEGION

To **consider** approving a donation of £200 to the Royal British Legion, for which provision has already been made within the Town Council's 2026/27 budget.

10. DANIEL OWEN FESTIVAL REPORT

To **receive** and note the report from the Daniel Owen Festival Committee following the 2026 Daniel Owen Festival.

11. SUMMER PLAYSCHEME 2027 COSTINGS

To **consider** the costings received for the provision of Summer Playscheme for the period 2027-2029, as detailed in the attached report.

12. DRAFT REPORT FROM MTC PLANNING DAY

To **consider** the attached report from Mold Town Council Planning Day.

13. FLOTEK VERIFIED MAIL – EMAIL SECURITY AND DELIVERABILITY

To **consider** the introduction of Flotek's Flo Verified Mail service at a cost of £14 per month (£168 annually), to improve email deliverability, strengthen domain authentication and reduce the risk of fraudulent emails being sent using the Town Council's domain.

14. WINTER PREPARATIONS

To **consider** whether any additional salt bins are required across Mold in preparation for the winter period, in accordance with the recently adopted Salt Bin Policy.

15. TOWN CLERK – EXTERNAL JOB EVALUATION

To **consider** a quotation of £240 for an independent evaluation of the Town Clerk's post, using the national job evaluation scheme for Clerks, following the decision made at the previous Town Council meeting to obtain costs for an external assessment.

16. TOWN COUNCIL OFFICE - CHRISTMAS CLOSURE

To **consider** the attached report regarding the proposed closure of the Town Council Offices over the Christmas and New Year period.

17. NOTIFICATION OF PLANNING

To **note** the attached report.

18. ACCOUNTS/ PAYMENTS

To **approve** the attached payment schedules for all Town Council accounts for Month 7, noting that payments have been made in accordance with the relevant statutory powers available to local councils.

ZOOM INSTRUCTIONS

Join Zoom Meeting
https://us02web.zoom.us/j/81710049564?pwd=NvWQANBADjcJTz7uTnx9QoLsV8FCx1.1

Meeting ID: 817 1004 9564
Passcode: 391069

3

MOLD TOWN COUNCIL / CYNGOR TREF YR WYDDGRUG

Mayor engagements since 29th October – 25th November 2026

Date	Event
29-Oct	Visiting new business Motonga Tailoring
31-Oct	Official opening of Motonga Tailoring
01-Nov	Caerwys Town Mayor's Civic Service
06-Nov	Buckley Mayor's Charity Ball & Dinner
07-Nov	Official opening of The Shoe Box Co.
08-Nov	Remembrance Sunday
11-Nov	Remembrance Day
12-Nov	New Hughes Pharmacy Open Evening
13-Nov	Opening of Glyndwr Pies and Mold Toy Shop
13-Nov	Opening of Novemberfest
14-Nov	Bagillt Action Group - Cocktail & Beer night
18-Nov	Visit to Brownies
19-Nov	Mold Flower Club Christmas Extravaganza
21-Nov	Vicar of Dibley - Phoenix Theatre
24-Nov	Christmas Lights switch on

Deputy Mayor engagements since 29th October – 25th November 2026

Date	Event
10-Nov	Bryn Coch opening of Big Bocs Bwyd
11-Nov	Remembrance Day
18-Nov	Visit to Brownies

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4.1

MOLD TOWN COUNCIL

Minutes of the Mold Town Council Meeting held at Town Council Offices, Unit 10 Daniel Owen Precinct, Mold at 6pm on Wednesday 28th October 2026 (also, by Video conferencing).

PRESENT:

Councillors: Joanne Edwards (Mayor), Pete Dando (Deputy Mayor), Brian Lloyd, Geoff Collett, Paul Beacher, Richard Clarke, Robin Guest, Sarah Taylor, Tina Claydon

Via Zoom: Cllrs. Catherine Frances Claydon, Suzanne Thomas

Absent: Cllr. Megan Lloyd-Hughes

Officers: Jo Lane, Town Clerk & Finance Officer; Jane Evans, Events & Community Engagement Officer; and Leila Jones, Support Officer

PUBLIC PARTICIPATION: One Member of the Public in attendance.

103. APOLOGIES FOR ABSENCE:

Councillors Chris Bithell, Haydn Jones, Nanette Davies.

104. DECLARATIONS OF INTEREST

None

105. MAYOR'S ANNOUNCEMENTS

The Mayor's appointments since the last meeting were **noted**.

The Deputy Mayor's appointments since the last meeting were **noted**.

106. MINUTES

RESOLVED: that;

106.1 The Minutes of the Youth and Children's Council Committee Meeting held on 28th September 2026 be received and **approved** as a correct record;

106.2 The Minutes of the Town Council Meeting held on 30th September 2026 be received and **approved** as a correct record;

106.3 The Minutes of the Extra Ordinary Town Council Meeting held on 7th October 2026 be received and **approved** as a correct record;

106.4 The Minutes of the Policy & Audit Committee Meeting held on 13th October 2026 be received and **approved** as a correct record;

106.5 The Minutes of the Planning Committee Meeting held on 19th October 2026 be received and **approved** as a correct record;

106.6 The Minutes of the Personnel Committee Meeting held on 20th October 2026 be received and **approved** as a correct record;

107. ACTION LIST

Members **noted** the ongoing Action List. Confirmed by Town Clerk that completed items will be removed from the Action List after each Town Council meeting.

Action Item 91 (Apr2026): Town Clerk noted that she is working out the exchange rate to renew the Mayors for Peace membership.

Action Item 121 (Nov2025): Town Clerk noted that the new Mold Town Council website is nearly ready to go live in November. After going live, updates will continue. The website will have a Public Section and a Councillor login section.

Action Item 85(i) (Sep2026): Town Clerk noted that she received a reply from Iceland regarding the review of ceasing their in-store shopping home delivery for the Mold location.

108. CORRESPONDENCE

Members **noted** the previously circulated correspondence;

(i) St David's Primary School – School Governor

RESOLVED:
Members **approved** to defer the correspondence from St David's Primary School to the November 2026 meeting.

(ii) Outside Lives – Request for Letter of support from Mold Town Council

RESOLVED:
Members **resolved** for Town Clerk to send a letter of support to Outside Lives in regards to their plans for Glanrafon.

(iii) Mold Town Concert Band – Request for Release of Approved Financial Support as provided for within the approved 2026/27 Town Council budget.

RESOLVED:
Members **resolved** the release of approved financial support to the Mold Town Concert Band.

(iv) Nationwide Mold Branch – Defibrillator and Bleed Kit

RESOLVED:
Members resolved to recommend to Nationwide Mold Branch that the new defibrillator and bleed kit be located on the Mold Tennis Courts building at Maes Bodlonfa, subject to the necessary permissions and agreement.

It was **recommended** that the Town Clerk prepare a Facebook post providing information on the locations of defibrillators throughout Mold and the procedures to follow when accessing and using a defibrillator in an emergency.

109. OFFICER REPORTS

(i) Members **noted** the previously circulated report from the Events and Community Engagement Officer.

(ii) Members **noted** the previously circulated report from the Town Clerk and Finance Officer.

RESOLVED:
Members **resolved** to approve the appointment of Cllrs Paul Beacher and Pete Dando to the Policy & Audit Committee.

RESOLVED:
Members **resolved** to donate the £694.73 held in safekeeping from the School Uniform Stall to North Wales Superkids, to support families in need at Christmas, in memory of the late Councillor Teresa Carberry.

110. REPRESENTATIVES FOR LGPS – AUTHORISED OFFICERS

RESOLVED:
Members **approved** the appointment of Cllrs Joanne Edwards, Pete Dando, Sarah Taylor and Suzanne Thomas as Authorised Officers for the Clwyd Pension Fund (Local Government Pension Scheme).

The Town Clerk, as the Employer's Nominated Representative, is responsible for administering the Council's LGPS arrangements. Authorised Officers are required to

independently check and authorise relevant pension documentation, including employee leaving forms and other applicable LGPS forms.

111. MOLD COMMUNITY AWARDS

Members **considered** the previously circulated report from the Events & Community Engagement Officer, outlining proposed changes to the Community Award categories.

RESOLVED:
Members **resolved** to support the four proposed changes to the Community Award categories.

1. The introduction of a new Fundraiser of the Year award category.

2. The division of the existing Business of the Year award into two categories: Small Business of the Year (Sole Traders and 1–4 Employees) and Business of the Year (5+ Employees).

3. The introduction of a shortlisting process, with a maximum of five nominees per category, each permitted to bring one guest.

4. The additional expenditure of approximately £390–£430 to accommodate the two additional awards and associated branding.

112. PUBLIC CONVENIENCES WORKING GROUP

Members **considered** the previously circulated report and recommendations from the Public Conveniences Working Group.

After discussion, a vote was held with **11 for** and **1 against**.

RESOLVED:
Members **resolved** to approve the recommendations from the Public Conveniences Working Group.

1. The proposed correspondence to bus companies operating services through Mold Bus Station to explore whether they would be willing to make a financial contribution towards the continued provision of public toilet facilities.

2. The draft public consultation questionnaire to establish residents' views on the future of Mold Bus Station Public Toilets, including the potential Community Asset Transfer and associated financial implications, together with the associated costs of printing and distribution.

113. POLICY AND AUDIT COMMITTEE RECOMMENDATIONS

Members **approved** the adoption of the revised and newly developed policies on the recommendation of the Policy and Audit Committee.

(a) Records Management and Document Retention Policy - updated
(b) Model Standing Orders 2026 (Wales) - updated
(c) Financial Regulations – updated
(d) Safeguarding Children and Adults at Risk (New)
(e) Salt Bin Policy (New)

114. MEMORIAL TREE

Members **considered** a suggestion received by Cllr Nanette Davies from a resident regarding the planting of a Memorial Tree for Cllr Carberry.

RESOLVED:
Members **resolved** to not move forward with the planting of a Memorial Tree for Cllr Carberry after careful consideration and discussion.

115. ANNUAL REPORT 2025/26

Members **considered** the previously circulated Annual Report 2025/26.
Members thanked the Town Clerk and Events & Community Engagement Officer for a well presented report and that it is a welcome reminder of how much goes on in the Town of Mold during a year.

RESOLVED:
Members **approved** the Annual Report 2025/26.

116. NOTIFICATION OF PLANNING

RESOLVED:
Members **noted** the previously circulated report.

117. ACCOUNTS/ PAYMENTS

Members **considered** the schedules previously circulated. (Appendix 1)
Members **noted** that payments are made in accordance with the powers of local councils.

Month 3 – Community Bank account CB1 £41,776.36 (excl. VAT)
Month 3 – Business Money Manager Account £90,000.00 (internal transfers)
Month 3 – Events Bank account £0.00
Month 3 – Prepaid Mastercard £468.07
Month 3 – Mayor's Charity £0.00

Month 3 – Petty Cash £0.00
Month 3 – Deposit Bond 1 - £15,000 (internal transfer)
Month 3 – Deposit Bond 2 - £30,000 (internal transfer)
Month 3 – Deposit Bond 3 - £15,000 (internal transfer)

RESOLVED: That the schedules of payments be **approved.**

118. EXCLUSION OF PUBLIC AND PRESS

RESOLVED:
Members **approved** a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the meeting during consideration of the following items of business due to the confidential nature of the matters to be discussed.

19:06: Member of Public left the meeting.

119. STAFF ARRANGEMENTS AND FUTURE STRUCTURE

19:07: Jane Evans, Events & Community Engagement Officer and Leila Jones, Support Officer left the meeting

Members **considered** the confidential report relating to a request for a change in contracted working hours, future staffing arrangements.

RESOLVED:
Members resolved to:
1. **Approve** the Events and Community Engagement Officer's request to reduce her contracted working hours to 21.75 hours per week, effective from 1 April 2027.

Voting: 10 in favour, 1 abstention.

2. **Proceed** with the proposed succession planning arrangements for the Events and Community Engagement service, and instruct the Town Clerk to prepare a Job Description and Person Specification for the proposed new post, for further consideration by the Town Council.

Voting: 10 in favour, 1 abstention.

19.30: Cllr Catherine Claydon left the meeting.

120. TOWN CLERK – ROLE REVIEW

Members **considered** a confidential report relating to the review of the Town Clerk's Job Description, job Title and salary grading.

RESOLVED:
Members resolved to:

1. **Approve** the change of job title from Town Clerk and Finance Officer to Town Clerk and Chief Officer (RFO), retaining the existing statutory responsibilities.
2. **Explore** the costs of obtaining independent professional support to undertake a formal review of the Town Clerk's Job Description and salary grading.
3. **Receive** a further report detailing the costs of professional support for consideration before proceeding with the review.

Meeting ended: 19:45

Mayor's signature: ..... Date: .....

SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH MOLD TOWN COUNCIL'S CODE OF CONDUCT

MOLD TOWN COUNCIL		DATE: 28.Oct.2026
MEMBER	ITEM	MINUTE NO. REFERS
MEMBER	ITEM	MINUTE NO. REFERS

WORD/MINUTES/MTC/MIN/ LGJ

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Date: 08/10/2026 | Mold Town Council Current Year | Page: 1
Time 13:33 | Cashbook 1 | User: JL
Community Bank Account | For Month No: 6

Receipts for Month 6

Receipt Ref	Name of Payer	£ Amt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	22,808.46					22,808.46	
	Banked 01/09/2026	1,050.00						
	JE Davies Ltd		1,050.00		1000	104	1,050.00	Burial Fees
	Banked 02/09/2026	210.00						
	J Kelly		210.00		1000	104	210.00	Burial Fees
	Banked 03/09/2026	159.00						
	Buckley Memorials		159.00		1000	104	159.00	Burial Fees
	Banked 07/09/2026	10,000.00						
TRF	Business Money Manager Account		10,000.00		201		10,000.00	Top up Community Account
	Banked 08/09/2026	4,274.50						
	HMRC VAT		4,274.50		105		4,274.50	HMRC VAT
	Banked 08/09/2026	32.50						
	The Welsh Arch Trust		32.50		1009	110	32.50	Guided Tour BH
	Banked 08/09/2026	39.00						
	Blackwells		39.00		1000	104	39.00	C14/2026
	Banked 08/09/2026	30.00						
	KM Jones		30.00		1013	110	30.00	BHHire 150
	Banked 08/09/2026	382.00						
	Town and Country lettings		775.00		1011	110	775.00	Town and Country lettings
	Town and Country lettings		-93.00	-15.50	4911	110	-77.50	Estate Agent Fees
	Town and Country lettings		-300.00		4102	110	-300.00	Electrical Safety Check
	Banked 15/09/2026	180.00						
	CASH		20.00		531		20.00	Donation to Mayor
	G Styles		144.00	24.00	1050	105	120.00	Cash - NFest Sponsor
					324		120.00	Cash - NFest Sponsor
					6001	105	-120.00	Cash - NFest Sponsor
	CASH		13.00	2.17	1070	105	10.83	LOS Tickets
					324		10.83	LOS Tickets
					6001	105	-10.83	LOS Tickets
	Cash		2.00		1000	104	2.00	Burial Fee
	Cash		1.00		1000	104	1.00	Burial Search Fee
	Banked 17/09/2026	10,000.00						
TRF	Business Money Manager Account		10,000.00		201		10,000.00	Top up Community Account
	Banked 18/09/2026	10,000.00						
TRF	Business Money Manager Account		10,000.00		201		10,000.00	Top up Community Account
	Banked 18/09/2026	1,890.00						
	Cheques		1,890.00		1000	104	1,890.00	Burial Fees - Bells, Stephens
	Banked 22/09/2026	75.00						
	Boys & Girls Club		75.00		1013	110	75.00	BHhire149
	Banked 30/09/2026	1,470.00						
	Peter Morris Funeral Directors		1,470.00		1000	104	1,470.00	C15/2026

Continued on Page 2

Appendix1 - MTC Mins - 28OCT.2026

Date: 08/10/2026 | Mold Town Council Current Year | Page: 2
Time 13:33 | Cashbook 1 | User: JL
Community Bank Account | For Month No: 6

Total Receipts for Month	39,782.00	0.00	10.67	39,781.33
Cashbook Totals	62,598.46	0.00	10.67	62,587.79

Continued on Page 3

Appendix1 - MTC Mins. 28.OCT.2026

Payments for Month 6

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	Nominal Ledger £ VAT	A/c	Centre	£ Amount	Transaction Detail
01/09/2026	Flintshire County Council	DD	79.00			4101	104	79.00	Non Dom Rates - Cemetery
01/09/2026	Flintshire County Council	DD	188.00			4101	110	188.00	Non Dom Rates - BHC
01/09/2026	Flintshire County Council	DD	525.00			4101	103	525.00	Business Rates - TCC
01/09/2026	J griffiths	BACS	750.00			4178	104	750.00	168y,167y,168y,169y & 170y
01/09/2026	Sian Jones Translation Ltd	BACS	37.24			4117	101	37.24	August Translations
01/09/2026	Holywell Garden Centre	BACS	800.00			4124	106	800.00	August Watering HB
01/09/2026	ACS Window Cleaning Specialist	BACS	24.00			4124	103	24.00	Window Cleaning TCO
01/09/2026	KMA Tool Hire & Sales	BACS	11.88		1.98	4133	104	9.90	Hand Soap Cemetery
01/09/2026	Rawson Digital	BACS	47.54		7.92	4106	101	39.62	26.07.26-24.08.26 Photocopying
01/09/2026	ASH Waste Services Ltd	BACS	305.26		50.88	4153	104	254.38	INV 2285788
01/09/2026	HarrisLamb	BACS	721.75		120.29	4102	103	601.46	Service CHG 29.09.26-24.12.26
01/09/2026	Gaskells NorthWest Ltd	BACS	62.84		10.48	4153	103	52.36	01.09.26-30.09.26
01/09/2026	Thorncliffe Building Supplies	BACS	28.08		4.68	4124	106	23.40	Supplies for bench upgrade
01/09/2026	Thorncliffe Building Supplies	BACS	102.10		17.02	4124	106	85.08	Supplies for Bus Station Bench
01/09/2026	Thorncliffe Building Supplies	BACS	20.57		3.43	4124	106	17.14	Bus Station benches
01/09/2026	Thorncliffe Building Supplies	BACS	24.00		4.00	4124	106	20.00	Bus Station Benches
03/09/2026	Robert Williams	BACS	81.14			4124	106	81.14	Reimburse - Bus Station Bench
03/09/2026	ASH Waste Services Ltd	BACS	12.21		2.04	4153	110	10.17	INV 2284451
03/09/2026	ASH Waste Services Ltd	BACS	-12.21		-2.04	4153	110	-10.17	INV 2284451 - mistake
03/09/2026	ASH Waste Services Ltd	BACS	122.21		20.37	4153	110	101.84	INV 2284451 - corrected
03/09/2026	Container Cabins	BACS	2,760.00		460.00	4169	104	2,300.00	20ftxft Shipping Container
						320	0	-2,300.00	20ftxft Shipping Container
						6000	104	2,300.00	20ftxft Shipping Container
07/09/2026	HarrisLamb	BACS	511.16		85.19	4102	103	425.97	Insurance Premium
07/09/2026	Daniel Owen Centre Mold Limite	BACS	4,500.00		750.00	4100	103	3,750.00	Rent 29.09.26 -24.12.26
07/09/2026	Lyreco UK Ltd	BACS	102.65		17.11	4107	101	85.54	Stationary
07/09/2026	LockStore Mold	BACS	144.00		24.00	4139	105	120.00	Sept Invoice
						324	0	-120.00	Sept Invoice
						6000	105	120.00	Sept Invoice
07/09/2026	EDF Energy	BACS	82.17		3.91	4907	110	78.26	01.08.26-31.08.26
10/09/2026	HSBC Bank	CHG	23.10			4200	101	23.10	Bank CHG 19Aug2026
10/09/2026	Clwyd Pension Fund	BACS	2,501.05			4000	101	680.72	September Pensions
						4000	104	194.84	September Pensions
						4000	103	31.62	September Pensions
						4000	110	57.86	September Pensions
						4001	101	1,053.28	September Pensions
						4001	103	68.81	September Pensions
						4001	104	293.76	September Pensions
						4001	110	110.14	September Pensions

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Appendix1 MTC Mins - 28.OCT.2026

Payments for Month 6

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	Nominal Ledger £ VAT	A/c	Centre	£ Amount	Transaction Detail
10/09/2026	HMRC	OBP	4,469.04			4000	101	1,526.86	August Tax/ NI
						4001	101	1,123.24	August Tax/ NI
						4000	103	116.07	August Tax/ NI
						4001	103	57.86	August Tax/ NI
						4000	110	141.35	August Tax/ NI
						4001	110	86.09	August Tax/ NI
						4000	104	828.12	August Tax/ NI
						4001	104	587.35	August Tax/ NI
15/09/2026	WISS	BACS	9.99			4151	102	9.99	Bailey Hill Domain
15/09/2026	Thorncliffe Building Supplies	BACS	276.00		46.00	4129	104	230.00	Skip Hire Cemetery
15/09/2026	KMA Tool Hire & Sales	BACS	154.42		25.74	4133	104	128.68	Cemetery Equipment
15/09/2026	Adam Leech Landscapes	BACS	448.00			4003	104	448.00	26&28 Aug 7&8 Sept
15/09/2026	Adam Leech Landscapes	BACS	448.00			4003	104	448.00	July, 12-13 & 21st Aug
15/09/2026	Direct Interiors	BACS	781.20		130.20	4169	103	651.00	Boarding up windows
						316	0	-651.00	Boarding up windows
						6000	103	651.00	Boarding up windows
15/09/2026	The Landscape Academy	BACS	234.00		39.00	4004	101	195.00	LANTRA - MWC
15/09/2026	Robert Williams	BACS	71.41			4124	106	71.41	Expenses - Bench Refurb
17/09/2026	EoN Next	DD	141.42		8.73	4907	103	134.69	01.08.26-31.08.26
17/09/2026	MWC10	BACS	2,246.80			4000	104	2,246.80	September Salaries
17/09/2026	MXG2	BACS	2,154.80			4000	104	2,154.80	September Salaries
17/09/2026	LEC11	BACS	1,158.45			4000	110	292.11	September Salaries
						4000	101	876.34	September Salaries
17/09/2026	EL11	BACS	1,240.85			4000	101	1,240.85	September Salaries
18/09/2026	JEA2	BACS	2,756.41			4000	101	2,756.41	September Salaries
18/09/2026	JLB	BACS	3,249.18			4000	101	3,249.18	September Salaries
18/09/2026	RW12	BACS	1,033.02			4000	103	516.51	September Salaries
						4000	110	516.51	September Salaries
18/09/2026	Microshade Business Consultant	BACS	821.16		136.86	4105	104	70.59	Aug/Sept Pymt
						4105	101	613.71	Aug/Sept Pymt
25/09/2026	Phs	BACS	20.80		3.47	4102	110	17.33	BHC - 01.10.26-30.09.27
25/09/2026	ACS Window Cleaning Specialist	BACS	24.00			4124	103	24.00	Window Cleaning
25/09/2026	ASH Waste Services Ltd	BACS	305.26		50.88	4153	104	254.38	INV 2285788
25/09/2026	ASH Waste Services Ltd	BACS	256.99		42.83	4153	104	214.16	INV 2291831
28/09/2026	iData Com Ltd	DD	62.55		10.44	4105	101	26.11	Aug Invoice
						4105	104	26.11	Aug Invoice
29/09/2026	Your Repair gas	DD	29.64		4.94	4128	104	24.70	Sept Invoice
29/09/2026	J griffiths	BACS	165.00			4178	104	165.00	Grave Excavation
29/09/2026	Rawson Digital	BACS	66.22		11.04	4106	101	55.18	24.08.26-24.09.26
29/09/2026	Holywell Garden Centre	BACS	800.00			4124	106	800.00	Sept Watering HB
29/09/2026	FHJ Computer Support	BACS	346.80		57.80	4105	104	33.00	Sept Invoice
						4105	110	36.00	Sept Invoice
						4105	101	217.00	Sept Invoice
29/09/2026	Direct Interiors	BACS	2,940.00		490.00	4169	103	2,450.00	Window Replacement
						316	0	-2,450.00	Window Replacement
						6000	103	2,450.00	Window Replacement

Continued on Page 5

Appendix I - MTC mins - 28.OCT.2026

Payments for Month 6

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	Nominal Ledger A/c	Centre	£ Amount	Transaction Detail
29/09/2026	Parkfields Community Centre	BACS	500.00			4119	102	500.00	Community Grant
	Total Payments for Month		41,776.36	0.00	2,637.19			39,139.17	
	Balance Carried Fwd		20,822.10						
	Cashbook Totals		62,598.46	0.00	2,637.19			59,961.27	

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Appendix I - MTC Mins. 28.OCT.2026

Receipts for Month 6

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	Nominal Ledger Analysis A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	466,485.22					466,485.22	
	Banked 04/09/2026	1,218.60						
	HSBC		1,218.60		1090	101	1,218.60	Gross Interest 03Sept26
	Banked 28/09/2026	15,000.00						
TRF	Deposit Bond 1		15,000.00		202		15,000.00	Bond 1
	Banked 28/09/2026	15,000.00						
TRF	Deposit Bond 2		15,000.00		203		15,000.00	Bond 2
	Banked 28/09/2026	15,000.00						
TRF	Deposit Bond 2		15,000.00		203		15,000.00	Bond 3
	Banked 28/09/2026	15,000.00						
TRF	Deposit Bond 3		15,000.00		204		15,000.00	Bond 3
	Banked 28/09/2026	138.18						
	HSBC		138.18		1090	101	138.18	Gross Interest 27Sept26
	Banked 28/09/2026	138.18						
	HSBC		138.18		1090	101	138.18	Gross Interest 27Sept26
	Banked 28/09/2026	138.18						
	HSBC		138.18		1090	101	138.18	Gross Interest 27Sept26
	Total Receipts for Month	61,633.14	0.00	0.00			61,633.14	
	Cashbook Totals	528,119.36	0.00	0.00			528,119.36	

Continued on Page 2

Appendix I MTC Mins. 28.OCT.2026

Payments for Month 6

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	Nominal Ledger A/c	Centre	£ Amount	Transaction Detail
07/09/2026	Community Bank Account	TRF	10,000.00			200		10,000.00	Top up Community Account
17/09/2026	Community Bank Account	TRF	10,000.00			200		10,000.00	Top up Community Account
18/09/2026	Community Bank Account	TRF	10,000.00			200		10,000.00	Top up Community Account
28/09/2026	Deposit Bond 2	TRF	15,000.00			203		15,000.00	To rectify mistake (Bond 3)
28/09/2026	Deposit Bond 1	TRF	15,000.00			202		15,000.00	Bond 1
28/09/2026	Deposit Bond 2	TRF	15,000.00			203		15,000.00	Bond 2
28/09/2026	Deposit Bond 3	TRF	15,000.00			204		15,000.00	Bond 3
	Total Payments for Month		90,000.00	0.00	0.00			90,000.00	
	Balance Carried Fwd		438,119.36						
	Cashbook Totals		528,119.36	0.00	0.00			528,119.36	

Appendix 1 - MTC Mins - 28.OCT.2026

Date: 08/10/2026 | Mold Town Council Current Year | Page: 1
Time 13:33 | Cashbook 7 | User: JL
Events Account | For Month No: 6

Receipts for Month 6

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	14,226.31					14,226.31	
	Banked 20/09/2026	186.54						
	Square Intnl		190.00		531		190.00	Raffle Tickets Mayors Charity
	Square Intnl		-3.46		531		-3.46	Fees
	Banked 21/09/2026	102.11						
	Square Intnl		104.00		531		104.00	Raffle Mayors Charity
	Square Intnl		-1.89		531		-1.89	Fees
	Total Receipts for Month	288.65	0.00	0.00			288.65	
	Cashbook Totals	14,514.96	0.00	0.00			14,514.96	

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Appendix 1 MTC Mins - 28.OCT.2026

Date: 08/10/2026 | Mold Town Council Current Year | Page: 2
Time 13:33 | Cashbook 7 | User: JL
Events Account | For Month No: 6

Payments for Month 6

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		14,514.96						
	Cashbook Totals		14,514.96	0.00	0.00			14,514.96	

Appendix J - MTC Mins 28.OCT.2026

Receipts for Month 6

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	1,662.59					1,662.59	
Banked		0.00						
		0.00					0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		1,662.59	0.00	0.00			1,662.59	

Nominal Ledger Analysis

Continued on Page 2

Appendix J MTC Mins - 28.OCT.2026

Payments for Month 6

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	Nominal Ledger A/c	Centre	£ Amount	Transaction Detail
01/09/2026	Equals	MCD	25.00			4200	101	25.00	Monthly Fee
04/09/2026	Mold Tyres	MCD	61.20		10.20	4133	104	51.00	Machinery for Cemetery
06/09/2026	County Electrical Wholesalers	MCD	9.44		1.57	4124	103	7.87	Office Equipment
06/09/2026	Screwfix	MCD	15.09		2.52	4124	106	12.57	Bench Upgrade
11/09/2026	ASDA	MCD	40.03		6.67	4132	104	33.36	Fuel
16/09/2026	Post Office	MCD	91.00			4104	101	91.00	Stamps
17/09/2026	Flintshire Tourism	MCD	100.00			4108	101	100.00	Subscriptions
19/09/2026	Amazon EU	MCD	67.86		11.26	4107	104	56.38	Cemetery Account Books
20/09/2026	Amazon EU	MCD	39.99		6.67	4139	105	33.32	Wheels for Trolley
						324	0	-33.32	Wheels for Trolley
						6000	105	33.32	Wheels for Trolley
26/09/2026	Amazon EU	MCD	18.66		3.11	4145	105	15.55	Supplies for NFest
						324	0	-15.55	Supplies for NFest
						6000	105	15.55	Supplies for NFest
	Total Payments for Month		468.07	0.00	42.02			426.05	
	Balance Carried Fwd		1,194.52						
	Cashbook Totals		1,662.59	0.00	42.02			1,620.57	

Nominal Ledger

Appendix 1 · MTC Mins. 28.OCT.2026

Receipts for Month 6

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	Nominal Ledger Analysis A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	4.00					4.00	
	Banked	0.00						
		0.00					0.00	
	Total Receipts for Month	0.00	0.00	0.00			0.00	
	Cashbook Totals	4.00	0.00	0.00			4.00	

Continued on Page 2

Appendix 1 · MTC Mins. 28. OCT. 2026

Payments for Month 6

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	Nominal Ledger £ VAT	A/c	Centre	£ Amount	Transaction Detail
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		4.00						
	Cashbook Totals		4.00	0.00	0.00			4.00	

Appendix I - MTC mins - 28.OCT.2026

Date: 08/10/2026 | Mold Town Council Current Year | Page: 1
Time 13:34 | Cashbook 6 | User: JL
Petty Cash | For Month No: 6

Receipts for Month 6

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	Nominal Ledger Analysis £ Amount	Transaction Detail
	Balance Brought Fwd :	7.01					7.01	
Banked		0.00						
		0.00					0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		7.01	0.00	0.00			7.01	

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Appendix I - MTC mins - 28.OCT.2026

Date: 08/10/2026 | Mold Town Council Current Year | Page: 2
Time 13:34 | Cashbook 6 | User: JL
Petty Cash | For Month No: 6

Payments for Month 6

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	Nominal Ledger A/c	Centre	£ Amount	Transaction Detail
			0.00						
Total Payments for Month			0.00	0.00	0.00			0.00	
Balance Carried Fwd			7.01						
Cashbook Totals			7.01	0.00	0.00			7.01	

Appendix 1 . MTC Mins . 28.OCT.2026

Receipts for Month 6

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	Nominal Ledger Analysis £ Amount	Transaction Detail
	Balance Brought Fwd :	15,000.00					15,000.00	
	Banked 28/09/2026	15,000.00						
TRF	Business Money Manager Account	15,000.00			201		15,000.00	Bond 1
	Total Receipts for Month	15,000.00	0.00	0.00			15,000.00	
	Cashbook Totals	30,000.00	0.00	0.00			30,000.00	

Continued on Page 2

Appendix 1 - MTC Mins - 28.OCT.2026

Payments for Month 6

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	Nominal Ledger A/c	Centre	£ Amount	Transaction Detail
28/09/2026	Business Money Manager Account	TRF	15,000.00			201		15,000.00	Bond 1
	Total Payments for Month		15,000.00	0.00	0.00			15,000.00	
	Balance Carried Fwd		15,000.00						
	Cashbook Totals		30,000.00	0.00	0.00			30,000.00	

Appendix 1 . MTC.mins. 28.OCT.2026

Receipts for Month 6

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	Nominal Ledger Analysis £ Amount	Transaction Detail
	Balance Brought Fwd :	15,000.00					15,000.00	
	Banked 28/09/2026	15,000.00						
TRF	Business Money Manager Account	15,000.00			201		15,000.00	To rectify mistake (Bond 3)
	Banked 28/09/2026	15,000.00						
TRF	Business Money Manager Account	15,000.00			201		15,000.00	Bond 2
	Total Receipts for Month	30,000.00	0.00	0.00			30,000.00	
	Cashbook Totals	45,000.00	0.00	0.00			45,000.00	

Continued on Page 2

Appendix 1 . MTC Mins. 28.OCT.2026

Payments for Month 6

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	Nominal Ledger A/c	Centre	£ Amount	Transaction Detail
28/09/2026	Business Money Manager Account	TRF	15,000.00			201		15,000.00	Bond 2
28/09/2026	Business Money Manager Account	TRF	15,000.00			201		15,000.00	Bond 3
	Total Payments for Month		30,000.00	0.00	0.00			30,000.00	
	Balance Carried Fwd		15,000.00						
	Cashbook Totals		45,000.00	0.00	0.00			45,000.00	

Appendix 1 . MTC mins. 28.OCT.2026

Receipts for Month 6

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	15,000.00					15,000.00	
	Banked 28/09/2026	15,000.00						
TRF	Business Money Manager Account	15,000.00			201		15,000.00	Bond 3
	Total Receipts for Month	15,000.00	0.00	0.00			15,000.00	
	Cashbook Totals	30,000.00	0.00	0.00			30,000.00	

Continued on Page 2

Appendix 1 . MTC mins. 28.OCT.2026

Payments for Month 6

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
28/09/2026	Business Money Manager Account	TRF	15,000.00			201		15,000.00	Bond 3
	Total Payments for Month		15,000.00	0.00	0.00			15,000.00	
	Balance Carried Fwd		15,000.00						
	Cashbook Totals		30,000.00	0.00	0.00			30,000.00	

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4.2.

MOLD TOWN COUNCIL

Minutes of the Planning Committee Meeting held by Video Conferencing on 16th November 2026

PRESENT: Councillors Joanne Edwards (Mayor), Pete Dando (Deputy Mayor), Richard Clarke, Brian Lloyd and Sarah Taylor (Chair).

Officer: Jo Lane, Town Clerk

Absent: None.

34. APOLOGIES

Apologies were **received** from Councillor Haydn Jones and Megan Lloyd Hughes.

35. DECLARATIONS OF INTEREST

None

36. MINUTES

It was **resolved** that the minutes of the Planning Committee Meeting held on the 19th October 2026 are agreed as a correct record.

37. PLANNING APPLICATIONS

To following applications were considered:

(a) PLANNING APPLICATION CONSULTATION - FUL/000848/26

PROPOSAL: Full planning application for: Installation of a new substation and switchroom, and associated cabling; and removal of redundant uncovered plant infrastructure

LOCATION: THEATR CLWYD, Raikes Lane, Mold, CH7 1YA

TARGET DETERMINATION DATE: 08 Dec 2026

Citizen Portal Planning

No comments from the Planning Committee

(b) PLANNING APPLICATION CONSULTATION - FUL/000889/26

PROPOSAL: First floor extension above existing garage front porch

LOCATION: 3, Cwrt Gwyrdd, Mold, CH7 1FZ

TARGET DETERMINATION DATE: 23 Dec 2026

Citizen Portal Planning - application details

No comments from the Planning Committee

(c) **PLANNING APPLICATION CONSULTATION - TPO/000881/26**

PROPOSAL: Minor thinning and a reduction in the general spread of the crown by up to 2.0m in accordance with BS3998:2010 Tree Work to FD 007(1984)/T1 - Oak.

LOCATION: 15, Linden Drive, Mold, CH7 1QT

TARGET DETERMINATION DATE: 24 Dec 2026

Citizen Portal Planning - application details

No comments from the Planning Committee

(d) **PLANNING APPLICATION CONSULTATION - FUL/000899/26**

PROPOSAL: Single storey side extension

LOCATION: 12, Pen Y Bryn, Mold, CH7 1TL

TARGET DETERMINATION DATE: 28 Dec 2026

Citizen Portal Planning - application details

No comments from the Planning Committee

38. CORRESPONDENCE RECEIVED

(i) Correspondence Case – FUL/000889/26 – agenda item 4(b)
(ii) Correspondence Case – FUL/000899/26 – agenda item 4(d)

Meeting closed at 6.03pm

SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH MOLD TOWN COUNCIL'S` CODE OF CONDUCT

PLANNING COMMITTEE	DATE: 16.11.26

MEMBER	ITEM	MINUTE NO. REFERS

Chair's signature: ..... Date: .....

WORD/MINUTES/PLANNING JE

4.3.

MOLD TOWN COUNCIL

Minutes of the Meeting of the Cemetery Committee held on 18th November 2026 in the Town Council Offices and via Zoom.

PRESENT: Councillors Richard Clarke (Chair), Chris Bithell, Paul Beacher, Sarah Taylor, Joanne Edwards (Mayor) and Nanette Davies.

Via Zoom: None

Officers: Jo Lane, Town Clerk and Finance Officer and Matthew Williams-Cooke (Cemetery Superintendent)

24. APOLOGIES

Apologies were **received** from Councillors Haydn Jones and Pete Dando (Deputy Mayor)

25. DECLARATIONS OF INTEREST

None.

26. MINUTES

The minutes from the previous meeting held on 9th September 2026 were **noted**.

Cllr Bithell highlighted the spelling mistake which was raised at a previous Town Council meeting had not been updated. The Town Clerk will rectify.

18.02 Cllr S Taylor joined the meeting.

27. CEMETERY SUPERINTENDENT REPORT

The Cemetery Superintendent's Report was **noted**, with the following additional updates provided:

Gas Lane Storage: Members were informed that the Gas Lane storage facility has now been completely emptied, with no Town Council items remaining in storage.

Green Flag Judge: Members were advised that the Cemetery Superintendent had been accepted as a Green Flag Award judge. The Committee congratulated Matt on this achievement and recognised the positive reflection this has on the Cemetery and the Town Council.

Grave Excavations: Members were informed that the Grave Excavations budget had been exceeded due to the number of burials undertaken and the ground conditions within the area of the Cemetery currently being used. A brief discussion took place regarding the potential future purchase of a digger to assist with grave excavation works. It was agreed that the Cemetery Superintendent would investigate the costs of purchasing a second-hand digger and report back to the Committee.

Winter Preparations: Cemetery staff are currently undertaking winter maintenance and preparations for the Christmas period, which is traditionally a busy time of year at the Cemetery. Members were advised that both members of Cemetery staff would be working over the Christmas period to ensure the Cemetery remained well maintained and accessible to visitors.

28. 150th ANNIVERSARY OF MOLD CEMETERY

The report was **noted.**

The Town Clerk provided a brief verbal update on the progress of arrangements for the Cemetery's 150th Anniversary celebrations.

Cllr Bithell suggested involving Huw Powell from Bethesda Church in the historical research being undertaken as part of the anniversary preparations.

29. LAND REGISTRY

The Town Clerk provided a verbal update regarding the registration of Cemetery land.

Members were informed that Flintshire County Council had now been removed from the Land Registry as the registered owner of part of the Cemetery land.

Cllr Robin Guest is currently progressing the necessary arrangements to have Mold Town Council registered as the legal owner of the land.

30. GREEN FLAG AWARD 2027/28 – INSPECTION FEEDBACK, MANAGEMENT PLAN REVIEW AND APPLICATION.

Members **noted** the official feedback from the 2026 Green Flag Award inspection.

Members **resolved** delegated authority to the Town Clerk in consultation with the with the Cemetery Superintendent. To make the necessary amendments to the Cemetery Management Plan 2026-2029, as outlined in the action plan provided, without the requirement for further review or approval by the Cemetery Committee, provided the amendments remain within the scope of the approved Action Plan.

Members **resolved** submission of a Green Flag Award application for Mold Cemetery for 2027/28 at a cost of £389.00 plus VAT.

31. CEMETERY FINANCE REPORT

Members **noted** the Cemetery's financial position for 2026/27 as reported.

Members **noted** the expenditure funded through Earmarked Reserves, which does not represent overspending against the Cemetery's annual revenue budget.

Members **resolved** to approve the following budget virements for 2026/27:

- £1,000 from general grounds Maintenance (4130) to Grave Excavations (4178) to meet the increased costs of externally contracted new grave excavations.
- £1,000 from Rent (4100) to Skip Hire Cemetery (4129) to meet anticipated waste disposal costs for the remainder of the financial year.

32. DRAFT CEMETERY BUDGET FOR 2027/28

Members considered the proposed Draft Cemetery Budget for 2027/27, with a detailed discussion and thorough examination of the proposed income and expenditure allocations.

During the discussion, Cllr Taylor recommended the inclusion of two additional budget codes to accommodate the proposed Pilot Memorial bench Scheme. It was proposed that an additional expenditure budget cost of £1,000 be included to cover the cost of materials associated with the scheme, Alongside a corresponding income budget code with an allocation of £0, as potential income from the scheme could not yet be accurately estimated.

Members agreed to incorporate these amendments into the Draft Budget.

It was **resolved** that the Draft Cemetery Budget for 2027/28, subject to the inclusion of the additional income and expenditure budget codes for the Pilot memorial bench Scheme, be recommended to the Finance Committee for consideration.

Meeting ended at 18.46pm

SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH MOLD TOWN COUNCIL'S CODE OF CONDUCT

CEMETERY COMMITTEE	DATE: 18.11.26

MEMBER	ITEM	MINUTE NO. REFERS

WORD/MINUTES/CEMETERY/CEMETERY/JL

Chairman's signature: ..... Date: .....

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5.

MOLD TOWN COUNCIL ADDENDUM TO MINUTES

CURRENT ACTION LIST – NOVEMBER 2026

2023-2024

MINUTE NO.	2023-2024 DATE	ITEM	ACTION TAKEN	RESULT (IF ANY)	RESPONSIBLE OFFICER	SIGN OFF DATE
150. (ii)	November 2023 October 2024	Letter from Ysceifiog Community Council	Clerk to contact Flintshire County Council requesting update with regards to 'Active Travel'	Email sent to active.travel@flintshire.gov.uk 08.07.24 Follow up email sent 17.10.24 Email sent: 10.04.26 24.Jun.2026 MTC meeting. Cllr Bithell to take 'Active Travel' forward to FCC, Katie Wilby Head of Streetscene. (See Action 41. / Jun 2026)	 Cllr Bithell	 Ongoing

2025-2026

MINUTE NO.	2025-2026 DATE	ITEM	ACTION TAKEN	RESULT (IF ANY)	RESPONSIBLE OFFICER	SIGN OFF DATE
107 (b)	November 2025	Public Toilet Consultation	Town Clerk to invite FCC Asset Transfer officers to a meeting with the Town Council Working Group after the 2nd December 2025 closing date of the Public Toilet Consultation. The following members will form the Public Conveniences Working Group: Councillors Brian Lloyd, Richard Clarke, Tina Claydon, Nanette Davies, Sarah Taylor, Robin	Email requests sent: 27.11.25 09.12.25 12.12.25 13.01.26 Response received – Working Group meeting scheduled for 23.03.26 Awaiting on additional information from FCC. Update in Town Clerk's report.	Town Clerk	Ongoing

MINUTE NO.	2025-2026 DATE	ITEM	ACTION TAKEN	RESULT (IF ANY)	RESPONSIBLE OFFICER	SIGN OFF DATE
			Guest, Chris Bithell, Geoff Collett and Haydn Jones.	Teams Meeting arranged for the 19.06.26 with FCC representatives and Mayor and Deputy Mayor. Arrangements are underway for the consultation: 1. Translation in progress		
112	November 2025	Motion From Councillor Haydn Jones	Town Clerk to look at new signage at New Street Car Park to direct visitors to the nearest Public Conveniences (Daniel Owen Community Centre). Include the information on the already existing Tourism Information Panel on the wall of Travis Perkins.	Possible to include in the TIPs On hold until outcome of Bus Station Toilets has been confirmed.	Town Clerk	Ongoing
116	November 2025	Preparations for the Coming Winter	Town Clerk to draft a new Salt Bin Policy for Mold Town Council for use when considering future requests for the purchase and placement of salt bins in new locations. It should include criteria such as; distance from nearest existing salt bin, is the road on an incline (safety concerns), whether FCC has responsibility for placing a salt bin at that location.		Town Clerk	Completed
121	November 2025	New Website – Tender Consideration	Town Clerk to move forward with the quotation from WiSS for Mold Town Council's new website.	WiSS currently working on new website.	Town Clerk	Ongoing
153	February 2026	Mold Town Council Uniform Recycling Initiative	Explore alternative storage and distribution for the Uniform Recycling Initiative	Kidsbank will take the non-logo uniform. Date is being arranged.	Events & Community Engagement Officer	Ongoing,
155	February 2026	Consideration Of Cittaslow Membership	Town Clerk to arrange the cease of Cittaslow membership for 2026/27	Email to UK Cittaslow Working Group has been sent 13.05.26 – awaiting date for meeting to	Town Clerk	Ongoing

MINUTE NO.	2025-2026 DATE	ITEM	ACTION TAKEN	RESULT (IF ANY)	RESPONSIBLE OFFICER	SIGN OFF DATE
				organise official handover of documents and bank account. Meeting arranged for the 05.08.26		
157	February 2026	Garden Of Remembrance And Silent Soldier – Bailey Hill	Events & Community would take forward the proposals to Flintshire County Council to seek permission and obtain costings.	Silent Solder has been relocated. Awaiting on options available.	Events & Community Engagement Officer	Completed Completed
91	April 2026	Memberships	(iii) Town Clerk to renew the Mayors for Peace membership at a cost of 2,000 Japanese Yen (£10.14 approx.).	Tried to make payment – online payment system currently down. Awaiting confirmation from Mayors for Peace when available again. 05.11.26	Town Clerk	Ongoing
94	April 2026	Notice of Motion – Cllr Sarah Taylor	Town Clerk to liaise with Bailey Hill Centre Working Group members – Cllrs: Sarah Taylor, Robin Guest, Paul Beacher to provide updated information.	Meeting arranged for the 6th June at 4pm – BHC Actions agreed and ongoing. Chase up email sent 05.11.26 Further email sent 16.11.26	Town Clerk	Ongoing

2026-2027

MINUTE NO.	2026-2027 DATE	ITEM	ACTION TAKEN	RESULT (IF ANY)	RESPONSIBLE OFFICER	SIGN OFF DATE
41	June 2026	Action List	Action Item 116 (Nov2025): Contact FCC regarding Winter preparations.	Email sent 12.11.26	Town Clerk	
41	June 2026	Action List	Action Item 150 (Nov2023): Cllr Bithell to take 'Active Travel' forward to FCC, Katie Wilby Head of Streetscene.		Cllr Chris Bithell	Ongoing

MINUTE NO.	2026-2027 DATE	ITEM	ACTION TAKEN	RESULT (IF ANY)	RESPONSIBLE OFFICER	SIGN OFF DATE
42 (ii)	June 2026	Correspondence	Cllr Bithell to contact the Boundary Commission re: concerns with the East Ward boundary as shown on the updated Electoral maps.		Cllr Chris Bithell	
43 (i)	June 2026	Officer Reports	Contact owners of vacant units (Santander and Halifax) to ask them to improve the exterior of the properties.	Events Officer has sent emails and awaiting a response.	Events & Community Engagement Officer	Ongoing
48	June 2026	Mold Cemetery 150th Anniversary	Working Group to develop proposals and costings for commemorating the anniversary, including potential events, activities, publications and community engagement opportunities. Working Group Members: Cllrs J Edwards, P Dando, R Clarke, C Bithell, N Davies, H Jones, P Beacher, S Thomas, S Taylor	Currently arranging a meeting with Potential Research Volunteers for the w/c 16th Nov. Next Working Group Meeting arranged for the 02.12.26	Working Group Cllrs	Ongoing
87	September 2026	One Voice Wales – Motions for 2027 Annual General Meeting	Town Clerk to submit two motions proposed by Cllr Sarah Taylor and Cllr Chris Bithell for consideration at the 2027 One Voice Wales Annual General Meeting	Motion received from Cllr Taylor Motion received from Cllr Bithell Sent to OVW: 6th Nov	Cllr Taylor and Cllr Bithell	Completed
91	September 2026	Request for Goal Posts – St Mary's Park	Town Clerk to proceed with consultation process to include the young person and their parents		Town Clerk	
98	September 2026	Town Council Office – Security Considerations	Town Clerk to proceed with the security measures agreed. • Frosted window graphics		Town Clerk	Completed

MINUTE NO.	2026-2027 DATE	ITEM	ACTION TAKEN	RESULT (IF ANY)	RESPONSIBLE OFFICER	SIGN OFF DATE
			• CCTV – Option 3. AW Security & Fire Hi-Look, 3 cameras Rear Entrance Door peephole/viewer to be installed by Facilities Officer			
108 (i)	October 2026	Correspondence	Circulate the letter from St David's Catholic Primary School regarding the Community Governor vacancy to all Councillors. Consideration of the vacancy was deferred to the next meeting of the Town Council.	05.11.26 – Letter Circulated to all members	Town Clerk	Ongoing
108 (ii)	October 2026	Correspondence	Provide a letter of support to Outside Lives for the plans they are developing at Glanrafon		Town Clerk	Completed 05.11.26
108 (iv)	October 2026	Correspondence	Post information about Defibs and what to do in an emergency on the MTC Facebook page	Drafted to go 'live' Thursday 12th Nov.	Town Clerk	Completed 05.11.26
108 (iv)	October 2026	Correspondence	Recommend to Nationwide Mold Branch that the new defibrillator and bleed kit be located on the Mold Tennis Courts building at Maes Bodlonfa, subject to the necessary permissions and agreement.		Town Clerk	Completed 05.11.26
109 (ii)	October 2026	Officer Reports	Contact North Wales Superkids to arrange a donation of £694.73 towards Christmas gifts for children in need in the Mold area. The donation is to be made in the name of Cllr Teresa		Events & Community Engagement Officer	

MINUTE NO.	2026-2027 DATE	ITEM	ACTION TAKEN	RESULT (IF ANY)	RESPONSIBLE OFFICER	SIGN OFF DATE
			Carberry, using funds raised through donations to the Mold School Uniform Stall.			
111	October 2026	Mold Community Awards	Make the approved changes to the Community Award categories		Events & Community Engagement Officer	
112	October 2026	Public Conveniences Working Group	Write to bus companies and Transport Wales to explore a financial contribution towards continued provision of public toilet facilities	Letters sent to: 1. Arriva Wales 2. P&O Lloyd Coaches 3. Townlynx 4. M&H Coaches GM Buses Limited Sent on the 05.11.26 with deadline of 04.12.26 for responses	Town Clerk	Completed
112	October 2026	Public Conveniences Working Group	Proceed with Public consultation using the draft public consultation questionnaire to be provided online, paper copies in MTC office and delivered alongside the Connects magazine	05.11.26 – consultation sent off for translation. Email sent to Connects Magazine for Dec Deadline. English drafted for online consultation – site used Tally. Paper and online consultations ready to go. Will be launched Friday 27th November with deadline of 8th Jan 2027.	Town Clerk	Ongoing

6(i)

Jo Lane

From: Naomi Harper
Sent: 12 November 2026 12:48
Subject: Social Services Sustainable Choices Policy Consultation now live

Dear Town and Community Councillors,

I am emailing to advise that a public consultation has just gone live in relation to our draft policy focussing on how we consider the option of individual choice when providing social services to adults. The policy seeks to balance the statutory requirement to provide voice, choice and control to individuals, our statutory responsibility to meet the assessed outcomes (needs) of individuals and the critical need to also deliver services in a sustainable way.

All information is available on the Consultation and Engagement Hub here:
(English) https://www.flintshire.gov.uk/en/Resident/Consultation-and-Engagement/Open/Developing-a-Sustainable-Choice-Policy-for-Social-Services.aspx
(Welsh) https://www.siryfflint.gov.uk/cy/Resident/Consultation-and-Engagement/Open/Developing-a-Sustainable-Choice-Policy-for-Social-Services.aspx

The consultation runs until 3rd January 2027 and we invite and welcome responses either via the survey link on the Consultation and Engagement Hub or where that is not suitable for an individual, we invite individuals or their representatives to contact 01352 701415 or SSConsultation@flintshire.gov.uk to let us know how we can help them to share their views.

We would appreciate it if you could make this information available in your area and also feel free to share with your professional networks, colleagues, family, friends and neighbours.

Kind regards,

Naomi Harper

Swyddog Cynllunio a Datblygu | Planning & Development Officer
Tîm Partneriaeth, Datblygu a Pherfformiad | Partnership, Development and Performance Team
Gwasanaethau Cymdeithasol | Social Services
Cyngor Sir y Fflint | Flintshire County Council

Ffôn | Tel:
Symudol | English:
Cymraeg | Welsh:

Ebost | Email

http://www.siryfflint.gov.uk (-> https://urlsand.esvalabs.com/?u=http%3A%2F%2Fwww.siryfflint.gov.uk%2F&e=6ab4c3f7&h=ba45b62f&f=y&p=n) | http://www.flintshire.gov.uk
http://www.twitter.cm/csyfflint (-> https://urlsand.esvalabs.com/?u=http%3A%2F%2Fwww.twitter.cm%2Fcsyfflint&e=6ab4c3f7&h=f6bf5405&f=y&p=y&m=4jCGs04XLgzFsbx) | http://www.twitter.com/flintshirecc (-> https://urlsand.esvalabs.com/?u=http%3A%2F%2Fwww.twitter.com%2Fflintshirecc&e=6ab4c3f7&h=a796014a&f=y&p=n)

Rydym yn croesawu gohebiaeth yn y Gymraeg a'r Saesneg a byddwn yn ymateb i ohebiaeth yn yr un iaith. Ni fydd y defnydd o'r naill iaith yn arwain at oedi.

Mae'r e-bost hwn, gan gynnwys unrhyw atodiadau, yn breifat a chyfrinachol ac ni ddylid ei rannu heb ganiatâd yr anfonwr. Os derbynioch chi'r e-bost hwn ar gam, rhowch wybod i'r anfonwr a dileu'r e-bost.

Os cyflwynir unrhyw farn, cyngor, casgliadau ac unrhyw wybodaeth arall yn y neges hon nad oes a wnelo â busnes swyddogol Cyngor Sir y Fflint, deellir nad ydynt wedi'u rhoi na'u cymeradwyo ganddo nac ar ei ran, ac felly ni fydd Cyngor Sir y Fflint yn derbyn unrhyw gyfrifoldeb o gwbl amdanynt.

We welcome correspondence in Welsh and English and you will receive a response in the same language. Use of either language will not lead to a delay.

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6(ii)

Jo Lane

From: Tracy Gilmartin <[redacted]>
Sent: 12 November 2026 09:59
To: Tracy Gilmartin
Subject: CONSULTATION: Welsh Government Proposed "Underground-First" Electricity Lines Policy

Dear Chair and Clerk,

CONSULTATION: Welsh Government Proposed "Underground-First" Policy for Electricity Lines

The Welsh Government has recently launched an important consultation on a proposed "underground-first" policy for new 11kV to 132kV electricity lines in Wales. The policy would make undergrounding the default option for these types of electricity distribution networks.

One Voice Wales will be preparing a response on behalf of the community and town council sector. As this proposal could have a direct impact on local landscapes, community energy resilience and, potentially, consumer energy costs, it is important that we accurately and fully reflect your views. We therefore invite your council to share any comments, concerns or support regarding these proposals.

To help simplify the process, you may wish to provide general comments on the following three key areas, or respond to the consultation questions in full:

1. Landscape Protection: Do you support making undergrounding the default option in order to reduce the need for overhead lines and pylons in your locality?

2. Local Disruption: Do you have concerns about trenching works, traffic delays, or impacts on local businesses and agriculture during the construction phase?

3. Language & Community: How can we ensure that developers protect the Welsh language and make use of local supply chains if a major cable project comes to your area?

Please send your feedback to **cjones@onevoicewales.wales** by 16 December at the latest, so that we can ensure your council's views are reflected in the final submission.

The full consultation documentation can be viewed on the Welsh Government website here:

https://www.gov.wales/new-underground-first-policy-11-132-kv-electricity-lines-wales-html?_

Thank you very much for your assistance.

Yours sincerely,

Catrin

Dr Catrin Jones
Policy Officer
One Voice Wales

Dr Catrin Jones
Policy Officer / Swyddog Polisi
One Voice Wales / Un Llais Cymru
24c College Street / Stryd y Coleg
Ammanford / Rhydaman
SA18 3AF
[redacted]

Y prif gorff cynrychioli ar gyfer Cynghorau Cymuned a Thref yng Nghymru.

The principal representative body for Community and Town Councils in Wales.

Gwefan: https://www.unllaiscymru.cymru/ Website: https://www.onevoicewales.wales/
Wrth adael Un Llais Cymru, cafodd yr e-bost hwn ei sganio ar gyfer pob firws sy'n hysbys. Rydym yn cymryd yr angen i warchod eich data o ddifrif. Er mwyn gweld ein Hysbysiad Preifatrwydd, cliciwch ar y ddolen:https://www.unllaiscymru.cymru/polisi-preifatrwydd-data/ Bydd hwn yn esbonio sut rydym yn defnyddio eich gwybodaeth a sut rydym yn gwarchod eich preifatrwydd.
Croesawn ohebiaeth yn Gymraeg. Bydd unrhyw ohebiaeth a dderbynnir yn Gymraeg yn cael ei hateb yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi wrth ymateb.
Mae'r e-bost hwn at ddefnydd y sawl y'i bwriedid ar ei gyfer yn unig ac mae'n cynnwys gwybodaeth all fod yn freintiedig a/neu'n gyfrinachol. Os na fwriedid ichi dderbyn yr e-bost, dylech roi gwybod i'r sawl a'i danfonodd trwy ddanfon e-bost yn ôl a dileu'r e-bost hwn ac unrhyw atodiadau.

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6(iii)

Jo Lane

From: Tracy Gilmartin
Sent: 17 November 2026 15:31
To: Tracy Gilmartin
Subject: Community Right to Buy Scheme Consultation

Follow Up Flag: Follow up
Flag Status: Flagged

Subject: Community Right to Buy Scheme Consultation - Request for Community and Town Council Views

Dear Chair and Clerk,

One Voice Wales is preparing a response to the Welsh Government consultation on the proposed Community Right to Buy Scheme and would welcome the views of Community and Town Councils across Wales.

The proposed Scheme would create a framework enabling communities to register assets of community value and, in certain circumstances, seek to acquire them when they come up for sale. The consultation covers a wide range of issues including:

- The overall principles and objectives of the Scheme.
- Which types of assets should be eligible for registration.
- How community benefit should be assessed.
- The role of local authorities in administering the Scheme.
- Nomination, registration, appeal and review processes.
- The proposed moratorium period for community acquisition.
- Protection of owners' rights and compensation arrangements.
- Support required by community organisations.
- Potential impacts on rural communities, equality, wellbeing, biodiversity and the Welsh language.

The consultation document contains 24 questions covering these matters in detail.

We would be grateful if your council could consider the consultation and provide comments on any or all of the questions. We are particularly interested in practical experiences relating to:

- Community ownership or transfer of local assets.
- Protection of valued community facilities and services.
- Challenges faced by smaller councils and community organisations.
- The potential impact of the proposals on local communities.
- Welsh language considerations.
- The level of support, resources and funding that communities may require to make the Scheme effective.

Please send any comments or observations to me cjones@onevoicewales.wales by **Friday 12 December** to enable us to take account of members' views when preparing our response to Welsh Government.

The consultation document can be viewed here:

https://www.gov.wales/community-right-buy-scheme

Thank you for your assistance. We look forward to receiving your views.

Yours sincerely,

Catrin

Dr Catrin Jones
Policy Officer
One Voice Wales

Dr Catrin Jones
Policy Officer / Swyddog Polisi
One Voice Wales / Un Llais Cymru
24c College Street / Stryd y Coleg
Ammanford / Rhydaman
SA18 3AF
[redacted]
[redacted]

Y prif gorff cynrychioli ar gyfer Cynghorau Cymuned a Thref yng Nghymru.

The principal representative body for Community and Town Councils in Wales.

Gwefan: https://www.unllaiscymru.cymru/ Website: https://www.onevoicewales.wales/
Wrth adael Un Llais Cymru, cafodd yr e-bost hwn ei sganio ar gyfer pob firws sy'n hysbys. Rydym yn cymryd yr angen i warchod eich data o ddifrif. Er mwyn gweld ein Hysbysiad Preifatrwydd, cliciwch ar y ddolen:https://www.unllaiscymru.cymru/polisi-preifatrwydd-data/ Bydd hwn yn esbonio sut rydym yn defnyddio eich gwybodaeth a sut rydym yn gwarchod eich preifatrwydd. Croesawn ohebiaeth yn Gymraeg. Bydd unrhyw ohebiaeth a dderbynnir yn Gymraeg yn cael ei hateb yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi wrth ymateb.
Mae'r e-bost hwn at ddefnydd y sawl y'i bwriedid ar ei gyfer yn unig ac mae'n cynnwys gwybodaeth all fod yn freintiedig a/neu'n gyfrinachol. Os na fwriedid ichi dderbyn yr e-bost, dylech roi gwybod i'r sawl a'i danfonodd trwy ddanfon e-bost yn ôl a dileu'r e-bost hwn ac unrhyw atodiadau.

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Officer Update Report – November 2026

Item 7 (i)

Report from the Events and Community Engagement Officer

TOWN TRADING/ INFORMATION:

Currently working with the Mold Independent Group on a festive Mold Mega Raffle, to date over 60 businesses are participating and donated towards the prize bundle. The raffle will take place between 24th November and 9th December. Customers spending a minimum of £5 in any of the participating businesses will receive a free raffle ticket. All tickets will go into the draw with one very lucky winner winning the mega prize with over £1000 worth of prizes and vouchers from Mold Independent Businesses. The aim of the raffle is to help boost footfall and trade within the town and to promote Mold as the one stop shop for all your Christmas needs.

Look out for a series of social media posts with festive characters promoting shop local and Mold's festive offering.

Emma Jane Hair Salon on Wrexham Street is closing in 5 weeks time

Indoor market –

- Glyndwr Pies has opened in the front unit
- The Shoe Shop has opened
- Mold Toy Shop opened
- Crochet a Day is expanding into a larger unit
- 1 unit vacant

MTC EVENTS

Christmas Light Switch on 24th November – annual town light swtich on with festive stalls and entertainment on the square, Father Christmas turning on the lights at 6.30pm and fun fair on the High Street.

Mold Festive Market Sunday 6th December – Flintshire markets are organising the stalls which will be on the High Street, Earl Road, Daniel Owen Precinct and Square and inside the Daniel Owen Centre. MTC are organising the entertainment side with festive stage entertainment, Father Christmas grotto, festive crafts and character visits.

Annual Festive Gonk Hunt will run from 4th December to 15th December with 10 gonks hidden around the town in independent businesses. One winner will receive £50 Totally Mold voucher and 9 runners up will receive a Gonk. The aim of the hunt is not just to provide some fun but also to help boost footfall and trade within the town.

Volunteer Festive Get Together – Wednesday 16th December is the date for the annual get together to say thank you to our amazing volunteers. Free raffle for volunteers is being organised thanks to donations received throughout the year.

Past Events

Remembrance Sunday 8th November – the annual Remembrance parade and service was once again very well attended and supported by a number of uniformed organisations and members of the community.

Remembrance Day – Wednesday 11th November, with it being a Wednesday there was a larger turnout than previous years.

Mold NovemberFest Friday 13th and Saturday 14th November – the 14th year for the event. Volunteers gave over 578 hours to ensure the event ran smoothly. Accounts have not been finalised yet as waiting on number of invoices to come in. Attendance numbers were lower than previous years and we believe this may have been due to Welsh Rugby.

Other information

Clubhouse & Community Gardens

Huge congratulations to everyone involved in organising the Mold Food & Drink Festival, which was awarded the prestigious **Spirit of North Wales Award**

Mold Clubhouse and Community Gardens have been invited to the houses to receive an award from Parliament for the Clwyd East Community Champions of the Year 2026 . Invited by Becky Gittins MP to attend first week January 2027. The visit will include a tour of parliament, community champions reception at 4.00 pm. Congratulations to everyone involved.

School Uniform Recycling Initiative – Update

KidsBank has visited to assess the remaining stock and have agreed to return towards the end of January to collect any remaining non-logo'd items. The exact collection date is yet to be confirmed.

The following organisations have been contacted to establish whether they would be interested in taking on responsibility for the logo'd uniform items and the ongoing operation of the uniform stalls:

- NEWCIS
- Parkfields
- Community Clubhouse
- King's Christian Centre
- Ysgol Bryn Gwalia / Hope Hut

I met with Liz and Sara from King's Christian Centre to discuss the possibility of taking the initiative forward. It was agreed that I would contact local schools to establish whether they would be interested in receiving any of the remaining logo'd uniform items, which could then be made available to families throughout the year. The Centre do not have sufficient space to store the uniform, however Sara has kindly offered to assist with transporting the uniform to schools that wish to participate.

A couple of individuals from the Community Clubhouse have also made contact by email this week requesting further information about the initiative.

Next steps:

- Contact local schools to gauge interest in receiving logo'd uniform items.
- Provide the Community Clubhouse with the requested further information.
- Continue discussions with interested organisations regarding the future management of the logo'd uniform stock and uniform stalls.
- Confirm the collection date with KidsBank for the remaining non-logo'd items.

UPDATE ON VACANT UNITS AND BUSINESS FOR SALE

Marketed By	Address	Tenant	Sale/ Rent	Status	Additional Info
BA Commercial	17High Street	Tenant Costs (remaining)	For Sale	Available	BUILDING ONLY for sale, Costa currently have 5 years lease (lease signed Sept 26)
BA Commercial	1-3 The Cross	Empty	For Let	Available	Former Gathering
CBRE	High Street	Empty	To Let	Available	Former Halifax
Legat Owen	St David's Building	Empty	For Let	Available	First and second floor offices
Legat Owen	11 Daniel Owen Precinct	Hughes Pharmacy	For Let	Available Sept/Oct	Pharmacy relocated
Legat Owen	4 Daniel Owen Precinct	Wild Bird & Pets	For Let	Available TBC	Business closing early 2027
Unknown	Chester Street	Empty	Unknown	Unknown	Unit empty / former Hallows Solicitors
Reid & Roberts	Wrexham Street	Hawkeye Entertainment	For Sale	Business still trading	Business only for sale (not building)
Reid & Roberts	Wrexham Street	Former Sliding Robes	To Let	Available	
Reid & Roberts	Daniel Owen Precinct	Tasters Delicatessen	For Sale	Business still trading	Business only for sale (not building)
William Gleave	Wrexham Street	Empty	For Let	Available	Former Ivy Club hair salon
Multiple agents	Ambrose Lloyd Centre	Poundland	To Let	Available	Business still trading
Forge Property Consultants Ltd	51 High Street	Former Tails a Waggin	For Sale	Under offer	Current tenants above shop
Mason Owen	New Street	Empty	To Let	First floor offices above Iceland	Former Newcis

Agenda Item: 7 (ii)

Town Clerk's November 2026 Report

Friends of Maes Bodlonfa – Update

The Friends of Maes Bodlonfa initiative continues to make positive progress, with a further volunteer session taking place on Thursday 29 October 2026.

During the session, volunteers came together to plant a variety of bulbs along the hedgerow at Kendrick's Field, within the orchard and along the pathway leading from Maes Bodlonfa towards the Flower Gardens. The planting will help enhance the natural environment and provide seasonal colour across the site.

A further volunteer session is being planned before the end of the year, which will focus on planting the remaining bulbs and undertaking a litter pick across the wider site.

It is encouraging to see the continued enthusiasm and commitment of local volunteers, whose efforts are making a positive contribution to the ongoing improvement and care of this valued community green space.

Town Council Surgeries – Update

The November Town Council Surgery took place on Saturday 14 November 2026, with three residents attending to raise matters with their elected representatives.

The next Town Council Surgery is scheduled for Saturday 12th December 2026, from 10.00 am to 11.00 am.

The following Town Councillors are scheduled to attend:

- **Broncoed Ward:** Cllr Pete Dando
- **East Ward:** Cllr Suzanne Thomas
- **South Ward:** Cllr Catherine Claydon
- **West Ward:** Cllr Tina Claydon
- **County Councillors (optional):** Cllrs Bithell and Collett

Cllrs Catherine Claydon and Tina Claydon have confirmed that they are unable to attend.
Therefore, replacement representatives are required for both the South and West Wards.

Members are reminded that where a Councillor is unable to attend their scheduled surgery, **it is their responsibility to arrange a replacement from their fellow Ward Councillors** to ensure that all four Wards are represented.

County Councillors are welcome to attend the surgeries, although their attendance is not compulsory.

Youth Council – Mayors for Peace Art Competition

At the most recent Primary School Youth Council meeting, members took part in a creative activity, designing posters for submission to this year's Mayors for Peace Art Competition.

In accordance with the competition rules, each member city is permitted to submit a maximum of five entries.

The Mayor of Mold, Cllr Joanne Edwards, reviewed the completed artwork and selected five posters to represent Mold in the competition. These entries have now been formally submitted.

The activity provided an opportunity for young people to express their creativity whilst reflecting on the importance of peace and promoting understanding between communities.

Totally Youth Art Competition – Update

The Totally Youth Art Competition was launched on Tuesday 3rd November 2026, with a closing date for entries of Tuesday 1st December 2026.

The competition is open to children and young people across two age categories: Primary School and Secondary School.

Following the closing date, the Mayor of Mold, Cllr Joanne Edwards, will review the submissions and shortlist the top three entries from each category.

The shortlisted entries will then be presented to the respective Primary School and Secondary School Youth Councils, who will select the winning entry for their own age category.

This approach ensures that young people play a central role in the judging process, providing an opportunity for Youth Council members to participate in decision-making and recognise the creativity of their peers.

Public Toilets Consultation – Update

The public consultation regarding the proposed transfer and future operation of the Bus Station Public Toilets will officially launch on Friday 27th November 2026, with a closing date of Friday 8th January 2027, providing residents with six weeks to consider the proposals and submit their views.

A paper version of the consultation questionnaire will be distributed to every household in Mold through the forthcoming edition of Connections Magazine, with deliveries commencing on 27th November 2026.

An online version of the questionnaire will also be available from Friday 27th November, providing residents with an alternative and convenient way to participate.

The Town Clerk would like to extend thanks to the Town Council volunteers and Councillors who generously gave their time to assist with preparing the paper questionnaires for distribution within Connections Magazine. Their support has been greatly appreciated and has helped ensure that the consultation can reach as many residents as possible.

The consultation will provide an important opportunity for residents to have their say on the future of this valued community facility, with the responses helping to inform the Town Council's future considerations and decision-making.

Cittaslow UK CIC – Update

Work continues towards the proposed winding up of Cittaslow UK CIC, although a number of outstanding financial matters still require clarification before the process can be finalised.

The CIC currently holds over £18,000 across its two bank accounts, with approximately €15,000 potentially owed to Cittaslow International in outstanding membership fees.

Clarification has been requested regarding discrepancies between the CIC's financial records and those held by Cittaslow International, to establish the final amount owed.

I am currently preparing a report for consideration by the Cittaslow UK Committee, setting out the financial position, outstanding liabilities and proposed arrangements for formally winding up the CIC.

A date for the next Committee meeting is yet to be confirmed. Once the report has been considered and the necessary decisions made, the winding-up process can progress accordingly.

The intention remains to conclude the matter as soon as practicable, subject to resolving the outstanding financial issues and obtaining the necessary approvals.

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10.

Jo Lane

From: Daniel Owen <gwyldanielowenfestival@gmail.com>
Sent: 11 November 2026 11:12
To: Jo Lane
Subject: Gŵyl Daniel Owen Festival 2026 Adroddiad Report
Attachments: Gŵyl Daniel Owen Festival 2026 Adroddiad Report v3.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Hello Jo

On behalf of all the members of the Gŵyl Daniel Owen Festival team, a big thank you to Mold Town Council members and staff for all your help in making this years Festival a success

We appreciated having the Town Council phone number on our publicity to answer any queries, the Cemetery Superintendent's star role in one of the guided walks and the welcome donation of £450

Attached is a four page report for your members, which we hope they find interesting

Many thanks again
Andrea

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Gŵyl Daniel Owen Festival 2026

Thanks to everyone who contributed to the success of our 17th annual Festival, as partners, sponsors and volunteers, enabling close to a 1,000 people to take part in a range of stimulating events in and around Mold













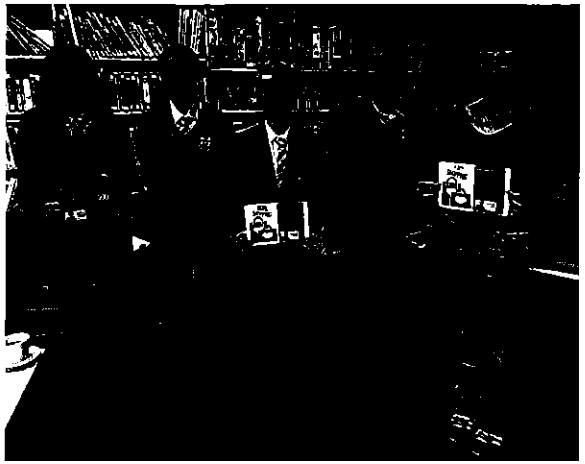








Gŵyl Daniel Owen Festival 2026









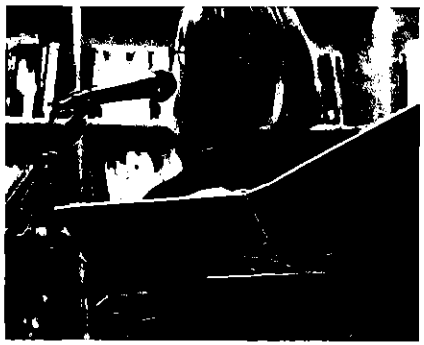


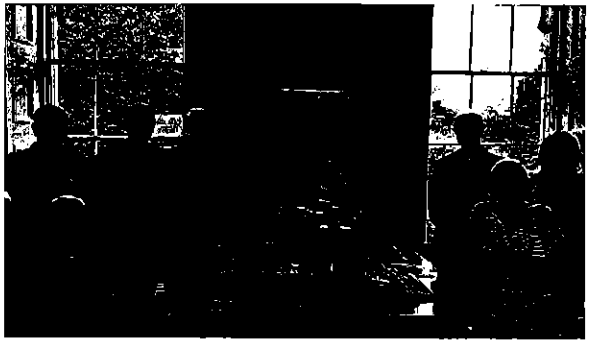
Diolch i bawb a gyfrannodd at lwyddiant ein 17eg Ŵyl flynyddol, yn bartneriaid, noddwyr a gwirfoddolwyr gan alluogi bron i 1,000 o bobl i fwynhau amrywiaeth o ddigwyddiadau hwyliog yn yr Wyddgrug a'r cyffiniau













Adroddiad Gwyl Daniel Owen Festival 2026 Report

Dyddiad / Date	Digwyddiad / Event	Cyfranogwyr / Participants	Mynychwyr Attendance	Incwm + Rhoddion Income + Donations
18/05/26 26/05/26 15/09/26	3 gweithdy Ysgrifennu creadigol hanner diwrnod 3 half day creative writing workshops	Tiwtor / Tutor Rebecca Roberts Disgyblion ac Athrawon / Pupils and Teachers Hawarden High School, Flint High School, Ysgol Maes Garmon	**77**	Sefydliad Cymunedol Cymru Community Foundation Wales **£300** Elusen Gwendoline a Margaret Davies Charity **Rhan o / part of £1,300**
Mai i Fedi / May to September	Cystadleuaeth Ysgrifenwyr Ifanc Young Writers' Competition	English Judge, Peter Jones Beirniad Cymraeg, Rebecca Roberts	**26**	Elusen Gwendoline a Margaret Davies Charity
14/10/26	Noson / Evening Hywel Gwynfryn a Beti George	Theatr Clwyd		
15/10/26 Iau / Thursday	Hanes Bryn yn Yr Wyddgrug History of a Mold Hillside	Arweinydd / Leader Kevin Matthias Aelodau'r Pwyllgor / Committee Members Staff / Staff Menter Iaith Fflint a Wrexham	**11**	Nawdd am y baned Sponsorship for refreshments Mentrau Iaith Cymru
17/10/26 Sadwrn Saturday	Cerddoriaeth, Dawns a Chan Music, Dance and Song Gosod torch cofgolofn Daniel Owen Daniel Owen statue wreath-laying	Perfformwyr / Performers: Mold Town Concert Band, Dawnswyr Delyn, Cor Plant Theatr Clwyd Junior Choir, Band Cambria, Tegeingl Tanglers, The Buckley Singers, Eirian Wyn Conlon, Kevin Matthias. Maer yr Wyddgrug / Mayor of Mold, Cyng. Jo Edwards	**541**	Rhoddion / Donations **£120** Torch / Wreath Clwb Blodau'r Wyddgrug Mold Flower Club
18/10/26 Sul / Sunday	Gosod torch Carreg Goffa Wreath-laying Memorial Stone	Y Cynghorydd / Councillor Chris Bithell Aelodau'r Pwyllgor / Committee Members	**6**	Torch / Wreath Clwb Blodau'r Wyddgrug Mold Flower Club
19/10/26 Llun / Monday	Taith Gerdded / Guided Walk Bryn Yr Ellyllon a Melin Pentre Walkabout Flintshire Gosod torch ar y bedd / Wreath-laying at the grave	Carole Worger, Matt Williams-Cooke, Kevin Matthias, Andrea Mearns, John Atkinson	**29**	Torch / Wreath Clwb Blodau'r Wyddgrug Mold Flower Club
19/10/26 Llun / Monday	Darlith Goffa / Memorial Lecture 'Sut i gyfleu lle mewn ffuglen'	Darlithydd / Lecturer, Peredur Glyn Cadeirydd / Chair Cymdeithas Wil Bryan, John Evans	**21**	Nawdd / Sponsorship Cymdeithas Wil Bryan **£400** Gwerthiant tocynnau Ticket sales **£95**

Dyddiad / Date	Digwyddiad / Event	Cyfranogwyr / Participants	Mynychwyr Attendance	Incwm + Rhoddion Income + Donations
20/10/26 Mawrth Tuesday	Cerddi, Gair a Gwobrau Poems, Prose and Prizes Cyflwyno gwobrau i enillwyr y Gystadleuaeth i Awduron Ifanc Prize-giving for the Young Writers' Competition	Cyflwynydd / Presenter, Peter Jones Pinboard Writers; Local authors Awduron Ifanc ar Rhestr Fer y Gystadleuaeth Awduron Ifanc / Young Writers short-listed in the competition	**32**	Rhoddion / Donations **£15**
21/10/26 Mercher / Wed	Daniel Owen yn yr Archifau Daniel Owen in the Archives	Kevin Matthias, Staff yr Archifdy a Llyfrgell Gladstone Record Office and Gladstone Library Staff	**18**	
21/10/26 Mercher Wednesday	Daniel Owen a Ffrindiau Daniel Owen and Friends	Perfformwyr / Performers: Chris Baglin, Ieuan ap Sion, Ysgol Glanrafon, Dawnswyr Delyn, Cor y Pentan	**120**	Nawdd/ Sponsorship Menter Iaith Fflint a Wrecsam **£150** Gwerthiant tocynnau + Raffl Ticket sales + raffle **£235**
22/10/26 Iau / Thursday	Literary Treasures of Mold Mansions	Darlithydd / Lecturer: Shaun Evans Cadeirydd / Chair: Kevin Matthias Aelodau Cymdeithas Ddinesig yr Wyddgrug a'r Cylch Mold and District Civic Society Members	**44**	Digwyddiad ar y cyd gyda'r Gymdeithas Ddinesig / Joint Civic Society event Siar o werthiant tocynnau Share of ticket sales **£100**
22/10/26	Y Bwgan a straeon erall Welsh Ghost Stories	Theatr Clwyd		
23/10/26 Gwerner Friday	Taith Gerdded / Guided Walk Aberduna a Maeshafn Clwydian Ramblers	Arweinwyr / Leaders, John Elwyn Williams, John Atkinson, Andrea Mearns Wedi ei ganslo oherwydd y tywydd / Cancelled due to the weather	Wedi ei ganslo Cancelled	Clwydian Ramblers Ymddiriedolaeth Bywyd Gwyllt Gogledd Cymru / North Wales Wildlife Trust
24/10/26	Cyngerdd / Concert Morgan Elwy	Theatr Clwyd		
25/10/26 Dydd Sul Sunday	Teithiau Tywys Hanesyddol Yr Wyddgrug – Bywyd ac Amseroedd Daniel Owen Mold Historic Guided Walk – The Life and Times of Daniel Owen	Arweinwyr / Leaders, John Atkinson, Peter Shurmer Wedi ei ganslo oherwydd y tywydd / Cancelled due to the weather	Wedi ei ganslo Cancelled	Cyngor Tref yr Wyddgrug Mold Town Council
			Nawdd Cyngor Tref Yr Wyddgrug / Mold Town Council Sponsorship	**£450**
			Nawdd / Sponsorship Synthite	**£250**
			Cist Gymunedol Sir y Fflint / Flintshire Community Chest	**£500**
		Totals	**925**	**£3,915**

(11)

Jo Lane

From:	Darren Morris (Siaradwr Cymraeg) <[redacted]>
Sent:	26 October 2026 11:26
To:	Jo Lane
Subject:	Summer Playscheme 2026 Invoice and 2027 - 2029 Summer Playscheme cost
Attachments:	TCC EOI for Summer Form.docx; 2027 - 2029 Summer Playscheme Costs.pdf; Mold.pdf
Follow Up Flag:	Follow up
Flag Status:	Flagged

FAO Town and Community Council Clerks

We hope this email finds you well.

Firstly, we hope that you have all had a chance to read through your Summer Playscheme reports and feedback from children and parents.

Please find attached your invoice for **Summer Playscheme 2026** for payment.

Please also find attached the costings for the **2027 Summer Playschemes**. These costs reflect the resources required to deliver a high-quality Open-Access Playwork programme for children and communities across Flintshire.

What's Included in the Package

- **Site Location:** Each cost applies per individual site.
- **Weekly Sessions:** Five sessions per week at each location, with each session lasting two hours.
- **Staffing and Supervision:** Each site is supported by a minimum of two trained staff members. Staffing levels are planned in line with *National Minimum Standards for Open Access Play* and are reviewed according to attendance levels, the needs of children attending, site layout and planned activities. Sites expecting more than 26 children per session may require additional staffing.
- **Training:** All staff complete a comprehensive pre-scheme training programme, including Group B Safeguarding Training and the Level 2 Award in Playwork Practice (L2APP). Additional training covers risk management, health and safety, equality and inclusion, and behaviour support. This helps ensure children benefit from safe, inclusive, and child-led play opportunities delivered by skilled and confident playworkers.

Understanding Open-Access Playwork

Open-access playwork provides children with opportunities for freely chosen, self-directed play in safe and welcoming community settings such as parks, schools and community centres.

Key Features:

- **The Three Free's:** 1.Free at the point of access; 2. Children are free to come and go as they please; and 3.Children are free to choose what, how and with whom they play.
- **Qualified Playworkers:** Trained staff support play while respecting children's choice, independence and autonomy.

- **Supporting Wellbeing:** Opportunities to play contribute to children's physical, emotional, social and mental wellbeing, helping them build confidence, resilience and positive relationships.
- **Strengthening Communities:** By bringing children and families together in shared community spaces, playschemes help foster social connections, encourage community participation and support community cohesion.

Why Play Matters

Playing is a fundamental part of childhood and is important for children's wellbeing. Through play, children build confidence, develop friendships, explore their environment, express themselves and learn how to respond to challenge and uncertainty. Play also supports children's enjoyment of childhood in the here and now, not simply as preparation for adulthood.

The Playwork Principles in Wales

The Playwork Principles underpin our approach and place children's right to play at the heart of everything we do.

They include:

- Recognising play as a fundamental right of all children, as set out in Article 31 of the United Nations Convention on the Rights of the Child (UNCRC).
- Creating inclusive environments where all children can participate and feel welcome.
- Balancing risk and benefit, enabling children to explore, challenge themselves and build confidence through play.

These principles reflect Wales' commitment to children's rights and help ensure that play is valued, protected, and supported as an essential part of childhood.

Loose Parts Play

Loose parts play is a key element of our programme. Children have access to a wide range of open-ended materials, including natural resources such as sticks and stones, and everyday items such as tyres, rope, strapping, cardboard, pots and pans. These resources can be used in countless ways, encouraging creativity, imagination and problem-solving.

Alongside loose parts, traditional play resources such as balls, bats, arts and crafts materials and other play equipment are also available.

Annual Funding Option

Councils may continue to make an annual decision regarding playscheme provision. Charges will be reviewed annually and are subject to an annual increase in line with inflation each year.

3-Week Playscheme Site

Year	Annual Decision
2027	£2,660.39
2028	£2,793.41 *minimum estimated*

2029	£2,933.08 *minimum estimated*

6-Week Playscheme Site

Year	Annual Decision
2027	£5,320.73
2028	£5,586.77 *minimum estimated*
2029	£5,866.11 *minimum estimated*

Three-Year Commitment Option (2027-2029)

Councils can choose to enter a three-year agreement, providing certainty of provision and costs. The 2027 fee will remain at the 2026 rate, with an annual increase applied in in line with inflation from 2028 and 2029.

3-Week Playscheme Site

Year	3-Year Commitment
2027	£2,533.70
2028	£2,660.39 *guaranteed*
2029	£2,793.41 *guaranteed*

6-Week Playscheme Site

Year	3-Year Commitment
2027	£5,067.36
2028	£5,320.73 *guaranteed*
2029	£5,586.77 *guaranteed*

Celebrating 30 Years of Summer Playschemes

2027 marks an exciting milestone as the Flintshire Summer Playscheme Programme celebrates its 30th anniversary.

As we begin planning for this special year, we are exploring ways to celebrate three decades of play, fun, friendship and community memories across Flintshire. We would be delighted for Town and Community Councils to be part of these celebrations.

If your Council has any photographs, stories, memories or other items from previous playschemes that you would be willing to share, we would love to hear from you. We are hoping to create a commemorative memory book to capture and celebrate the programme's impact over the past 30 years.

Please feel free to send any contributions to us. We would be delighted to include them as part of this special anniversary project.

Next Steps

To support our recruitment and planning process, we kindly request an agreement in principle by **Friday 18th December 2026**, with final confirmation no later than **Tuesday 19th January 2027**.

We appreciate that Town and Community Councils may need sufficient time to accommodate notice periods for meetings, particularly around the Christmas and New Year period. By sharing the 2027 costings at this stage, we hope to provide sufficient time for consideration while enabling us to begin recruitment and programme planning at the earliest opportunity.

Please complete and return the attached TCC EOI for Summer 2027 form to [redacted]

Early confirmation will help us recruit and deploy staff in good time, supporting the smooth delivery of the 2027 summer playscheme programme.

Thank you for your continued support in providing play opportunities for children and young people across Flintshire. We look forward to working with you for the 2027 summer season and welcome any questions regarding the information provided.

Cofion cynnes,

Darren, Sion & Tom

Flintshire Play Development Leadership Team



Mental Health
First Aider
MHFA Wales

FLINTSHIRE SUMMER PLAYSCHEME 3-YEAR COSTS

The following costings represent the commitment expected from your Town or Community Council for a 3-year period. Our service is dedicated to honoring these costs unless substantial increases occur. In the event of significant changes, we will promptly engage in discussions with you to explore alternative options and reach a mutually agreeable agreement.

2028

3-week scheme
£2,660.00
6-week scheme
£5,321.00

2029

3-week scheme
£2,793.00
6-week scheme
£5,587.00

2027

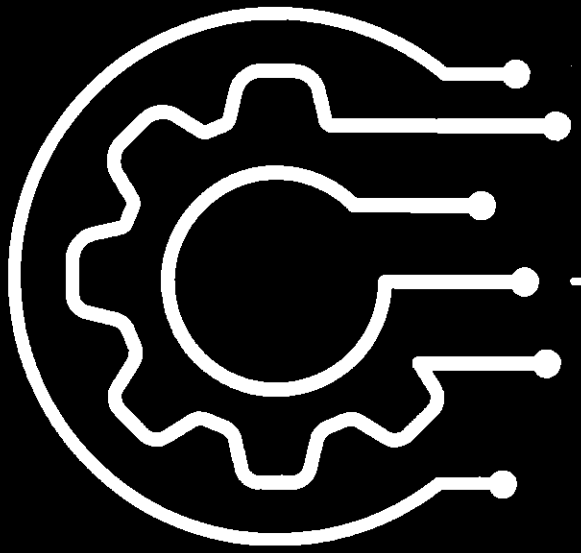
3-week scheme
£2,534.00
6-week scheme
£5,067.00

All prices include the following:
1 Site location (costs are per site location)
5 sessions per week
2 hours of supervised play
2 members of staff*
Contributions towards; Equipment, van hire, supervisor roles, and training
*Staff ratio is 1:13 and therefore additional staff may be required at bigger sites at an additional cost of £360 per week, per member.



FLINTSHIRE SUMMER PLAYSCHEME 1-YEAR COSTS

The following costings outline the commitment expected from your Town or Community Council for the year 2027. Opting for a yearly rolling agreement means that our service will strive to maintain affordability and competitiveness in the future. However, we cannot guarantee that the costs will remain the same as those outlined in the 3-year cycle, as we are committing to those prices. These annual costs will be determined based on the prevailing economic conditions during the budgeting period.



2027

3-week scheme
£2,660.00
6-week scheme
£5,321.00



All prices include the following:
1 Site location (costs are per site location)
5 sessions per week
2 hours of supervised play
2 members of staff*
Contributions towards; Equipment, van hire, supervisor roles, and training
*Staff ratio is 1:13 and therefore additional staff may be required at bigger sites at an additional cost of £360.00 per week, per member.

Flintshire Play Development
Summer Playscheme 2027 - 2029

Section 1

Contact Details

Town / Community Council Name:	
Main Contact:	
Email:	
Contact Number:	

Section 2

Agreement in principle: **(No later than 18th December 2026)**

Site Locations:	**Number of weeks per site:**	**Notes:**

Agreed on:	
Signed by:	

Section 3

Length of Agreement: **(This doesn't form an official agreement, but just for information at this point)**

1-Year Commitment	
3-Year Commitment	

Section 4:

Agreement Commitment: **(No later than 19th January 2027)**

Site Locations:	Number of weeks per site:	Notes:

Agreed on:	
Signed by:	

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Mold Town Council

PLANNING AND PRIORITIES DAY | 24 OCTOBER 2026

Facilitator's report • Draft for review

1. Introduction

Mold is a town with a strong sense of identity, a rich history and a thriving community. Much of what makes it special is supported by the commitment and work of its volunteer councillors and the Town Council staff team.

Behind visible events, facilities and services lie many hours of planning, administration, maintenance, problem-solving and responding to residents and businesses. Councillors contribute their time, local knowledge and experience voluntarily, while staff sustain the day-to-day operations that turn decisions into practical results. The planning day provided an opportunity to recognise that collective contribution.

What makes Mold sparkle?

Participants identified the town's history and heritage, its market and its people. They also highlighted a proactive Town Council committed to residents and to promoting local businesses, helping Mold remain an attractive and thriving town. These reflections provided a shared starting point for considering what the Council wishes to sustain and develop.

Building on the January 2026 planning session, the day reviewed achievements, existing services, emerging responsibilities and opportunities for improvement. The activities encouraged open discussion outside formal meetings. Unless explicitly stated otherwise, the ideas recorded below are workshop contributions for further consideration, not formal Council decisions.

2. Progress and achievements since January

Participants began by recognising a wide range of achievements, including work that is not always visible to the wider community.

Communication and community engagement

- More regular Town Council Facebook updates, including "myth busters" clarifying Town Council and Flintshire County Council responsibilities.
- Development of the Totally Mold website, improved transparency and access to information, councillor Saturday surgeries, Youth Council activity and county forums.
- Establishment of the Totally Mold independent group.

Facilities, services and community assets

- Progress on Bailey Hill proposals and funding, and increased awareness of the Bailey Hill centre.
- Establishment of the Friends of Maes Bodlonfa group.
- Green Flag recognition for the cemetery, additional cemetery staffing and improvements to event/cemetery storage.
- Progress on bus station toilets through a proactive working group, improved bus station seating and CCTV developments, including at Council offices.

Events, volunteers and organisational development

- Delivery of a full events programme and promotion of the town, including the Totally Mold presence at the Food Festival.

- A well-received first aid training course for volunteers.
- Review of reserves and policies; decisions not to continue with Cittaslow and to cease the existing hanging basket funding arrangements.
- Appointment of a Facilities Officer, supporting management of internal and external assets and health and safety.

The activity demonstrated the breadth of the Council's contribution and the value of pausing to acknowledge progress alongside ongoing demands.

3. Reviewing services, priorities and opportunities for change

Participants considered existing commitments, discretionary services and potential new responsibilities. Different groups sometimes classified the same activity differently, prompting useful discussion about established practice, choices and the resources required to deliver services. Staff time, councillor involvement, administration, maintenance and partnership coordination were recurring considerations.

Activities valued by participants

Community events emerged as a leading priority. Participants cited their contribution to community spirit, tourism, local business footfall, volunteering, the town's profile and its distinctive character. Events were described as well attended and generally covering their costs, although the associated staffing and organisational effort remains relevant. Mayoral duties, CCTV and playschemes were also identified as high priorities.

Specific opportunities discussed

- Community grants and financial support: consider a combined, structured application process, wider access for groups and clearer reporting on how funding is used and the impact achieved.
- Tourist information boards: review what information would be most useful to residents and visitors.
- School uniform recycling: explore delivery or support through a different partnership, potentially involving schools.
- Salt bins: participants felt the existing Town Council-funded provision was sufficient and questioned further expansion.
- CCTV: clarify the service level agreement and explore closer liaison with police about camera positioning.

4. Understanding community priorities

Discussion moved beyond the mechanics of ranking activities to a fundamental question: how does the Council know what the wider community wants and values? Positive feedback about popular events was recognised as useful, but not necessarily representative of every resident's priorities.

Participants discussed how the word "consultation" may lead people to expect that the most popular response automatically determines a decision. Community input was instead described as one part of a wider picture, alongside affordability, feasibility and Council responsibilities. Alternative invitations such as "share your ideas" or "help shape priorities" were explored, with emphasis on managing expectations and explaining how feedback informs decisions.

A rolling programme of opportunities for community input was suggested, building on the website, social media, councillor surgeries and other communication channels. This would complement, rather than replace, any formal consultation required for particular decisions.

5. Partnerships and business involvement

A strong theme was that the Council need not always be the sole organiser, funder or provider of valued activities. Participants discussed working with community organisations to support or run services, with Outside Lives mentioned as one possible partner. Any alternative arrangements would require clarity about responsibilities and support.

The Council's existing promotion of independent businesses was viewed positively, including via Totally Mold channels and events that attract visitors. The Sunday Artisan Market, run by Mold Town Council, was cited as generating footfall that encourages shops to open.

Participants also expressed concern that some businesses benefiting from events, Christmas lights and town-centre improvements contribute relatively little to their costs. Suggestions included Christmas lights sponsorship, fundraising at events and a hanging basket competition. Wider engagement with businesses on industrial estates was proposed, alongside town-centre relationships. These were ideas for exploration, not agreed funding commitments.

6. Financial sustainability: Bailey Hill

In a hypothetical exercise, participants were asked which existing priority they would relinquish if resources had to be redirected towards the bus station toilets. All groups identified Bailey Hill.

Concerns included the expense of the building, difficulties attracting bookings due to its location and parking, and perceptions that the workload is not shared evenly between Mold Town Council, Friends of Bailey Hill and Flintshire County Council. This was a workshop response, not a formal decision to withdraw funding. It suggests that the financial sustainability and partnership arrangements merit review, with input from the relevant parties.

7. Bus station toilets: progress and outstanding information

Participants recognised significant progress since January through the proactive toilet working group. The Town Council has also helped re-establish a regular forum with Flintshire County Council, improving communication and enabling more constructive discussion.

However, several important questions remain before the Council can assess the viability of taking on responsibility for the facilities:

- Whether TUPE applies to existing staff, and the associated staffing costs and employment obligations.
- Further discussion of the adjoining café and whether it would form part of any arrangement.
- Whether bus operators could contribute towards the ongoing upkeep of the facilities.
- Fire risk assessment requirements, Legionella testing and the associated compliance arrangements and costs.

These matters sit alongside wider operational, financial and staff-capacity implications. The progress made provides a stronger basis for decision-making, but the outstanding information is material to any future decision.

8. Staff capacity and ownership of change

Staff capacity was a recurring concern throughout the day. Participants recognised that taking on new responsibilities, sustaining existing services and introducing improvements all have implications for staff time, administration, councillor involvement and resources. Even changes intended to improve efficiency may require significant effort to implement.

A practical question emerged repeatedly: "If we make changes, who actually makes that change happen?" The day concluded with group action planning, recognising the need for clear ownership, realistic timescales and an understanding of what resources are required. The following tables record the groups' proposals, not formal allocations of responsibility.

9. Group action-planning outcomes

Business support

The group considered business support as a distinct activity, noting that it is often grouped with mayoral duties.

What do we want to achieve?	**Attract businesses into the town; promote existing businesses; raise public awareness; and seek contributions to the costs of events from businesses that benefit.**
What needs to happen?	Continue effective promotion through Totally Mold Facebook and website; mayoral visits to new businesses and milestones for existing businesses; approach businesses about event contributions.
What resources will we need?	Staff time and administration; councillors attending events and mayoral visits.
Who could take responsibility?	Staff and Council members.
By when?	Ongoing.
How will we know we have succeeded?	Feedback from businesses and business contributions towards events.

Workshop group proposal; implementation and any specific allocations require Council consideration.

Community grants and financial support

What do we want to achieve?	**A funding pot with equitable distribution to maximise social reach and community benefit.**
What needs to happen?	Introduce a formal structure combining grants and financial support, with groups applying annually and awards not automatically guaranteed.
What resources will we need?	Not specified by the group.
Who could take responsibility?	Finance Committee.
By when?	New financial year.
How will we know we have succeeded?	A formal process is in place and the positive impact of funding can be publicised.

Workshop group proposal; implementation and any specific allocations require Council consideration.

Websites and communication

What do we want to achieve?	**Greater awareness of Town Council activities, costs and operations, with accessible information.**
What needs to happen?	Ongoing review of policies and a rolling programme of public information.
What resources will we need?	Website designer input, regular liaison and updates, annual budget provision and regular contract renewal/review.
Who could take responsibility?	Designated staff member, with regular discussion through the CDR Committee.
By when?	In time for budget preparation and inclusion.
How will we know we have succeeded?	Feedback from residents, members, local businesses and interested parties.

Workshop group proposal; implementation and any specific allocations require Council consideration.

Events: continuity and succession

What do we want to achieve?	**Keep Mold vibrant and retain the knowledge and organisation needed for successful events.**
What needs to happen?	A succession plan.
What resources will we need?	Recruitment.
Who could take responsibility?	Mold Town Council.
By when?	As soon as possible.
How will we know we have succeeded?	A new person appointed and trained to ensure continuity of the successful, well-attended events programme.

Workshop group proposal; implementation and any specific allocations require Council consideration.

10. Emerging themes and next steps

Across the day, five themes consistently emerged: the value of the Council's existing work; financial and organisational sustainability; greater partnership and business involvement; clearer and more ongoing community engagement; and accountability for turning priorities into action.

For the next stage of business planning, the Council may wish to consider the four group action plans alongside the wider matters raised, particularly the outstanding toilet information, Bailey Hill partnership arrangements, CCTV agreement, community engagement approach and opportunities for alternative delivery. A useful next step would be to confirm which proposals the Council wishes to pursue, name a lead for each and establish review dates and resource implications.

11. Conclusion

The day offered valuable time outside formal meetings to recognise progress and reflect on the contribution of volunteer councillors and staff. Participants demonstrated pride in Mold's history, market, people, businesses and community life, alongside a willingness to question established arrangements and consider change.

The challenge ahead is to protect and develop what makes Mold special while making informed choices about cost, capacity and shared responsibility. The discussions and action-planning outputs provide a practical starting point for that work.

The professionalism and quality of discussion throughout the day deserve particular acknowledgement. Councillors demonstrated a willingness to ask questions, listen carefully and explore differing perspectives with mutual respect. Rather than seeing differences of opinion as obstacles, the group drew on them to develop a fuller understanding of the choices facing the town. This constructive approach, supported by the dedication and expertise of the staff team, reflects a shared commitment to representing Mold and serving its community in the best way possible. Together, the volunteer councillors and staff form a highly effective team whose collective contribution helps make Mold the town its residents value.

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